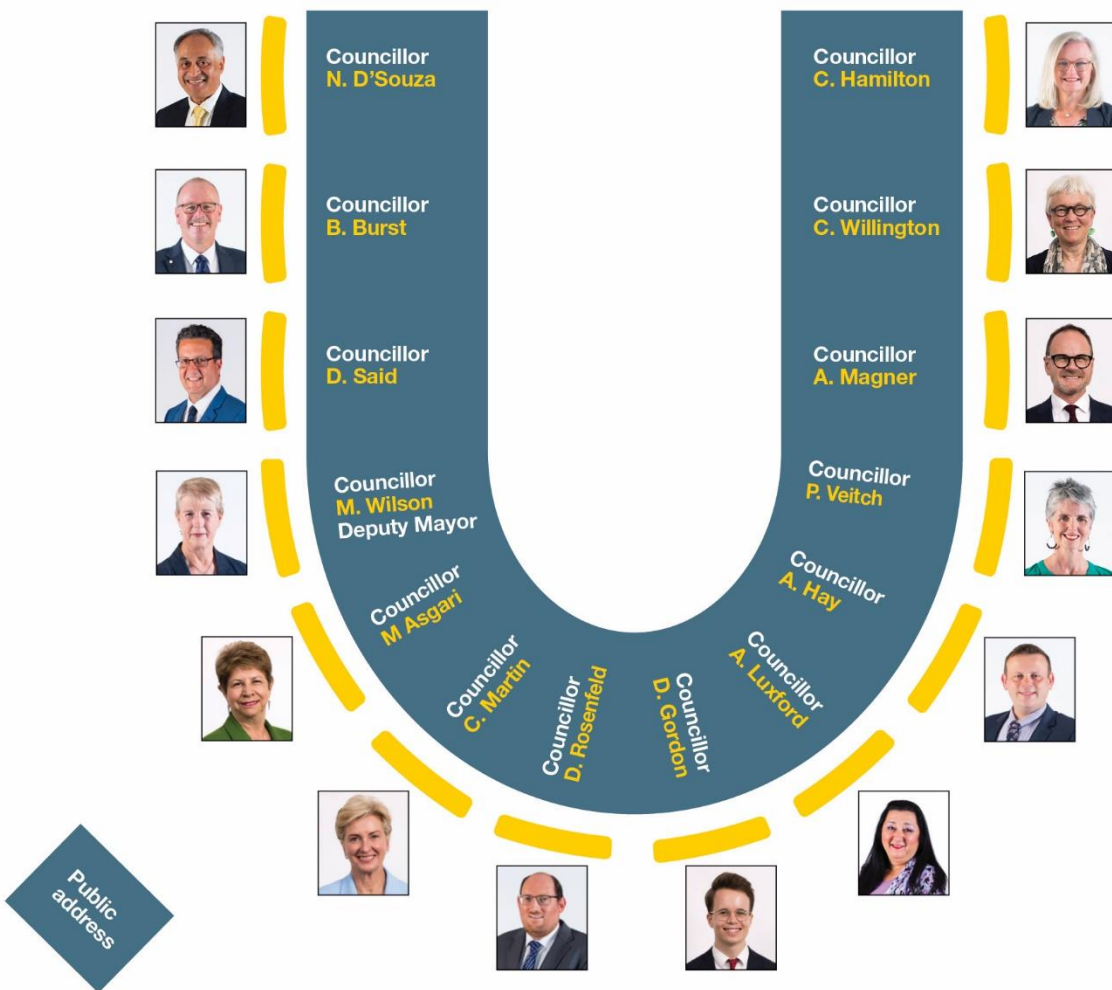


Ordinary Council Meeting Supplementary Business Paper

Tuesday 10 December 2024

Seating plan for Council meetings



Statement of ethical obligations

Obligations	
Oath [Affirmation] of Office by Councillors	I swear [solemnly and sincerely declare and affirm] that I will undertake the duties of the office of councillor in the best interests of the people of Randwick City and the Randwick City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.
Code of Conduct conflict of interests	
Pecuniary interests	<p>A Councillor who has a pecuniary interest in any matter with which the council is concerned, and who is present at a meeting of the council at which the matter is being considered, must disclose the nature of the interest to the meeting.</p> <p>The Councillor must not be present at, or in sight of, the meeting:</p> <ol style="list-style-type: none">at any time during which the matter is being considered or discussed, orat any time during which the council is voting on any question in relation to the matter.
Non-pecuniary conflict of interests	A Councillor who has a non-pecuniary conflict of interest in a matter, must disclose the relevant private interest in relation to the matter fully and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter.
Significant non-pecuniary interests	A Councillor who has a significant non-pecuniary conflict of interest in relation to a matter under consideration at a council meeting, must manage the conflict of interest as if they had a pecuniary interest in the matter.
Non-significant non-pecuniary interests	A Councillor who determines that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest must also explain why conflict of interest is not significant and does not require further action in the circumstances.



ORDINARY COUNCIL MEETING – SUPPLEMENTARY BUSINESS PAPER

Notice is hereby given that an Ordinary Council meeting of Randwick City Council will be held in the Council Chamber, 1st Floor Randwick Town Hall, 90 Avoca St Randwick on Tuesday, 10 December 2024 at 6:00pm

Additional Mayoral Minutes

MM56/24	Additional Financial Assistance and Donations - November - December 2024	1
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Question with Notice – Response from Director Community & Culture

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Ray Brownlee, PSM
GENERAL MANAGER

Mayoral Minute No. MM56/24

Subject: Additional Financial Assistance and Donations - November - December 2024

Motion:

That Council contribute \$500 to the inaugural Red Flag Day which will be held at North Bondi Park to stand up to domestic abuse and support victim-survivors.

Background:

Red Flag Day

The Lokahi Foundation inaugural Red Flag Day will be held at North Bondi Park on Friday 6 December at North Bondi Park.

The Eastern suburbs community will be rallying together to help stand up to domestic abuse and support victim-survivors. For every donation received a flag will be taken away.

I propose a one off \$500 donation which Council should note is in addition to the \$19,000 funded as part of the Community Partnership program.

Source of funding:

The financial implications to Council will be \$500 funded from the 2024-25 Contingency Fund

Attachment/s:

Nil

Submitted by: The Mayor, Cr Dylan Parker

File Reference: F2024/06574

Mayoral Minute No. MM57/24

Subject: Provision of a Defibrillator at Little Bay Beach

Motion:

That Council:

- a) Commend the members of the public who responded to the incident at Little Bay Beach on Sunday 8 December 2024 at 6:30am and provided critical first aid support and CPR until emergency services arrived;
- b) investigate the immediate installation of a Council owned and operated publicly accessible defibrillator at Little Bay Beach; and
- c) ensure an appropriate scheduled maintenance and testing regime is implemented by Council Officers for the defibrillator.

Background:

At just after 6am on Sunday morning, 8 December 2024, a 52-year-old man from Matraville entered the water at Little Bay Beach for an early morning swim. After having a shower and leaving the beach via the Little Bay Beach stairway just before 6:30am, the gentleman is believed to have suffered a heart attack.

At the time of writing this Mayoral Minute, Council has been advised that the gentleman has tragically passed away. Our thoughts and prayers go out to the man and his family, friends and loved ones during this difficult time.

I would like to commend the speed, bravery and efforts of other local community members who assisted on the day. Fellow beachgoers became first responders conducting critical first aid and CPR on the man until emergency services arrived.

In providing critical first aid, the community members attempted to obtain a defibrillator (“defib”) from a third party onsite at Little Bay, however unfortunately it is understood that the machine owned by the third party wasn’t functioning at the time. Following a service level review into Council’s Lifeguard and Ocean Safety Functions in late 2023, Council increased the service level of our lifeguard service. This included providing Lifeguards at Little Bay Beach during summer months 8am to 6pm. Unfortunately this incident occurred outside of patrol hours.

Following the weekend’s recent incident, it has been identified that whilst that the third party defib was publicly accessible, an additional Council owned and operated defib located on the Little Bay Beach access stairs would support the community and Council operations into the future. As such it is recommended that Council investigate the immediate installation of a defib at this location.

Source of funding:

2024-25 Operational Plan and Budget

Attachment/s:

Nil

Submitted by: The Mayor, Cr Dylan Parker

File Reference: F2004/07113

Question with Notice No. QN19/24

Subject: Question with Notice from Cr Asgari - Council's current & planned community engagement and communication strategy

QN19/24

Question:

What is Council's current and planned community engagement and communication strategy?

Background:

Council communicates with the community through a variety of methods including digital newsletters and regular post. An example was the use of print, email, flyers, letterboxing and alike for Step Out Speak Out to make it accessible for wider community participation.

However, there seems to be gaps in reaching particular sections of the community. Particularly, people with no internet, low digital literacy, people who speak a language other than English may have limited access to learn about events.

Response from Director Community & Culture:

Randwick City Council has an adopted Community Engagement Strategy which commits the Council to effective and meaningful communication and engagement with the local community.

In 2022 Council made changes to the strategy mandating minimum exhibition periods for all Council projects and expanded notification requirements for development applications to include tenants as well as owners. All Council exhibitions continue to include physical / paper based exhibition of documents available at Council's customer service centre and libraries in addition to digital exhibition.

Council uses a broad range of communications tools and techniques depending on the purpose, audience and subject matter.

For every project, event, service, initiative or policy that is required to be communicated, Council develops a specific communication or community engagement strategy. This strategies maps out affected stakeholders, defines the purpose of the strategy, key messages, challenges and opportunities and the most appropriate communication techniques.

For communication strategies, Council has a range of established channels including:

- A quarterly print magazine SCENE sent to all 62,000 mailboxes in Randwick City
- A weekly email newsletter (e-news) sent to 54,000 subscribers
- Social media channels across Facebook, Instagram, X, Youtube and LinkedIn reaching 62,000 followers
- A What's On website
- News section on Council's website
- Regular print advertising in The Beast magazine
- Regular cinema advertising at Randwick Ritz
- Outdoor advertising including street banners, community information banner sites and a weekly bus shelter advertising program
- Media releases

For community engagement activities, Council's established channels include:

- Your Say Randwick website with 14,000 subscribers
- Local resident-run Precinct Committees
- Regular face-to-face Councillor Let's Chat sessions
- Onsite project specific meetings and drop in sessions
- Focus groups and workshops
- Advisory committees

- Interagency meetings
- Special committees and Council representation on external committees.

In addition to the above established channels, Council uses a range of other bespoke communication strategies depending on the target stakeholders.

Council may use additional techniques such as advertising across digital, social media and print publications relevant to the stakeholders. This can also include door-knocking or attending events specific to a particular community or interest group.

Randwick City's population includes 38.6% born overseas with a generally strong English proficiency compared with the Greater Sydney average. In the 2021 census only 3.1% of Randwick City residents said they did not speak English well or at all compared to 6.4% across Greater Sydney.

Council makes available key pages of translated information on our website, however the increase in effectiveness of built-in web translation tools is making it easier for non-English readers to access our website.

Council also offers a Telephone Interpreter Service to assist those who want to speak directly with a Council officer. Translated information on how to access this service is included on all Council printed correspondence.

Residents of Randwick City generally have a high level of digital proficiency. The Digital Inclusion Index reports 76.3% of local residents are able to access the internet and use it functionally. This is above the national average (73.2%). Council continues to ensure that important information about events, council works or place-based consultations are letter-box dropped to local residents and/or notified by appropriate signage at the project site.

The demographics show that Council's communications channels are generally appropriate for our audience. Council continues to work collaboratively with the network of local service providers, community groups and organisations, plus local spiritual and community leaders, as appropriate for our communication purposes.

Most of Council's signature community events follow a similar communication strategy as the Step Out Speak Out walk which involves a range of communication mediums to engage a broad audience.

Submitted by: Councillor Asgari, East Ward

File Reference: F2022/00271