

# Ordinary Council Meeting

Supplementary  
business paper

Tuesday 23 August 2022



Notice is hereby given that an Ordinary Council meeting of Randwick City Council will be held in the Prince Henry Centre, 2 Coast Hospital Road, Little Bay on Tuesday, 23 August 2022 at 7pm

**Responses to Questions with Notice**

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Kerry Kyriacou  
**ACTING GENERAL MANAGER**

## Question with Notice No. QN3/22

**Subject: Question from Cr Said - Waverley Flood Study**

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### Questions:

- a) Can the Council please provide the timelines on:
  - (i) when will revised/updated letters be sent to affected owners?;
  - (ii) when will the public consultation period with the community commence, and how long will this go for?; and
  - (iii) when will community representatives for the flood risk committee be advertised and selected? and
  - (iv) when will the draft Flood Study be presented to Council for consideration/adoption?
- b) Has there been any changes made to the draft Waverley LGA Flood Study and maps? If there has been changes made, please advise on what these changes are and provide the revised report and/or maps (ie. Is there a more LGA-specific Flood Planning Area (FPA) mapping for Clovelly and Gordons Bay catchment from late 2021, which we've been told exists?)
- c) What are the Council's remediation plans to address overland flows (as per BMT's draft Flood Study) in the Clovelly/Gordons Bay catchment?
- d) Given the amount of rain over the past few months, it would have been the perfect condition to ascertain if any of the "flood tagged" properties were actually impacted by conducting physical site assessments; so how accurate is the data and the computer modelling used in determining which properties are tagged "flood prone/affected"? Is it fair and realistic to solely rely on computer modelling? How can owners challenge the tagging of their properties especially if the recent, unprecedented heavy rainfall did not impact them at all?

### Response from Director City Services:

#### Response to part a)

- a) At its ordinary meeting on 28 June 2022, Council resolved CS31/22 Council report in relation to the Clovelly Flood Study (Part of Waverley LGA Flood Study) - Flood Plain Risk Management Committee:

**RESOLUTION: (Neilson/Veitch) that:**

- a) Council endorse the development of the new Clovelly Floodplain Risk Management Committee;
- b) Council endorse the three (3) North Ward Councillors as the nominated elected representatives to sit of the Clovelly Floodplain Risk Management Committee; and
- c) Council's Manager Technical Services acts as the "Chair" of the new committee.

Page 4 of this report outlines "next steps" regarding the proposed timeline.

Council Officers are currently in the process of finalising the contract for the consultant to facilitate this exercise prior to the committee being established.

#### Response to part b)

- b) In addition to the above, Page 3 of "CS31/22" Council report in relation to the Clovelly Flood Study (Part of Waverley LGA Flood Study) - Flood Plain Risk Management Committee notes in 2021, Waverley Council undertook a Flood Study covering the whole Waverley

local government area (LGA). The Waverley LGA Flood Study includes the Clovelly catchment and part of Coogee within the City of Randwick.

Following several meetings with Waverley's Floodplain Committee, Waverly Council proceeded to undertake the public exhibition process separate to Randwick Council. Based on the exhibition results Waverley Council has endorsed the Waverly LGA Flood Study.

Subsequent to Waverley's decision, at its ordinary meeting on the 27<sup>th</sup> of July 2021, Council; resolved:

*RESOLUTION: (Andrews/Hamilton) that Council:*

- a. endorse the Draft Waverly LGA Flood Study (incorporating Clovelly and part of Coogee) to be placed on public exhibition for 28 days;*
- b. organise community drop-in sessions accordingly;*
- c. a report on the outcome of the public exhibition be brought back to Council noting any changes that would require amendment to Waverley's Flood Study; and*
- d. the Planning Certificate – Section 10.7 (2)-7A Flood related development controls information be updated for the properties identified as a flood control lot in the catchment.*

As per the resolution, a "report" noting changes, associated documentation and Clovelly Flood Study related questions will be brought back to Council and responded to through the establishment of the committee and specialist consultant once engaged as resolved by Council.

**Response to part c)**

- d) The questions in relation to remediation plans and the like will be responded to through the establishment of the committee and specialist consultant once engaged as resolved by Council.

**Response to part d)**

- e) The questions related to the methodology of the Study will be responded to through the establishment of the committee and specialist consultant once engaged as resolved by Council.

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**Submitted by:** Councillor Said, South Ward

**File Reference:** F2017/00357

## Question with Notice No. QN4/22

**Subject: Question from Cr Veitch - Activating and Promoting our Local Halls and Community Centres**

### Question:

What actions are being planned in response to the 2020 Council resolution (dot points a to d) and what mechanisms are in place for local residents who would like to request activities, classes or other events at their local halls or community centres?

CP40/20 Report on Activating and Promoting our Local Halls and Community Centres (F2004/07674)

RESOLUTION: (Veitch/Andrews) that Council:

- a) as part of a broader Customer Relationship Management system make the user experience simpler and provide a consistent process for community members in booking the facilities, seeing the availability, and generating up to date quotes;
- b) undertake further analysis to identify opportunities for modifying the fee structure to encourage use of Council facilities during the low demand periods;
- c) undertake a sustained and targeted marketing campaign to ensure that there is broad awareness of Council's facilities with a clear call to action on how to enquire and book our venues; and
- d) once coronavirus health restrictions have been eased, that Council undertake strategies to further activate and promote activities, outreach programs, classes and events at our local community centres and halls, in consultation with local residents and hirers.

### Response from Director City Planning:

The above resolution has been incorporated into the following strategies and strategic approaches:

#### Inclusive Randwick strategy

**Outcome 1:** *A resilient city where people are engaged, connected and feel a sense of community and belonging.*

**1.5** Investigate and implement an interactive 'what's on' website listing events and activities across the city by 2024

**1.8** Undertake an audit on the community use of council halls and facilities and prepare a report to council on recommendations for use by 2023

#### Arts and Culture Strategy

**Outcome 2:** *Everyone can develop, express and enjoy creativity throughout their life*

**2.1** Identify and provide a minimum of 10 new Council venues and/or open space areas available for people to participate in the creative and performing arts by 2031.

**2.2** Increase the utilisation of all existing Council venues and spaces by cultural arts by 10% from the 2021 baseline.

**2.11** Conduct a full accessibility audit on all of Council's venues by 2023.

Since this Council resolution there have been additional motions that have led to following resolutions which will also be included under the delivery program strategic approaches :

<b>Ordinary Council 28/06/2022</b>	<b>Director City Planning Report</b>	<b>Utilisation of Randwick Town Hall and Barrett House for Arts and Cultural Purposes</b>
<b>RESOLUTION: (Neilson/D'Souza) that Council:</b>		

- a) approves a reduction in the hire rates for the Randwick Town Hall for hirers using the facility for creative and cultural purposes at a \$500 daily hire rate Mon-Fri and a \$750 daily hire rate Sat-Sun for a period of 6 months (July – December 2022); but notes that if there is hire for other purposes the existing fees and charges would apply;
- b) allocates an amount of \$17 000.00 + GST towards installing the temporary hanging system to facilitate art exhibitions in the 22/23 operational plan & budget;
- c) allocates an amount of \$15 000.00 + GST to archive, store and hold a future exhibition of the existing design posters at Barrett House;
- d) approves an Expression of Interest for artists to activate Barrett House as a trial use of the space;
- e) notes that to implement the work outlined in this report, other deliverables on increasing utilisation of all Council venues as part of the Arts and Culture Strategy will need to be deferred pending the outcome of this trial which will inform the assessment of other venues; and
- f) investigate option B or similar improved hanging systems.

**MOTION: (Pandolfini/Veitch)** that staff investigate further including:

- this trial needs to be pursued with the vision of the Arts & Culture Strategy in mind. Option B and professional wall with a lighting system that will be attractive to hirers, and we will be able to see professional exhibitions mounted in this prestigious space;
- option B and the extent of utilisation by the curator at La Perouse Museum, International Women's Day Art award and so on;
- lower the proposed fee rates for Town Hall for independent artists/performers to \$1200 per week; and
- lower the proposed fee for Barrett House to \$700 per week as this is a very small space and is never used and starting with a lower rate will encourage usage and activation and can review the fees after a year. **LOST.**

**MOTION: (Neilson/D'Souza) CARRIED - SEE RESOLUTION.**

Ordinary Council 28/06/2022	Report	Notice of Motion 2022-26 Delivery Program and 2022-23 Operational Plan and Budget
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**RESOLUTION: (Said/Burst)**

c) The Fees and Charges be adopted for the 2022-23 as per the attached; and Council receive a report that considers the flexibility for non-commercial applicants to apply for fee reductions or waivers for the hire of community centres, rooms and halls

Ordinary Council 26/07/2022	Motion Pursuant to Notice	Notice of Motion from Cr Pandolfini - Activate Office Space at Bowen Library for Arts & Culture Residencies
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**RESOLUTION: (Pandolfini/Neilson)** that Council, after consultation with Ms Barbara Todes, Manager RCC Library Services, investigate activating the approximately 95sq metre / 8 small, self-contained offices on level 3 at the Bowen Library for Arts & Culture Residencies for up to a 6 - 12 month trial including;

- a) Council staff prepare a report to Council with a recommendation in relation to the setting of a nominal weekly fee/bond to be paid by residents;

- b) that the pricing principle for the weekly fee allow for cost recovery of temporary administration staff required to manage the space for the 6-12 month period;

**MOTION: (Pandolfini/Neilson) CARRIED - SEE RESOLUTION.**

#### **Response to part a)**

In the past 2 months the Councils' Business Analysts, in partnership with the various business units involved in bookings, have begun to map the current 'As Is' process flows (including data and business logic) for the different type of bookings conducted by Council. This is a precursor to the tendering for a Customer Relationship Management Solution (CRMS).

Running concurrent to this activity the Executive Leadership Team (ELT) have also begun to receive presentations from leading solutions in the market place for CRMS.

*Reference: Delivery Programme and Operational Plan – B30 Customer Service Management – B30.1.2 - Scope, design and implement a new Customer Relationship Management Solution (CRMS).*

#### **Response to part b)**

Reviewing fee structure for our venues is identified as part of the scope for the audit of community venues and halls as outlined in the Inclusive Randwick Strategy. Staff have started work on identifying the scope for this audit which is due in quarter 2 of the 2022-23 operational plan with recommendations to Council due in 2023. The scope for this audit will also include points raised in the above resolutions and relevant strategic approaches in the Arts and Culture strategy.

*Reference: Delivery Programme and Operational Plan – A22.8 Undertake an audit on the community use of council halls and facilities and prepare a report to council on recommendations for use by 2023.*

#### **Response to part c)**

Marketing and awareness of council venues with a call to action on how to book will make up part of the scope for the audit, with the booking component included in the CRM investigation and delivery as outlined for part a). The investigation and implementation of a what's on website will also form part of a broad marketing campaign.

*Reference: Delivery Programme and Operational Plan – A22.8 Undertake an audit on the community use of council halls and facilities and prepare a report to council on recommendations for use by 2023.*

*Delivery Programme and Operational Plan – A22.4 Investigate and implement an interactive 'what's on' website listing events and activities across the city by 2023-24.*

#### **Response to part d)**

The promotion of council, community and commercial activities and events across the city will form part of the investigation and implementation of an interactive 'what's on' website. With investigations for this platform to commence in quarter 4 of the 2022-23 operational plan

*Reference: Delivery Programme and Operational Plan – A22.4 Investigate and implement an interactive 'what's on' website listing events and activities across the city by 2023-24.*

#### **Mechanisms in place for local residents to request activities, classes, events & book halls/venues**

Local residents are able to obtain detailed information on all our upcoming events, activities, classes as well as halls, venues and open space to hire on Council's website. Requests to participate in organised Council events or activities can be made by contacting Council's Events team or the relevant section organising the activity directly. Residents are able to apply to hire our

venues or open space either online or by calling through to our dedicated hall hire and open space hire teams via our call centre.

Please see below a table outlining venues/halls and the booking department contact details.

Centres and Halls	Venues	Library Rooms	Open Space (parks, beaches or reserves)
<b>Booking dept: Customer service team: 9093 6899</b>	<b>Booking dept: Events and venue team:9093 6200</b>	<b>Booking dept: Library staff: 9093 6400</b>	<b>Booking dept: Open space team: 9093 6539</b>
Burnie Park Community centre	Prince Henry Centre (commercial focus)	<b>Lionel Bowen Library:</b>	All parks, reserves and beaches can be booked
Clovelly senior citizens centre	Randwick Community Centre and Classroom	Maroubra room	Activity must be approved first, hire of the space is part of that approval process
Coogee East Ward Senior Citizens Centre	Randwick Literacy Institute	Anzac room	
Kensington Park Community Centre	Barrett House – <i>not available yet</i>	Gale room	
Malabar memorial Hall	Blenheim House – <i>not available yet</i>	<b>Margaret Martin Library:</b>	
Maroubra Senior Citizens Centre	Town Hall – currently booked directly on 9093 6827	Meeting Room 1	
Matraville youth and cultural Hall (being redeveloped)		Meeting Room 2	
Totem Hall			

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**Submitted by:** Councillor Veitch, West Ward

**File Reference:** F2004/07674