

# Ordinary Council Meeting

Tuesday 27 September 2022

# Seating Plan for Council meetings





# Statement of ethical obligations

Obligations	
<b>Oath [Affirmation] of Office by Councillors</b>	I swear [solemnly and sincerely declare and affirm] that I will undertake the duties of the office of councillor in the best interests of the people of Randwick City and the Randwick City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgment.
Code of Conduct conflict of interests	
<b>Pecuniary interests</b>	<p>A Councillor who has a <b>pecuniary interest</b> in any matter with which the council is concerned, and who is present at a meeting of the council at which the matter is being considered, must disclose the nature of the interest to the meeting.</p> <p>The Councillor must not be present at, or in sight of, the meeting:</p> <ul style="list-style-type: none"><li>a) at any time during which the matter is being considered or discussed, or</li><li>b) at any time during which the council is voting on any question in relation to the matter.</li></ul>
<b>Non-pecuniary conflict of interests</b>	A Councillor who has a <b>non-pecuniary conflict of interest</b> in a matter, must disclose the relevant private interest in relation to the matter fully and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter.
<b>Significant non-pecuniary interests</b>	A Councillor who has a <b>significant</b> non-pecuniary conflict of interest in relation to a matter under consideration at a council meeting, must manage the conflict of interest as if they had a pecuniary interest in the matter.
<b>Non-significant non-pecuniary interests</b>	A Councillor who determines that they have a non-pecuniary conflict of interest in a matter that is <b>not significant</b> and does not require further action, when disclosing the interest must also explain why conflict of interest is not significant and does not require further action in the circumstances.



Notice is hereby given that an Ordinary Council meeting of Randwick City Council will be held in the Prince Henry Centre, 2 Coast Hospital Road, Little Bay on Tuesday, 27 September 2022 at 7pm

## **Prayer and Acknowledgement of the local indigenous people**

### **Prayer**

*"Almighty God,*

*We humbly beseech you to bestow your blessings upon this Council and to direct and prosper our deliberations to the advancement of your glory and the true welfare of the people of Randwick and Australia. Amen"*

### **Acknowledgement of Country**

*"I would like to acknowledge that we are meeting on the land of the Bidjigal and the Gadigal peoples who occupied the Sydney Coast, being the traditional owners. On behalf of Randwick City Council, I acknowledge and pay my respects to the Elders past and present, and to Aboriginal people in attendance today."*

## **Apologies/Granting of Leave of Absences**

## **Requests to attend meeting by audio-visual link**

## **Confirmation of the Minutes**

Ordinary Council - 23 August 2022

Extraordinary Council - 30 August 2022

Extraordinary Council - 6 September 2022

## **Declarations of Pecuniary and Non-Pecuniary Interests**

## **Address of Council by Members of the Public**

*Privacy warning;*

*In respect to Privacy & Personal Information Protection Act, members of the public are advised that the proceedings of this meeting will be recorded for the purposes of clause 5.20-5.23 of Council's Code of Meeting Practice.*

*Audio/video recording of meetings prohibited without permission;*

*A person may be expelled from a meeting for using, or having used, an audio/video recorder without the express authority of the Council.*

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## Questions with Notice

Nil

## Closed Session

MM38/22 General Manager's Performance Review 2021-2022

*This matter is considered to be confidential under Section 10A(2) (a) Of the Local Government Act, as it deals with personnel matters concerning particular individuals (other than Councillors).*

GM21/22 Street Banner Printing and Installation - Tender No. T2023-01 **(record of voting required)**

*This matter is considered to be confidential under Section 10A(2) (d) Of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.*

CP57/22 Randwick City Awards for Sporting Achievements 2022

*This matter is considered to be confidential under Section 10A(2) (a) Of the Local Government Act, as it deals with personnel matters concerning particular individuals (other than Councillors).*

CS49/22 Negotiation for Recyclable Material Acceptance and Processing Services - Tender No. T2022-15 **(record of voting required)**

*This matter is considered to be confidential under Section 10A(2) (d) Of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.*

CS50/22 Collection and Processing of Recyclables from the Recycling Centre - Tender No. T2022-18 **(record of voting required)**

*This matter is considered to be confidential under Section 10A(2) (d) Of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.*

CS51/22 Heffron Centre - Experiential Graphics

*This matter is considered to be confidential under Section 10A(2) (f) Of the Local Government Act, as it deals with matters affecting the security of the Council, Councillors, Council staff or Council property.*

CO44/22 Supply and Delivery of Ready Mixed Concrete - Tender No. SSROC T2021-09-2 **(record of voting required)**

*This matter is considered to be confidential under Section 10A(2) (d) Of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.*

CO45/22 IT&C Security Systems and Software - Tender No. T2022-19 **(record of voting required)**

*This matter is considered to be confidential under Section 10A(2) (d) Of the Local Government Act, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.*

CS52/22 Dunningham Reserve, Coogee – Application to Trade

*This matter is considered to be confidential under Section 10A(2) (g) Of the Local Government Act, as it deals with advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*

## Notice of Rescission Motions

Nil

Therese Manns  
**GENERAL MANAGER**

## Mayoral Minute No. MM33/22

**Subject:** Vale Queen Elizabeth II

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**Motion:**

That Council hold a minute silence acknowledging the passing of Her Majesty Queen Elizabeth II, Australia's Monarch and Head of State.

**Background:**

Her Majesty Queen Elizabeth II, passed away on 8 September 2022 at her home in Balmoral, aged 96, marking the end of an era.

For many Australians, Queen Elizabeth has been their only known monarch. She was the first reigning monarch to visit our nation, having visited Australia sixteen times during her reign. This included three visits to the Royal Randwick Racecourse in 1954 (for the inaugural Queen Elizabeth Stakes) and again in 1970 and 1992. It was in 1992 that the Queen granted permission for the venue to be known as "Royal Randwick".

Queen Elizabeth dedicated her life to the duty and service of her people and the Commonwealth.

We extend our sympathies to all members of the Royal Family for their loss. We remember Her Majesty the Queen for her lifetime of public duty to the Commonwealth.

Council will observe one minute's silence in remembrance and as a mark of respect for Her Majesty Queen Elizabeth II. May she rest in peace.

**Source of funding:**

There is no financial implication to Council in relation to this matter.

**Attachment/s:**

Nil

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**Responsible officer:** The Mayor, Cr Dylan Parker

**File Reference:** F2022/06574

MM33/22



## Mayoral Minute No. MM34/22

**Subject:** Vale Uncle Kevin Kelly

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**Motion:**

That Council hold a minute silence in remembrance of Uncle Kevin Kelly and extend condolences to the family for their loss.

**Background:**

It is with great sadness that I received the news of the recent passing of Uncle Kevin Kelly. He will be sadly missed by his family, friends and La Perouse mob.

Uncle Kevin was a much-loved Elder of the La Perouse Aboriginal Community who loved his saltwater fishing, footy and camping. He was a strong advocate for Aboriginal people's rights being part of the activism/rights movement in the 70s and an active member of the La Perouse Aboriginal Land Council.

The funeral service was held on 9 September 2022 at St Andrew's Catholic Church, which I attended on behalf of Council.

Council extends its deepest sympathies to Uncle Kevin's family. Council will observe one minute's silence in remembrance and as a mark of respect for the late Uncle Kevin Kelly.

**Source of funding:**

There is no financial implication to Council in relation to this matter.

**Attachment/s:**

Nil

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**Responsible officer:** The Mayor, Cr Dylan Parker

**File Reference:** F2022/06574

MM34/22





## Mayoral Minute No. MM35/22

**Subject: Financial Assistance and Donations - September to October 2022**

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### Motion:

That Council:

- a) notes the waiving of the venue hire fees totalling \$2,750, funded from the 2022-23 Contingency Fund, associated with the Maroubra Saints Presentation Day that was held at the Prince Henry Centre on 18 September 2022;
- b) donates \$500, to be funded from the 2022-23 Contingency Fund, to the Randwick City Football Club in support for the Purple Hearts program;
- c) donates plants to the value of \$500 from Council's Nursery, to be funded from the 2022-23 Contingency Fund, to the Coast Centre for Seniors for the plant stall being held in October; and
- d) approves the waiving of the venue hire fees totalling \$2,643.50, to be funded from the 2022-23 Contingency Fund, associated with the fundraising event for Bobby Galleghan being held at the Prince Henry Centre on 1 October 2022.

### Background:

#### **Maroubra Saints Presentation Day – waiving of venue hire fees**

On behalf of Council, I attended the Maroubra Saints Presentation Day that was held at the Prince Henry Centre on Sunday, 18 September 2022.

After the disruptions to the past two seasons caused by COVID-19, it was important to the committee to get as many members of their community together as possible for the presentation day and it was difficult to find a venue that had the capacity to accommodate the numbers.

Maroubra Saints have the highest number of teams in the Sydney competition and the highest number of girls teams.

The Club keeps their registration fees low in order to encourage participation and inclusion of diverse groups, with the main expenses being ground hire, equipment and the running of home games. The team are heavily reliant on volunteers and had requested Council's support to ensure that the 2022 Presentation Day could proceed.

Due to the date of the event being before the date of the Council meeting, I have waived the fees in line with the Mayoral delegation. The Club was very appreciative and acknowledged Council's support at the event.

#### **Support for Purple Hearts – Randwick City Football Club**

The Purple Hearts were formed in 2010 by the Randwick City Football Club to provide people with a disability the opportunity to play football and develop a love of the game within a club environment.

I recently met with the Program Director, Ben Folino and learned more about how the Club entered a senior mixed abilities team which plays football against able-bodied teams in a league organised by the Eastern Suburbs Football Association. This is a first for the Association and an incredible achievement for the participants.

The Purple Hearts program has allowed players to grow in confidence, form friendships and establish an identity in the community.

Many of the players are on income support or work in casual jobs and cannot afford to pay full registration fees. The club fundraises to subsidise some of their fees and requires assistance with purchasing new uniforms and equipment.

I propose a donation of \$500 in support of the Purple Hearts program as a contribution towards uniforms and training equipment. Council's support will be duly recognised through logo placement on jerseys, website and social media.

#### **Coast Centre for Seniors plant stall**

The Coast Centre at Little Bay is a strong and vibrant community for seniors over 55 and not in full time employment. Since it was formed in 1994, the Centre provides activities for physical, mental, social, cultural and artistic enrichment.

The Coast Centre is planning to have a plant stall in October 2022 and has requested a donation of plants from Council's Nursery to assist with fundraising, as done in previous years. The money raised will help to fund activities available at the Centre.

The Coast Centre provides valuable services to the community. I propose a contribution of plants from Council's Nursery to the value of \$500 on this occasion, promoting the importance of the environment and sustainability to the community. Council's contribution will be promoted at the plant stall event.

#### **Fundraising event for Bobby Galleghan – waiving of venue hire fees**

I was recently contacted by Vanessa Gallagher regarding a special fundraiser and birthday celebration for her son Bobby being planned for Saturday, 1 October 2022 at the Prince Henry Centre.

I was saddened to learn that Bobby was diagnosed with T-Cell Lymphoblastic leukemia -blood cancer at 2 years old and has been fighting this disease for the past 11 months. This type of acute leukemia is aggressive and progresses quickly. It has been a difficult time for the family both financially and emotionally. Many members of the community have expressed their desire to be part of Bobby's special day in support of him and his family.

The event will be shared for the community through social media channels and through friends and family. Guests will be encouraged to donate to the Blood Bank in lieu of gifts.

While traditionally not an event which would attract a fee waiver, I propose waiving the fees associated with holding the event at the Prince Henry Centre on compassionate grounds.

The associated fees are outlined as follows:

Room hire fee: \$1,862.50  
Staff member for 5 hours: \$552.00  
Security guard for 4 hours: \$220.00

Total: \$2,634.50

Council's support will be acknowledged at the event and the Mayor/Mayor's representative will be invited to address the event.

#### **Source of funding:**

Should the recommendation be endorsed, the financial implication to Council is \$6,393.50 to be funded from the 2022-23 Contingency Fund.

#### **Attachment/s:**

Nil

**Responsible officer:** The Mayor, Cr Dylan Parker

**File Reference:** F2022/06574

MM35/22



## Mayoral Minute No. MM36/22

**Subject:** Annual pop-up music program as part of Summer in Randwick City

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### Motion:

That Council brings back a report on the feasibility of re-instating the annual pop-up music program as part of Summer in Randwick City, for inclusion in the 2023-24 Budget.

### Background:

Council facilitated a Pop-up Music Program as part of Summer in Randwick City in 2020 and 2021. We hosted numerous artists across our City to bring fun and atmosphere to our town centres and beaches with more than 100 pop-up music performances as part of this program.

Initially, the program was introduced to celebrate the end of a tough year with live music from musicians performing in a 'busking' style setup. This was in lieu of Christmas events that were impacted by the restrictions at the time, with the aim of spreading some Christmas cheer and celebrating summer with the community.

With the summer events calendar resuming and due to a lack of budget allocation, there are no plans to hold a pop-up music program this summer. However, there will be a live music program component to the McKeon Street plaza that will run for 6 months.

Given the success of the pop-up music program in 2020 and 2021, I propose that consideration is given to including a pop-up music program as part of Summer in Randwick City on an ongoing annual basis.

### Source of funding:

There is no financial impact to Council in relation to this matter at this stage.

### Attachment/s:

Nil

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**Responsible officer:** The Mayor, Cr Dylan Parker

**File Reference:** F2022/06574



## Mayoral Minute No. MM37/22

**Subject:** Alfresco Dining in Randwick

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**Motion:**

That Council brings back a report investigating the Inner West and City of Sydney Councils' models for alfresco dining with accompanying recommendation for a 2023-24 Budget allocation to be funded by Council.

**Background:**

Randwick Council offered a range of creative support measures to help local town centres and businesses bounce back from COVID-19 lock down. The aim was to provide more outdoor space to support more shoppers and diners visiting town centres while at the same time increasing the vibrancy and attractiveness of local town centres.

The support initiatives included car space dining and fast-tracked outdoor dining expansions. This meant that local businesses were able to expand existing footway dining areas (depending on support from neighbouring businesses and minimal pedestrian impact) and turn nearby car spaces into extra outdoor dining spaces using either parklets, platforms or barriers in appropriate locations. The project was offered as a trial through an expression of interest process and the costs were to be borne by the business.

As part of a report to be brought back to Council, I propose consideration is given to the City of Sydney and Inner West Council alfresco dining models for adoption with a 2023-24 Budget allocation for funding by Council.

**Source of funding:**

There is no financial implication to Council in relation to this matter at this stage.

**Attachment/s:**

Nil

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**Responsible officer:** The Mayor, Cr Dylan Parker

**File Reference:** F2022/06574

MM37/22





## General Manager's Report No. GM14/22

**Subject: Election of Deputy Mayor**

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### Executive Summary



- It has been the practice at Randwick City Council to elect a Deputy Mayor. If Council resolves to continue to have a Deputy Mayor, the term of the Deputy Mayor is for the same term as the Mayor or a shorter term, as determined by the Council.
- The current Mayor was elected on 30 December 2021 for the term until September 2023.
- The current Deputy Mayor was elected on 30 December 2021 for the term until September 2022.
- The process for election of Deputy Mayor is detailed in the attached Office of Local Government Fact Sheet.

### Recommendation

That:

- a) the Council determine if it will elect a Deputy Mayor and, if so, for what term of office.
- b) Council determine the method of voting for the Deputy Mayor from one of the following;
  - i. Open voting (traditional method at Randwick City Council);
  - ii. Ordinary ballot; or
  - iii. Preferential ballot.
- c) the General Manager, as Returning Officer, calls nominations for the position of Deputy Mayor.
- d) should more than one nomination be received, the General Manager, as Returning Officer, read the names of the candidates for the position of Deputy Mayor.
- e) if necessary, an election be conducted in accordance with the Council's resolution made in relation to recommendation (b) for the position of Deputy Mayor.
- f) the General Manager, as Returning Officer, declare the Deputy Mayor elected for the term set by Council.

### Attachment/s:

1.  Office of Local Government Fact Sheet - Election of Mayor and Deputy Mayor
2.  Nomination form - Election of Deputy Mayor

**Included under separate cover**

**GM14/22**

## Purpose

The purpose of this report is to determine if Council will elect a Deputy Mayor and, if so, to determine the term of office of the Deputy Mayor and facilitate the election.

## Discussion

In accordance with section 230(1) of the *Local Government Act 1993* (LGA) the Mayor holds the office of Mayor for a two (2) year term. Given the postponement of the September 2021 elections to December 2021 the current term for the Mayor is 30 December 2021 to September 2023.

Council is not required to elect a Deputy Mayor. It has, however, been the practice at Randwick City Council to elect a Deputy Mayor to assist the Mayor as and when required. The current term for the Deputy Mayor may is 30 December 2021 to September 2022.

## Election of Deputy Mayor – term to be determined

In accordance with the provisions of Section 231 of the Local Government Act, the Council may elect one of its members to act as Deputy Mayor. Further, the Deputy Mayor may exercise any function of the Mayor, at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of Mayor.

The procedure to be followed for the election of Deputy Mayor is the same as for the election of Mayor and is detailed in the attached Fact Sheet.

## Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Delivering services and regulatory functions:	
Service area	Customer Service & Governance Management
Function	Governance Management
Delivery program commitment	Manage Council's governance framework and controls to ensure accountability, transparency, integrity, equity and ethical Council decision making.

## Resourcing Strategy implications

The 2022-23 Budget allows for 10% of the Mayoral Allowance to be paid to the Deputy Mayor in accordance with past practice.

## Policy and legislative requirements

Local Government Act 1993  
Local Government (General) Regulation 2021.

## Conclusion

It is necessary for the Council, at this meeting, to make certain decisions relating to the election of a Deputy Mayor (and for elections to be conducted for the role).

**Responsible officer:** Julie Hartshorn, Coordinator Administration

**File Reference:** F2005/00751

## Fact Sheet

ELECTION OF MAYOR AND DEPUTY  
MAYOR BY COUNCILLORS

GM14/22

## Summary

Councillors must elect a mayor from among their number every two years unless they have a popularly elected mayor.

Councillors may also elect a deputy mayor. The deputy mayor may be elected for the mayoral term or a shorter term.

The election of the mayor and the deputy mayor must be conducted in accordance with clause 394 and Schedule 7 of the *Local Government (General) Regulation 2005* (the Regulation).

The purpose of this document is to assist councils to conduct mayoral and deputy mayoral elections in accordance with these requirements. It includes scripts for key activities to help returning officers exercise their functions. These scripts are provided in the text boxes inserted in the relevant parts of this document.

## How can councils use this document?

Electing a mayor is an important activity. It is vital that the process is smooth, open and easy to follow and not rushed or confusing. Where necessary, it may be appropriate to stop and provide clarification for the benefit of councillors, staff or the gallery.

Returning officers can circulate this document prior to the meeting to help councillors understand the election process.

## Election of a mayor after an ordinary election of councillors

An election for mayor must be held within three weeks of the declaration of the ordinary election at a meeting of the council.

The returning officer is to be the general manager or a person appointed by the general manager.

As no mayor or deputy mayor will be present at the start of the meeting, the first business of the meeting should be the election of a chairperson to preside at the meeting. Alternatively, the returning officer may assume the chair for the purpose of conducting the election.

## Mid-term election of a mayor

A mayor elected by councillors holds office for two years. A mid-term mayoral election must be held in the September two years after the ordinary election of councillors or the first election of a new council following its establishment.

## Procedures

## Prior to the meeting

Before the council meeting at which the election is to be conducted, the returning officer will give notice of the election to the councillors.

The notice is to set out how a person may be nominated as a candidate for election as chairperson.

*As returning officer, I now invite nominations for the position of mayor/deputy mayor for [name of council] for a two year period.*

*In accordance with the Local Government (General) Regulation 2005, two or more councillors may nominate a councillor (one of whom may be the nominee) for the position of mayor/deputy mayor. Nominations must be in writing and the nominee must consent to their nomination in writing.*

A councillor may be nominated without notice for election as mayor or deputy mayor. The nomination is to be made in writing by two or more councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.

The returning officer checks the nomination forms and writes the nominees' names on a candidates' sheet.

## At the meeting

At the start of the first meeting after an ordinary election, in the absence of a chairperson, the returning officer assumes the chair and announces that the first item of business is to be the election of a mayor.

If a chairperson is present, they announce that the first item of business is the election of the mayor then vacates the chair for the returning officer who will then conduct the election.

The returning officer reads out the names of the nominees and seeks confirmation that the nominee has accepted the nomination.

If only one councillor has been nominated for the position of mayor/deputy mayor, the nominee is elected.

*As there is only one nominee for the role of mayor/deputy mayor, I declare that [name of successful candidate] is elected as mayor/deputy mayor for the ensuing two years.*

If more than one candidate has been nominated, the council must determine by resolution, the method of voting for the position of mayor/deputy mayor, by way of one of the following methods:

- Open voting – i.e. by show of hands
- Ordinary ballot – i.e. a secret ballot (place an "X" against the candidate of their choice)
- Preferential ballot – i.e. place 1, 2, 3 etc. against each candidate.

The returning officer must ask for a motion to be put to the meeting by one of the councillors on the preferred method of voting for the election of a chairperson. This must then be seconded and voted on by the councillors.

**Note:** In the event of a tie, if there is a chairperson, they may use their casting vote. If there is a tie and no chairperson, an election for the role of chairperson should be conducted. Then the election for mayor resumes.

### Open voting (show of hands)

Open voting is the most transparent method of voting. It is also the least bureaucratic method and reflects normal council voting methods.

The returning officer will advise the meeting of the method of voting and explains the process.

*It has been resolved that the method of voting for the position of mayor/deputy mayor will be by show of hands.*

*Each councillor is entitled to vote for only one candidate in each round of voting.*

*I will now write each candidate's name on a slip of paper and deposit it in a barrel. The first name out of the barrel will be written first on the tally sheet, with second name out being written second on the tally sheet, etc.*

When all candidates' names have been written on the tally sheet, the returning officer announces the names of the candidates and, commencing with the first candidate, states the following:

*Would those councillors voting for [name of candidate] please raise your hand.*

The returning officer records the number of votes for each successive candidate on the tally sheet and announces the number of votes received for each candidate.

The minute taker records the vote of each councillor.

The returning officer should check with the minute taker that each councillor has voted. If a councillor has not voted it should be confirmed that they are abstaining (an informal vote).

#### Two candidates

If there are only two candidates for the position of mayor/deputy mayor and the voting is higher for one candidate than another (number of formal votes recorded on the tally sheet), the returning officer then announces the result.

*[Name of candidate] has the higher number of formal votes and as a result I declare that [name of candidate] is elected as mayor/deputy mayor for the ensuing two years.*

In the event of a **tied vote**, the returning officer will advise the meeting of the following process.

*In accordance with clause 12 of Schedule 7 of the Local Government (General) Regulation 2005, I will now write the*

*names of the candidates on similar slips of paper, fold them and place them in the barrel. Please note that the candidate whose name is drawn out will be declared as mayor/deputy mayor.*

It is appropriate to show the meeting the names and the barrel. Councillors may inspect but not touch the items.

The returning officer places the names of the candidates into the barrel and requests a staff member to shake the barrel.

The returning officer then draws a name out of the barrel and shows the meeting.

*I declare that [name of candidate] is elected as mayor/deputy mayor for the ensuing two years.*

The returning officer then draws out the remaining name and reads it for completeness. The second name should be shown to the meeting.

#### Three or more candidates

If there are three or more candidates, the candidate with the lowest number of votes for the position of mayor/deputy mayor is excluded.

*[Name of candidate], having the lowest number of votes, is excluded.*

The voting continues as above until there are only two candidates remaining (see voting for **two candidates** above).

In the event that the **lowest number of votes are tied**, the returning officer advises the meeting of the following process:

*In accordance with clause 12 of Schedule 7 of the Local Government (General) Regulation 2005, I will now write the names of the candidates on similar slips of paper, fold them and place them in the barrel. Please note that the candidate whose name is drawn out will be excluded.*

It is appropriate to show the meeting the names and the barrel. Councillors may inspect but not touch the items.

The returning officer places the names of the candidates into the barrel and requests a staff member to shake the barrel.

The returning officer then draws a name out of the barrel and shows it to the meeting.

*I declare that [name of candidate] is excluded.*

The returning officer then draws out the remaining name and reads it for completeness. The second name should be shown to the meeting.

### Ordinary ballot – (secret ballot)

The returning officer advises the meeting of the method of voting and explains the process.

*It has been resolved that the method for voting for the position of mayor/deputy mayor will be by ordinary ballot, in other words by placing an "X" against the candidate of the councillor's choice.*

The returning officer announces the names of the candidates for mayor/deputy mayor and writes each name on a slip of paper and deposits it in a barrel.

The returning officer requests that a staff member shakes the barrel and advises that the order in which the names will appear on the ballot paper will be determined by a draw out of the barrel, i.e. first name out of the barrel is written first on the ballot papers and so on.

It will be necessary to have a number of blank papers as this process may require more than one round of voting.

The returning officer writes the names on one set of the ballot papers and initials the front of each ballot paper.

A staff member distributes the ballot papers and collects them into the ballot box when completed and gives it to the returning officer who counts the votes and records them on the tally sheet.

The returning officer announces the results.

*[Name of candidate], having the lowest number of votes, is excluded.*

In the event that the **lowest number of votes are tied**, the returning officer advises the meeting of the following process:

*In accordance with clause 12 of Schedule 7 of the Local Government (General) Regulation 2005, I will now write the names of the candidates on similar slips of paper, fold them and place them in the barrel. Please note that the candidate whose name is drawn out will be excluded.*

It is appropriate to show the meeting the names and the barrel. Councillors may inspect but not touch the items.

The returning officer places the names of the candidates into the barrel and requests a staff member to shake the barrel.

The returning officer then draws a name out of the barrel and shows it to the meeting.

*I declare that [name of candidate] is excluded.*

The returning officer then draws out the remaining name and reads it for completeness. The second name should be shown to the meeting.

The returning officer writes the names of the remaining candidates on a further set of the ballot papers and initials the front of each ballot paper.

The staff member distributes ballot papers listing the remaining candidates and collects them into the ballot box when completed and gives it to the returning officer who again counts the votes and records them on the tally sheet and announces the results.

The process continues until two candidates remain, where a final vote takes place.

*[Name of candidate] has the higher number of votes and I declare that [name of candidate] is elected as mayor/deputy mayor for the ensuing two years.*

In the event of a **tied vote** between the two remaining candidates, the returning officer makes the following statement and announces the process.

*The votes are tied between [name of candidate 1] and [name of candidate 2] having received [number] votes each, and, in accordance with clause 12 of Schedule 7 of the Local Government (General) Regulation 2005, I will now write the names of the candidates on similar slips of paper, fold them and place them in the barrel.*

*Please note that the candidate whose name is drawn out will be declared as mayor/deputy mayor.*

It is appropriate to show the meeting the names and the barrel. Councillors may inspect but not touch the items.

The returning officer places the names of the candidates into the barrel and requests that a staff member shakes the barrel.

The returning officer then draws a name out of the barrel and shows the meeting.

*I declare that [name of candidate] is elected as mayor/deputy mayor for the ensuing two years.*

The returning officer then draws out the remaining name and reads it for completeness. The second name should be shown to the meeting.

## Preferential ballot

The returning officer explains the process.

*It has been resolved that the method for voting for the position of mayor/deputy mayor will be by preferential ballot, i.e. placing 1, 2 and so on against the candidate of the councillor's choice in order of preference for all candidates.*

The returning officer announces the names of the candidates for mayor/deputy mayor and writes each candidate's name on a slip of paper and deposits it in a barrel.

The returning officer requests that a staff member shakes the barrel and advises that the order in which the names will appear on the ballot paper will be determined by a draw out of the barrel, i.e. first name out of the barrel is written first on the ballot papers and so on.

The returning officer writes the names on the ballot papers and initials the front of each ballot paper. This method of voting requires only one set of ballot papers.

A staff member distributes the ballot papers and collects them when completed and gives them to the returning officer who counts the first preference votes and records them on the tally sheet.

If a candidate has an absolute majority of first preference votes (more than half), the returning officer declares the outcome.

*[Name of candidate], having an absolute majority of first preference votes, is elected as mayor/deputy mayor for the ensuing two years.*

If no candidate has the absolute majority of first preference votes, the returning officer excludes the candidate with the lowest number of first preference votes.

*[Name of candidate], having the lowest number of first preference votes, is excluded.*

The preferences from the excluded candidate are distributed. This process continues until one candidate has received an absolute majority of votes, at which time the returning officer announces the result.

*[Name of candidate], having an absolute majority of votes, is elected as mayor/deputy mayor for the ensuing two years.*

In the event of a **tied vote** where there are only two candidates remaining in the election, the returning officer explains the process.

*The votes are tied between [name of candidate 1] and [name of candidate 2] having received [number] votes each, and, in accordance with clause 12 of Schedule 7 of the Local Government (General) Regulation 2005, I will now write the names of the candidates on similar slips of paper, fold them and place them in the barrel. Please note that the candidate whose name is drawn out will be declared as mayor/deputy mayor.*

It is appropriate to show the meeting the names and the barrel. Councillors may inspect but not touch the items.

The returning officer places the names of the candidates into the barrel and requests a staff member to shake the barrel. The returning officer then draws a name out of the barrel and shows the meeting.

*I declare that [name of candidate] is elected as mayor/deputy mayor for the ensuing two years.*

The returning officer then draws out the remaining name and reads it for completeness. The second name should be shown to the meeting.

In the event that the **lowest number of votes are tied** and where there are three or more candidates remaining in the election, the returning officer advises the meeting of the process.

*In accordance with clause 12 of Schedule 7 of the Local Government (General) Regulation 2005, I will now write the names of the candidates on similar slips of paper, fold them and place them in the barrel. Please note that the candidate whose name is drawn out will be excluded and their preferences distributed.*

It is appropriate to show the meeting the names and the barrel. Councillors may inspect but not touch the items.

The returning officer places the names of the candidates into the barrel and requests that a staff member shakes the barrel.

The returning officer then draws a name out of the barrel and shows the meeting.

*I declare that [name of candidate] is excluded and any votes cast for them will be distributed by preference.*

The returning officer then draws out the remaining name and reads it for completeness. The second name should be shown to the meeting.

## Schedule 7 - Election of Mayor by Councillors

### Part 1 Preliminary

#### 1 Returning officer

The general manager (or a person appointed by the general manager) is the returning officer.

#### 2 Nomination

- (1) A councillor may be nominated without notice for election as mayor or deputy mayor
- (2) The nomination is to be made in writing by 2 or more councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
- (3) The nomination is to be delivered or sent to the returning officer.
- (4) The returning officer is to announce the names of the nominees at the council meeting at which the election is to be held.

#### 3 Election

- (1) If only one councillor is nominated, that councillor is elected.
- (2) If more than one councillor is nominated, the council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.
- (3) The election is to be held at the council meeting at which the council resolves on the method of voting.
- (4) In this clause:  
*ballot* has its normal meaning of secret ballot.  
*open voting* means voting by a show of hands or similar means.

### Part 2 Ordinary ballot or open voting

#### 4 Application of Part

This Part applies if the election proceeds by ordinary ballot or by open voting.

#### 5 Marking of ballot-papers

- (1) If the election proceeds by ordinary ballot, the returning officer is to decide the manner in which votes are to be marked on the ballot-papers.
- (2) The formality of a ballot-paper under this Part must be determined in accordance with clause 345 (1) (b) and (c) and (6) of this Regulation as if it were a ballot-paper referred to in that clause.
- (3) An informal ballot-paper must be rejected at the count.

#### 6 Count—2 candidates

- (1) If there are only 2 candidates, the candidate with the higher number of votes is elected.
- (2) If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.

#### 7 Count—3 or more candidates

- (1) If there are 3 or more candidates, the one with the lowest number of votes is to be excluded.
- (2) If 3 or more candidates then remain, a further vote is to be taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.
- (3) If, after that, 3 or more candidates still remain, the procedure set out in subclause (2) is to be repeated until only 2 candidates remain.
- (4) A further vote is to be taken of the 2 remaining candidates.
- (5) Clause 6 of this Schedule then applies to the determination of the election as if the 2 remaining candidates had been the only candidates.
- (6) If at any stage during a count under subclause (1) or (2), 2 or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.

**Part 3 Preferential ballot****8 Application of Part**

This Part applies if the election proceeds by preferential ballot.

**9 Ballot-papers and voting**

- (1) The ballot-papers are to contain the names of all the candidates. The Councillors are to mark their votes by placing the numbers “1”, “2” and so on against the various names so as to indicate the order of their preference for all the candidates.
- (2) The formality of a ballot-paper under this Part is to be determined in accordance with clause 345 (1) (b) and (c) and (5) of this Regulation as if it were a ballot-paper referred to in that clause.
- (3) An informal ballot-paper must be rejected at the count.

**10 Count**

- (1) If a candidate has an absolute majority of first preference votes, that candidate is elected.
- (2) If not, the candidate with the lowest number of first preference votes is excluded and the votes on the unexhausted ballot-papers counted to him or her are transferred to the candidates with second preferences on those ballot-papers.
- (3) A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her unexhausted ballot-papers to the candidates remaining in the election next in order of the voter’s preference is repeated until one candidate has received an absolute majority of votes. That candidate is elected.
- (4) In this clause, “**absolute majority**”, in relation to votes, means a number that is more than one-half of the number of unexhausted formal ballot-papers.

**11 Tied candidates**

- (1) If, on any count of votes, there are 2 candidates in, or remaining in, the election and the numbers of votes cast for the 2 candidates are equal—the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected.
- (2) If, on any count of votes, there are 3 or more candidates in, or remaining in, the election and the numbers of votes cast for 2 or more candidates are equal and those candidates are the ones with the lowest number of votes on the count of the votes—the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

**Part 4 General****12 Choosing by lot**

To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the returning officer, the slips are folded by the returning officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the returning officer and the candidate whose name is on the drawn slip is chosen.

**13 Result**

The result of the election (including the name of the candidate elected as mayor or deputy mayor) is:

- a) to be declared to councillors at the council meeting at which the election is held by the returning officer, and
- b) to be delivered or sent to the Departmental Chief Executive and to the Chief Executive of Local Government New South Wales.






## General Manager's Report No. GM15/22

**Subject: Quarterly Progress Report - June 2022**

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### Executive Summary



- This report tracks progress against the 2021-22 Operational Plan actions for the April - June 2022 quarter.
- A summary of performance tracking is shown in the following table:

Status tracking summary			
176	89.3%		Complete / on track
17	8.6%		Progressing at a slower rate
4	2.0%		On hold / indefinitely delayed / stopped

### Recommendation

That the information contained in the June 2022 Quarterly Progress Report for the 2021-22 Annual Operational Plan be received and noted.

### Attachment/s:

1.   June 2022 Quarterly Progress Report

## Purpose

The purpose of this report is to update Councillors and the community on the implementation of our annual Operational Plan. The 2021-22 Operational Plan was adopted by Council on 28 July 2020, to deliver on the fourth year of the 2018-22 Delivery Program.

## Discussion

The attached June 2022 Quarterly Progress Report shows achievement against planned 2021-22 activities and provides status tracking and comments for each action.

Despite the ongoing disruption caused by the weather and pandemic, most projects proceeded as planned and where possible services were delivered to agreed standards.

Some of the highlights included:

- The replacement of legacy lighting with LED street lights has been completed.
- 3,404 tonnes of FOGO have been collected during the June quarter, which is 11.8% higher than the same period in 2021.
- The April to June quarter resulted in 1.63 million visitors to Randwick City Council's patrolled beaches.
- Graffiti removed during this period was 2,515 square metres.
- Exhibition of the Comprehensive LEP commenced during the quarter in line with a thorough Community Engagement Strategy.
- Council has successfully tenanted its first private rental unit for our transitional housing program.
- This quarter there have been 2,564 views of the aggregation of recorded History Talks recorded events created and hosted by the local studies.
- 132 PermaBee volunteers participated in on-site programs at Randwick Community Centre over the quarter. 155 additional participants in ongoing workshops program plus 690 students attended sessions over the quarter.
- Signed on for a second electric vehicle bulk purchase program for residents with Good Car Co.
- All (100%) of bushland sites have received bush regeneration treatments. The total hours committed to restoration activities this quarter has been 3,750 hours.
- The new HRMS, covering Core HR, Payroll and Workforce Management went live in May 2022.
- The Economic Development Strategy was adopted by Council at its April 2022 meeting.
- The Community Strategic Plan (CSP) was adopted by Council on 26 April 2022, the Resourcing Strategy on 28 June 2022, the Delivery Programme and Operational Plan on 28 June 2022.

## Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Outcome/Direction	Delivery Program actions
Outcome	1. Leadership in sustainability
Direction	1a. Council has a long-term vision based on sustainability.

### Resourcing Strategy implications

There are no direct financial implications for this report.

### Policy and legislative requirements

In accordance with Section 404(5) of the Local Government Act 1993, Council is required to make at least two progress reports with respect to the principal activities detailed in its delivery program each year. Randwick Council currently provides these reports on a quarterly basis.

### Conclusion

The purpose of the attached June 2022 Quarterly Progress Report is to inform and update Council and the community on the progress of all actions as set out in the adopted 2021-22 Annual Operational Plan.

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**Responsible officer:** David MacNiven, Director Corporate Services

**File Reference:** F2019/01018

2018-22 Delivery Program (4-year program)	2021-22 Operational Plan (1-year action)	Comment for current period (1 April 2022 - 30 June 2022)	Progress	
1. Leadership in sustainability				
1a. Council has a long-term vision based on sustainability.				
1a.1	Implement the Integrated Planning and Reporting framework including the Randwick City Plan, medium term plans and the Resourcing Strategy across the four year cycle.	Update the community on Council's progress in implementing the current 4 year delivery program, and work with the community to create a new 10 year Community Strategic Plan.	The Community Strategic Plan (CSP) was adopted by Council on 26 April 2022, Resourcing Strategy on 28 June 2022, Delivery Programme and Operational Plan on 28 June 2022. The third quarterly progress report tracking progress against the 2021-22 Operational Plan actions was received and noted by Council at the June 2022 meeting.	100%
1a.2	Ensure sound long term financial strategies underpin the Council's asset management policies and strategic vision.	Coordinate and update the Council's 10-year Long Term Financial Plan (LTFP), with particular emphasis on creating a strong and sustainable Council.	Council's revised Long Term Financial Plan (LTFP) and Financial Management Strategy was placed on public exhibition from 29 April to 27 May 2022. Council adopted the updated LTFP at the 28 June Ordinary Council Meeting. This details how Council will provide the resources required to deliver on its commitment to the community whilst maintaining the long-term sustainability of the organisation.	100%
1a.3	Review and incorporate the financial strategies, underpinning all short and medium term plans into the Long Term Financial Plan.	Manage, monitor and review Council's financial performance and position on a regular basis.	Monthly financial reports are prepared for Council in conjunction with quarterly budget reviews. The March, April and May 2022 monthly financial reports were endorsed by Council on a monthly basis with the latest May report being endorsed at the 26 June Council Meeting. The March Quarterly Budget Review was completed and endorsed by Council on 24 May 2022. A comprehensive risk control matrix outlining the Council's financial management practices, processes and improvements was presented to ARIC and endorsed on 17 June 2022.	100%
		Support those in our community facing financial hardship, particularly in relation to the pandemic, by providing options for deferring rates and annual charges.	Financial Services staff continue to work with ratepayers to negotiate alternative payment arrangements that suit their individual financial circumstances. The interest waiver period for ratepayers concluded on 30 June 2022. Interest written off in relation to COVID waivers at 30 June 2022 totalled \$6,426.20. Rate collections are within LTFP benchmarks.	100%
1a.4	Provide for safe public places where people gather.	Ensure the CCTV infrastructure network is maintained and fit for purpose.	The CCTV network experienced disruption due to additional storm and high rainfall events during the reporting period. In particular flooding affected CCTV in Yarra Bay and Coogee Beach areas, and the lack of sunlight took the Gordon's Bay CCTV camera offline for an extended period of time - Council is investigating permanent mains power options for this site which also address the high sea impact location of the current camera installation on the rock shelf near the waterline.  The weather conditions made safe site access difficult for Council's contracted provider. Repairs are underway across all sites to restore normal services and to return to high levels of availability.	100%
		During patrolled hours, provide beach lifeguard's supervision, communication, engagement and interaction in order to ensure the safe, equitable and compliant use of Council's beaches, as well as quickly and effectively responding to a wide range of incidents and emergencies across our beaches and coastline.	The April to June quarter resulted in 1.63 million visitors to Randwick City Council's patrolled beaches, with the beach lifeguard service administering first aid on 1,705 occasions, performing 46 rescues, preventing 3,494 incidents from occurring, conducting 3,716 regulatory actions, making 2,025 surf craft warnings and responding to 24 major incidents.	100%
1a.5	Implement the Digital Strategy to ensure Council's adoption of innovative technology which meets customer and business needs.	Improve the flexibility of community facing business workflows and increase the life span of current applications by 2 years, through the implementation and adoption of an Enterprise Service Bus (ESB) solution.	Due to border restrictions and ongoing impacts of COVID-19 on the technology employment market, Council has been unable to secure suitably qualified staff to continue to progress delivery of the Enterprise Service Bus. At the end of the quarter, Council was in a position to make an offer to a candidate for the Integration Specialist role who will be commencing with Council on 25 July 2022.	50%
		Build a data warehouse to encompass all of Council's structured data and make it available for enterprise reporting and analytics, through a business intelligence (BI) solution.	The continued implementation of the Human Resource Management System during the quarter has led to the development of the first HR employee data sets in the warehouse being usable for other operations within Council. Activities during the quarter focussed on bedding down the HRMS data, building a reference employee table and populating Council's internal directory system (Active Directory) with reporting line information.  Work continues on the master data, metadata and data quality activities for other datasets - currently there is a project underway to consolidate and resolve errors in land and property information datasets where parcel descriptions in Council's systems do not match Land Registry Services or Valuer General descriptions of parcels. This work is progressing well supported by the Data Architect and Database Administrator staff.	100%
		Increase security, protection, visibility and control over network security, through the implementation of a Unified Threat Management (UTM) solution.	During the quarter the requirements for the UTM project were finalised and the tender was issued to market in June 2022, with a close date of 5 July 2022. A clarification session was held via Microsoft Teams on 8 June 2022, with 69 participants from the market attending. Tender evaluation is scheduled to commence in Q1 FY22-23.	100%
		Procure and implement a strategic asset management software solution to improve analysis and business intelligence derived from data.	Asset Management Solution Request for Tender documents have been drafted and will be finalised and distributed following endorsement of the project by Council at July 2022 Council meeting.	100%
		Implement a new Human Resource Management System which will reduce manual and repetitive tasks in the management and operation of HR and Payroll services and improve customer experience.	The new HRMS, covering Core HR, Payroll and Workforce Management went live in May 2022. Project close down activities are underway to handover the solution to HR, Payroll and Information Management and Technology for business as usual operation.	100%
1a.6	Progressively update medium term plans such as the Recreation Needs Study.	Complete the suite of 10 year informing strategies by finalising the following strategies: - Social Inclusion & Diversity - Economic Development - Integrated Transport - Arts & Culture - Open Space & Recreation	The Economic Development Strategy was adopted by Council at the 26th April 2022 Council Meeting.	100%
1b. Council is a leader in the delivery of social, financial and operational activities.				
1b.1	Demonstrate best practice and leadership in local government.	Increase retention of new starters through the development of a recruitment framework and strategy.	A review of the recruitment and onboarding process continues. Training and support for the recruitment function of the new HRMS is under development. LinkedIn is being leveraged for hard to fill roles.	100%
		Review flexible working procedures, setting out a clear framework for managing flexible working.	The trial of flexible working approaches has commenced with clear guidelines provided on the parameters on flexible working.	100%
		Increase retention of high performing staff through a formal reward and recognition initiatives program.	Research continues into best practice reward and recognition offerings. Annual salary reviews were undertaken for eligible employees within the new HRMS system rewarded with a one step increase in salary.	100%
		Enhancing the growth of our employees by embedding on the job training opportunities within the training plans of all staff.	All staff who participate in the annual performance review process discuss training plans and opportunities for the coming year. In the June quarter there were 65 internal training events with 657 staff in attendance. Additionally, 47 staff attended external training in support of their development and there were 476 online course completions.	100%
1b.2	Contribute to protecting the Council's reputation and enhancing its positive public image.	Promote Council's achievements, programs, policies and projects across online and print media.	Council published 46 online news stories during the quarter. We used the platform to focus on promoting Council's LEP exhibition period, as well as other Council projects, events and partnerships.	100%
		Promote and protect Council's image through effective use of media and online communities, including monitoring and responding to enquiries effectively.	Council received 29 media enquiries this quarter. Topics ranged from rock fishing, parking, the condition of beaches after storms, the closing of sports fields after rain events, our Anzac Day Dawn Service, illegal dumping, housing targets, Arden Street amenities, Malabar Rock Pool and an interview with the Mayor for The Beast Magazine.	100%
1b.3	Maintain a high performing workforce that is responsive to the needs of the organisation.	Develop a 'fit for purpose' capability and learning framework.	Consultation on alignment between NSW Local Government capabilities and the RCC role matrix and learning and development has commenced in preparation for the implementation of the Capability and Learning framework next financial year.	100%

2018-22 Delivery Program (4-year program)		2021-22 Operational Plan (1-year action)	Comment for current period (1 April 2022 - 30 June 2022)	Progress
		Develop and implement an internal communications plan.	The communications plan continues to be implemented across Council.	100%
1b.4	Provide good governance and administrative support for the Council and organisation.	Ensure the effective and efficient administration of Council meetings (and Local Government Election 2021) for the benefit of Councillors and the community.	Three (3) Ordinary meetings and one (1) Extraordinary Council meeting were held during the quarter. The two Ordinary meetings were held at the Prince Henry Centre (at Little Bay) and the Extraordinary meeting was held online. There were no disruptions to meetings, the ability of the public to address meetings or public access to meetings during this time.	100%
		Ensure compliance with the Government Information (Public Access) Act 2009 and assist the community in obtaining access to appropriate Council information/documents.	425 Informal Access to Information Requests were processed during the quarter, with 412 (97%) processed within five (5) working days. Two (2) formal GIPA Applications were processed during the quarter. Both formal applications were processed within the legislated 20 working days.	100%
		Maintain transparency and accountability in the purchasing of goods and services and ensure compliance with purchasing procedures.	Transparency and accountability was maintained with procedures, processes, templates and reviews to ensure compliance with internal procurement procedures and legislative requirements. Procurement training and user assistance is ongoing.	100%
		Manage Council's Insurance Renewal program.	All renewals have been successfully undertaken to cover Council for this financial year.	100%
		Manage Council's Claims Management program.	Council's Claim Management program performed extremely well over this financial year.	100%
		Monitor and evaluate performance of the Randwick Local Planning Panel in accordance with NSW Department of Planning, Industry & Environment Guidelines.	The quarterly report for the Randwick Local Planning Panel has been submitted to the Department of Planning, Industry and Environment.	100%
1b.5	Effectively and efficiently manage financial operations, systems and information.	Provide timely financial information, advice and reports to the community, the Council, senior management and staff.	Quarterly budget reviews, Investment, and Cashflow Reports were prepared and also reported as required to ARIC and Council.	100%
		Ensure all Financial Services' processes and procedures are timely and accurate in providing a high level of service to internal and external customers regarding rating, debtors, accounts payable, payroll, investments and cash management.	All financial services policies, procedures and legislative requirements were complied with. Key financial functions include rates, debtors, accounts payable, GST, FBT, investments, payroll and cash management.	100%
		Ensure the accurate levy, and collection of rates and charges, and provide appropriate payment options, including BPAY, Direct Debit, Australia Post, web based and in person.	Financial Services staff continually work on the billing and recovery of rates, ensuring that land & property valuations, pensioner management, invoice generation, and recovery of outstanding debts are up to date and processed in a timely manner. Customers are provided with various payment options, and every effort is made to work with ratepayers experiencing financial hardship and to develop arrangements tailored to individual circumstances.	100%
		Maximise returns of the Council's investment portfolio while minimising risk.	The Market focus continues to be on central banks and the extent of their rate hikes this cycle. With markets factoring a series of additional rate hikes, this has seen a significant shift in term deposit rates over the past year. Australia's headline CPI came in much stronger than expected, at +5.1% y/y. The RBA somewhat surprised markets by raising the official cash rate to 0.85%. The Investment Reports for March, April and May were adopted by Council on a monthly basis, with the latest at the 28 June Ordinary meeting.	100%
		Manage outstanding debtors, ensuring overdue rates and annual charges remain below 15% and repayment plans are developed bringing Council's ratio back to benchmark within 3 years.	The majority of fourth rates instalment were paid within a reasonable timeframe (due on the 31 May 2022), with payments only slightly (~2%) behind the pre-COVID 4 year average. The fourth instalment overdue notices were issued on 15 June 2022 to 5,794 customers. The number of overdue customers was slightly higher for the overdue notices in the same period 2020-21 by 259.	100%
		Deliver sound and practical short and medium-term forecasting and reporting, with robust data, efficient transaction processing, and effective management of risk, including: uncertainty and sensitivity analysis.	Monthly financial reports are prepared for Council in conjunction with quarterly budget reviews. The March, April and May 2022 monthly financial reports were endorsed by Council on a monthly basis with the latest May report being endorsed at the 26 June Council Meeting. The March Quarterly Budget Review was completed and endorsed by Council on the 24 May 2022. A comprehensive risk control matrix outlining the Council's financial management practices, processes and improvements was presented to ARIC and endorsed on 17 June 2022.	100%
1b.6	Be recognised as providing quality internal and external customer service and call centre services.	Develop a Customer Service Framework.	Development of the Customer Service Framework is on track.	100%
1b.7	Continue to improve and implement business process systems and information technology infrastructure.	Increase internal customer satisfaction in the delivery of information management and technology support functions to other business units of Council.	In the quarter 6,338 requests were lodged with IM&T Services for support or service delivery (this is a slight increase from the previous quarter). Of these, 512 customers completed the voluntary survey, with 483 rating the service 'very good', 27 rating the service as 'good', 1 rating the service as 'bad' and 1 rating of 'very bad' during the reporting period.	100%
		Perform a Penetration Test on Council's IM&T architecture and present the findings to the Audit, Risk and Improvement Committee alongside a remediation plan to address any vulnerabilities found.	There were no cyber security incidents in the reporting period.  With the final decommissioning of the legacy Cisco telephony system, the final security risks arising from the penetration test conducted in Q2 of FY21-22 has been closed out.  A desk review of the Australian Cyber Security Centre's Essential 8 security framework was conducted and the results presented to Council's Audit, Risk and Improvement Committee.  Ongoing mandatory cyber education and training was assigned to all staff who regularly use a computer through Council's e-learning program. This will prepare Council staff for another business email compromise simulation.	100%
		Optimise the availability of Council's core infrastructure (datacentre and networks) during core business hours.	There was one Severity One outage which was caused by a large scale power outage in Maroubra - this outage affected staff for approximately 90 minutes. Whilst this outage would normally only affect sites in Maroubra, sites with power were also disrupted. This has led to further investigation of options for rationalisation and simplification of the network to avoid cascading outages which impact other locations.	100%
		Optimise Council's application portfolio through appropriate consolidation and transition of legacy systems and reduction of duplication.	Staff affected had the option of continuing to work utilising Council's mobile SIM card based solution that allowed access to internal and external systems via the mobile network, albeit at a lower speed than normal connectivity.  Application optimisation activities conducted during the period include:  (a) Implementation of Genesys Purecloud as Council's contact centre software to replace the legacy Cisco conferencing system, ensuring that contact centre functionality is available anywhere in Australia in a business continuity event; (b) Decommissioning of the legacy TechnologyOne Human Resource Management and Kronos Time and Attendance Systems as a result of the successful implementation of the Human Resource Management System; (c) Transition of two out of three legacy datasets from the Q-File product into Council's recordkeeping system Content Manager; (d) Implementation of AirTable to manage simple collaborative table functions; and	100%
		Upgrade audio-visual communication technologies to support flexible staff working arrangements.	During the quarter the operation of the AV communications systems was stabilised, internal procedural documentation was updated, and a system commissioned at the Prince Henry Centre for use by the Economic Development and Placemaking teams. One final system remains to be commissioned at the Randwick Community Centre.	100%
		Review and rationalise Council's data holdings including online, physical, tape and archive through the adoption of an Information Management Lifecycle approach.	At Council's June meeting the Data Management Policy and four associated guidelines were adopted. These policies will provide data governance architecture over Council's large and growing information holdings. Consolidation of legacy data sets into master repositories continued with the transition of two legacy datasets into new repositories (Kronos and TechnologyOne HR data; Q-File strata plans and legacy property information). A review of classification scheme for unstructured data was undertaken. There was continued work to rationalise and reduce backup activities to reduce costs whilst providing continued assurance.	100%

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2018-22 Delivery Program (4-year program)	2021-22 Operational Plan (1-year action)	Comment for current period (1 April 2022 - 30 June 2022)	Progress	
	Undertake a review of governance practices in the Information Management and Technology Services Department to establish an adopted governance framework	Work continued on the Application Management Policy and IT security framework.	100%	
1b.8	Provide a safe and healthy environment for employees, contractors and the community.	Implement policies and procedures to support a culture of health and safety.	Work Health and Safety Policies and Procedures were reviewed, amended and implemented as required throughout this quarter.	100%
		Effectively manage workers compensation and return to work.	Workers compensation claims and injury management was undertaken in line with Council's Return to Work Program, which is compliant with SIRA's return to work guidelines.	100%
		Draft and implement a Wellbeing Plan.	Wellbeing plans were developed in response to specific and current wellbeing issues identified to be relevant for Council.	100%
		Coordinate appropriate health checks relevant to effective business operations.	Council's annual flu vaccination program was completed in April/May, with 314 staff receiving their flu vaccination via this program.	100%
		Adopt and implement the new Drug and Alcohol Policy.	Due to the ongoing pandemic situation, implementation of a new Alcohol and Other Drug policy introducing random testing, has been put on hold but planning has been created to restart the process in 2022-23. The current policy remains effective	10%
1b.9	Support the community and organisation through the improvement and expansion of online systems and GIS mapping.	Standardise the delivery of all spatial data and information services.	In the March quarter, work continued on identifying, analysing and recording operational risks across all business units, through the Business Unit Planning process. The risk mitigations with the risk registers will be used to minimise risks throughout the organisation. A regular update report was presented to ARIC (25th March 2022).	100%
1c. Continuous improvement in service delivery based on accountability, transparency and good governance.				
1c.1	Apply the four-year Continuous Improvement Strategy within the organisation.	Develop an effective Performance Management Framework through community consultation, research, strategic planning and business unit planning.	The Delivery Programme and Operational Plan was adopted by Council at the 28 June 2022 Council Meeting. This document contains all indicators that track performance in delivering the outcomes of the Community Strategic Plan and delivering the day to day services and regulatory functions needed by the community.	100%
1c.2	Implement a systematic and structured approach to obtaining feedback from customers and managing existing data and information.	Undertake regular customer satisfaction surveys and consultation activities to obtain feedback to help inform Council's activities.	Council's customer satisfaction survey was undertaken in late 2021 and the next one is scheduled for 2023. In this quarter, 12 new community engagement programs were commenced including a significant consultation on Council's draft LEP.	100%
1c.3	Proactively manage enterprise risks within Council's integrated risk management system.	Implement Council's Enterprise Risk Management Framework which sets out Council's prioritisation and integration of Risk Management into the business and incorporates Council's risk appetite and tolerances	Work continues with all business areas to support implementation of risk management against each area's Business Unit Plan and associated completion of operational risk registers. A workshop was undertaken with the ELT to present Council's Enterprise Risk Management Framework.	100%
		Inform the Audit, Risk and Improvement Committee (ARIC) of risks identified in Council's Enterprise Risk Management Framework to establish and implement internal audit priorities.	Work continued on identifying, analysing and recording operational risks across all business units, through the business unit planning process. The risk mitigations with the risk registers will be used to minimise risks throughout the organisation. A regular update report was presented to ARIC (17 June 2022).	100%
2. A vibrant and diverse community				
2a: Meet the needs of our diverse community and provide equitable access to social services and infrastructure.				
2a.1	Maintain a current understanding of our community's needs, and up to date information to support planning and program development.	Lead local services participation and partnerships, identifying emerging needs, service gaps and opportunities across target groups.	The Eastern Sydney Youth Services Network (ESYSN) worked closely with services to gain an understanding and build strategies around disability and young people. Training by twenty10 offered to ESYSN members on PRISM LGBTIQ+ Inclusivity Training.  The Inner & Eastern Sydney Migrant Interagency IESMI worked closely with service providers to gain a better understanding of gaps in services in the Culturally and Linguistically Diverse (CALD) community. Joint collaboration with Sydney Multicultural Community Service for Refugee Week. Ongoing information share via Settlement Service International for Ukrainian Refugees settling in the area.  Initial planning meeting with Moving Forward Together after new date of Harmony Walk for October 16th 2022.  Information was shared via the IESMI google group about health information and participating in the SESLHD COVID-19 Community Organisations meeting for Priority Populations.  The City of Sydney and Eastern Sydney Ageing and Disability Interagency dedicated the April and June meetings to the theme of Social Isolation and Loneliness with facilitated discussions on local situations and actions, resulting in projects such as the development of local directories capturing programs/activities that are not promoted through formal service information platforms such as My Aged Care, etc.  The City of Sydney and Eastern Sydney Abuse of Older Persons Collaborative progressed planning to deliver online events and training to upskill support workers to better respond to abuse and community education sessions to empower older people and their allies to seek help and gain an understanding of existing support services and referral pathways.  Information was shared to networks re training for support workers in the City and Eastern Sydney to assist clients with a disability and older people to get the best data plans and to become digitally connected so they can access medical and social appointments and other supports and family networks.  The Eastern Suburbs Domestic Violence Network (ESDVN) held 3 meetings during the period to inform services of changes to DFV service provision/funding. ESDVN worked collaboratively with Randwick Council to hold a DV Vigil on 4 May to remember those who have lost their lives to violence with over 70 people attending. Council staff supported the implementation of the respectful relationship program 'I love Bites' at J.J. Cahill High School with 50.	100%
		Undertake a Social Needs Study to investigate and identify current and future social needs of the community.	Completed.	100%
2a.2	Provide high levels of accessibility to the Council's community facilities and infrastructure.	Ensure that a range of user groups (hirers and class attendees) have fair and equitable access to our major multi-purpose centres (Prince Henry Centre, Randwick Community Centre, the Randwick Literary Institute and La Perouse Museum).	The venues team continues to maintain and provide high levels of accessibility to Council venues. The Randwick Sustainable Classroom continues to be a popular venue for children's birthday parties with the wet weather likely contributing to the increase in bookings.  The Prince Henry Centre and the Randwick Literary Institute continue to operate with their usual bookings and regular hirers.  From April to June 2022, the La Perouse Museum saw a rise in numbers and in diversity of user groups accessing the Museum; tours and classes were provided for Campfire Indigenous training, Kadoo educational tours, Young La Perouse leaders (Land Council), Guriwal Elders and Land Council Deadly group. 9 educational groups visited the	100%
		Ensure that user groups (hirers and class attendees) have fair and equitable access to all remotely managed community centres (9 venues).	1,006 confirmed bookings. Combined halls used for total of 3,170.5 hours, 317 business bookings, 36 community group bookings, 336 not for profit bookings, 306 private bookings, 11 religious group bookings.	100%
2a.3	Support the different groups in the community to improve access to services and recreational activities.	Ensure Library Culturally and Linguistically Diverse (CALD) collections reflect demographics and community needs in Randwick City.	This quarter we lent a total of 6,910 items from our Chinese, French, Greek, Polish, Russian and Spanish Culturally and Linguistically Diverse (CALD) collections to customers. CALD books and materials for children are in high demand, with a total of 2,884 items lent. We have lent 19,986 items from our CALD collections in the 2021/2022 financial year.	100%

2018-22 Delivery Program (4-year program)	2021-22 Operational Plan (1-year action)	Comment for current period (1 April 2022 - 30 June 2022)	Progress
	Provide a range of Culturally and Linguistically Diverse (CALD) programs and activities for a diverse community.	Smartphone and Tablet Basic Training for Chinese Speaking Seniors, English as a Second Language Book Club and English Conversation Classes continued during the June quarter. All English Conversation Classes moved away from the online format and resumed being held in person at the library.  Monthly storytime sessions in the community languages Mandarin, Japanese, Spanish were reintroduced in April.  The library delivered 35 events/programs specifically for a culturally and linguistically diverse audience with a combined audience of 249.	100%
	Provide a range of age appropriate library collection items, programs and activities that are accessible and inclusive.	The library ran 239 events/programs both online and in person/face-to-face, with a total combined audience of 3,536. 97 events/programs were held for children and youth with a 2,165 combined audience. 119 events or programs were held for adults/seniors with a combined audience of 1,204 and 35 events/programs were held specifically for a culturally and linguistically diverse audience with a combined audience of 249.  All regular weekly early literacy programs for babies and toddlers resumed in person/face-to-face.  Library clubs such as Bridge, Mahjong and Chess targeting mostly retired and older adults recommenced at the library in the June quarter.	100%
	Assist people to understand consumer directed care and to exercise choice and control in choosing support services (disability and other).	Convened 2 x City of Sydney and Eastern Sydney Ageing and Disability Interagency meetings in this reporting period, continuing with the theme of social isolation and loneliness and advanced discussions on local actions including developing a community directory to enable older people and people with disabilities to access more informal social supports and health and wellbeing programs that are not promoted via My Aged Care, etc. The meetings also provided a platform for local services such as the Junction Neighbourhood Centre, Counterpoint Community Centre and the Older Women's Network to showcase new and innovative programs offered both on-line and in-person to increase community participation rates in older people and PWD, particularly those from non-English speaking backgrounds who face additional barriers to access.  Implemented the Choice and Control in Life and Death online seminar in May, exploring the different options available for burials, cremations and funerals with a focus on empowering people to make the best choice for themselves and their loved ones. Industry experts included The Australian Imams Councils, Tender Funerals, Doula's for Life and Southern Metropolitan Cemeteries NSW.  Implemented an online event in May on the importance of understanding Advance Care Planning and how Death Literacy can affect the end-of-life experience in partnership with NSW Health and Doula's for Life.  Attended the Eastern Sydney Suicide Prevention Network June meeting and provided support to progress planning for the suicide prevention awareness walk to be held in September and to attract additional network members.  Continue to work with the City of Sydney and Eastern Sydney Abuse of Older Person's collaborative to deliver campaigns on raising awareness of the different kinds of elder abuse including financial, physical and psychological and planning in progress to implement online events in October to promote referral pathways to help for older people.  Planning in progress with the NDIS Local Area Coordinators, Wise Employment and Autism Mates to deliver community education session on volunteer and employment pathways for young people with disabilities.  Provided assistance, advice and referrals (primarily for community transport, home care, social support and exercise programs) to an average of 25 residents/services per month.  Continued to work with local agencies, such as SESLHD, Junction Neighbourhood Centre Autism Mates and Holisworth Community Centre to reach isolated and digitally disadvantaged older residents, carers and families with implemented online events including a series of Choice and Control in life and death with a range of industry experts on topics such as Advance Care Planning, Death and Grief Literacy and burials cremations and funerals - traditional and new alternatives. These sessions were delivered in May in partnership with NSW Health, The Australian Imams Council and Doula's for Life.	100%
	Support the different groups in the community to improve access to services and recreational activities.	Work with local residents and/or their carers to improve their ability to negotiate within the service delivery system and to access relevant community services.  Held 3 x Mindfulness photography and art workshops in this reporting period to encourage residents, particularly carers, to access support programs and social inclusion activities offered by local community services.  Finalised Council's draft Disability Inclusion Action Plan for 2022-2026, incorporating feedback, suggestions and ideas from residents of all ages and cultural backgrounds with diverse lived-experience of disability, both physical and less visible.  Delivered a program of events for the NSW Seniors Week to promote awareness of community support programs and services both formal and informal, and providing opportunities for intergenerational connection and engagement. These events were held in April and included Back to Prince Henry, The Spirits of Prince Henry Twilight Tours and Talks and Mindfulness Photography workshops. Over 500 people were in attendance.  Widely promoted a range of services, programs, events and activities offered by local services and support organisations both formal and informal to ensure older people and carers are engaged and connected with their local community and can live safely and supported in their own home.  Continued to provide individual support to residents and service providers to increase levels of service provision for residents and clients as required.  Circulated information and resources to members of the City of Sydney and Eastern Sydney Ageing and Disability Interagency and community networks and groups to notify them of local events, new programs and support services, and grant opportunities. Council staff continue to support social housing residents with information on available support services and pathways including when new services become available.	100%
2a.4	Provide improved opportunities for local Aboriginal and Torres Strait Islander people to access support services including employment, family support and recreational activities.	Assist local Aboriginal organisations to plan and deliver nationally significant events such as NAIDOC Week and Reconciliation activities.  Ensure that the programs and activities delivered via the Lexo Hub address the identified needs of local First Nations people.  Support community-based support agencies to plan and deliver services; and provide information to government program funding providers to assist them in meeting the needs of at-risk and/or vulnerable residents.	100%
		Held Koojay Corroboree for National Reconciliation Week. Planned NAIDOC Week events, however postponed and rescheduled due to inclement weather.  Held Aboriginal Art Therapy workshop for Aboriginal residents. Engaged Aboriginal Drug and Alcohol counsellor for residents.  Staff continue to work collaboratively with service partners; however, the ongoing pandemic has reduced the ability for external partners to provide direct services. A limited number of targeted programs continue to operate including the food security program, COVID vaccination and testing clinic, referral support and support with access to MyGov and Service NSW for at risk residents.	100%
2a.5	Implement the social inclusion plan (An Inclusive Randwick) to reduce disadvantage and address regional gaps in service provision	Partner with the Eastern Sydney Youth Services Network (ESYSN) to implement programs and activities that support local young people and their families.  The ESYSN met face-to-face at the Lionel Bowen Library in May, with a specialist panel presentation on disability services. At this meeting there was a request for Council-funded training and the first of these - LGBTQ+ training - was provided in the last week of June. Recruitment is complete for the new Community Project Officer, who will co-convene the ESYSN with Waverley Council every two months.	100%



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2018-22 Delivery Program (4-year program)		2021-22 Operational Plan (1-year action)	Comment for current period (1 April 2022 - 30 June 2022)	Progress
	Service provision	Develop programs designed to connect and engage socially-isolated seniors within the comfort and security of their own homes.	Implemented the 'UNSEEN' multimedia exhibition on the women and their experiences of hidden homelessness at the Lionel Bowen Gallery at Maroubra from March until June, inclusive of an exhibition launch 'Meet the artists of 'Unseen' in April. Over 1000 people viewed the exhibition.  Held a screening of 'Picturing Home' a biographical documentary following the life changing journey of Jai Jaru who is born in Thailand but ends up homeless in Sydney for over twenty years. The film screening allowed older people, their carers and family members and friends to attend a free and accessible, local community event at the iconic Ritz Cinema at Randwick. 95 people in attendance.  Held a screening of HUMAN Flow, a documentary exploring the global refugee crisis to mark Refugee Week in June. The film screening was held at the Ritz Cinema Randwick to ensure access for residents with mobility impairments and those who may be transport disadvantaged.  Held a fascinating series of online events exploring how residents can overcome taboos and stigma surrounding death, dying and old age, a total of 3 online events were held during this reporting period.  Partnered with SESLHD to deliver the 'Secrets of Ageing with Resilience Forum' at South Juniors Kingsford in	100%
2a.6	Implement grants programs in accordance with the Council's guidelines to enhance services that meet community needs.	Administer our Community Investment Program including the funding streams: Community Connect, Community Creative, Community Partnerships, Community Contributions and Community Sustainable.  Administer the Randwick ClubGrants NSW on behalf of participating clubs.	In the June 2022 round of Community Creative and Community Connect, 22 Community Connect applications and 16 Community Creative applications were submitted for funding totalling \$229,737. Grantees continued to deliver projects from the February round of Community Creative and Community Connect.  Council supported the ClubGrants application and assessment. With the decision and distribution of funds to take place in August.	100%
<b>2b: Strong partnerships between the Council, community groups and government agencies.</b>				
2b.1	Provide support for resident precinct committees, local chambers of commerce and combined service clubs.	Attend meetings and provide information and support for Resident Precinct Committees, local business associations, and combined service clubs on request.	All economic development information requests were addressed. Precinct and RSL Club meetings were attended when required.	100%
		Provide meaningful and relevant opportunities for community participation through face to face engagement activities such as Precinct meetings and other opportunities.	17 Precinct meetings were held over the quarter. Council staff attended several precinct meetings to present on various projects, including the Clovelly and Carrington Road Pocket Park and the Comprehensive Planning Proposal (LEP Review).	100%
		Host four Precinct Coordination Committee Meetings.	One Precinct Coordination Committee meeting was held online in June 2022 where the Strategic Planning team presented on the Comprehensive Planning Proposal (LEP Review).	100%
2b.2	Partner and implement joint projects with community groups and government agencies to achieve improved service coordination and value for money outcomes in the region.	Continue to manage and activate the Lexo Hub facility in providing accessible space for community service providers for the delivery of health, wellbeing and social welfare services.  Actively engage in the Interagency Group for the 're-enablement' of services and agencies that support Randwick City.  Work with the La Perouse Aboriginal Land Council to identify areas for partnership to support our local First Nations people.  Partner with key community service providers to deliver: primary and early intervention programs which may include domestic and family violence; youth and family programs; aged and disability programs; and multi-cultural campaigns and activities.  Participate in a range of contracts for goods and services run by industry aggregators e.g. SSROC, LGP and Procurement Australia.	Staff continue to oversee the operation of The Hub @ Lexo and work collaboratively with external service providers and partners. KRC (Kirkton Road Centre) continue to provide a weekly COVID and flu/vax clinic for housing residents and COVID testing. Kingsford Legal Centre has resumed face to face services and has seen a large number of residents accessing legal support. Holdsworth Community Centre provided My Aged Care support face to face which significantly improved outcomes for residents that engaged in the support service. Staff met with Maroubra Police and KRC to plan implementation of a Needle Syringe Program as part of a harm reduction program for local residents. Staff are liaising with new partners including Karitane, Alcohol and Drug services, to deliver services from the site.  Chaired the Eastern Suburbs Domestic Violence Network (ESDVN) during April, May and June. Organising guest speakers including presentations on changes to affirmative consent laws and coercive control laws. Participated in the Inner and Eastern Sydney Child and Family Interagency to support understanding of local support services and any changes in support programs.  Convened the Eastern Sydney and Eastern Sydney Ageing and Disability Interagency meetings for April and June. Organised guest speakers including presentations on collaborative and innovative programs to reduce social isolation and increase community participation as restrictions ease.  Continue to support the Eastern Sydney Suicide Prevention Network in their planning for the suicide prevention awareness raising walk in September.  Supported the Eastern Sydney CHSP Forum in May and continue to work SSDO's in Eastern Sydney to ensure that services are supported and well placed concerning the transition to the new aged care reforms in terms of training needs, etc.  Continue to support and participate in the City of Sydney and Eastern Sydney Abuse of Older Persons Collaborative to develop campaigns, training for support workers and community education sessions to reduce the prevalence of  Ongoing discussions with the La Perouse Local Aboriginal Land Council and partners such as the Gujaga Foundation to identify programs and projects that support current concerns. Co-chaired the La Perouse Non-Government Service Provider Network meeting.  Partnered with Weave Youth Services, Bowls Australia, Word Travels, Bowen Library and South Sydney High School to deliver a program of Youth Week events. Over 2000 local young people participated in these events. Finalised a new Youth Info Card for young people focusing on support services where young people are using violence or experiencing violence.  Partnered with the Prince Henry Hospital Trained Nurses Assoc. to deliver Seniors week events at the Prince Henry Nursing and Medical Museum at Little Bay in April including 'Back to Prince Henry' and 'The Spirits of Prince Henry Twilight Tours' for April and June (4 in total). Over 600 people were in attendance for these events.  Partnered with NSW Health, the Australia National Imams Council, Doula's for Life and Southern Metropolitan Cemeteries NSW to deliver three online information sessions on Choice and Control in life and death, focusing on topics such as death and grief literacy and the importance of advance care planning and burials, cremations and funerals - traditional and new alternatives.  Partnered with Blur Projects to implement 'UNSEEN' a multimedia exhibition on women and their experiences of hidden homelessness at Bowen Library Gallery from March until June, including meet the artists of UNSEEN exhibition launch in April. Including a documentary film screening of Picturing Home at the Ritz Cinema Randwick.  Partnered with Catholic Community Services Hoarding and Squalor Resource Unit to deliver a staff lifestyle lunch online event on 'Understanding Hoarding and Pathways to Help in August'.  Participating on SSROC tenders for Ready Mixed & Sustainable Concrete, Linemarking, Hardware & Industrial Footwear, Waste Audit Services and Temporary Staff. New SSROC electricity contract from 1st July. Usage of various SSROC, LGP and Procurement Australia contracts as published on our GIPPA contracts register.	100%
<b>2c: New and upgraded community facilities that are multipurpose and in accessible locations.</b>				
2c.1	Implement the Community Facilities Plan as per identified priorities.	Plan for community facilities under the Our Community Our Future Program such as the Southern Suburbs Youth Facility, Snape Park Amenities Upgrade and Coogee Beach Bus Shelter. Also plan for and construct toilet facilities such as the Malabar Pool Amenities and Dunningham Reserve Amenities.	Feasibility planning is in progress for Southern Suburbs Youth Facility, Snape Park Amenities, Burrows Park Amenities and Heffron Park Criterion. Preliminary community consultation underway for Coogee Beach Bus Shelter & Amenities. Concept design stage for Malabar Pool Amenities commenced. Planning is also underway on Dunningham Reserve Amenities.	100%



2018-22 Delivery Program (4-year program)	2021-22 Operational Plan (1-year action)	Comment for current period (1 April 2022 - 30 June 2022)	Progress	
2d: Our cultural diversity is appreciated and respected.				
2d.1	Implement A Cultural Randwick City.	Deliver Council's annual program of cultural events.	In May the Events and Community Development team partnered with the La Perouse Local Aboriginal Land Council and the Gajaga Foundation to deliver the Koojag Corroboree on Coogee Beach, launching Reconciliation Week. The event featured a fashion parade of unique Aboriginal designs by Colleen Tighe Johnson of Buluuy Mirrii Design, live dance performances, fire displays and cultural activities such as smoking ceremony and boomerang showcase. The event was attended by members of the local community and local schools. The La Perouse Museum held nine public programs and cultural events including an innovative Digital event in the Watchtower attended by 280 people, sold out weaving workshops and cultural tours by Indigenous leaders. Specialist tours of the exhibitions were also delivered.	100%
2d.2	Deliver and/or sponsor a range of events to promote a sense of community.	Support community groups in their delivery of events that promote a sense of community.	Local veterans were welcomed at an Anzac Day Civic Reception, held at the Prince Henry Centre in Little Bay on April 20.  On April 25, the Events team worked with the Coogee Randwick Clovelly RSL to deliver the annual Anzac Day Dawn Service at Goldstein Reserve, Coogee. The event was attended by approximately 6,000 community members, and was followed by a march (supported by Council, the Eastern Beaches Police Area Command and Randwick State Emergency Services) from Coogee Diggers to Coogee Beach.  Promotional and traffic support was also provided to other local RSL Anzac Day activities including Malabar and Maroubra RSLs.  On May 2, a Civic Reception was held at the Prince Henry Centre, Little Bay to celebrate the 100th Anniversary of the Country Women's Association.  On May 25, the postponed 2021 Business Awards were presented at a ceremony held at Randwick Racecourse, attended by local Chambers of Commerce and nominated local businesses.  National Reconciliation Week was launched with the Koojag Corroboree on the 27 May in partnership with the La Perouse Local Aboriginal Land Council and the Gajaga Foundation, local Indigenous dance groups, and Indigenous Fashion Designer Colleen Tighe Johnson of Buluuy Mirrii Design.  The Australian Surfing Walk of Fame nominations were opened for the month of May, to be presented as part of Maroubra Beach Breaks in July 2022.  On June 18, a community celebration was held in Macartney Reserve, to thank and congratulate everyone involved in the grass roots campaign against the Little Bay Cove development proposal. The event featured live music, coffee and afternoon tea and was attended by the community and members of the Save Little Bay Group.  In April, May and June, six citizenship ceremonies were held, facilitating the welcoming of 307 new citizens in the	100%
3. An informed and engaged community				
3a. Effective communication methods and technology are used to share information and provide services.				
3a.1	Provide information to the community on the Council's services and activities using effective communications methods.	Develop and implement effective and targeted communications plans and products for the Council and its services and activities.	During this quarter we implemented six Communications plans. Plans included the Discovery Walk at Randwick Environment Park, our pop-up pedal parks, improvements to the coping on three ocean pools, Scene Magazine, Bastille Day and the Little Bay Community event.	100%
		Produce high quality graphics to support and enhance the Council's business.	Council designed over 513 items across social, digital and print channels in the last quarter. This included consultation material for Malabar Hall upgrade, Arden Street Amenities upgrade, Ella reserve, Maroubra Beach youth survey, Community Engagement Strategy and the comprehensive LEP consultation. We produced the Winter edition of SCENE magazine. We designed various Draft Strategy reports for council meetings and public exhibitions including the Workforce Management Strategy and Disability Inclusion Action Plan. We produced a range of material for events and activations for Beach Breaks, Bastille Day, Sports Awards, Anzac Day, Koojag Corroboree, various playground openings, the Little Bay Community Event and Discovery at Randwick Environment Park outdoor classroom. We also produced staff and bushcare newsletters.	100%
		Manage and use Council's banner poles as an outdoor communication medium.	Our street banner campaigns were used to celebrate our community's diversity as well as promote exciting events across the City. We flew banners promoting ANZAC Day, Koojag Corroboree, our library's 70th anniversary as well as a community grants funded campaign by a local artist called COVID HEROES, which flew in Coogee.	100%
		Produce appropriate video content for use on Council's digital channels.	14 videos were produced in-house, which includes the fortnightly Mayoral videos as well as three videos by the Mayor to help promote the draft Operational Plan and Budget's Your Say exhibition period. Additionally Anzac Day videos and Business Award winners video were produced.	100%
		Research and write quality speeches for Council representatives as required.	26 speeches and MC notes were written this quarter for the Mayor focussing on a variety of community events and occasions such as: Anzac Day, Business Awards, Domestic Violence Remembrance, Randwick Netball Season Launch, Country Women's Association, Koojag Corroboree and Little Bay community event.	100%
		Produce regular print and electronic newsletters to inform and engage the community about Council activities, events and projects.	12 issues of enews were sent out this quarter with a continually high open rate, averaging 42% with a click rate remaining around 12% this quarter. We focussed on explaining and promoting the LEP exhibition. Most clicked on stories for the quarter were: Business Award winners, Storm Clean Up, LEP Dual Occupancy explained; Housing Investigation Areas explained.	100%
		Promote and disseminate information to vulnerable people and communities to improve access to services, support and inclusion activities.	Continued to disseminate information to support services, interagencies, networks and individuals to support access to critical services both formal and informal for marginalised, excluded and vulnerable residents and clients. Support dissemination of information to local DFV support services through Exec role at the DV network.  Continue to disseminate information and resources and training to Interagency networks, SESLHD, local groups and to advisory committee members and individual residents to access critical services both formal and informal for marginalised, excluded and vulnerable residents who face additional barriers to access. Support dissemination of information to Aged and Disability support services and organisations through co-convenor role of CoS and ES Aged and Disability Interagency.  Supported specific new programs developed to assist marginalised clients living in the southern suburbs of Randwick City to re-engage particularly in health and wellbeing programs such as Catholic Healthcare's program for older residents in Maroubra.	100%
3a.2	Ensure that the Council's website provides an accessible and usable interface between the Council and the community.	Continue to ensure compliance with web content accessibility standards.	Council conducted a review of its web presence to assess relevance and usefulness of the current content on each page, including checking with the relevant internal business unit owner. As a result a number of pages which were deemed no longer needed were archived. Council continues to monitor adherence to accessibility standards. During the reporting period, Council completed the implementation of the Google Translate dynamic translation widget to replace statically translated content and ensure that all content is available in multiple languages at a cost that is sustainable for the organisation.	100%
		Simplify the means of capturing data from customers.	During the period work continued on the infrastructure required to support waste services and online asset opening permits. An initial review of tree management activities was also conducted.	100%

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2018-22 Delivery Program (4-year program)	2021-22 Operational Plan (1-year action)	Comment for current period (1 April 2022 - 30 June 2022)	Progress
	Ensure that the Library website and social media channels provide timely, engaging and relevant information.	There were 120,025 page views within the library's website.  10 news articles were published on the library website to keep the community updated in a timely manner. Articles included library service updates (extending of opening hours), library service and resource reminders (Queen's Birthday Closing, Kids Top Reads collection), event updates (regular programs and events resuming in-person/face-to-face, Ride the HSC Wave, school holiday program of events), and Lismore Library Appeal information.  All 239 events delivered in the June quarter were promoted online and via the library's social media channels.  The Library posted 112 Facebook posts (average daily reach 485) and 24 Instagram posts featuring service updates, live online events and general information for the community.  Six EDMs (electronic direct mail items) were dispatched in the June quarter, three of which detailing new events and related library news, one supporting the Council Malabar Library Improvements survey, one informing of the end of the Lismore Library Appeal, and one announcing that the Lionel Bowen Young Writers' Award is open for entries.  At the end of the June quarter the library had 45,650 eNewsletter subscribers.	100%
3a.3	Implement technological solutions that support the development of services and resources and meet the needs of the community.	The library acquired Hoopla as a new online resource, featuring an always available collection of ebooks, audio, economics, film, tv and music. It will be made available to the public in August. The Library's online registration page has been updated to allow for toy memberships to be processed online, or opt to have a digital membership. All members are able to go cardless.	100%
<b>3b. The community has increased opportunities to participate in decision-making processes.</b>			
3b.1	Develop opportunities for community input into the Council's decision-making processes.	Use social media to help the community be part of the decision-making process, respond promptly to enquiries and to connect with the community about Randwick City's projects, events and activities.  Develop and implement consultation plans to support the delivery of Council's projects.  Audit and review the function of Council's Advisory Committees, including Terms of Reference, objectives and vision.	100%  100%  50%
<b>4. Excellence in urban design and development</b>			
<b>4a. Improved design and sustainability across all development.</b>			
4a.1	Require a high standard of design quality and sustainability in new development in line with Council's policies.	Undertake research to inform development of the updated comprehensive Development Control Plan.  Research and analysis continued in the March quarter in relation to draft controls for the comprehensive DCP with priority being given to drafting residential and sustainability controls.	100%
4a.2	Promote and recognise design excellence and sustainability through events or other activities.	Initiate and facilitate the Architecture Talks 2021 event.  Work plan prepared for the Urban Design and Architecture Awards, 2022. No further Architecture Talks are scheduled in the current financial year.	100%
<b>4b. New and existing development is managed by a robust framework.</b>			
4b.1	Develop and implement effective processes and strategies to manage the impact of new and existing development.	Determine DAs efficiently and in accordance with the provisions of the LEP and DCP.  Statistics for the quarter are detailed below: Applications Lodged: 162 Applications Determined: 210 33.13% of DAs were determined within 40 days 47.93% of DAs were determined within 60 days The net median is 66.70 days.	100%
4b.2	Monitor provisions of the LEP and DCP to ensure relevancy and delivery of good design outcomes.	Report and exhibit new housing investigation areas as part of the draft comprehensive LEP.  The Housing Investigation Areas, including urban design reports for each area, were exhibited from 31 May until 12 July.	100%
<b>5. Excellence in recreation and lifestyle opportunities</b>			
<b>5a: Maximise opportunities for residents and visitors to enjoy both active and passive open space uses.</b>			
5a.1	Progressively update plans of management, in accordance with an established priority list and the Recreation Needs Study, focusing on active and passive recreation opportunities.	Undertake high priority Plans of Management for Coastal and Beachside reserves (including Coogee Beach and Clovelly Beach).  The Maroubra Beach PoM and Masterplan development continued. Enhanced consultation with youth groups and the indigenous community was planned and has begun.  The draft Generic Plan of Management has been completed.	70%
5a.2	Continue work towards creating a continuous Coastal Walkway from Clovelly to Botany Bay as detailed in the Recreation Needs Study.	Design and document a coastal walkway route around Lurline Bay.  A consultant to provide Coastal and Marine advice relating to the coastal walkway at Lurline Bay has been engaged. The final report and findings were due 30 June 2022 but have been delayed. The information in the report will be used to prepare a feasibility assessment and design for the elevated walkway off the rock cliff. The engagement of consultants to prepare the design is scheduled for January 2023.	0%
<b>5b: Facilitate a range of sporting and leisure activities.</b>			
5b.1	Introduce and maintain a diverse range of programs to increase attendances at Des Renford Leisure Centre from year to year.	Deliver fitness programs that meet the community's needs, and explore alternative delivery methods to address environmental factors that serve as barriers to people exercising.  The DRLC gym and group fitness programs continue to rebuild following the closure for the first quarter of the 21/22 FY. In addition to delivering a wide variety of in-person fitness programs and aerobics classes, the team at DRLC have continued to build the library of online workouts that are uploaded weekly on social media. This allows those people unable to enjoy the benefits of training at DRLC to exercise from home.  Attendance at DRLC continues to steadily grow as it heads back towards pre-COVID numbers, with program numbers and facility memberships both on the increase.	100%

2018-22 Delivery Program (4-year program)	2021-22 Operational Plan (1-year action)	Comment for current period (1 April 2022 - 30 June 2022)	Progress
	Continue to review and maintain DRLC facilities to ensure the Centre remains an industry leader.	DRLC continues to conduct regular cleaning and maintenance audits to ensure the facility is well maintained and remains fully-operational.  The poor weather patterns experienced throughout the first 3-months of 2022 have continued during the April-June quarter, further testing the facility and requiring ongoing maintenance.  The Splash Park project has experienced delays, but construction is expected to commence early in the 22/23 FY, as is the case with the Pool Blanket and Seating replacement.	100%
5b.2	Implement open space plans of management with a focus on multi-uses such as the Heffron Park Plan of Management.	Process applications for activities on public land incorporating relevant assessment criteria and complying with service level agreements.  Implement actions arising from the Open Space & Recreation Strategy 2021.  The construction of Coral Sea Park playground has been substantially completed.  The planning for a new synthetic sports field at Coral Sea Park was completed and was endorsed by Council for construction. Preliminary works have begun.  Cycling facilities are planned for on road and on shared paths within parks. Pop up pedal parks were planned.  Upgrades are being planned at DRLC.  General park upgrades including new seats, signs and water fountains have been installed to improve our open spaces generally.  The planning for the upgrade of the criterion at Heffron Park is underway with an RFQ completed and a consultant selected.  Planning for the rehabilitation of Malabar and Mahon rock pools was completed.  Master Planning is underway for Maroubra Beach coastal reserves.  A draft Generic Plan of Management for community land has been completed and will be reported to Council for in principle endorsement prior to submitting the Plan to the Department of Planning and Environment and then planning.  Both park outdoor-gyms are currently in procurement. Submissions are expected 20 July. Lead times for equipment is being assessed and will determine the projects critical paths. Gym equipment has been ordered and expected to be received around 15 December 2022. Installation is scheduled to be completed by 25 January 2023.	100%
	Construction of new outdoor gyms at Snape Park and Banwon Park.	Project has been handed over to Projects team. The project will go to tender the week commencing 19 September 2022.	20%
	Upgrade of the playground at Fitzpatrick Park, Kensington.	Contract was awarded on 4 May to Statewide Civil Pty Ltd. Procurement of long lead time materials is progressing. Lead times have been affected due to effects of global supply chain delays. Communications with the club are ongoing. It is anticipated that works will commence on site 30 June. Due to park safety concerns some additional urgent stormwater relining works are proceeding. Stormwater relining works to commence 17 June and scheduled to finish 5 July. Current anticipated completion is scheduled for December 2022, weather permitting.	90%
	Construct a new synthetic field at Coral Sea Park.		60%
<b>5c: Create new open space as opportunities arise.</b>			
5c.1	Advocate for public access to the remaining Commonwealth land at Malabar Headland.	Negotiate with Commonwealth and State Governments for community access to Malabar Headland.	100%
5c.2	Plan and advocate for public open space and connections in major urban renewal and infrastructure projects.	Open space and recreation draft provisions are included in the Comprehensive Planning Proposal to require major projects to give regard to the provision of and access to open space. An Information sheet was prepared as part of the exhibition package. The draft Comprehensive LEP was exhibited from 31 May until 12 July.	100%
5c.3	Optimise the urban interface with the Light Rail.	Finalise the documentation and construction of the Waratah Avenue Street Plaza.	100%
<b>5d: Library programs, resources and facilities provide innovative and inspirational opportunities for education and leisure.</b>			
5d.1	Improve and develop library facilities, services and resources ensuring their ongoing relevance to the community.	Continue to provide innovative programs and services for children and families.  98 events/programs were delivered for children and youth with a combined audience of 2,176. The majority of events for children were delivered onsite (in person).  Two Spark in the Park events were delivered in outdoor community locations.  Regular school visits recommenced with visits to the library from local pre-schools and schools.  The library hosted successful monthly "Come and Play" workshops engaging parents and carers with the positive power of play in a fun environment for babies, toddlers and children.  In April the library supported families with school aged children, by providing fun and educational school holiday programs including basket weaving and digital illustration.  In May, the library ran Ride the HSC Wave workshops in partnership with Waverley and Woollahra libraries to support high school students with Maths, Business Studies, History, English and study skills.  In the Third Space at Lionel Bowen Library, young people created sustainable furniture out of recycled cardboard as part of the Cities for Tomorrow program. Other programs for youth in this quarter included Law Week events, creating	100%
	Acquire new physical and digital items for the Library collection that are reflective of community trends, meet user expectations and are relevant to the community.	The library acquired Hoopla as a new online resource, featuring an always available collection of eBooks, eAudio, ecomics, film, tv and music. It will be made available to the public in August.  There were 4,807 new physical items received into the collection and 3,338 new items were catalogued and available for loan.	100%
	Ensure that all facilities, services and resources of Randwick City Library meet community demand, expectations and relevance through a high level of patronage and usage.	Across the Library Service during the April to June 2022 report period, there were 175,621 loans, 82,430 visits and 2,418 new memberships recorded. There were 15,213 eBook loans, 13,617 eAudio loans, and 6,415 eMagazine loans. The Library's film streaming service had 3,107 films played. There were 10,896 total Wi-Fi sessions, and 10,668 sessions for public PC usage, 924 study room bookings. Self-checker usage was 68,315 for both loan and renewal.	100%
	Improve and develop library facilities, services and resources ensuring their ongoing relevance to the community.	Creative programs have proven popular for seniors. Art classes and Ukulele strumming sessions in the library booked out quickly. Bridge, Mahjong and Chess Clubs have been reintroduced. Other programs held for seniors encouraging social integration and opportunities for lifelong learning included: Author talk, History talk, Tai Chi, Art Group talks, Knitting groups.  Three Talking Tech events were held focusing on digital inclusion with topics featuring: Facebook for beginners, tips for upgrading and purchasing digital devices, and a workshop on how to manage passwords.  As part of NSW Law Week, the event 'Navigating the System' was held by a Legal Aid lawyer to show how to dispute decisions made by government agencies and services like Centrelink or health services.	100%

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2018-22 Delivery Program (4-year program)		2021-22 Operational Plan (1-year action)	Comment for current period (1 April 2022 - 30 June 2022)	Progress
		Provide regular and pop-up community outreach through the Spark Library Outreach vehicle and activities such as the School Visit program.	In the June quarter, the library was able to provide library outreach with two Spark in the Park events hosted at the Sustainability Hub at Munda Street, Randwick. The outdoor events were well attended despite the wild and windy weather at our June session.  School visits have started up again in this quarter with class visits from local primary schools, pre-schools and day care centres. These visits are supported with storytimes and engagement with library services for teachers and children.	100%
		Continue to improve physical facilities of Randwick City Library by enhancing the façade of Lionel Bowen Library.	Specifications for the design still being finalised; once done Council will be able to go to Tender.	100%
		Replace carpets on level 2 at Lionel Bowen Library.	The carpets have been replaced on level 2 of the Lionel Bowen Library and Randwick & District Historical Society premises.	100%
		Activate The Third Space, a lifelong learning space on Level 3 of the Lionel Bowen Library, and implement a plan of activities and workshops.	The Third Space has received more equipment in this quarter, working towards a proposed launch in October. Additional 3D printers, and a laser cutter with air filtration have been purchased for the space, as well as IT and audio equipment.  Despite the Third Space not being complete, it is already being highly utilised for making and other digital and analog creative workshops for children, youth, adults and seniors. Sessions on 3D design, computer and technology training, Cities for Tomorrow, Young architects, Art for adults and Seniors, Tai Chi and Ukulele were held in the Third Space in this quarter.	100%
		Produce an integrated, community-focused marketing plan and calendar of events for the library that reflects community needs and interests.	Following the survey results from the last quarter, we trialled the first paid author talk with refreshments (Lucy Tweed). It was delivered as a hybrid event without charge for online attendance. The talk received 13 bookings for onsite and 28 for online participation.  Creative programs for adults and seniors such as art classes and ukulele sessions in the library booked out quickly. Bookings have been monitored closely and more events of a similar kind will be produced in the next quarter.  Australian Poetry Slam Heat has been in high attendance in previous years and was held again this year in partnership with World Travels with 47 attendees. A Poetry Slam workshop was delivered for Young Adults the day prior to prepare and motivate them for potential participation in the Heat.  The Lionel Bowen Young Writers' Award is held again this year for students in school years 3-12. This biennial collaborative project between Randwick City Library, UNSW and Juvenilia Press promotes literacy and writing. Entries opened in May and will close 31 August.  The annual Ride the HSC Wave program was held in collaboration with Waverley and Woollahra Libraries, with 3 events delivered at Randwick City Library to support HSC students.  Two events were planned to be hosted at the library as part of the Sydney Writers Festival, however, only one went ahead due to cancellation because of illness of the author.	100%
5d.2	Continue to provide a community hub for education and leisure activities.	Provide the community with facilities and opportunities through the library for lifelong learning and social integration.	2 of 3 monthly Spark in the Park outdoor events went ahead, one was cancelled due to inclement weather.  Australian Poetry Slam Heat was held again this year in partnership with World Travels with 47 attendees. A Poetry Slam workshop was delivered for Young Adults the day prior to prepare and motivate them for potential participation in the Heat.  The Lionel Bowen Young Writers' Award is held again this year for students in school years 3-12. This biennial collaborative project between Randwick City Library, UNSW and Juvenilia Press promotes literacy and writing. Entries opened in May and will close 31 August.  The annual Ride the HSC Wave program was held in collaboration with Waverley and Woollahra Libraries, with 3 events delivered at Randwick City Library to support HSC students.  2 events were planned to be hosted at the library as part of the Sydney Writers' Festival, however, only one went ahead due to cancellation because of illness of the author. The talk by Astrid Scholte in conversation with Will Kostakis was targeted at young adults (20 attendees).  Author talk with Lucy Tweed was delivered as a hybrid event. A small fee was charged for onsite attendance with refreshments, online attendance was free of charge. The talk received 13 bookings for onsite and 28 for online participation.  Creative programs have proven popular for adults and seniors. A new art workshop was delivered and Ukulele strumming sessions continued onsite.  As part of NSW Law Week, the event "Navigating the System" was held by a Legal Aid lawyer to show how to dispute decisions made by government agencies and services like Centrelink or health services.  The following programs were also delivered to provide the community opportunity to connect and socialise: Bridge	100%
<b>6. A liveable City</b>				
<b>6a: Our public infrastructure and assets are planned, managed and funded to meet the community expectations and defined levels of service.</b>				
6a.1	Continue asset management planning to deliver infrastructure assets that ensure intergenerational equity and meet Council's obligations as the custodian of our community's assets.	Continue to collect and collate asset management data to ensure accurate and timely decisions in support of best management of Council's assets.	Drainage data collection has continued. The commencement of the footpath condition assessment was delayed due to negotiations with the preferred consultant.	70%
6a.2	Conduct programmed infrastructure and asset maintenance management in accordance with adopted service levels.	Implement the Road Rehabilitation Program as part of the Capital Works Program.	The program was substantially completed. Some of the planned resurfacing works were deferred due to development occurring in the street and due to delays in the schedule arising from the wet weather.	85%
		Maintain drainage infrastructure (kerb and gutter, drainage pits and gross pollutant traps).	Road Services completed 89 drainage requests, at 100% within the SLA, and 128 clear culvert/pit requests at 70% within SLA during the quarter. All GPTs have been inspected twice and cleaned in May. 91t of debris were removed.	100%
		Maintain open space areas (parks, sports fields, gardens, streetscapes and cemeteries).	Scheduled maintenance within parks, sports fields and other public areas has been affected by wet weather and storms. The conditions have increased the rate of plant growth, restricting maintenance efforts and diverted resources towards emergency situations.  Open Spaces Services received 491 requests from the community regarding a variety of issues including nature strips, park maintenance, water services and streetscape gardens, 72% of these requests were completed within the nominated service level timeframe.	100%
		Maintain building facilities (amenity buildings, community centres, boardwalks and park furniture).	The Trades section has completed 92% of logged maintenance requests within the SLA for buildings, libraries, community centres, park facilities, open space fencing and open space/street furniture. 368 logged requests were made in the June quarter.	100%
		Maintain road pavement infrastructure (pot holes and large surface repairs, line markings and signage infrastructure).	Road Services completed 103 road pavement repairs at 72% within SLA, 693 pothole requests at 53% within SLA, 248 sign requests at 98% within SLA and 46 line marking requests at 41% within SLA during the quarter.	100%

2018-22 Delivery Program (4-year program)		2021-22 Operational Plan (1-year action)	Comment for current period (1 April 2022 - 30 June 2022)	Progress
		Maintain and repair footpaths, including the rectification of uneven surfaces.	Road Services completed 199 footpath repairs at 97% within SLA and 45 kerb and gutter repairs at 100% within SLA during this quarter.	100%
		Implement the Building Capital Maintenance Program.	The Trades section has completed 100% of the Capital Maintenance Program for 2021-22.	100%
		Implement the Footpath Construction and Renewal Program, including access kerb ramps, as part of the Capital Works Program.	The 2021-22 Footpath Construction and Renewal program is complete. 65 projects with a total value of \$3.70M were delivered.	100%
		Manage Council's Property Portfolio.	8 new Occupation of Footway Agreements, 7 licence/lease agreements executed, 5 Native Title Managers Reports. Reactive repairs recorded in Smartclient and actioned within approved SLA.	100%
6a.3	Implement and complete major projects in the Our Community our Future Program.	Commence construction of the Heffron Centre under the Our Community Our Future program.	Works are progressing on site, despite disruptions due to rain. 80% of the structure has been placed and the showcase field is progressing through detailed earthworks. Most inground services have been installed. Internal wall framing on Ground and level 1 has progressed as has the electrical, mechanical and hydraulic services.	100%
6a.4	Prepare and implement a Smart City Strategy for the delivery of improved services and take advantage of technological opportunities.	Continue to investigate opportunities to improve lighting across the Randwick LGA and use new technologies such as intelligent lighting to improve on efficiency in our indoor and outdoor facilities including parks, playgrounds, beaches and all buildings owned/operated by Council.	The replacement of legacy lighting with LED street lights has been completed. New lighting technologies including solar lighting have been assessed and included in projects where deemed suitable. Council endorsed the rollout of the LED lighting for main roads program.	100%
6a.5	Consider opportunities for the restoration of the La Perouse Museum and improved access.	Manage the restoration of the La Perouse Museum (including the master plan and rebuild).	A response from the Minister of the Environment was received, outlining the impact and legislation requirements should the lease or title of the Museum be altered. The Minister requested a meeting between National Parks and Wildlife Service NSW and Council. This major project is on hold whilst discussions commence over the longterm title of the Museum.	10%
<b>6b: Our centres, beaches, streets and other public places are safe, inviting, clean and support a recognisable image of our City.</b>				
6b.1	Conduct public place cleaning in accordance with adopted service levels.	Ensure business centres, public places and beaches are cleaned to agreed service levels.	Waste and Cleansing Services have continued to meet scheduled cleaning of public spaces at beaches and business centres. The weather conditions continue to impact our workload particularly along the coastline, however, staff have worked hard to minimise the impact on residents and visitors.	100%
<b>6c: The safety of our community is paramount and is acknowledged and supported through proactive policies, programs and strategies.</b>				
6c.1	Implement actions identified in the Council's crime prevention and community safety plan (A Safer Randwick City) to reduce anti-social behaviour and foster a safer city.	Monitor and maintain infrastructure at risk of vandalism within Randwick City.	Graffiti removed during this period was 2,515 square metres.	100%
		Collaborate with the community, key service providers and agencies to reform the Community Drug Action Team (CDAT) and deliver harm minimisation programs and awareness raising projects.	Council is no longer participating in this program. Harm minimisation programs have been incorporated into Community Development programs.	100%
		Develop partnerships with police, government agencies, community organisations and individuals to promote community safety and inhibit the causes of crime and anti-social behaviour.	Council staff have attended all meetings of the Eastern Beaches Liquor Accord and UNSW Crime Prevention Partnership. Council officers continue to liaise with NSW Police on operational matters as required. Staff met with local Police and Kirrketon Road Centre to implement a localised need syringe program at The Hub @ Lexo to reduce harm from disposed needles. Investigating meeting with local residents and Police to discuss safety needs of residents on Yorktown Parade.	100%
			Liaising with Inner Sydney Voice and Eastern Beach Area Command re 'Randwick Generation' elder abuse webinar and education session in Feb 2022, as reporting for elder abuse has escalated since the easing of COVID in Randwick City and surrounding areas.	
6c.2	Educate the public on surf and water safety.	Implement surf and water safety education programs to a minimum of 20 schools, and continue to develop online delivery options to increase accessibility.	The quiet April-June period on the beaches has permitted RCC beach lifeguards to revamp the 'Beach and Surf Safety Education Program', ready for delivery to local schools in October 2022.	75%
		Grow the library of pre-recorded water safety tutorials in various languages, further expanding Council's current water safety offering.	The new education program includes updated footage and information, that will be delivered to 20+ schools in the Randwick LGA before the busy summer beach season commences.	
			New video footage being gathered for the 'Beach and Surf Safety Education Program' will also be utilised for updating and expanding the range of water safety tutorials on the Randwick City Council website.	75%
			All videos will be focused on specific water safety messages, with subtitles in a wide-range of languages.	
6c.3	Implement effective regulatory and compliance services and programs to maximise public health and safety in Randwick City.	Implement a food safety inspection program, and other regulatory programs.	Council's Environmental Health Officers have resumed their inspection program for food businesses and carried out 324 primary inspections and 34 reinspections in the April to June quarter. In the April to June quarter, Council's Health, Building & Compliance Officers actioned 240 customer service requests, issued 102 Notices/Orders, determined 244 local approvals applications, conducted 57 swimming pool inspections and 82 fire safety related inspections.	100%
		Maintain bacterial and chemical parameters at Des Renford Leisure Centre (DRLC) in compliance with NSW Health guidelines for pool and recycled water quality.	During the April - June quarter, the DRLC pools remained fully-operational with water quality being tested daily and maintained at all times.	100%
			DRLC pools remained 100% compliant with NSW Health guidelines for pool water quality during this period.	
6c.4	Implement the Road Safety Action Plan.	Implement road safety behavioural projects to address pedestrian safety, speeding and drink driving.	Implementation of the Road Safety Action Plan was achieved - with a particular focus on safety for elderly pedestrians, child car seat fitting and local street speeding.	100%
<b>6d: A strategic land use framework provides for our lifestyle changes and for a continuing, yet steady rate of growth across our City.</b>				
6d.1	Review and implement the strategic land use framework in line with urban renewal projects, Regional and District Plans.	Complete housing investigation areas and residential zone reviews as identified in the Housing Strategy.	Exhibition of Comprehensive LEP ran from 31 May until 12 July. A broad range of activities and material was prepared including information pack posted to all property owners, telephone surveys (including on ground intercept surveys for housing investigation areas) and pop up stalls in various locations.	100%
6d.2	Continually monitor and update the strategic land use framework for continual improvement.	Exhibit and complete the comprehensive LEP review.	Exhibition of the Comprehensive LEP commenced during the quarter in line with a thorough Community Engagement Strategy.	100%
6d.3	Ensure equitable and timely implementation of the s94A Contributions Plan and monitor the work program to enhance infrastructure and services.	Prepare and exhibit an updated Infrastructure Contributions Plan.	Further work on updating existing contributions plan on hold until NSW Government has finalised Infrastructure Bill. In line with new regulations, analysis of DA portal data undertaken to identify infrastructure contributions received and expended in previous financial year. Spreadsheet data being analysed against financial transactions.	100%
<b>6e: Enhance housing diversity, accessibility and adaptability to support our diverse community.</b>				
6e.1	Provide for enhanced adaptability and accessibility of housing.	Continue to provide the Home Maintenance and Modification program.	293 combined Home Maintenance & Modification jobs were completed this quarter from 107 referrals. Referrals are steadily coming in though slightly less than last quarter. Reporting for this period DEX is closing, date entry has been finalised by RHMS.	100%

2018-22 Delivery Program (4-year program)		2021-22 Operational Plan (1-year action)	Comment for current period (1 April 2022 - 30 June 2022)	Progress
6e.2	Update and implement Council's Affordable Housing Strategy and Action Plan to facilitate new and retain existing affordable housing.	Prepare and exhibit an Affordable Housing Plan for urban renewal areas.	Affordable Housing Plan for the Housing Investigation Areas was exhibited as part of the Comprehensive LEP from 31 May for a 6 week period.	100%
		Review and update the Affordable Housing Policy and Transitional Housing programs to include greater flexibility and different approaches to hardship through investigating different housing models.	Council has successfully tenanted its first private rental unit for our transitional housing program.	100%
6f: Undertake commercial centre reviews to ensure ongoing economic viability of the centres and consistency with District Plan objectives.				
6f.1	Undertake an ongoing program of comprehensive commercial centre reviews.	Exhibit and finalise updated LEP provisions for the Randwick Junction Town Centre.	Review and analysis of economic and financial feasibility study continued during the quarter; meetings with consultants and property owners; further refinement of modelling and planning investigations also carried out. Reporting of provisions to Council scheduled for Q4 2022.	100%
7: Heritage that is protected and celebrated				
7a: Our heritage is recognised, protected and celebrated.				
7a.1	Local and cultural history is recognised, known, preserved and celebrated (through events, media, etc).	Promote local and cultural services and collections through a range of programs and presentations that enhance community interpretations of heritage.	History Talk by Tony Bowen - Growing up with Lionel Bowen held June 2022 celebrating 70 years since the opening of the first Randwick Library Branch in 1952. 35 people in attendance and over 370 people have already viewed the recording of this single event via YouTube at: <a href="https://www.youtube.com/watch?v=8w52hHPeOwQ">https://www.youtube.com/watch?v=8w52hHPeOwQ</a> . This quarter there have been 2,564 views of the aggregation of recorded History Talks recorded events created and hosted by the local studies. Electronic Heritage subscriptions/services including Ancestry.com, FindMyPast and the Randwick Photo Gallery totalled 5,704 sessions. 234 local studies enquiries were answered including 14 corporate complex research subjects for the business or consultancies working for Council. This represents a 71% increase in complex research enquiries over the previous quarter.	100%
		Investigate the creation of a downloadable mobile app for self-guided heritage walking tours around the Randwick LGA.	The budget for this project has been carried over to the 2022-23 financial year.	100%
		Facilitate access to heritage documents and resources through the Portfolio Digital Asset Management System.	The Portfolio Project for Randwick Council Minute Book Assets has had an additional 360 assets and 360 associated metadata records created in the June quarter. There are now 760 minute book assets in total covering the time period 1859-1915, which are being added to the library's online catalogue. They are then harvested by the National Library of Australia to TROVE. The total number of accessible heritage assets in the Portfolio module of the library catalogue currently stands at 6,205 assets. These assets are invaluable for researchers of the history of Randwick City.	100%
		Digitise the historic Building Application books 1919-1959.	This phase of the project is nearing completion. The vendor requested an extension of timeframe to July 31 2022, due to Covid related delays. The project output will be 2TB of data. Building Applications are used on a daily basis in the course of Council business and also by members of the community in the course of house history research. Some of the digital assets form part of the workflow for the Portfolio Project.	100%
7a.2	Prepare and implement management and maintenance plans for heritage properties owned by Council.	Manage Council's heritage monuments, murals and properties.	Heritage DA advice is ongoing. A total of 67 heritage DA referrals and 4 heritage exemption requests were dealt with during the quarter.	100%
7a.3	Implement, monitor and review our City's heritage planning provisions to ensure suitable conservation and adaptive reuse.	Exhibit and finalise the Randwick Heritage Review as part of the Comprehensive LEP review.	Heritage Information Sheets for proposed new heritage items and conservation areas were prepared and exhibited during the quarter as part of the Comprehensive LEP. During the quarter, a heritage data form/statement of significance was prepared for 11A Marcel Avenue Coogee. This matter was reported to the Randwick Local Planning Panel on 16 June and to the Ordinary Council meeting of 28 June 2022.	100%
7a.4	Manage the La Perouse Museum to enhance access to and information about local heritage.	Research, develop and implement exhibitions, programs and education events through the La Perouse Museum to maximise public access to local and regional histories.	The Museum was a return to pre-COVID numbers with 5,441 guests visiting the Museum this quarter. The current exhibition "French Explorers" is proving popular. 9 cultural and educational programs were held during this period; all were fully booked. Exhibition development began on the next three exhibitions; "Living Stories" by Aboriginal artist Craig Shepherd, "Aboriginal Sporting Heroes of La Perouse" 2023 show with an external consultant, and a solo exhibition by Jordan Ardler in 2023. The Museum answered 14 research requests via email and in person, and is working with the Aboriginal community on a social history archive.	100%
7a.5	Implement Council's Heritage Conservation policies in the assessment process.	Implement measures to improve efficiency in the assessment of heritage applications.	Continued to monitor, allocate and track heritage DA referrals. Additional resources has assisted in reducing the DA backlog during the quarter.	100%
8: A strong local economy				
8a: Vibrant business, commercial, and industrial sectors that provide ongoing and diverse employment opportunities and serve the community.				
8a.1	Review and update the Economic Development Strategy.	Develop and adopt a new Economic Strategy.	The draft Economic Development Strategy was adopted by Council at its April 2022 meeting.	100%
8a.2	Implement a range of strategies to support the development of vibrant business and commercial centres.	Investigate and scope a range of activations specifically designed for each main town centre to support new and existing business and increase town centre vibrancy.	Council economic development officers collaborated with Investment NSW to produce Sydney Street Parties held in The Spot (3000 attendees) and Coogee (5000 attendees) in June. Early community survey results indicate 89% agree the event was a success and 29% said they spent between \$10-\$30 and 27% over \$50. There was an estimated 10% increase in spending than other weekend days. The application to the NSW Department of Planning and Environment's Streets as Shared Spaces grant program was successful and planning to implement a temporary plaza in McKeon Street began, including community consultation in May. 90% of survey respondents supported the creation of a temporary plaza.	100%
		Develop a design for the intersection of Clovelly Road and Carrington Road in accordance with the Clovelly Road Masterplan.	Concept plan has been developed and is being submitted to Council at its meeting in September 2022 for endorsement.	55%
		Commence implementation of recommendations from the Matraville Streetscape Improvements Study.	The draft Masterplan was presented to TNSW and required amendment which was undertaken in the quarter.	90%
		Commence implementation of recommendations from the Maroubra Junction Masterplan.	The draft Masterplan has been completed to 80% stage. The plan cannot be completed until the Maroubra Road corridor study is completed.	80%
		Develop a new Urban Elements manual that outlines town centre improvements that reflect the unique characteristics of each town centre.	This project is scheduled to commence January 2023.	0%
8b: Provide guidance to the specialised Hospital and University centre.				
8b.1	Work with institutions to develop strategic plans for Hospital and University precincts.	Support the implementation of the Randwick Collaboration Place Strategy.	Council officers have met with Health Infrastructure in relation to conditions of development consent for the redevelopment of the Health Campus. Council officers have also continued to liaise and meet with UNSW Health and Innovation Precinct group to explore opportunities for collaboration.	100%
8c: Develop and strengthen effective partnerships with key locally based organisations.				



2018-22 Delivery Program (4-year program)		2021-22 Operational Plan (1-year action)	Comment for current period (1 April 2022 - 30 June 2022)	Progress
8c.1	Implement the adopted recommendations of the Economic Development Strategy in relation to partnerships with locally based organisations.	Undertake main street programming in partnership with locally based organisations.	A meeting with the Randwick Health and Innovation Precinct team was held to explore opportunities to partner on business development and place activation.	50%
8c.2	Consider online opportunities to enhance communication partnerships on economic development.	Investigate online opportunities to enhance communication partnerships on economic development.	A pilot newsletter was distributed to around 300 current business contacts to inform them of government grant opportunities, relevant Council programs and events. An newsletter was distributed to around 650 food and beverage businesses to inform them of the need to have approval for outdoor dining or A-frame signage on the footpath and that fees applied from 1 July. An esurvey was distributed to around 60 business stakeholders to gain their feedback on the Sydney Street Parties. The Randwick website was updated to inform the community of current projects.	100%
8d. Tourism's role in the local economy is acknowledged.				
8d.1	Implement the adopted recommendations of the Economic Development Strategy in relation to tourism.	Continue to collaborate with key stakeholders to enhance tourism product development and increase visitation.	Discussions will be scheduled to develop a tourism destination management plan in alignment with the timeframe identified in the Economic Development Strategy 2032.	25%
9. Integrated and accessible transport				
9a: A network of safe and convenient walking paths and cycle ways linking major land uses and recreation opportunities.				
9a.1	Review, improve and implement facilities for cyclists as detailed within the Randwick Bicycle Plan.	Implement appropriate projects as nominated by the Council's Cycleways and Bicycle Facilities Advisory Committee, as well as pedestrian and bike rider improvement projects.	TNSW's primary contractor has commenced delivery of Council's Kingsford to Centennial Park walking and cycling improvements project. Council officers continue to work closely with TNSW on detailed aspects of this project. Construction activities were well underway in April 2022.  Council officers worked closely with Greater Sydney Parklands (GSP) on the delivery of the new walking and riding paths along the southern edge of Queens Park. While most of this project is contained within the Waverley LGA, upon GSP land, some elements (including footpaths, ramps and parking areas) are within the Randwick Council area. This project is completed and open for residents to walk or ride along.  Early planning continues for the Anzac Parade paths project.	100%
9a.2	Continue to use the footpath program to improve and develop facilities for people who are walking and identify opportunities for pedestrian improvements through the preparation and implementation of pedestrian and mobility plans for our commercial centres.	Design and construct pedestrian refuges throughout the LGA to improve the safety of pedestrians.	Most of the 24 federally funded pedestrian safety projects were completed by the end of the June quarter. Some weather delays and supply chain delays required a few projects to be extended into July.	100%
9b: The community is informed, educated and encouraged to use sustainable transport.				
9b.1	Implement Council's Energy Savings Plan and Local Greenhouse Action Plan to reduce reliance on private motor vehicles.	Continue to monitor and report on vehicle emissions for Council's fleet; and investigate and advocate for opportunities to utilise energy efficient transport for Council.	117,661 L of diesel (17% decrease on last Q4) and 41,598 L of petrol (10% decrease on last Q4) were used across passenger and plant fleet, a total of 135,642 L (15% decrease on last Q4). This resulted in 351 tonnes of CO2-e (16% decrease on last Q4).	100%
9b.2	Continue to show leadership in this area with Council's vehicle and transport choices.	Engage with Council staff for increased take-up of e-bikes and vehicles and facilitate sustainable transportation choices including walking, cycling and public transport.	Site assessment completed and quotes underway for next tranche of public electric vehicle charging locations across Randwick City to meet informing strategy targets.	100%
9c: Advocate and/or plan for integrated local and regional transport improvements, including high capacity transport such as light/standard rail.				
9c.1	Advocate for the extension of the light rail system to Maroubra Junction, improved east-west public transport services and improved bus network.	Advocate for improved public transport services.	We continue to liaise with TNSW regarding bus service improvements.	100%
9c.2	Participate in working groups and monitor the State Government's implementation of light rail.	Continue to liaise with Transport for NSW regarding any post implementation issues given the completion of the Light Rail Project.	There are minimal changes being made to light rail facilities. The light rail service is working well.	100%
9d: Residential amenity is protected by appropriate traffic management.				
9d.1	Implement traffic control strategies to protect residential amenity.	Manage and implement actions arising from the Traffic Committee processes.	The final roll-out of all of the federally funded pedestrian safety projects progressed well; each having been endorsed by the Traffic Committee.	100%
9d.2	Implement regulatory parking patrol and enforcement programs to ensure appropriate enforcement of the NSW Road Rules.	Undertake parking patrols and implement the Road Rules in business centres, school zones, beachside locations and other restricted parking locations.	Council Rangers and Parking Officers undertake regular patrols of business centres, beachside locations, school zones and other restricted parking locations and undertake appropriate regulatory action. In the April to June quarter, Council Officers have also investigated 1,122 parking related customer requests.	100%
9e: Parking is managed to balance convenience against reduced car reliance.				
9e.1	Enhance parking opportunities for residents through appropriate management of the Resident Parking Scheme.	Manage the 'area based' Residential Parking Scheme.	Planning of upcoming Resident Parking Surveys has commenced. The results of these surveys will be reported to subsequent Traffic Committee meetings.  The much improved 'on-line' application processes for Resident Parking Scheme customers is working well.	100%
9e.2	Develop a strategic approach to the overall management of parking – especially within our commercial centres.	Complete a review of kerbside usage in two town/local centres.	The commercial centre parking surveys have been delayed due to other pressing issues. They are scheduled for implementation prior to 2023.	50%
		Complete a parking management study of the Randwick Collaboration Area (RCA) with RCA partners.	At this time, closer liaison with our collaboration partners, regarding parking, is scheduled for Mar-Jun 2023.	0%
10. A healthy environment				
10a: Council's programs and partnerships foster sustainable behavioural changes and outcomes.				
10a.1	Develop, implement and review programs aimed at improving the City's resilience.	Provide resources and engage community sectors, householders and business owners in programs to respond to Climate Change and conservation of natural resources.	132 PermaBee volunteers participated in on-site programs at Randwick Community Centre over the quarter. 155 additional participants in ongoing workshops program plus 690 students attended sessions over the quarter.  How to Transition to an All-Electric Home Webinar for residents with 48 attendees. Keeping Warm In Winter Lifestyle Lunch with staff with 20 attendees.	100%

2018-22 Delivery Program (4-year program)		2021-22 Operational Plan (1-year action)	Comment for current period (1 April 2022 - 30 June 2022)	Progress
10a.2	Expand external partnerships supporting Council's resilience initiatives e.g. UNSW MOU.	Expand and increase partnerships with community and business, UNSW and other partners across the Randwick Collaboration Precinct to bring down emissions of greenhouse gases, reduce waste and meet adopted environmental targets.	Presentation with Wastewater and Civil Engineering School for purposes of accessing final year students on Randwick related projects. One project completed with environmental studies students in School of Humanities and Environment.  South Coogee Organic Buyers group saw 180 residents participating in the organic buying and collection program.  Support of Waverley Council's Skyparks project funded under Greening our City in their installation at UNSW.  Engagement with WIRES wildlife rescue volunteers in project to re-locate them from Randwick Environment Park following confirmation of external grant to be matched by Council.	100%
10a.3	Continue the development, implementation and review of the 3-Council collaboration project with Waverley and Woollahra Councils to reduce resource consumption across the region.	Continue implementing the 3-Council Regional Environment Program initiatives including Compost Revolution, Solar my Schools, and Solar my Club; and identify new opportunities to engage and collaborate with the community to reduce resource consumption.	Urban cooling study completed and presented to Waverley, Randwick and Woollahra staff (auspiced by Waverley) providing partial data analysis of Randwick's urban canopy cover (public and private).  Commencement of Energy Smart Cafes program with local cafes and restaurants.	100%
10b: Policies and programs are developed and implemented in response to environmental risks and their potential impacts.				
10b.1	Develop and implement a long term resilience framework for Randwick.	Investigate the integration of resilience across relevant programs and policies.	Signed on for a second electric vehicle bulk purchase program for residents with Good Car Co.	100%
10b.2	Develop and implement environmental strategies for remediation of contaminated Council/public land.	Continue ongoing remediation works and monitoring activities at Chifley Reserve, Heffron Park, Pioneers Park and Purcell Park.	Council is undertaking an Environmental Assessment of former landfill sites, to support operational business units and meet legislative compliance obligations. To achieve a greater level of confidence and understanding of the environmental aspects associated with landfill sites, Council has requested independent verification of the number and location of closed landfills in the LGA. RCC is conducting this project to ensure that former landfill sites, and other contaminated open spaces have been identified within the LGA and that these sites have EMPs which adhere to current legislation and use for the spaces. A consultant RFQ is currently in evaluation.	100%
10b.3	Implement recommendations contained in the NSW Government's Floodplain Development Manual and relevant floodplain management studies carried out for Randwick City.	Continue Floodplain Management studies and Floodplain Risk Management Plan implementation actions as per Council's schedule.	Floodplain Management in key catchments continued during the quarter. The Birds Gully Bunnerong Road Floodplain Risk Management Study and Plan (FRMSP) development has continued and reached 50% complete. The Covelty catchment draft flood study public exhibition continued. Based on feedback, we are adding additional information to the Flood Study including improved flood mapping and will be placing the updated report on public exhibition again.	100%
10b.4	Administer and implement Council's Tree Preservation policy to preserve our urban forest.	Complete customer service requests for pruning/removal of Council street trees, incorporating relevant environmental risk assessments.	965 Service Requests were received within the quarter with 87% within the SLA. 81 Tree applications for private trees were received and processed.	100%
10b.5	Administer and coordinate Council's Climate Change Adaptation and Mitigation Plan.	Develop criteria for Council's response to the climate emergency declaration.	Draft Renewables Sydney project presented with proposal to facilitate residents to participate in GreenPower program (some additional issues being clarified with GreenPower).	100%
10c: Bushland, open spaces and biodiversity are protected and enhanced for future generations.				
10c.1	Implement and monitor Randwick's regulatory responsibilities especially in relation to the enhancement of our native and indigenous flora and fauna.	Implement the Bush Regeneration and Revegetation Program including threatened species management and development of green corridors.	All (100%) of bushland sites have received bush regeneration treatments. The total hours committed to restoration activities this quarter has been 3,750 hours.	100%
		Implement the Biosecurity Act and provide advice on invasive flora and fauna.	Council continues to manage weeds on public land in a risk based manner and provides information and advice to the community through educational materials.	100%
10c.2	Implement annual tree planting programs in accordance with Council's Street Tree Masterplan to continue to increase our tree canopy cover across our City.	Implement annual street tree planting programs.	230 volunteers participated in 3 Plant with Us community planting events.	100%
10d: Waste is managed sustainably to ensure highest level of resource recovery.				
10d.1	Develop and implement Council's Resource Recovery Strategy to minimise the level of waste going to land-fill.	Monitor and improve Food Organics and Garden Organics (FOGO) collection and processing services across all residential properties in the City.	3,404 tonnes of FOGO have been collected during June quarter, but 11.8% higher than the same period in 2021. The contamination is contained to low level as that of the last quarter.	100%
		Develop and implement programs to improve waste and recycling services in social housing properties.	Behavioural change interventions on trial to improve waste recovery and FOGO in public housing areas at Kooloora and Lexington Place.	100%
		Develop and implement a new Recycling Processing contract.	The tenders were declined by a Council resolution CS21/22 (24 May 2022) and are currently being negotiated with two suppliers.	100%
10d.2	Implement and review actions identified in Council's Litter and Illegal Dumping Management Plan.	Develop and implement community engagement programs to reduce illegal dumping and litter.	A draft plan has been prepared through desktop research, community survey and codesign workshop with experts. The plan is with ELT for approval.	100%
10d.3	Develop and implement community engagement programs on waste and recycling.	Develop and implement community engagement programs to reduce recycling and FOGO contamination.	Commencement of waste recovery solutions commencing across 21 different medium and high rise multi-units to increase recovery of various waste streams, e.g. clothing, cardboard and small electricals.	100%
10e: A total water cycle management approach including water conservation, re-use and water quality improvements is adopted.				
10e.1	Develop and implement projects to improve water conservation and efficiency across Council and the Community.	Implement water conservation initiatives in the operation of Council's amenities.	Council's potable water savings from alternate water supplies totalled approximately 15,640 KL with 5,810 KL of these savings occurring from the use of treated stormwater (recycled water) and approximately 9,830 KL from the use of bore water. Total cost savings for Council were \$37,223.	100%
		Implement water conservation in Council's amenities as part of the Capital Works delivery programs.	All of Council's new/upgraded buildings are being built to the current industry and Australian standards including water conservation initiatives.	100%
		Investigate and implement stormwater, rainwater and wastewater harvesting opportunities within Randwick City.	Construction has proceeded to 50% in Yarra Bay for the installation of a new GPT. Design is now complete for a new GPT in the Kamay-Botany National Park and is proceeding through procurement of a suitability experienced and qualified contractor.  Design is progressing on the Coogee Beach Stormwater harvesting system. (Engineering Services)	100%
10f: Energy conservation and efficiency programs are implemented.				



2018-22 Delivery Program (4-year program)		2021-22 Operational Plan (1-year action)	Comment for current period (1 April 2022 - 30 June 2022)	Progress
10f.1	Develop and implement projects to improve energy conservation and efficiency across Council and the Community.	Continue implementing energy and water saving rebates for residents and business owners to contribute towards achieving Randwick's target of 60% reduction in greenhouse gas emissions.	In FY2022 Q4, 227 kW of rooftop solar and 100 kWh of battery storage installed across Randwick City as part of the Sustainability Rebates Program. Across all 12 rebates in Q4, \$487,000 was leveraged in community funding towards sustainability initiatives, more than 13 times Council's expenditure.	100%
		Investigate options to increase Council's procurement of renewable energy.	On 1st July 2022, Council commenced with our agreement with Zen Energy to purchase 100% renewable electricity. This was achieved through the SSROC PEERS3 program.	100%
10f.2	Investigate and implement renewable energy projects across Randwick City.	Continue implementation of Council's 100% Renewable Energy Roadmap.	Council is requesting quotes to convert the gas boilers at the DRLC amenities into high efficiency electric heat pumps.  In 2021/22 Q4, Council used 7,769 GJ of electricity (6% less than last Q4), of which 2% was sourced from its rooftop solar panels and an additional 23% was sourced from its renewable energy power purchase agreement, making the total renewables percentage 25%. Council also consumed 2,490 GJ of gas (7% less than last Q4). In total, Council's use of electricity and gas was 10,259 GJ (6% less than last Q4). The total emissions from energy for Q4 was 1,555 tCO2-e (6% less than last Q4).	100%



## General Manager's Report No. GM16/22

**Subject: Public Comment to the Media Policy**

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### Executive Summary

- The Public Comment to Media policy was last reviewed and adopted by Council in December 2007.
- The policy has been reviewed and the main change being recommended is to allow for the authorisation of specialist staff to speak with media.
- This change is intended to streamline the approval process and enable Council to more quickly take advantage of positive media opportunities that may arise where specialist staff such as lifeguards, library staff or environmental staff may be able to speak with media. It is not intended to replace the Mayor and General Manager as the main spokespeople for Council.

### Recommendation

That Council endorses the Public Comment to the Media Policy.

### Attachment/s:

1.   Draft Public Comment to the Media Policy (2022 revision)
2.   Current Public Comment to the Media Policy (2007 current version)

## Purpose

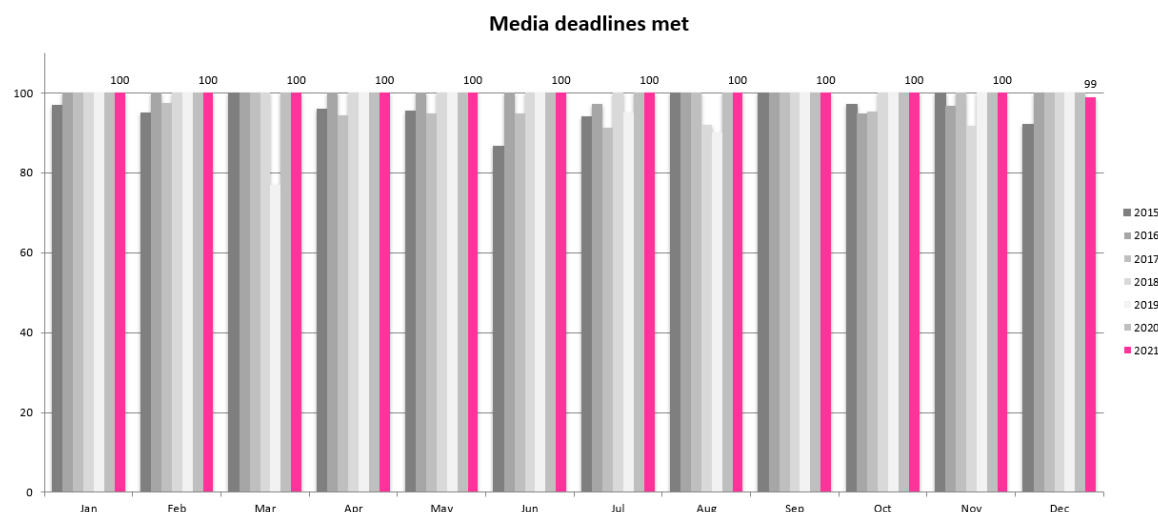
The purpose of this report is to request Council to review and approve the Public Comment to the Media Policy.

## Discussion

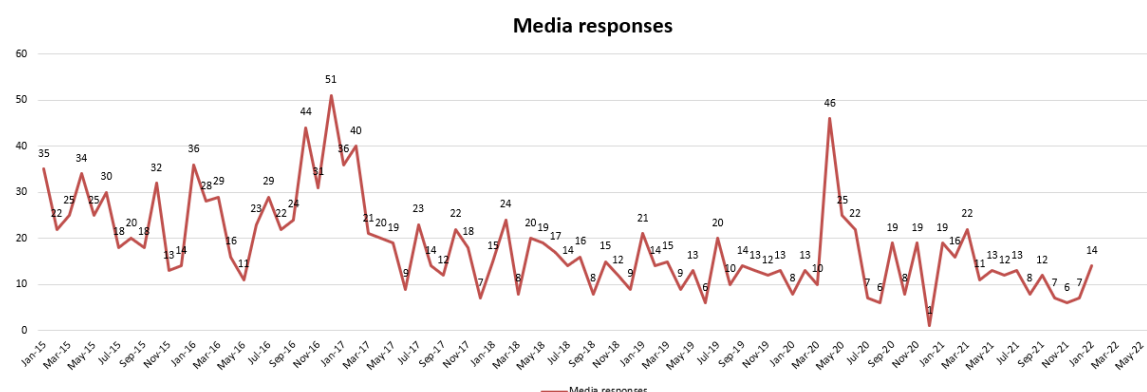
The Public Comment to Media Policy acknowledges that interactions with media provide the opportunity to effectively position and promote Randwick City Council to a mass audience. As such, it is appropriate to prioritise responses to media faster than Council's standard KPIs provide for general responses to the public.

The Communications Department Business Unit Plan currently provides a KPI to respond to all media enquiries within their nominated deadline. This may mean a turnaround of an hour for radio and TV and same day or next day for print media.

Council has resourced and prioritised media responses in accordance with this media policy and has consistently provided a high level of service to media generally responding to the majority of media within their requested deadlines.



Council receives a steady stream of media enquiries averaging about 170 per year from local and metropolitan media. Although the number of enquiries has dropped in recent years with the closure of the print edition of *The Southern Courier*.



Media enquiries are managed via a team workflow system and the Coordinator Communications and Manager Communications investigate and suggest responses and strategies to respond to each enquiry in consultation with relevant staff.

In such times as we are required to brief or provide comment to the media on complex or detailed matters, it is beneficial to be able to offer a subject matter expert – such as a Director, Manager or other staff member – to speak to selected journalists, at the discretion of the General Manager or Manager Communications.

### Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Delivering services and regulatory functions:	
Service area	Communications
Function	Community engagement
Delivery program commitment	Communicate with our local communities about Council's projects, strategies, goals, events and facilities, and value and make use of their knowledge and experience to make better decisions.

**Responsible officer:** Joshua Hay, Communications Manager

**File Reference:** F2021/02116

GM16/22

OFFICE OF THE GENERAL  
MANAGER

# Draft Public Comment to the Media Policy

Adoption Date:  
**27 September 2022**

Review Date:  
**27 September 2027**

Version:  
**2**

Responsible Department:  
**Communications**

TRIM Document Number:  
**D04227752**

  
**Randwick City Council**  
a sense of community

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GM16/22

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## 1. Objective

The policy objective of the Public Comment to the Media Policy is to ensure that comment made to the public through the media is consistently accurate and in the best interests of Council.

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## 2. Policy Statement

1. That the Mayor shall at all times be the official spokesperson for the Council. On matters of Council policy or operations, the General Manager, Communications Manager and Communications Coordinator shall be the official spokespeople. This policy shall not be construed to inhibit the right of individual Councillors to express their own views to the media at any time.
2. Council Directors, Managers and specialist staff may comment or provide information on matters of fact and other matters not involving opinion, interpretation of Council policy or making predictions as to future Council actions, only with the prior approval of the General Manager or Manager Communications.
3. That, in any case where a Councillor of the Council provides to the media any information, item or paid advertisement relating to a decision of the Council, the Councillor concerned be required to outline the decision in its full context and, where necessary, supply a summary of the reasons given by Council for that decision. It will be accepted that the spirit of this clause has been addressed if the Councillor takes appropriate steps to ensure that the recipient of the media information is aware of the full resolution of Council.



GM16/22

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GM16/22



MAYOR AND COUNCILLORS

# Public Comment to the Media **Policy**

Effective Date:	<b>11 December 2007</b>
<b>Review Date:</b>	<b>December 2014</b>
<b>Version:</b>	<b>1</b>
Contact Officer:	Coordinator Communications
TRIM Document Number:	D01568661

## 1. Objective

To ensure that comment made to the public through the media is accurate and in the best interests of the Council.

## 2. Policy Statement

1. That the Mayor shall at all times be the official spokesperson for the Council. On matters of Council policy or operations, the General Manager, Communications Manager and Media Officer shall be the official spokespeople. This policy shall not be construed to inhibit the right of individual Councillors to express their own views to the media at any time.
2. Other Council staff may comment or provide information on matters of fact and other matters not involving opinion, interpretation of Council policy or making predictions as to future Council actions, only with the prior approval of the General Manager.
3. That, in any case where a Councillor provides to the media any information, item or paid advertisement relating to a decision of the Council, the Councillor concerned be required to outline the decision in its full context and, where necessary, supply a summary of the reasons given by Council for that decision. It will be accepted that the spirit of this clause has been addressed if the Councillor takes appropriate steps to ensure that the recipient of the media information is aware of the full resolution of council.



## General Manager's Report No. GM17/22

**Subject: Street Banner Policy update 2022**

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### Executive Summary

- Randwick City Council operates a street banner program.
- The policy governing the banner's operation was last endorsed by Council in 2011 and is due for review.
- A change proposed to the policy is to permit local community, cultural and artistic groups to hire the street banners as a gallery space for locally relevant artistic exhibitions and community messages. Applications need to be made and assessed via Council's Community Investment Program.

### Recommendation

That Council endorses the attached draft Street Banner Policy for public exhibition and the outcomes of the exhibition be reported back to Council.

### Attachment/s:

1.  Draft Street Banners Policy 2022

## Purpose

This report seeks Council's support to publicly exhibit the updated Street Banners Policy for community comment. It is proposed the policy will then be brought back to Council for endorsement.

## Discussion

Council operates 103 street banners across Randwick City with an additional 10 proposed:

Zone	Location	No.	Type
1	Alison Park, Randwick	7	A
2	Clovelly Beach	4	A
3	Coogee Bay Road and Coogee Oval car park	12	C
4	Coogee Beach, Arden St	12	A
5	Kensington (Anzac Pde and Todman Ave intersection)	3	A
6	Maroubra Junction	12	A
7	Maroubra Beach, Marine Pde	20	A
8	Matraville town centre	21	A
9	Little Bay town centre	12	B
<i>proposed</i>	<i>Kingsford, Meeks Street Plaza</i>	7	<i>B</i>
<i>proposed</i>	<i>Kingsford, car park</i>	3	<i>B</i>

Council's Street Banner Policy prescribes the overall objectives of the street banner program and governs how Council manages them and who can hire them.

The street banner program is designed to:

- visually enhance Randwick City's town centres and streetscapes
- promote events and activities of public interest in Randwick City
- promote Randwick City Council events, festivals and activities
- enhance our strong sense of community and sense of place
- support local businesses through beautifying our town centres
- support local community, cultural and artistic groups

Council allocates an annual budget each year for the printing, installation and ongoing management of the banner poles.

The budget for 2022-23 is \$120,000.

The main content featured on Council's street banners relates to Council's own events, festivals, projects and campaigns. They typically form a component of a strategic communication plan.



**Image: Examples of recent street banner campaigns**

The policy permits the hiring of Council's banner poles by third party organisations provided they meet the objectives of the policy.

Only a few external organisations have taken up the opportunity to hire street banners. Recent campaigns include NSW Health hepatitis C initiative and the Australian Turf Club have historically hired street banners for The Everest.

There are a number of ongoing Council resolutions waiving banner hire fees and in some cases also funding the printing and installation costs for street banners. This includes South Sydney Rabbitohs and Sydney Roosters, Randwick Rugby and for one off events like the Irish Cricket team visit in 2022.

The current banner hire fee is \$90 (no GST chargeable) per banner pole per week and installation and dismantling charges are on top of this based upon our contracted rate with Council's installer. Costs to print banners are in addition.

### **Policy change to support local artists and community groups**

A change proposed to the Street Banner Policy is designed to encourage the banner poles to be hired by local community, cultural and creative groups or individuals to promote community messages or to use the banners themselves as a canvas for art.

It is proposed that organisations seeking to use the banners for this purpose make application through Council's Community Investment Program.

Should the application meet the criteria for both the Community Investment Program Policy and Street Banner Policy, hiring costs may be waived and Council may also consider funding the artwork as a creative grant.

Council recently supported a local creative use of the Coogee banner poles by a local artist for a campaign called Covid Heroes.



Image: Covid heroes by Randwick City artist Sandra Cipriotti



Image: Street banners *Covid Heroes* flying on Coogee Bay Road, Coogee in 2022.

The *Covid Heroes* artwork was successfully funded through the Community Investment Program.

### Installation of additional banner pole locations

Council regularly reviews banner pole locations to identify opportunities for new sites.

#### Kingsford

A significant number of poles were removed from Anzac Parade in recent years due to the construction of the light rail project. While multi-function poles have been installed along Anzac Parade which can hold street banners, the majority of these poles are unsuitable to fly banners because they support catenary wires and/or are too close to the electrified zone of the light rail network.

Council is currently working to install new street banners around the new Meeks Street Plaza under construction and near the Kingsford car park.

At Meeks Street Council is working to install five banners near the plaza and two banners outside Niji Restaurant on the western side of Anzac Parade to create a zone with seven banners.

Near the Kingsford car park, Council has recently installed three banners and we will be changing the banner sizing to a larger 1m x 4m size to maximise their visibility.



Little Bay

Two new banners will be installed on Pine Avenue at Little Bay near the Prince Henry Centre on existing poles. Banner sizes will also be increased slightly to maximise visibility.

**Replacement of missing banner poles**

Three banner poles in the Matraville Town Centre have been removed in recent years following damage caused by vehicles. These poles will be replaced as savings become available within the current street banner budget.

**Strategic alignment**

The relationship with our 2022-26 Delivery Program is as follows:

Delivering the Outcomes of the Community Strategic Plan:	
Strategy	Arts and Culture
Outcome	A creative and culturally rich city that is innovative, inclusive and recognised nationally
Objective	Establish a strong cultural identity for the Randwick LGA by 2031 that is inclusive and founded on the contribution of First Nations people by 2031
Delivery program commitment	Identify appropriate venues and platforms for experimental artists and musicians to be creative by 2027.
Strategy	Inclusive Randwick
Outcome	A resilient city where people are engaged, informed, connected and feel a sense of community and belonging
Objective	Increase the percentage of residents who are satisfied* with the information they receive and community consultation conducted by Council by 2031 from a 2021 baseline
Delivery program commitment	Research and evaluate all of Council's communication and marketing channels, and update approaches as required by 2023.
Objective	The percentage of residents who feel a part of their community will remain above the metro benchmark through to 2031
Delivery program commitment	Increase the promotion of annual grant funding which invests in community ideas, initiatives and events.
Delivering services and regulatory functions:	
Service area	Communications
Function	Community engagement
Delivery program commitment	Communicate with our local communities about Council's projects, strategies, goals, events and facilities, and value and make use of their knowledge and experience to make better decisions.

**Resourcing Strategy implications**

NA

**Policy and legislative requirements**

NA

## Conclusion

The 2022 update to the Street Banners Policy maintains consistent principles with the currently adopted Council Policy, but provides a new policy addition to encourage creative sectors to make use of Council's street banner program as a creative arts initiative.

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**Responsible officer:** Joshua Hay, Communications Manager

**File Reference:** F2019/00660

GM17/22

## COMMUNICATIONS

GM17/22

# Street Banners Policy

Adoption Date:  
**Click or tap to enter a date.**

Review Date:  
**Click or tap to enter a date.**

Version:  
**<Insert version number>**

Responsible Department:  
**Communications**

TRIM Document Number:  
**D04653536**



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## 1. Policy statement

1.1 Randwick City Council operates a public place street banner program at key town centres and beachside locations.

1.2 Our street banner program is designed to:

- a) visually enhance Randwick City's town centres and streetscapes
- b) promote events and activities of public interest in Randwick City
- c) promote Randwick City Council events, festivals and activities
- d) enhance our strong sense of community and sense of place
- e) support local businesses through beautifying our town centres
- f) support local community, cultural and artistic groups

## 2. Banner locations

### 2.1. Locations

2.1.1 Our street banner network is located at our busy town centres and beachside locations where they are viewed by thousands of people each day and millions of people throughout the year.

2.1.2 Banner locations and banner sizes and types may change. This policy may be updated as details change without requiring the re-approval of the Council.

2.1.3 Randwick Council currently operates 103 street banners as follows:

Zone	Location	No.	Type
1	Alison Park, Randwick	7	A
2	Clovelly Beach	4	A
3	Coogee Bay Road and Coogee Oval car park	12	C
4	Coogee Beach, Arden St	12	A
5	Kensington (Anzac Pde and Todman Ave intersection)	3	A
6	Maroubra Junction	12	A
7	Maroubra Beach, Marine Pde	20	A
8	Matraville town centre	21	A
9	Little Bay town centre	12	B

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## Street Banners Policy



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## 3. Hiring street banners

### 3.1. External hiring guidelines

- 3.1.1 Randwick Council's street banner program is primarily for use to promote Council's events festivals and activities.
- 3.1.2 Banner poles may also be hired by external organisations including businesses, government organisations and not for profit and community organisations to promote a range of events and activities where there is public interest and a link with Randwick City. This may include festivals, concerts, sporting events, premieres, public safety and community messages.
- 3.1.3 The banner poles may also be hired by individuals or community groups with a community, creative or cultural focus. See section 3.3.
- 3.1.4 To be eligible to hire Council's street banners, applicants must demonstrate their event or activity is consistent with the following:
  - a) primarily relates to an activity taking place in Randwick City or affecting Randwick City;
  - b) furthers Randwick City's sense of community;
  - c) increases visitation to Randwick City;
  - d) provides a direct economic benefit to the local economy; and
  - e) complies with the overall intention and objectives of this Street Banner Policy.
- 3.1.5 Notwithstanding point 3.1.2, Council reserves the right to not accept an application at our discretion.

### 3.2. Charges

- 3.2.1 Applicants hiring street banner sites must pay the hire fees and charges outlined in Council's adopted fees and charges policy.
- 3.2.2 Hirers must also pay all costs involved in designing, manufacturing, installing, removing and disposal or recycling of the banner.

### 3.3. Community, artistic and not-for-profit banner hire

- 3.3.1 Applicants seeking to use street banners to promote local artistic, cultural or community activities may apply under Council's Community Investment grants program for funding to cover street banner costs including production and installation. This may include applications to use street banners as a gallery space for locally relevant artistic exhibitions and community messages.
- 3.3.2 Applications need to be lodged via Council's website and will be assessed according to the Community Investment Program guidelines and also need to be consistent with this Street Banner Policy.
- 3.3.3 Council will waive the banner hire fees for successful applicants under Council's Community Investment Program.

### 3.4. Hiring requirements

- 3.4.1 Applications to hire banners must be made via Council's Communications Department by completing an online form.
- 3.4.2 Banners are hired by zone. Applicants must book all banners within one or more zones.
- 3.4.3 The minimum recommended hiring period is two weeks.
- 3.4.4 Artwork developed by third party hirers must be approved by Council's Communication Department prior to printing.
- 3.4.5 External hirers are required to produce banners in accordance with Council's banner specifications outlined in this policy.
- 3.4.6 Banner installation is conducted by Council's approved installation contractor.
- 3.4.7 The date of installation may vary depending on weather and the availability of Council's installation contractor.
- 3.4.8 External hirers are responsible for sending their approved and printed banners directly to Council's installation contractor.
- 3.4.9 Used banners are to be collected by the external hirer for disposal or recycling.

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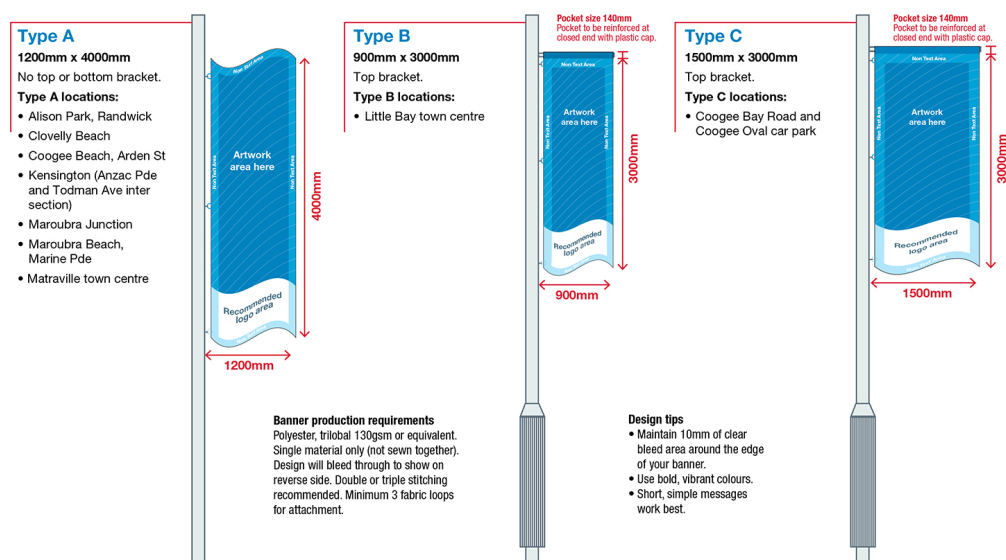
## 4. Banner specifications

### 4.1. Banner material

- 4.1.1 Randwick Council operates a number of differently sized banners across the City based on the banner pole types at each location.
- 4.1.2 Street banners are printed on polyester, trilobal 130GSM material or similar to ensure maximum longevity for flying in an outdoor environment.



## 4.2. Banner sizes

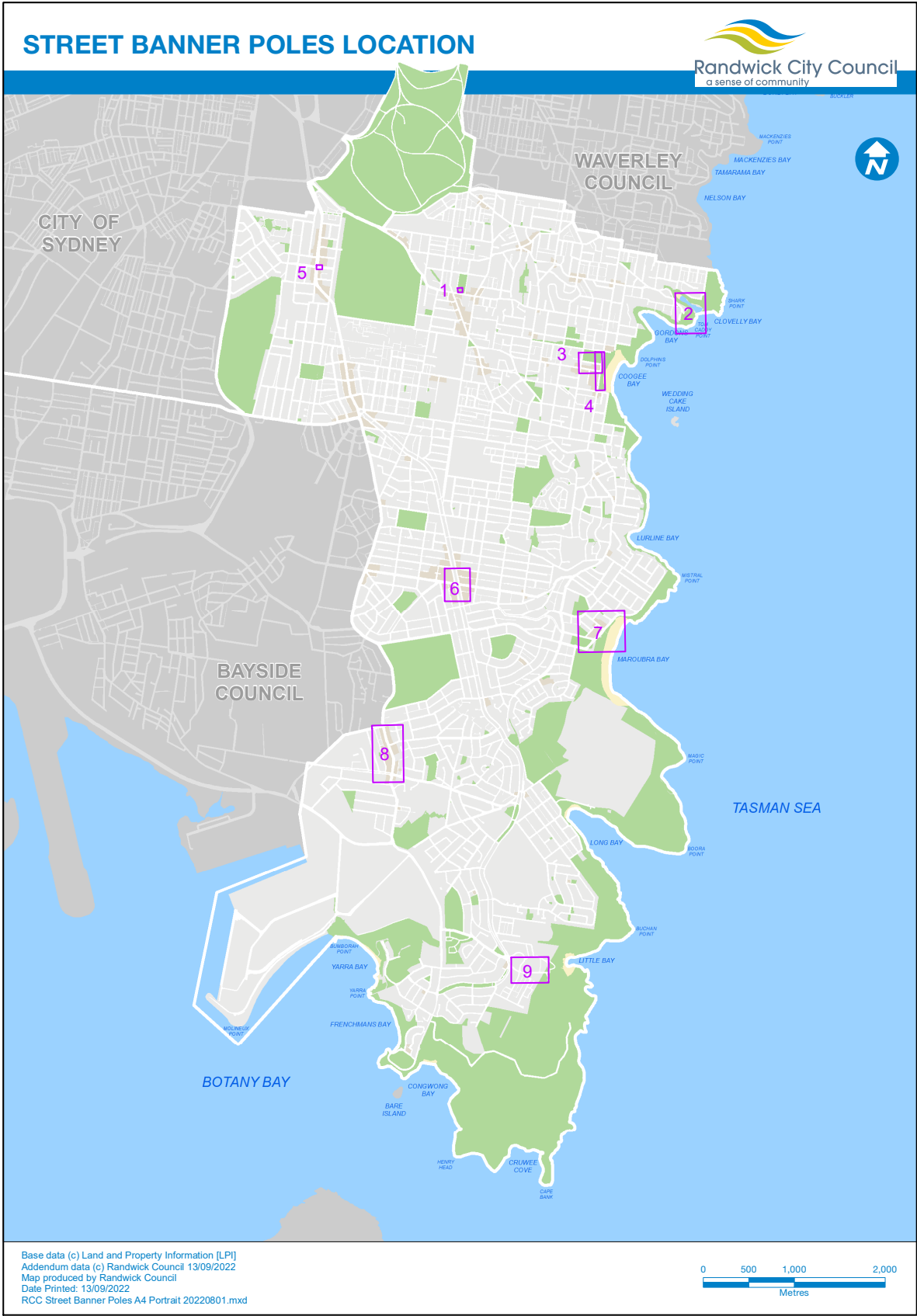


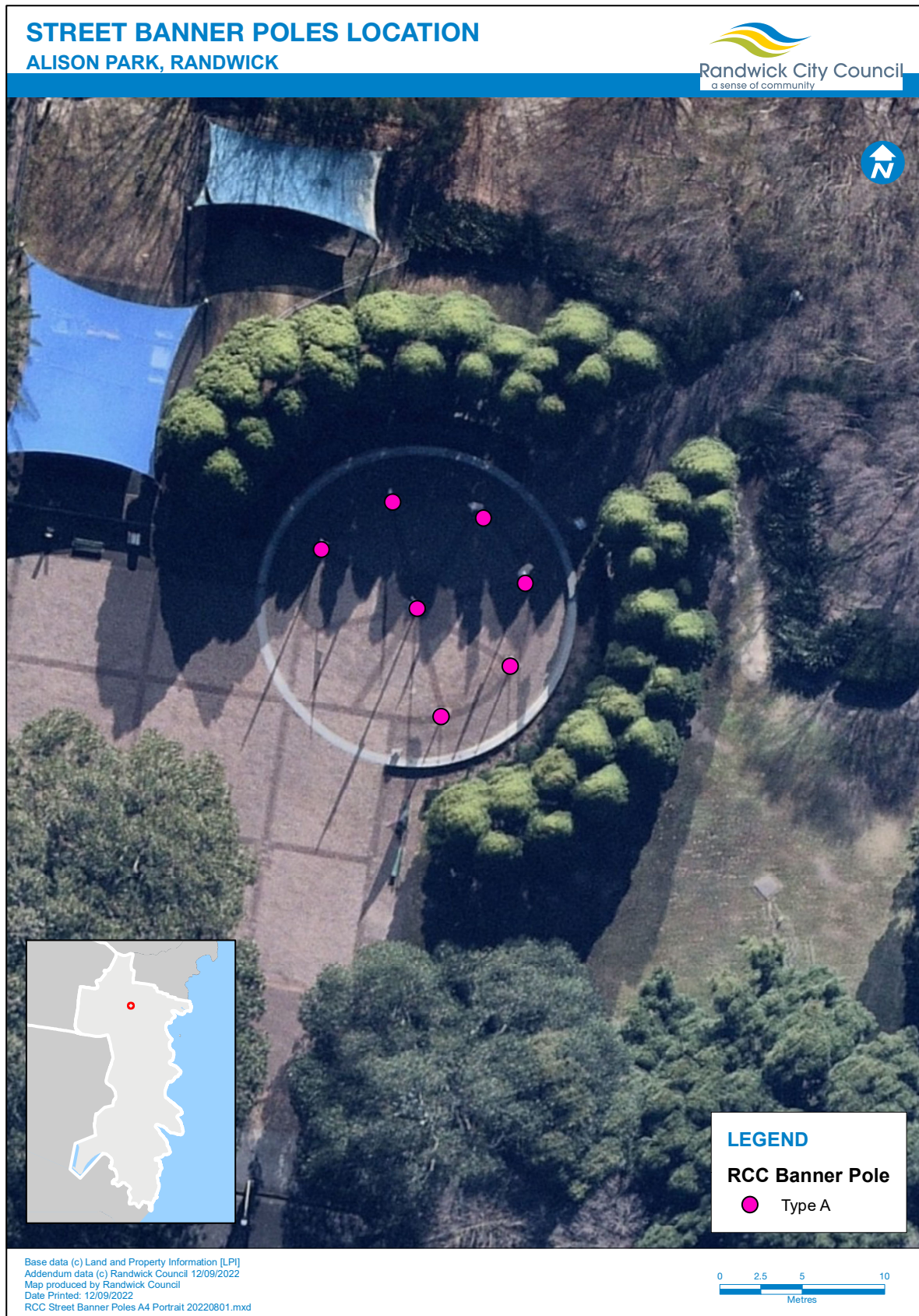
## 4.3. Banner recycling and reuse

- 4.3.1 Council will make efforts to reuse and/or recycle used street banners where possible.
- 4.3.2 Banners will be stored for reused wherever possible and dated or worn banners will be considered for reuse as other items such as a banner bags or given away to individuals or charities where possible.

## A. Maps of street banner locations

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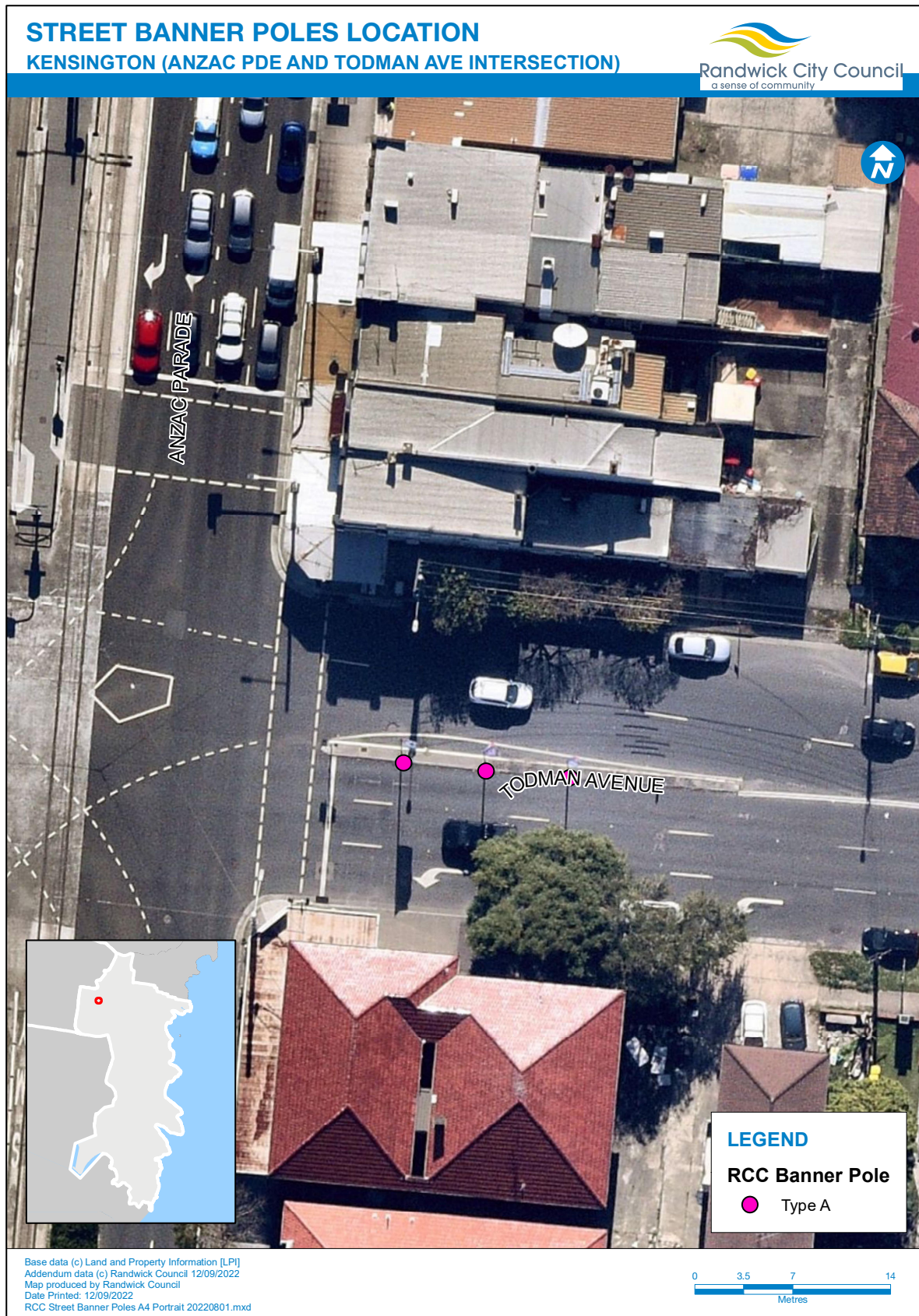
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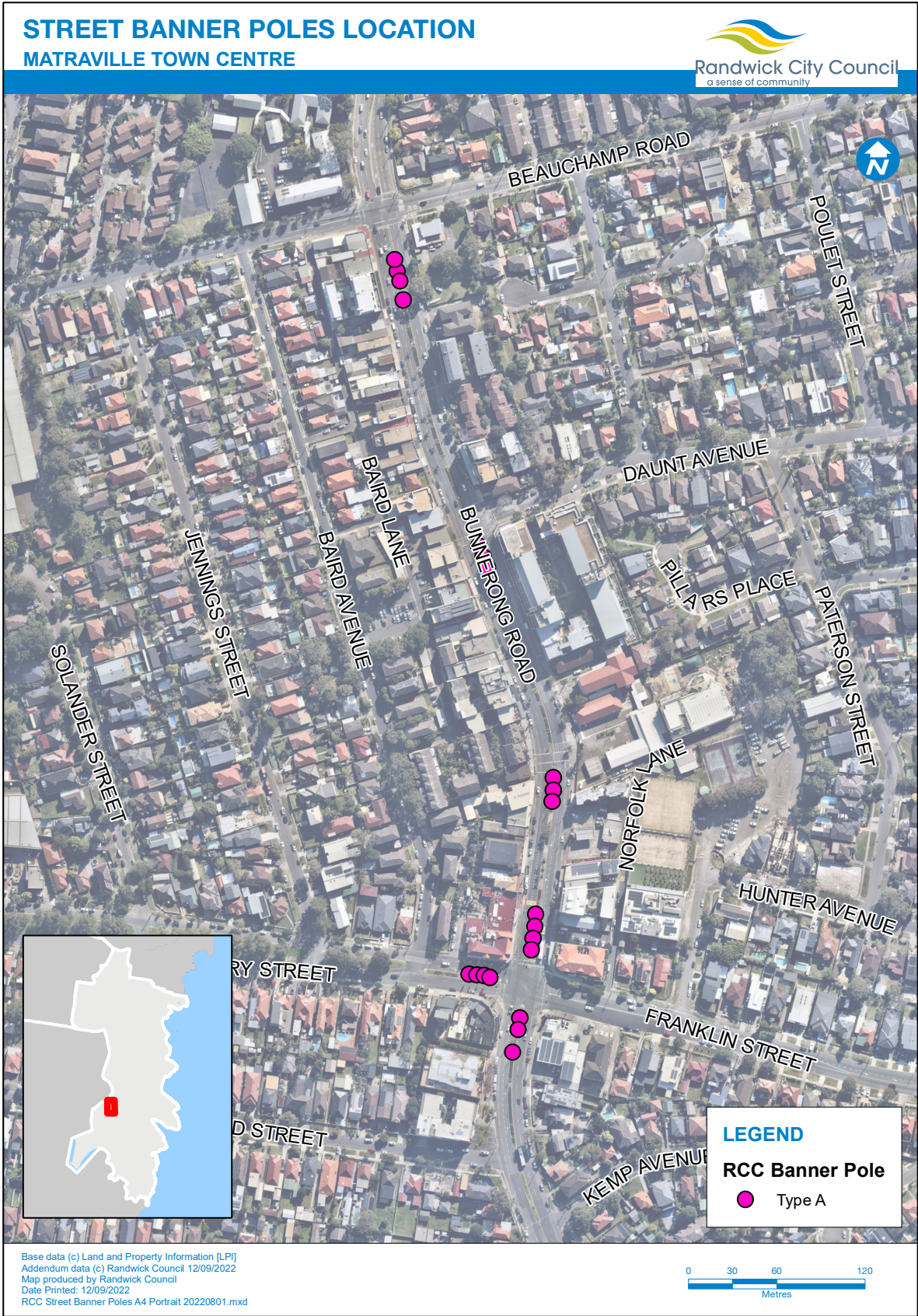




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**Randwick City Council**  
30 Frances Street  
Randwick NSW 2031

## General Manager's Report No. GM18/22

**Subject: Community Engagement Strategy**

---

### Executive Summary

- Section 402A of the Local Government Act amended in September 2021 requires all NSW councils to develop and adopt a Community Engagement Strategy (CES) by the end of 2022.
- Randwick Council has been consulting with our community to develop the new CES which will replace our existing Community Participation Plan.
- The draft Community Engagement Strategy proposes introducing minimum periods for public exhibition of all Council activities, notifying tenants about Development Applications and holding minimum face to face engagement activities each year.
- The draft version is presented to Council for endorsement to proceed to public exhibition.

### Recommendation

That Council endorse the attached Community Engagement Strategy for public exhibition for 28 days.

### Attachment/s:

1. Draft Community Engagement Strategy

## Purpose

The purpose of this report is to seek Council's endorsement to exhibit a Community Engagement Strategy for public feedback.

## Background

While community engagement does not replace the decision-making powers of elected Councillors or the General Manager, it does enhance the capacity of councils to make well-informed, sustainable decisions that clearly demonstrate community buy-in and support.

Community engagement has at its heart the principle that the community has a right to have a say in matters that affect it and that council can make better decisions by seeking out and taking onboard the knowledge and experiences of its community.

The NSW Government recently made amendments to the Local Government Act that requires councils to prepare and adopt a Community Engagement Strategy (CES).

Following is a summary of the requirements of section 402A of the Act:

*A council must establish and implement a strategy for engagement with the local community (called its Community Engagement Strategy) when developing its plans, policies and programs, and for the purpose of determining its activities (other than routine administrative matters).*

The CES must identify relevant stakeholder groups within the community and outline when, how and why each group will be able to provide input into council's long-term planning and decision making.

Under guidelines issued by the Office of Local Government (OLG), all councils are required to:

- prepare a Community Engagement Strategy (CES) based on social justice principles, for engagement with the local community to support council in developing its plans and determining key activities. This includes development of the Community Strategic Plan, and all relevant council plans, policies and programs.
- As a minimum, the Community Engagement Strategy must identify relevant stakeholder groups within the community and outline methods that will be used to engage each group.
- Where a council has community engagement requirements under other legislation or regulations, these should, wherever practical, be integrated into the Community Engagement Strategy. (For example, the Community Participation Plan requirements of the Environmental Planning and Assessment Act 1979 may be wholly integrated into a council's community

The CES must be based on the following social justice principles:

- Equity
- Access
- Participation
- Rights.

The OLG advice also recommends that for best outcomes, community engagement should:

- only occur where there is an opportunity for the community to influence decisions or actions
- provide enough information that participants can make informed decisions, understanding the wider context in which the decisions are being made



- be accessible and make every effort to include hard to reach or vulnerable groups
- contribute to and inform the development and enhancement of council plans and policies as well as the delivery of services and infrastructure assets
- be supported by appropriate, contemporary and accessible engagement tools and platforms
- clearly demonstrate it supports the social justice principles of equity, access, participation and right
- identify how it will 'close the loop' on engagement and provide feedback to participants about outcomes and decisions made.

The OLG guidelines provide that councils take a proportionate approach to engagement. This means the level of engagement required will depend on the scale and size of the plan, policy or program being proposed.

For example, engagement to support development of the Community Strategic Plan (CSP)P will include activities to engage the whole community, whereas engagement about a local park upgrade would likely be limited to within a few kilometres of the site.

A 'good', 'better' and 'best' model has been developed by the OLG to support councils develop their CES.

Randwick Council is aiming for the 'best' standards approach to community engagement.

### **Good**

This is achieved when the CES meets all essential elements described in the Guidelines including:

- Reference to social justice principles of equity, access, participation and rights.
- Identifies relevant stakeholder groups within the community and outlines methods that will be used to engage each group.
- Reviewed within 3 months of the local government elections, as part of the broader review of the Community Strategic Plan.
- Is publicly exhibited for 28 days.
- Is endorsed by council after all public submissions have been considered.
- Is reviewed at a minimum of every 4 years.
- Clearly informs the community of how they will be engaged on the CSP and other plans and strategies.
- Requirements under other legislation or regulations, are integrated, where practical.

### **Better**

This is achieved when the CES:

- meets ALL the Good criteria
- incorporates other legislated requirements for engagement (e.g. Community Participation Plans)
- identifies strategies for engaging directly affected stakeholders.
- identifies different strategies for engaging diverse and hard to reach elements of the community
- includes a process for communicating to participants how their input affected the decision
- is informed by council reports on how community engagement informed the goals, priorities and strategies in key plans
- is accessible to all community members and uses plain language, graphics and other visual devices to aid comprehension

- is translated into community languages where needed.

## Best

This is achieved when the CES:

- meets ALL the Better criteria
- has been designed with input from the community
- provides meaningful strategies to involve a representative sample of the community
- considers when the community may not be involved in decision making
- includes measures for evaluating its success.

## Randwick Council's current approach to community engagement

Randwick Council's current consultation policy was adopted by Council on 10 December 2019 and is called a Community Participation Plan (CPP).

The CPP came about as a requirement of legislation changes made in 2018. To address the new requirements, Council combined its existing Community Consultation Principles and Consultation Planning Guide with the DA notification requirements.



It is proposed that the draft Community Engagement Strategy will supersede the Community Participation plan.

## Community consultation to develop the draft strategy

Consistent with the OLG guidelines for a best practice Community Engagement Strategy, Council developed a community consultation plan to explore with stakeholders and community members perceptions around community engagement.

The purpose of the consultation was to understand how people want to receive Council information, how they want to take part in community engagement programs and what might be barriers for participation, particularly when it comes to engaging with harder to reach sections of the Randwick City community.

Key engagement activities undertaken by Council include:

- Internal interviews with Council staff to understand their needs around community engagement



- Research about community engagement practices by other councils
- An online community survey
- An interactive inperson forum with 100 attendees called the Randwick 100 held on 20 August 2022.
- A Councillor workshop held on 12 September 2022

The following section outlines some of the key findings of the community survey and Randwick 100 forum.

### **Community survey**

Council conducted a survey between 6 July 2022 and 4 August 2022 to help better understand community attitudes about how Council consults with the community.

The results will be used to directly inform the development of Council's Community Engagement Strategy (CES).

188 responses were received to the survey.

High level findings:

- Residents feel it is very important that Council engages with the community;
- The main reasons cited why engagement is important relate to people's rights to be consulted and the knowledge and experiences they have to improve outcomes;
- People feel that lack of awareness and limited time are the two main barriers;
- Those who receive Council engagement material generally find it of a high quality, although perceptions of accuracy is slightly lower;
- 96% of respondents feel it is at least somewhat important to engage with 'hard to reach' communities;
- 78% of people feel Council should implement mandatory exhibition periods for all types of consultations (only 5% disagree, 17% unsure);
- Respondents indicated a preference for a 42-day exhibition period for most activities with projects with relatively less impact exhibited for 28 days;
- People want to be informed through email, flyers, signs and newsletters, however most people are happy to have their say using digital online submissions and surveys;
- Respondents were generally in agreement with Council's current development notification requirements, but many felt level 1 notifications should also include written notices and signs;
- 63% of respondents believe Council should notify both property owners and tenants. Although this level of support drops to 41% once people were informed it would cost up to \$100,000 more per year; and
- Most respondents feel Council's 40m notification radius is about right.

A full report on the consultation outcomes from the survey is available for viewing on Council's [Your Say Randwick website](#).

### **Randwick 100 forum**

The 'Randwick 100' Forum was an interactive community workshop, designed to bring together 100 demographically-representative members of the Randwick community to have a discussion about what the community wants to be engaged on, how and when.

The purpose of the forum was to obtain feedback to inform Randwick City Council's new Community Engagement Strategy.

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Image: Randwick 100 participants



Image: Randwick 100 participants

The forum was held on Saturday 20 August 2022 from 10am to 2pm, at Prince Henry Centre in Little Bay. The forum was facilitated by Cred Consulting and 91 participants were in attendance.

On arrival, participants were given a Randwick City Council tote bag, branded cookie, message from the Mayor, lanyard and name tag.



Image: Randwick City Council Mayor, Cllr Dylan Parker delivering a welcome address.



Image: Joshua Hay, Manager Communications at Randwick City Council delivering a presentation.

The forum commenced with an introduction by Cred Consulting, followed by a 'Welcome to Country' by Aunty Lola Ryan, a First Nations woman from the La Perouse community. Randwick City Council Mayor Cllr Dylan Parker delivered a welcome address.

Randwick City Council staff member, Joshua Hay, Manager Communications, then delivered a presentation on the background, context and purpose of the forum, and Council's current reach in terms of community engagement.

The forum agenda consisted of a range of facilitated activities designed to elicit feedback from participants about how they would like to be engaged in the future and to encourage discussion. Activities were conducted through a mix of small group work and via Mentimeter, an interactive, live polling tool.



Image: Randwick 100 participants

Activities were guided by the following questions:

- What would be your preferred ways to participate in the future?
- If Council were to run ongoing face to face engagement activities, which would you be most interested in attending?
- What Randwick Council engagement activities have you taken part in previously? What motivated you to participate?
- What are the main barriers that have stopped you participating in engagement activities? What would motivate you to get involved in the future?
- What are the barriers that some members of our community might face when participating in Council's engagement opportunities? How might Council best reach and engage with these under-represented groups?

- How could Council improve how it engages with under-represented groups?
- To what extent do you agree with Council's principles for community engagement?
- If Council has finite resources, what should be prioritised?
- Should Council inform both owners and tenants of planning matters?

The 'Randwick 100' forum was independently recruited by Taverner Research, to ensure a demographically representative group of the community were in attendance.

Council delivered postcards to the whole local government area seeking expressions of interest.

The expression of interest form was also advertised on the Your Say Randwick website and through Randwick City Council's communications channels and networks. Community members expressed their interest in participating in the forum, by completing an online form.

355 residents expressed interest in participating in the forum.

The selection process was designed to ensure the group of participants reflected the Randwick LGA census data as closely as possible. A range of demographic factors were considered, including location (suburb), age, gender, housing tenure, dwelling type and cultural background, including language spoken at home.

High level findings from the forum include:

- Online surveys and polls are the most preferred participation option, in person and online workshops/focus groups are the second most preferred;
- The most preferred options for face-to-face engagement are small issued-based focus groups followed closely by pop-up activities at parks, beaches and shopping centres where residents can speak with Councillors and staff;
- The top two motivations to take part in engagement activities are to improve the local area and to have a say on proposals affecting where somebody lives;
- The main barrier to people participating is a lack of awareness of how they can take part;
- Participants suggested Council could improve engagement with under-represented groups by:
  - Providing financial incentives
  - Translating material
  - Targeting engagement to specific groups
  - Partner with existing networks
  - Using different engagement tools
  - Go to where people are
  - Use posters at common public areas like shopping centres
- Strong agreement with Council's proposed engagement principles;
- 74% of participants believe both owners and tenants should be notified about development applications;
- Other general feedback from the forum included:
  - Engage with young people and set up a Youth Council
  - Maintain trust and relationships with the community
  - Keep running events like the 'Randwick 100' Forum
  - Go directly to the target audience and choose the right engagement methods that work for them



- Make it easy and convenient for people to participate in engagement opportunities
- Improve the website and make it fully accessible and easier to use
- Genuinely consider the feedback from the community
- Use QR codes in all communications
- Inform the community about engagement outcomes and how their feedback shaped the decision

A full report on the consultation outcomes from Randwick 100 Forum is available for viewing on Council's [Your Say Randwick website](#).

### **Key changes proposed in Community Engagement Strategy**

The draft Community Engagement strategy continues the majority of the practices contained within Council's current Community Participation Plan.

The following provides a summary of the main changes proposed within the draft Community Engagement Strategy:

#### **Principles**

The principles have been slightly updated to be in plainer English and also includes social justice principles.

#### **Who do we engage with?**

Council's community and main stakeholders are clearly identified.

#### **Internal and external committees and reference groups**

The variety of ways that Council engages through structured meeting practices is specifically references. This includes Council's Precinct Committees, Portfolio Committees, Reference Groups, external committees and special committees of Council.

Of note is Council's commitment to reform local references groups to create specific forums to engage with our harder to reach community sectors.

It is intended that community representatives will be sought for positions on the following reference groups:

- Aboriginal
- Aged
- Disability
- Youth
- Multicultural
- Identity and interest

#### **Minimum face to face consultation activities**

The draft strategy proposes the following minimum face to face consultation activities:

- Twice yearly Let's Chat sessions in each ward
- Quarterly Reference Group meetings
- Monthly or bimonthly Precinct Committee Meetings

Council has operated a Community Precinct system since 1995 and there is current resources and budget allocated to continue this function.

The resources and budget required to reconvene Council's Reference Group meetings will be the subject of a separate report being prepared for Council's consideration.

The commencement of twice yearly Let's Chat sessions per Ward is not currently budgeted or resourced. The cost to run the sessions including printing flyers, letterbox drops, advertising as well as staff costs to manage and attend is estimated at \$50,000pa. Should Council support this initiative, it is proposed to include this cost in the budget commencing 2022-23.

### Minimum consultation periods

It is recommended that all consultation activities have an agreed minimum exhibition period. This provides certainty for the community and staff. The majority of exhibition periods are proposed to be 28 days (4 weeks) or 42 days (6 weeks). DAs remain at 14 days.

### Exclusion of holiday period

The period between 15 December and 14 January (inclusive) is currently excluded from the calculation of a period of public exhibition under Council's current CPP and Council will not initiate an exhibition/notification during this time.

It is proposed to amend this period to 20 December to 10 January to bring the period into line with the requirements outlined in clause 16, Schedule 1 of the [EP&A Act](#).

### Remove of requirement to publish a notice in a newspaper

Consistent with recent changes to the Environmental Planning & Assessment Act, Council is no longer required to publish notices in newspapers relating to certain development types. Consistent with this, the draft CES has been prepared without this requirement.

### Notification of tenants about development applications

The draft Community Engagement Strategy proposes that development applications requiring written notification be notified to both adjacent property owners AND adjacent tenants. This follows general support during preliminary consultation to notify tenants based on the premise that tenants also have the right to be informed and have their say on development applications that may impact on them. The cost to notify adjacent tenants is estimated at \$40,000pa. Should Council support this initiative, it is proposed to include this cost in the budget commencing 2022-23.

### Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Delivering the Outcomes of the Community Strategic Plan:	
Strategy	Inclusive Randwick
Outcome	A resilient city where people are engaged, informed, connected and feel a sense of community and belonging
Objective	Increase the percentage of residents who are satisfied* with the information they receive and community consultation conducted by Council by 2031 from a 2021 baseline
Delivery program commitment	Prepare, exhibit and adopt a new Community Engagement Strategy by December 2022.

## Resourcing Strategy implications

- Holding twice yearly Let's Chat sessions per ward - \$50,000
- Notifying tenants about development applications - \$40,000

Council's communications budget is currently being reviewed. It is anticipated that funds are available within this budget for the abovementioned activities.

## Policy and legislative requirements

Community engagement is required by state government legislation, including the Local Government Act 1993 and Environmental Planning and Assessment Act 1979. Under Section 402(4) of the *Local Government Act 1993*: *A council must establish and implement a strategy for engagement with the local community (called its Community Engagement Strategy) when developing its plans, policies and programs, and for the purpose of determining its activities (other than routine administrative matters).*

The *Environmental Planning Assessment Act 1979* (the EP&A Act) also requires that all planning authorities, including Council, outline how and when the community will be engaged across planning functions like policy making and development assessment. There are mandatory statutory timeframes for the public exhibition of planning related documents and applications including planning proposals, planning agreements and development applications. This Community Engagement Strategy has been developed in accordance with the requirements under the EP&A Act.

Other legislation that requires Council to undertake community engagement includes:

- Crown Lands Management Act 2016
- Roads Act 1993
- Multicultural NSW Act 2000
- Disability Inclusion Act 2014
- Children's Guardian Act 2019
- Geographical Names Act 1966

## Conclusion

Randwick City Council is committed to engaging with our community in a meaningful way that not only supports decision-making but builds our relationships and strengthens our sense of community.

Community engagement is the process of involving people in decision-making that affects their lives. It ensures the community is informed and has a strong voice in the Council's processes and projects that impact their daily life. This helps Council to better understand the views, values and aspirations of its community and deliver better decisions and outcomes. Participation and collaboration are essential for building our sense of community and ensuring our future vision comes to life.

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**Responsible officer:** Joshua Hay, Communications Manager

**File Reference:** F2022/00271





## General Manager's Report No. GM19/22

### Subject: Organisation Structure Review

---

#### Executive Summary

- The Local Government Act (s333) requires that a Council review its structure within twelve months of an election.
- Council has recently completed its new Integrated Planning and Reporting Framework, including future direction for Integrated Transport, Environment, Arts & Culture, Inclusive Randwick, Housing, Economic Development, Open Space and Recreation.
- It is important that the organisational structure is designed in a way that enables delivery of Councils strategic direction while also supporting operational objectives.
- A review of the current organisational structure has been undertaken and opportunities to improve future strategic outcomes and operational performance has been incorporated into recommended changes.
- This review relates to the high-level structure and related changes. Organisational review at lower levels is business-as-usual workforce management.
- At its July Ordinary Council meeting, Council endorsed a revised organisational structure containing four directorates for consultation with staff and representative unions.
- There have been no significant concerns raised by staff or unions in relation to the inclusion of an additional directorate or the scope of those directorates. Two minor submissions were received.

#### Recommendation

That Council;

- a) adopt the recommended organisational structure; and
- b) determine that the new structure contain five senior staffing positions including:
  - General Manager
  - Director City Planning
  - Director City Services
  - Director Corporate Services
  - Director Community and Culture.

#### Attachment/s:

Nil

## Purpose

A review of the Councils organisational structure following an election is a best practice to ensure the structure aligns to the future direction of Council. It is also a legislative requirement to undertake this review within 12 months of an election.

Section 332 of the Local Government Act (the Act) provides:

- (1) A council must, after consulting the general manager, determine the following –
- a. The senior staff positions within the organisation structure of the council
  - b. The roles and reporting lines of holders of senior staff positions,
  - c. The resources to be allocated towards employment of staff.

Section 333 of the Act provides:

The organisation structure may be re-determined under this Part from time to time. The council must review, and may re-determine, the organisation structure within 12 months after any ordinary election of the council.

At its July Ordinary Council meeting, Council considered the rationale for a revised organisational structure and endorsed consultation with staff and unions.

The purpose of this report is to finalise the review of the organisational structure in accordance with the Section 333 of the Local Government Act and gain formal approval for a revised structure containing a fourth directorate.

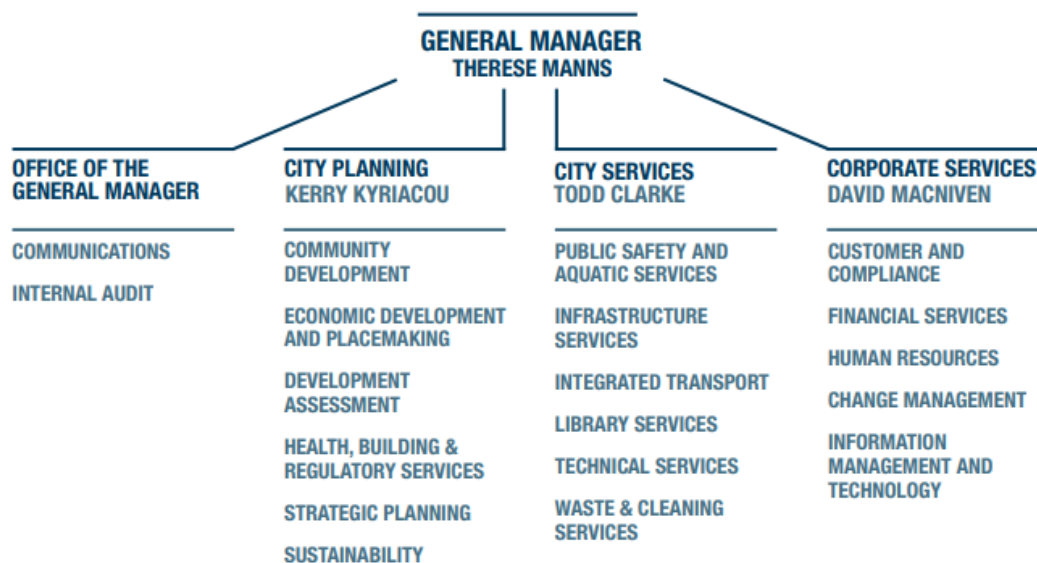
## Discussion

### Current organisation structure

Councils current organisational structure consists of four senior staffing positions, including the General Manager, Director City Planning, Director City Services and the Director Corporate Services.

Senior staff are accountable for strategic leadership including the development and implementation of Councils strategic plans at the highest level.

The structure, outlining reporting lines and functions is as follows:



Accountability within the structure for Councils strategic direction is provided below:

Director City Planning	Director City Services	Director Corporate Services
Environment	Integrated Transport	Long Term Financial Plan
Housing	Open Space and Recreation	Workforce Management Plan
Arts and Culture	Asset Management Plans	Information Management Technology Strategy
Inclusive Randwick		Overall oversight and reporting on IPRF.
Economic Development		
Local Environmental Plan		
Development Control Plan		

Further, each Director has the following spans of control as they apply to staffing numbers, including direct and indirect reports:

Director City Planning	Director City Services	Director Corporate Services
Direct reports 8	Direct reports 8	Direct reports 7
Total Staff 170	Total staff 607	Total staff 105

In determining the number of direct reports, consideration must be given to the available time each Director has for direct staff management, oversight, development, coaching and administration. This can change depending upon factors such as the level of staff experience and skill. Higher levels of direct report reduce the available time for work towards delivering on the organisations' strategy/targets, contributing to industry strategy, and proactively managing strategic stakeholders.

### Benefits and process of review

The benefits of a well-designed organisation structure include:

- Streamlined decision-making
- Encouragement of innovation, by limiting the number of layers through which an idea must progress
- Enhanced accountability by removing duplication
- Improved communications by having clear channels for receiving and relaying corporate messaging
- Maximising resources by ensuring that tasks are performed at the most appropriate levels and work is not duplicated
- Alignment of resources with organisational objectives.

In reviewing the structure, the Australian Public Service Framework for optimal management structures has been used as a guide.

### Recommended organisation structure

Following a review of the organisational structure, it is recommended that a new directorate be created.

The new directorate would lead on the strategic direction for Arts and Culture, Inclusive Randwick and Economic Development strategies and incorporate the following business units:

- Community Development
- Economic Development and Placemaking
- Library Services
- Des Renford Leisure Centre
- Communications

This would require the inclusion of a new senior staff position with skills and experience to guide the direction of these portfolios, bringing the total number of senior staff to five (5).

In determining the functions to be performed within this new directorate, consideration was given to synergies to ensure the new Director position description is focused in areas of need. These synergies include:

- Marketing and communications
- Customer focus
- Creativity
- Entrepreneurial thinking
- Social research driven
- Management of casual workforce

It is also noted that the new position would require skills and experience that would add to the diversity of the current Executive Leadership Team.

In addition to this change, a small number of functional changes are also recommended. Combined the changes result in four directors reporting through to the General Manager, with the following business units/functions making up the new recommended structure.

Department	Position	Business Units/functions
General Managers Office	General Manager	Human Resources (BU)
		Internal Audit
		General Managers Office
City Planning	Director City Planning	Development Assessment (BU)
		Health, Building and Regulatory Services (BU)
		Strategic Planning (BU)
		Sustainability (BU)
City Services	Director City Services	Infrastructure Services (BU)
		Integrated Transport (BU)
		Asset Planning and Performance (BU)
		Technical Services (BU)
		Waste, Cleaning and Public Safety (BU)
Culture and Community	Director Culture and Community	Economic Development and Placemaking (BU)
		Community Development (BU)
		Library Services (BU)
		Communications (BU)
		Des Renford Leisure Centre (BU)
Corporate Services	Director Corporate Services	Customer and Compliance (BU)
		Financial Services (BU)
		Information Management and Technology (BU)
		Change Management (BU)
		Integrated Planning and Reporting

A review of similar sized Councils including Bayside, Inner West, Georges River, Ku-ring-gai, and Ryde, have demonstrated organisation structures with four or five directorates are common, with none of these Councils operating on three directorates.

Based upon the changes detailed above, the following spans of control are included within the newly recommended structure:

Strategic accountabilities:

<b>Director City Planning</b>	<b>Director Community &amp; Culture</b>	<b>Director City Services</b>	<b>Director Corporate Services</b>
Environment	Arts and Culture	Integrated Transport	Long Term Financial Plan
Housing	Inclusive Randwick	Open Space and Recreation	Information Management Technology Strategy
Local Environmental Plan	Economic Development	Asset Management Plans	Overall oversight and reporting on IPRF.
Development Control Plan			

Staffing:

<b>Director City Planning</b>	<b>Director Community &amp; Culture</b>	<b>Director City Services</b>	<b>Director Corporate Services</b>
Direct reports 6	Direct reports 6	Direct reports 6	Direct reports 6
Total Staff 93	Total staff 321	Total staff 371	Total staff 93

The detailed recommendations and objectives of the new structure are contained below.

There are two significant pieces of work that have contributed to the organisational structure review, these being:

1. The development of Councils Integrated Planning and Reporting Framework, including associated strategies and plans.
2. Business unit planning

The review is also supported by engagement data from the workforce which has assisted in identifying areas that would benefit from structural review.

### **Integrated Planning and Reporting**

Over the past three years, Council has undertaken significant research and engagement to assist in the development of a forward direction for the coming 10-year period. This has resulted in the development of seven key informing strategies including:

1. Environment
2. Housing
3. Integrated Transport
4. Open Space and Recreation
5. Arts and Culture
6. Inclusive Randwick
7. Economic Development

The following Council strategies and plans have been adopted:

1. Community Strategic Plan
2. Delivery Programme
3. Operational Plan

4. Finance Strategy & Long-Term Financial Plan
5. Workforce Management Plan
6. Asset Management Plans
7. Information Management & Technology Strategy

In addition, Council is responsible for preparing the following strategic land use plans:

1. Local Environmental Plan
2. Development Control Plan

### **Business Unit Planning**

The business unit planning process reviews business as usual operations.

This involves a comprehensive review and development of key management considerations including service cataloguing, resource management, governance, business continuity, risk management, process improvement and performance measurement.

The business unit planning process is a multidimensional approach to management that will ensure best practice in government administration and service delivery. To date, all business units have completed:

1. a review of functions processes and activities;
2. identification of services provided and the development of service catalogues;
3. a review of the status of policies and procedures and development of a review plan;
4. The majority of business units have completed more than 50% of operational risk assessments;
5. operational plan performance measures and indicators have been completed.

### **Detailed recommendations**

1. City Planning Directorate

The City Planning Director supports 8 direct reports, 6 business units and a total of 170 staff.

The directorate largely contains 5 layers, except for Health, Building and Regulatory Services which contains 6 with the inclusion of supervisory roles for rangers and parking patrol staff.

The Director has oversight and accountability for 5 of the seven informing strategies alongside Councils Local Environment Plan and Development Control Plan. In addition, Development Assessment and Health, Building and Regulatory services are increasingly coming under pressure with increasing legislation creating new complexities, skills shortages impacting resources and resident/customer needs and expectations resulting in activities and tasks taking longer than historically experienced. The portfolio is considerably diverse with functions ranging from childcare to building regulation and city planning.

**It is recommended that Community Development and Economic Development and Placemaking be moved into a new directorate.**

**It is recommended that ranger services be moved from the Health, Building and Regulatory business unit into the City Services directorate to allow for a coordinated operational response to public spaces.**

2. City Services Directorate

The City Services Director supports 8 direct reports, 6 business units plus the Major Projects team and a total of 607 staff.

The directorate contains between 5 and 7 layers. Infrastructure Services and Waste and Cleaning each having 7 layers due to the inclusion of supervisors and ganger because of the nature of their operational work.

The Director has oversight and accountability for 2 of the seven informing strategies alongside Councils Asset Management Plans.

**It is recommended that a new Asset Management and Performance business unit be created within the City Services directorate to manage major projects, asset planning and oversight.**

**It is recommended that Library Services and Des Renford Leisure Centre operations be moved into a new directorate. This would involve a change in the current Public Safety and Aquatics business unit, with beaches being removed.**

**It is recommended that Waste and Cleaning Services be expanded into Waste, Cleaning and Public Safety and incorporate both ranger services and beach services. This will allow for the creation of coordinated services in areas of high public use such as beaches.**

### 3. Corporate Services Directorate

The Corporate Services Director supports 7 direct reports, 5 business units plus the Integrated Planning function and a total of 105 staff. The directorate contains 5 layers.

The Director has oversight and accountability for the co-ordination of Councils overall Integrated Planning Framework, including Community Strategic Plan, Delivery Programme, Operational Plan and is accountable for Councils Finance Strategy, Long Term Financial Plan, Workforce Management Strategy, and Information Management Technology Strategy.

**It is recommended that the Human Resources business unit report to the General Manager.**

**It is recommended that the Property Services team be moved to the new Asset Planning and Performance business unit.**

### 4. General Managers Office

Currently the Communications business unit reports directly to the General Manager. This business unit has clear synergies in relation to functions, processes and activities with those business units being recommended to form the new directorate.

By including Communications business unit in the new Directorate, and with the addition of Human Resources in the General Managers office, the General Manager will have seven (7) direct reports.

**It is recommended the Communications business unit report to the new directorate.**

### Consultation with staff

Directors and Managers are primarily impacted by this change, including changes to scope and staffing. Consultation has been undertaken in relation to proposed changes, including consultation with directly impacted Directors and Managers. No concerns have been raised, with feedback showing support for the objectives of the new structure.

Consultation has now been undertaken with all staff and relevant unions in accordance with the Local Government (State) Award following Council's endorsement for consultation. Outside of changes to reporting lines, there is no significant impact on existing employees.

No concerns have been raised by representative unions.

No significant concerns have been raised by staff in relation to the addition of a new directorate or the scope of directorates in the revised structure. Many staff have been involved in business unit planning over time and can therefore understand the rationale for the additional directorate and associated changes.

Two submissions were received in response to consultation from Councils Information Management Technology business unit.

#### Submission 1

Agreed with most of the revised structure but questioned whether customer service should be included within the new community and culture directorate. Currently customer service sits within the Customer and Compliance business unit in Corporate Services. In the absence of creating a new business unit, the customer service team would not fit within any of the 5 business units moving into the new directorate. Further, the movement of this team will create imbalances in spans of control. Council staff are working towards a new Draft Customer Experience Strategy, which will guide customer experience across all business units.

In addition, the submission also suggested the new directorate was responsible for management of Council facilities. Currently Major Council facilities, such as Prince Henry, Randwick Environment Centre, La Perouse Museum and Randwick Literary Institute are managed by Economic Development and Placemaking, while other facilities such as council halls are managed by Councils customer service team. With the introduction of the new 'Asset Management and Performance' business unit, future consideration will be given to management of these facilities.

#### Submission 2

Submission 2 also raised facilities management as an opportunity and suggested it sit within the new 'Asset Management and Performance' business unit. As discussed above, future consideration will be given to facilities management.

#### Forward Timeframe

28 September 2022 – Recruitment process commences for new Manager Asset Planning and Performance

28 September 2022 - Recruitment process commences for new Director Culture and Community

Late November 2022 – Estimated start date new Manager Asset Planning and Performance

Mid/late December 2022 – Estimated start date new Director

#### Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Delivering services and regulatory functions:	
Service area	People Management
Function	Workforce Management
Delivery program commitment	Implement the Workforce Management Strategy

#### Resourcing Strategy implications

An initial budget of \$250K will be required in the first year, with an additional \$330K required in future years. This adjustment will be made as a variation to the budget through the quarterly budget review in December 2022 and result in a reduction in the current budget surplus of \$347K to \$97K.

The addition of a additional Director is expected to result in better resource management across council, through the reduction of bottlenecks and the introduction of new skills to support the evolving culture and community objectives of Council.



## Policy and legislative requirements

Section 332 Local Government Act  
NSW Local Government (State) Award

## Conclusion

The organisational review has been undertaken comprehensively through the business unit planning process and alignment with Councils strategic objectives.

The current structure inclusive of three directorates is insufficient for the purposes of delivering Councils plans for the future. The introduction of a new directorate is aimed at providing the workforce with leadership support and improving strategic and operational outcomes across Council.

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**Responsible officer:** Therese Manns, General Manager

**File Reference:** F2004/08214



## General Manager's Report No. GM20/22

**Subject: The use of stalls at Council events**

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### Executive Summary

- Stalls at Council funded events have historically been limited to businesses, local community groups and services, and have not been made available to political parties or branches, candidates, local councillors.
- At the recent Eco-Living Festival an application for stall was accepted by Council staff unaware of councils practice, which has resulted in several concerns being raised.
- A formal record of Councils position in relation to stalls at Council funded events is required to ensure councils position is clear.
- Council recently resolved to ban promotion/advertising of political parties on Council property.

### Recommendation

That:

- a) Council confirm for future events including stalls, clear eligibility criteria be established by the General Manager or his/her delegate, along with acceptance or rejection of applicants under the authority of general operational delegations.
- b) in setting the eligibility criteria, political parties, candidates for election and local councillors not be eligible to participate as a stall holder.
- c) Council consider a 'Let's chat' stall at Council events to be manned by Councillors allowing residents to connect with their elected representatives, providing this does not occur during an election period.

### Attachment/s:

Nil

## Purpose

The purpose of this report is to ensure a formal record of councils position in regards to the application of stalls at Council funded events as it applies to political parties and branches, local councillors and future candidates.

## Discussion

Council events have historically been community or business focused, with Randwick City Council and its services being promoted. Stalls are limited by space and applicants are considered by the event manager based upon the stall holder's alignment to the objective of the festival and overall benefit to festival goers experience. The use of stalls by political parties/branches, councillors and candidates have not been allowed.

Consistently, Council also recently resolved that Council property is not made available to political parties for promotion.

At the recent Eco-Living Festival an application for stall by a local political branch was accepted by Council staff unaware of councils practice, which has resulted in several concerns being raised. The absence of a written direction or policy made the situation difficult to remedy.

As discussed with the Mayor and those involved last Wednesday and Thursday, it is suggested the absence of a policy is most likely due to the potential conflicts that exist in making such a policy. As a result, the decision has traditionally been considered an operational one. Contact with other councils has confirmed this also to be the case in those Local Government Areas.

Advice from the Office of Local Government is as follows:

*I think that it would be highly problematic for a councillor to have a political stall at a council event.*

*Clause 8.12 of the Model Code of Conduct for Local Councils in NSW is particularly relevant. This provides:*

*You must not use council resources (including council staff), property or facilities for the purpose of assisting your election campaign or the election campaigns of others unless the resources, property or facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for use of the resources, property or facility.*

*The application of this provision is not time-limited to the periods preceding election campaigns. It applies at all times.*

*The only circumstances where it may be appropriate for the councillor to have a political stall is where others are permitted to hold stalls at the event on the payment of a fee and the councillor pays the publicly advertised fee for holding the stall. However, this is unlikely to address the perceptions arising from a councillor being able to use a council funded event to boost their political profile.*

It should be noted that stalls at Council events do not fully cover the cost of Council events. The perception issue is a real and one that councillors should consider carefully.

As General Manager, I can only provide advice and recommendation, ultimately determination and management of conflicts is a matter for individual councillors.

In considering conflicts of interest, the 'reasonable person test' should be considered. An objective rather than subjective test is used in determining whether there is a conflict of interest. In other words, a conflict of interest does not necessarily exist because of one persons opinion – especially if that person is the one with the conflict. The situation must be considered objectively.

It would be my advice that should Council wish to change the historic position on stalls, consideration must also be given to decision making in relation to festivals and events to ensure

that conflicts are appropriately managed. This is also relevant in relation to participation at events.

In holding the position as an elected representative of Randwick City Council, and therefore organiser of the Council event, it is important to question whether it is appropriate to also be a participant and promote policies at the council event that may not align with those of council. A reasonable person may consider this a conflict.

Further, Council should consider that a reasonable person may consider the inclusion of a particular political party as an endorsement by Council.

Council staff have reached out to other Councils that regularly run events and have found those Councils also do not have policies, with events and approvals for stalls the authority of the staff as an operational matter. They currently do not have a practice of political parties/branches, councillors, candidates participating at stalls at Council events. The consensus is that it would not be appropriate at a council run event.

As we move towards an events review, and a range of initiatives in both our Economic Development Strategy and Arts & Culture Strategy, it is important that a position is clear.

Should councillors as the elected body wish to be available to residents at Council events, a Council 'Lets chat' style stall may be considered more appropriate.

### Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Delivering services and regulatory functions:	
Service area	Customer Service & Governance Management
Function	Governance Management
Delivery program commitment	Manage Council's governance framework and controls to ensure accountability, transparency, integrity, equity and ethical Council decision making.

### Resourcing Strategy implications

There are no resourcing strategy implications arising from this report.

### Policy and legislative requirements

Randwick City Council Code of Conduct

### Conclusion

Following concerns raised as a result of a political group being accepted as a stallholder at the Eco-Living Fair, a documented position of the Council is sought.

Custom and Practice has been that political parties/branches, councillors, candidates were not eligible to be stall holders at Council events. It is recommended this practice continue.

In considering a position, Councillors must be mindful of conflicts of interest that may arise, both real and perceived and consider how these conflicts are managed appropriately.

**Responsible officer:** Therese Manns, General Manager

**File Reference:** F2014/00608



## Director City Planning Report No. CP52/22

**Subject: Coogee Carols 2022 Update**

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### Executive Summary

- Coogee Carols is a much-loved and well-attended free community event.
- 2022 marks 21 years since the first Coogee Carols was produced and will be the first time it has been delivered since 2019.
- Coogee Carols attracts over 15,000 people and is the second largest Carols event outside Carols in the Domain, which also brings economic benefit to the Coogee businesses and surrounds.
- Since last holding the event in 2019, anticipated event delivery costs have increased significantly, and paying performers and musicians to attend is important to acknowledge the time and resources that go into an event like this.
- A budget of \$190,000 is included in the current Economic Development and Placemaking budget. However, costings for the event indicate that this major community event will cost approximately \$280,000.

### Recommendation

That Council endorses an increase of \$90,000 in the budget for the Coogee Carols 2022 event from \$190,000 to \$280,000, for inclusion in the September Quarterly Budget Review.

### Attachment/s:

Nil



## Purpose

To provide Council with an update for the Coogee Carols 2022 community event, including increased event delivery costs.

## Discussion

### Background

Coogee Carols marked its 20<sup>th</sup> Anniversary in 2021, however unfortunately due to the COVID-19 pandemic, the event has not been delivered since 2019. This year Coogee Carols is scheduled to return to Goldstein Reserve on Sunday 18 December 2022.

Coogee Carols provides an opportunity for the community to celebrate the spirit of Christmas in one of the many beautiful open spaces in Randwick.

Coogee Carols is Produced by professional producers Michelle Guthrie (MGM Productions) and Michael Idato and has been supported with Council resources and funding for a number of years. Attendance for the event is usually approximately 10,000 - 15,000 people, depending on the weather. The event is much loved by locals, attracting young and old and in particular is a fantastic free community event for families. The general key elements of the event are as follows:

- Carols presentation from approximately 6.30 – 8.30pm,
- Families start gathering early in the day and watch popular Christmas movies projected on the Carols screens.
- The primary event location is the northern end of Goldstein Reserve where a large stage, screen and speakers are located, with an overflow screen and speakers also provided for the southern end of Goldstein Reserve.
- Local celebrity host/MC (previous hosts include Amanda Keller).
- Welcome to Country by the La Perouse Local Aboriginal Land Council and a speech from the Mayor.
- Predominantly local musicians and known personalities perform a mix of traditional and contemporary carols, supported by a live band and Santa makes an appearance, typically “dropped off” by the Westpac Rescue Helicopter Service.
- The end of the carols has been marked by fireworks display on the Coogee Headland.
- Attendees are encouraged to visit local Coogee businesses for meals during the day/evening.
- Christmas merchandise is sold for charity.

### Increase in costs

Coogee Carols has not been delivered since 2019, and since that time costs for major event delivery have significantly increased. The key areas which have increased are listed below (approximates only):

Item	2019 Cost	2022 estimation	Increase
1. Production – site and stage management, stage, site infrastructure, Audio Visual, sound equipment etc.	\$128,000	\$151,000	\$23,000
2. Performers, Director/Choreographer and artist management fee	\$0 - not previously paid	\$23,500	\$23,500
3. Security	\$10,000	\$21,000	\$11,000
4. Stage Decorations	\$5,300	\$10,000	\$4,700

Item	2019 Cost	2022 estimation	Increase
5. Advertising – Printing and Distribution of flyer to whole LGA	\$0	\$7,200	\$7,200
6. Resident Letter Notification – Coogee	\$150	\$3,500	\$3,350
7. Fireworks – including additional security and fencing required	\$5,400	\$12,900	\$7,500
8. Emergency Management Plan	\$0	\$2,000	\$2,000
9. Photographer	\$700	\$2,500	\$1,800
10. Branded scrim	\$0	\$2,500	\$2,500
<b>Total</b>	<b>\$149,550</b>	<b>\$236,100</b>	<b>\$86,550</b>

**1. Production – site management stage, site infrastructure, AV, sound etc.** - Costs have substantially increased over time and with growing competition of events post-covid. Quotes are currently being obtained, however based on estimations based on other recent events this (or a higher) increase is anticipated. The Coogee Carols has a high production level and there is an expectation by the community that this level is maintained, and is also the reason for the large numbers of attendees from Randwick and beyond.

**2. Performers, Director/Choreographer and artist management fee** - In previous years, only the high-profile host/MC and band were paid for their services, with the other artists donating their time and performances. The Carols Producers and Council Officers have determined that moving forward, especially in light of the recent impacts of COVID-19 pandemic on the artistic community, Council should pay these artists.

**3. Security** - this increase is due to a review of the number of guards based on the 2019 event including some additional asset protection requirements, and substantial increases between rates paid in 2019 and those quoted in 2022 (largely due to award increases).

**4. Stage Decorations** – costs are expected to increase in this area based on costs obtained for other events for minimal decorations, and sourcing decorations that are sustainable/reusable.

**5. Advertising: Printing and Distribution of flyer to whole LGA** - \$14,400 is the total estimated cost for printing and distribution of an A5 flyer to the Randwick Local Government Area, with 50% (\$7,200) allocated to Coogee Carols budget for 2022, as it will share double-sided flyer with Coogee Sparkles. In 2019 the entire cost of printing and distribution for the Coogee Carols/Sparkles flyer was \$6,975 and was 100% absorbed in the Sparkles Budget.

**6. Resident Letter Notification: Coogee** - In 2019 the Resident Letter was printed internally and then distributed to 2,000 Coogee residents for a total of \$150. In 2022 it is planned to extend this to the whole Coogee Postcode as there are expected traffic, noise and open space access impacts for these residents. The increase in cost is a combination of now having to pay for external printing, an increase from 2,000 residents to 8,310 residents and the distribution costs per Council's contract arrangements.

**7. Fireworks** – In previous years, there has been a short firework display set off from Dolphins Point on Coogee Headland to mark the end of the event. In 2019, the fireworks were cancelled in the days leading up to the event due to the bushfires in the Greater Sydney Area. The listed amount for 2019 of \$5,400 was the quoted fireworks before they were cancelled. The anticipated cost of the fireworks displays for 2022 are approximately \$13,000, which includes additional security and fencing required for the exclusion zone, in line with the recently produced Coogee Sparkles 2021.

**8. Emergency Management Plan** – Council officers will be implementing an Emergency Management Plan, in line with current Risk Health and Safety standards of other large scale events, such as the recent 2021 Coogee Sparkles.

**9. Photographer** – It is anticipated based on the Coogee Sparkles 2021 costs (which were \$3,500) that the costs for the photographer for Coogee Carols will increase to approximately \$2,500. The photographer's brief will include several hours of coverage to capture the afternoon family celebrations in the lead up to the event, and a quick turn-around of a selected number of photos for quick upload to Council's Social Media Channels, and to share with media as required.

**10. Scrim** – The scrim is the Randwick Council branded material that surrounds the stage and brands the event with Randwick Council & Coogee Carols. In 2019 scrim was reused from previous event, however this needs to be reprinted for 2022. This scrim will be used in future years.

These are the major elements with substantial expected price increases (which are subject to final quotation), currently totaling approximately \$85,000. It is anticipated that there are a number of other smaller items with some change in cost over the last three years. The overall expected budget for Coogee Carols is \$280,000 which is an increase of \$90,000 from the current budget.

### Charitable contribution

In 2019 Coogee Carols became a fundraising event for the victims of the bushfires that affected a significant part of NSW and Queensland. Council donated \$5,000 to the bushfire appeal along with \$10,000 already pledged to the drought-affected communities of Temora and Narrabri Shire Councils. The Salvation Army generously volunteered to help collect donations on the night for the bushfire appeal.

In addition to this in previous years Council has purchased merchandise including candles, Christmas hats and antlers, and provided staff to sell this merchandise with profits going to a local charity. This year, Council is pursuing a partnership with the Sydney Children's Hospital Foundation who are arranging and selling merchandise directly. The Hospital plans workshops with patients in the hospital to design artwork for candles which would then be sold to the community. Council officers and hospital staff are looking at how these can be as environmentally friendly as possible, with minimal plastic and packaging. This partnership will result in the same outcome for the community (access to merchandise) and the charity (financial contribution for the sale of merchandise) without the required funding or resources of Council staff as all volunteers would be managed by the charity directly.

### Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Delivering the Outcomes of the Community Strategic Plan:	
Strategy	Arts and Culture
Outcome	A city where everyone can develop, express and enjoy creativity throughout their life
Objective	Increase attendance at Council's arts and cultural programmes, events and venues by 10% by 2031, from a 2018-19 baseline
Delivery program commitment	Research and analyse existing and potential future events by 2022.
Strategy	Economic Development
Outcome	A city that attracts people from around Australia and the world to do business, work and visit
Objective	Increase Randwick City's visitor spend to 2.5% of NSW total visitor spend by 2032

Delivery program commitment	Explore partnerships with event venues or organisers to connect people attending major events; for example, at Randwick Racecourse, Centennial Park, Mardi Gras, with local businesses by 2024.
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#### Delivering services and regulatory functions:

Service area	Economic Development and Placemaking
Function	Place Making
Delivery program commitment	Activate spaces to create an experience where people feel connected and/or inspired
Service area	Community Development
Function	Community support
Delivery program commitment	Provide activities and services that support community wellbeing, consistently enable care and promote community connections.

### Resourcing Strategy implications

The Coogee Carols are funded via the 2022-23 Financial Year Economic Development and Placemaking Budget. They are currently funded at \$190,000.

In 2019, the Coogee Carols cost approximately \$185,000. This was allocated between the Council Events Operating (\$175,000) and Security (\$10,000) budgets. At the time of setting the 2022-23 budgets, the event had not yet been planned or costed for a number of years and so the level of increased funding required was not anticipated, and major event delivery costs have increased significantly in that time.

Coogee Carols 2022 is estimated to cost \$280,000. The additional \$90,000 will result in a negative variation to the September Quarterly Budget Review. Future budgets will have to consider revenue or expenditure strategies to mitigate this additional cost.

### Conclusion

The Coogee Carols are a much-loved community Christmas celebration for Randwick Residents.

Costs for delivery of the event have increased since the event was last delivered in 2019. This report outlines the additional costs to Council and increase required for the Coogee Carols budget 2022-23.

**Responsible officer:** Kiaya Hacene, Producer Events

**File Reference:** F2022/00445



## Director City Planning Report No. CP53/22

**Subject: The Coogee Rainbow & World Pride 2023**

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### Executive Summary

- The Coogee Rainbow is a famous placemaking initiative at Coogee Beach that celebrates diversity, inclusion and celebrates our LGBTQIA+ community. Currently the Coogee Rainbow includes the six colours of the Pride Flag in the shape of a rainbow, linked to Pride and Mardi Gras.
- In 2023 Sydney will host WorldPride, a global LGBTQIA+ festival that has been staged since 2000, with cities competing to host the event. Sydney WorldPride will incorporate all the beloved Sydney Gay and Lesbian Mardi Gras events, plus a broad festival offering across arts, sport, theatre, concerts, parties, First Nations programming and a human rights conference.
- There is an opportunity for Randwick Council to be involved with WorldPride through the 'WorldPride Amplified' program and '45 Rainbows'.
- This report puts forward a proposal to update the Coogee Walkway with the pride progress flag colours and to hold proposed events at Coogee to celebrate the Mardi Gras and World Pride.
- This report also responds to a Notice of Motion addressing the feasibility of installing a large, temporary artwork in Kingsford and consideration of holding an event in the parking lot for WorldPride. However, due to the substantial, unfunded costs and resources to implement such a project, it is recommended that Council focus on the activities and event being held at Coogee to celebrate WorldPride, rather than holding additional activities and event at Kingsford.

### Recommendation

That Council:

- a) endorse the updating of the Coogee Rainbow to include the pride progress flag colours, as shown in Option 4 as attached, resulting in a \$20,000 negative variation in the September budget review.
- b) notes the proposed events and activities to be held at the Coogee Rainbow for Mardi Gras and WorldPride, included as part of the schedule of Council events.
- c) endorses the Coogee Rainbow to be included as part of the WorldPride '45 Rainbows'.
- d) does not proceed with a large temporary artwork of a rainbow or additional event in the Kingsford Rainbow Street parking lot, and instead focuses on the activities and event planned for Coogee to celebrate the Mardi Gras and WorldPride.

### Attachment/s:

1.  Preferred Option - Coogee Rainbow Walkway update

## Purpose

The purpose of this report is to provide details of the activities and event planned for Coogee to celebrate the Mardi Gras and WorldPride in March 2023 and to seek Council's endorsement to update the existing Coogee Rainbow with the Pride Progress colours and partner with WorldPride's 45 Rainbows initiative.

The report also considers the feasibility of implementing additional activities and event at Kingsford, as outlined in the following Council resolutions:

At its meeting of 26 July 2022 Council resolved (*Motion: Hay/Wilson*):

- a) *Randwick City Council contact the organisers of Sydney WorldPride 2023, to discuss options for partnerships including holding events during the WorldPride Festival; and*
- b) *as part of Randwick Council's event review, Council consider exploring partnerships with WorldPride Sydney.*

At its meeting of 26 July 2022 Council resolved (*Motion: Veitch/Olive*):

- a) *Council write a report into the feasibility of building a large artwork of a rainbow reflecting the Progress Pride flag on or near Rainbow Street, to be built as a temporary structure that stands between 17th February - 5 March 2023, and allowing for a reasonable timeframe before and after for the construction and dismantlement;*
- b) *the report should specifically consider the feasibility of a large artwork at the western end of Rainbow Street in Kingsford in or around the Rainbow Street parking lot;*
- c) *in the event that Randwick Council is successful in becoming a partner for WorldPride, that the report also consider holding events in Kingsford at the Rainbow Street Parking Lot; and*
- d) *Council ensures that the rainbow used is the progress pride rainbow.*

## Discussion

### Partnership with WorldPride and updated design for Coogee Rainbow Walkway

Following Council's resolution, Council staff made contact with the organisers of WorldPride to discuss partnership opportunities.

WorldPride responded to say that councils can get involved with WorldPride through running their own events as part of a 'Pride Amplified' program and also through participating in the official WorldPride '45 Rainbows'.

### WorldPride 45 Rainbows

This year marks the 45th anniversary of Mardi Gras, the 50th anniversary of the first Gay Pride Week and 5 years of marriage equality. To mark the occasion, Sydney's Gay and Lesbian Mardi Gras is looking to have 45 rainbows installed in Sydney for visitation during the festival.

The Coogee Rainbow has an opportunity to become one of the 45 rainbows, with some very minor enhancements for the festival, for example adding in the progressive colours, adding an additional informational temporary sign and activating the rainbow during the festival with live music, performances or similar (which will happen as part of Council's annual Mardi Gras event).

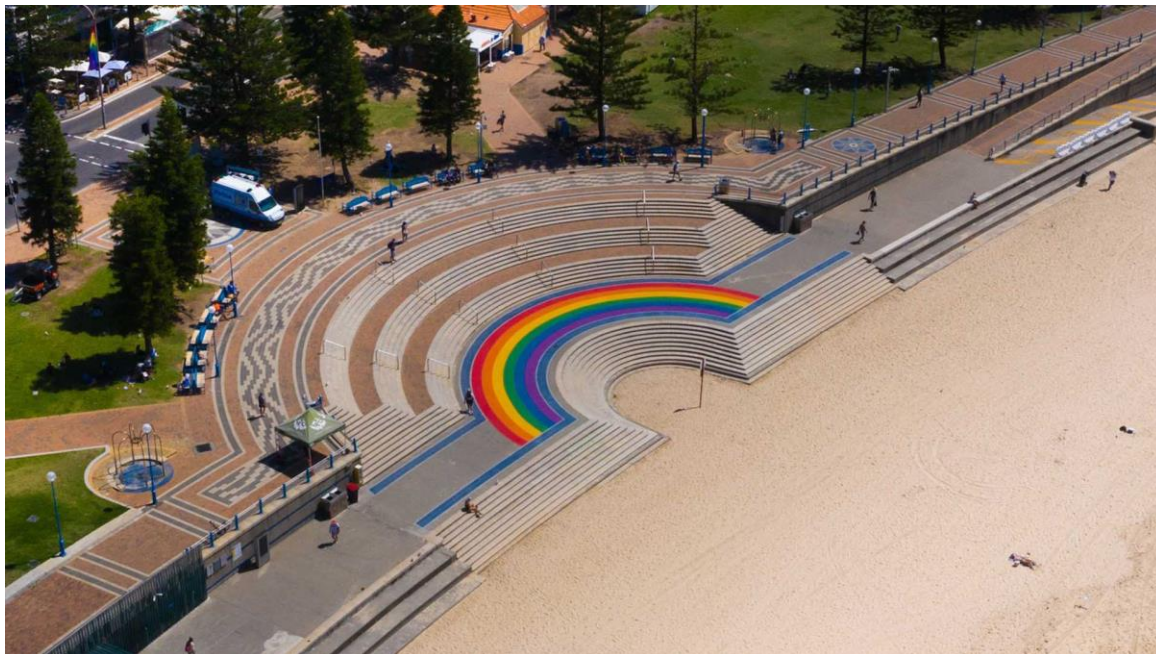
Being one of Sydney's 45 Rainbows would provide excellent exposures for Coogee, and further cement its status as an LGBTQIA+ place of welcoming and solidarity. The '45 Rainbows' will receive marketing and promotion by WorldPride to encourage visitation and exposure to a local and international audience.

Randwick Council created the Coogee Rainbow artwork at Coogee Beach in early 2021. It was unveiled on Saturday 20 February 2021 with much fanfare at an official ceremony with Sydney



Mardi Gras and Destination NSW MC'd by Julie McCrossin. Council later resolved on 28 September 2021 to make the rainbow permanent.

As the initial painting of the Coogee Rainbow was done in a way that was temporary and able to be removed, the rainbow is now showing some signs of wear and tear. Repainting is required to touch up the artwork and to seal it in a more permanent way so that it continues to look good for many years to come.



**Photo: The existing Coogee Rainbow**

A plaque was installed in February 2022 to commemorate the rainbow as a symbol of inclusion and love.

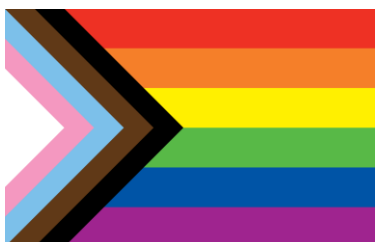
It responded to two Council resolutions:

*RESOLUTION: (Mayor, Cr D Said) that Council approve the existing Rainbow Walkway at Coogee to be made as a permanent public art fixture at this location, as well as a plaque celebrating our inclusiveness, acceptance and cultural diversity.*

*RESOLUTION: (D'Souza/Seng) that Council install a plaque at the rainbow walk in Coogee to honour the victims of LGBTQI hate crimes, with the LGBTQI community to be consulted on the wording of the plaque.*

In order for the Coogee Rainbow to be considered as one of the '45 Rainbows' Council would need to resolve to add the Pride Progress colours to the existing rainbow.

### **Progress Pride Flag**



Since the creation of the Coogee Rainbow, the Progress Pride Flag has now become the accepted conventional flag to represent the LGBTQIA+ community.

Feedback from leading gay rights and advocacy groups is that their preference is for the Progress Pride Flag and colours to be used if possible as the first choice ahead of the rainbow flag. The additional colours on the flag are included with the black and brown representing people of colour and pink, baby blue and white representing the trans community.

Council now flies the Progress Pride Flag at Town Hall and is updating its street banners for 2023 with the new style.

### Repainting the Coogee Rainbow

With the opportunity now available to repaint the Coogee Rainbow Walkway, it is timely to consider whether to amend the design to be more inclusive of the new preferred Progress Pride Flag.

Council has developed four options for consideration:

**Artists impressions: Mock-up showing the proposed concepts with amendments to the Coogee Rainbow.**



**Option 1**



**Option 2**

**Option 3****Option 4**

The first option makes effective use of the natural walkway shape at Coogee Beach and leaves the shape of the current rainbow unchanged. The additional colours are applied in a representative style referencing the Progress Pride Flag. This option takes up the most space.

The second option preserves the rainbow shape but adds five extra colours making a rainbow of 11 colours. This creatively responds to the physical space while still referencing the inclusive Progress Pride Flag.

The third option is the closest to the actual flag design adapting the chevron coloured lines onto the rainbow design.

The fourth option is a natural extension of the rainbow along the walkway, with the additional flags applied in a representative style referencing the Progress Pride Flag. This concept preserves the original artistic integrity of the rainbow shape and creatively applies the additional progress colours in respectful and proud addition along the walkway.

This fourth option is the recommended option by Council staff.

### **Consultation feedback**

Council staff recently met with representatives from the LGBTQIA+ community including Albert Kruger, CEO of Sydney Gay and Lesbian Mardi Gras; Nicholas Parkhill CEO of ACON; and Nic Holland, Senior Marcomms Manager for Sydney WorldPride 2023.

The representatives were shown the artist impression concepts and invited to share their thoughts and feedback. All three were strongly supportive of Council updating the Coogee Rainbow to incorporate the progress pride colours. They remarked that this was a strong sign of inclusion and respect and showed community leadership by Council.

Council presented the options for consideration for the rainbow update. The feedback was that all options were strong and creatively adapted the progress pride colours into a public artwork. While



all concepts were warmly received and considered appropriate, there was a slight preference for option one and four that extended the rainbow along the promenade. This option makes good use of the existing pathway shape along the Coogee promenade while creatively enhancing the rainbow artwork.

Council staff also met with local resident Russell Weston, Co-Founder And Chairperson at First Nations Rainbow and Inter-Pride-Board Director. Russell expressed his happiness that Council was looking at being more inclusive and adding the progressive flag colours in to the existing rainbow. Russell expressed a preference for option 1 and option 4 as they felt more 'out and proud'.

Consultation was also undertaken with the Arts & Culture Portfolio Committee on 13 September 2022.

### **Temporary Rainbow activation in Kingsford**

In response to Council's resolution above Council Officers have investigated options for the following:

#### *Large Artwork Concept:*

- A large temporary artwork of a rainbow reflecting the Progress Pride flag. This includes structural display, lighting, power, pedestrian safety management, commissioning LGBTQIA+ artist, interpretation of working, promotion & marketing.
- Location: Western end of Rainbow Street in Kingsford, in/around the Rainbow Street parking lot, Rainbow St, Kingsford.
- Dates: Installed by 16th February to be in place between 17th February - 5 March 2023, dismantled from 6 March, for the period of WorldPride.

#### *Event/Activation:*

- A small event/activation in Kingsford at the Rainbow Street Parking Lot in Kingsford. Temporary closure of the car park for a 4-hour event on a Saturday including stage, live music, roving performers,
- To take place between 17th February - 5 March 2023, within the period of WorldPride.

Initial responses indicate that the artwork and associated requirements may cost in the vicinity of \$100,000 and a one-off event on a Saturday morning in the car park would cost \$30,000. Should Council determine to proceed with the large artwork Council Officers could request that this was also considered as part of the '45 Rainbows' campaign, but may dilute visitation to the original Coogee Rainbow as a permanent Pride Rainbow in Randwick City.

The addition of a large temporary artwork of a rainbow and an event in the Kingsford car park is currently unfunded and unresourced. To proceed with either of these projects Council would need to engage a contractor to deliver them, in partnership with an artist from the LGBTQIA+ community. The location of the car park and Rainbow Street also does not lend itself as an event site or for people to dwell and spend time. In order to do this Council would need to close off a part of the car park for pedestrian and safety management. The large temporary artwork would require a part closure and would also require rigging on truss, so the logistics of this are possible but more difficult and more expensive than an area that is already closed off to cars and built for people.

On this basis it is recommended that the focus for World Pride and Mardi Gras happen around the existing Coogee Rainbow with existing funding and resources.

### **Planned Council Events for WorldPride**

Sydney WorldPride, and Sydney's Gay and Lesbian Mardi Gras will operate from 17 February to 5 March 2023.

As has been done every year since 2015, Council will fly the rainbow flag at Randwick Town Hall for the duration. Flags will also fly across the City and all flags will include the Progressive Pride colours.

Council Officers are currently developing plans for the annual Coogee Rainbow Mardi Gras event, which will be held on Saturday 18 February 2023. This date has been chosen as the most suitable date with consideration given to other Mardi Gras / WorldPride major events. This event is included in the 2022-23 financial year budget for \$30,000.

Plans for the Coogee WorldPride/Mardi Gras event could include music, performances, photo moment installation, programmed stage & giveaways. The event activation will build on the celebration of the Coogee Rainbow and vice-versa, a location that will attract locals and visitors and is built for people to stop and spend time and also support local Coogee businesses.

### Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Delivering the Outcomes of the Community Strategic Plan:	
Strategy	Arts and Culture
Outcome	A city where everyone can develop, express and enjoy creativity throughout their life
Objective	Increase attendance at Council's arts and cultural programmes, events and venues by 10% by 2031, from a 2018-19 baseline
Delivery program commitment	Ensure inclusivity is included in the planning and design of all cultural events and activities run by Council by 2031.
Delivering services and regulatory functions:	
Service area	Economic Development and Placemaking
Function	Place Making
Delivery program commitment	Activate spaces to create an experience where people feel connected and/or inspired
Service area	Community Development
Function	Community capacity building
Delivery program commitment	Promote and strengthen the capacity of community through developing skills, abilities and resources to assist communities to be resilient, adaptive and thrive within their environment.
Function	Community support
Delivery program commitment	Provide activities and services that support community wellbeing, consistently enable care and promote community connections.

### Resourcing Strategy implications

There is currently \$30 000.00 in the 2022/23 Economic Development & Placemaking budget to hold an event at the Coogee Rainbow for Mardi Gras.

Any other activities or events are not planned for, resourced or funded and would result in a negative variation to the September Quarterly Budget review, and require support from external contractors to deliver.

Currently funded and resourced:

Item	Cost	Funding
Existing Council event at the Coogee Rainbow for Mardi Gras/WorldPride	\$30,000	Currently funded in the Economic Development & Placemaking budget

Items not funded or resourced:

Item	Cost	Funding
Coogee Rainbow Walkway update to permanent paint, with the addition of the progress flag colours	\$17,000 - \$20,000 depending on the concept chosen	Currently unfunded
<b>Total to update Coogee Rainbow</b>	<b>\$20,000</b>	The additional cost would result in a negative variation to the September Quarterly Budget Review of the Economic Development and Placemaking Budget.
Temporary artwork in Kingsford from 17 February – 5 March 2023	\$100,000	Unfunded
Event/activation on one Saturday in the Rainbow Street car park	\$30,000	Unfunded
<b>Total to install artwork/activate a rainbow in Kingsford</b>	<b>\$130,000</b>	Unfunded. The additional cost would result in a negative variation to the September Quarterly Budget Review of the Economic Development and Placemaking Budget.

## Policy and legislative requirements

N/A

## Conclusion

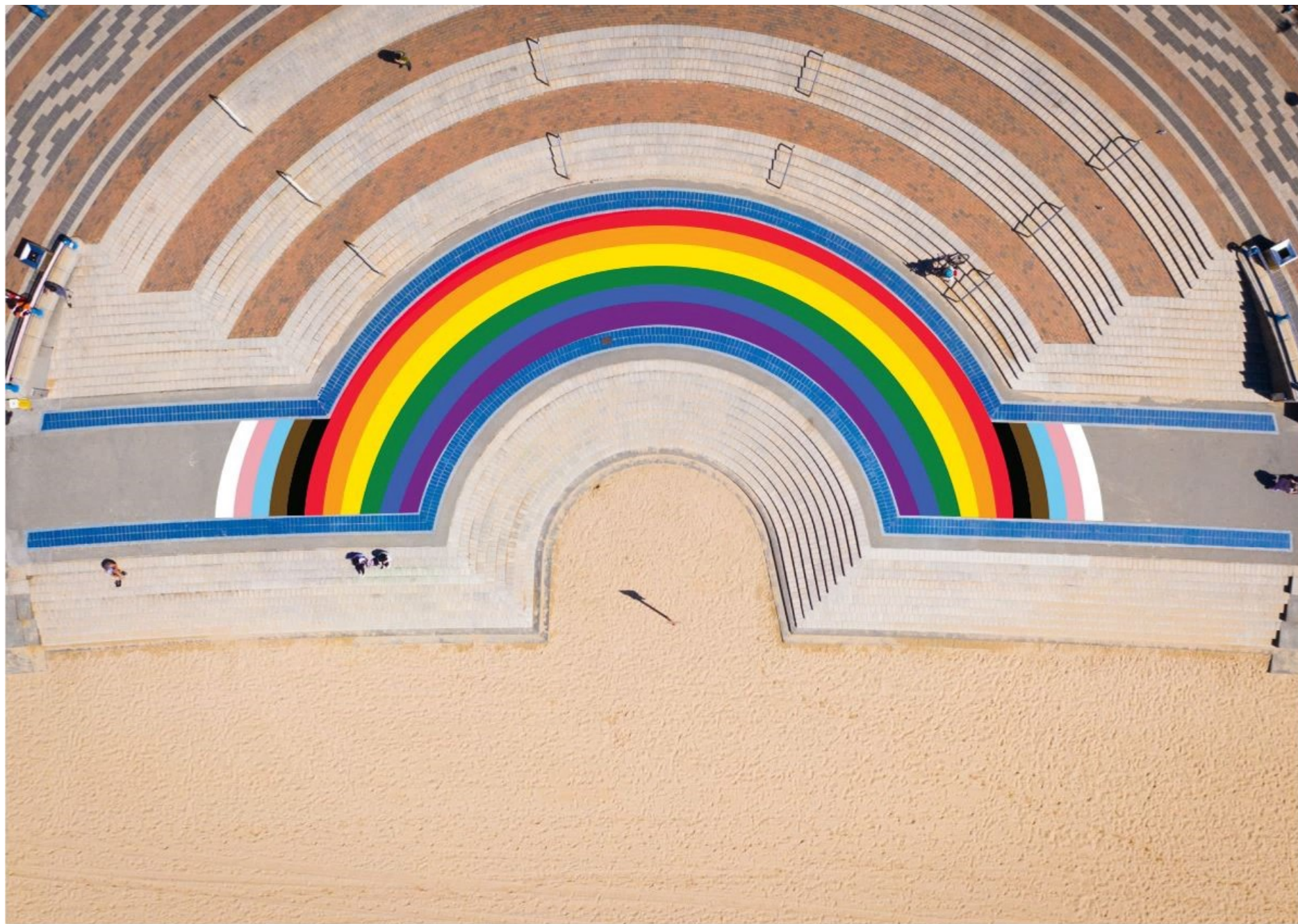
WorldPride presents unique opportunity for Council to support and celebrate LGBTQIA+ Community through council activities, as well as promote Randwick tourism and showcase Randwick on a global stage. Through updating the existing Coogee Rainbow with the progressive pride flag colours it demonstrates that Randwick Council is inclusive and supportive of our diverse community.

The proposed event and rainbow at Coogee will be a great celebration for the community for Sydney WorldPride and Mardi Gras. Celebrating the Coogee Rainbow for WorldPride and Mardi Gras allows the community to come together. It will also strengthen relationships and provide economic opportunities for local businesses

**Responsible officer:** Katie Anderson, Manager Economic Development & Place Making;  
Joshua Hay, Communications Manager

**File Reference:** F2022/00421





CP53/22





## Director City Planning Report No. CP54/22

**Subject: Draft Coastal Design Guide submission**

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### Executive Summary

- On 29 July 2022, the Department of Planning and Environment ('DPE') released the draft NSW Coastal Design Guidelines ('Draft Guidelines') for public consultation.
- The Draft Guidelines are intended to replace the current NSW Coastal Design Guidelines 2003, and have been prepared as part of a range of initiatives being undertaken under the NSW Marine Estate Management Strategy 2018 – 2028.
- It is intended that planning proposals for new local environmental plans in respect of land in the coastal zone will be required to give effect to the Draft Guidelines.
- The Draft Guidelines also contain non-mandatory urban design guidance for development in the coastal zone.

### Recommendation

That Council endorse the draft submission to the Department of Planning and Environment on the draft Coastal Design Guide.

### Attachment/s:

1.  Draft submission on NSW Coastal Design Guidelines

## Purpose

The purpose of this report is to outline Council's draft submission on the Coastal Management Guidelines prepared by the Department of Planning and Environment (DPE) which was exhibited from 29 July to 9 September 2022. The Coastal Management Guidelines are an updated version of the 2003 guidelines to better reflect the character of different places in the coastal zone. The new Guidelines are supported as a best practice planning framework to protect the sensitive coastal environment and Council's submission suggests greater clarity and explanation should be included in parts of the Guidelines to assist in applying the provisions to planning proposals, master plans, development applications and infrastructure developments.

## Background

The Guidelines apply to the entire NSW coastal zone and used in strategic planning to inform planning rules along the NSW coast.

### The 2003 Guidelines

The Coastal Design Guidelines for NSW were developed in 2003 in response to increased pressure to provide residential and tourism related development and associated infrastructure and services in coastal areas. The guidelines were developed jointly by the then Planning NSW's Urban Design Advisory Services and Tourism NSW to provide a clear direction for the sustainable future of the NSW coast.

The 2003 Guidelines were introduced under the NSW Marine Estate Management Strategy 2018-2028 which is a framework for the NSW Government to coordinate the management of the State's marine estate between 2018 and 2028. The Strategy identifies actions to address state-wide priority threats to the State's marine estate. Updating the 2003 Guidelines is an action funded under Initiative 2 of the NSW Marine Estate Management Strategy 2018 – 2028. The 2022 Guidelines directly contribute to more sustainable use and development of the coast in line with the NSW Marine Estate Management Strategy.

The new guidelines provide a best practice framework for ensuring that the design of development projects reflect the character of different places in the coastal zone. The 2003 Guidelines have also been updated to align the Guidelines with current legislation, namely the Coastal Management Act 2016; the SEPP (Resilience and Hazards) 2021; and the Marine Estate Management Act 2014.

### Randwick, Waverley and Woollahra Sea Level Rise Assessment (2021)

In 2021 Randwick Council completed a regional sea level rise project with Waverley and Woollahra Councils to identify areas of the coastal zone that are likely to be affected by sea level rise until 2120. The objective of this project was to produce a regional sea-level rise vulnerability assessment that will assist each council with the long-term management of their coastal areas by providing a regionally consistent hazard assessment whilst identifying and focusing on key assets and key areas at risk. This quantification will allow each council to allocate resources to focus on key areas for existing and future inundation exposure. The outcomes of this project are being used to help determine what land in the Randwick LGA may be affected by a future coastal hazard (e.g. storm surge, sea level rise or combination). This information is particularly relevant in assessing the mandatory requirements of the Guidelines in relation to planning proposals in coastal areas.

## Contents of the draft 2022 Guidelines

The Guidelines support plan making authorities to assess and determine planning proposals and can also be used by designers, architects and landscapers to encourage urban designs in the coastal zone.

The Guidelines complement other NSW Guides including the Government Architect's *Better Placed* and *Greener Places* documents.

The 2022 Guideline includes two parts - a mandatory application for planning proposals and an optional application for urban design analysis.

### Mandatory requirements

Local Planning Direction 4.2: *Coastal Management* requires planning proposals that seek to amend a local environmental plan in the coastal zone to be consistent with the NSW Coastal Design Guidelines. These guidelines should therefore be considered in assessing all planning proposals in the coastal zone.

Chapter 2 – *Understanding Coastal Places* outlines the recommended approach to understanding places in the coastal zone. It explains key features, issues and opportunities for coastal places to inform a site analysis.

Chapter 3 - Section 3.2 of the Draft Guidelines provide a number of mandatory requirements and recommendations for the assessment of planning proposals in the coastal zone. Such planning proposals must demonstrate how the mandatory requirements and recommendations in the Draft Guidelines have been addressed or justify any contraventions.

Mandatory requirements in respect of a range of matters, include:

- avoiding development on coastal landforms,
- maintaining the natural features of foreshores,
- avoiding any reduction in public access to coastal areas,
- not allowing development that is likely to cause increased risk of coastal hazards, and
- not enabling increased development or more intensive land uses in areas or on land affected by a current or future coastal hazard.

The planning proposal authority and local plan making authority will assess a proposal against the mandatory requirements and recommendations set out in section 3.2 of these guidelines. An assessment checklist has been provided in Appendix 1 of the updated guidelines to help determine whether a planning proposal in the coastal zone gives effect to the mandatory requirements of these guidelines.

### Optional requirements

Chapter 4 of the Draft Guidelines is aimed primarily at designers, architects and landscapers, and provides optional (non-mandatory) urban design guidance. The guidance is intended to inform regional and district plans, and local strategic planning statements for land in the coastal zone, as well as to guide and inform specific development projects and development applications. This guidance is intended to be used in conjunction with the Urban Design Guide for Regional NSW, by providing further design objectives and strategies for development within coastal zones.

The guidance is set out in a series of design objectives. The guide advises that designs that give effect to the objectives provided will align with best-practice urban design in the coastal zone. Each objective is accompanied by a list of suggested strategies that outline how a design might achieve the objective.

The Guide also recognises a need for greater integration of Aboriginal design principles and connection to Country considerations in urban design in the coastal zone. Accordingly, the guide now includes a renewed focus on connecting and collaborating with Aboriginal communities to inform urban design in the coastal zone and to ensure that land use planning and design in the coastal zone begins with respect for Country and Aboriginal heritage. Protecting the Aboriginal cultural values of the marine estate is central to the updated Guidelines.

## **Discussion**

Council officers have reviewed the proposed changes to the Guideline and are supportive that the guide is now more relevant to the urban coastal environment whereas the previous version was more suited to regional coastal towns. In order to assist in determining compliance and consistency with the requirements of the guide, the mandatory requirements outlined in the draft Guidelines should be supported by specific measures. For example, the new Guidelines require planning proposals to consider suitable environmental buffers and limit the number of public access points to protect coastal ecosystems, however there is no guidance as to how these buffer widths and access points should be determined or what minimum widths might be appropriate for

environmental buffers and access points. The guidelines should therefore clarify that further technical information may need to be obtained such as geotechnical investigations, coastal engineering studies, visual impact assessments and ecological studies. These studies should be prepared by a suitably qualified professional and provided at the earliest appropriate planning stage given the complex and diverse nature of sensitive coastal locations. The Guidelines should clarify which studies would need to be obtained to address specific coastal issues using case studies and different scenarios. This would be helpful to determine whether mandatory requirements of the guidelines can be met and assist in defining an appropriate buffer area suitable for different environments.

Chapter 4 *Urban Design Guidance for the Coastal Zone* specifies a series of design objectives and strategies to be considered to ensure best practice urban design is applied when considering proposals. It is suggested that this be strengthened to ensure that the visual impacts of proposals as viewed from public areas such as beaches, foreshore and other public locations are adequately assessed. This could include guidance on visual impact assessment supported by diagrams explaining how this can be achieved to minimise impact of new proposals on the foreshore to ensure they do not detract from the scenic qualities of the coastline. Visual impact from public spaces is considered a key planning consideration in coastal areas.

Chapter 4 could also be strengthened to address the interface of coastal proposals with existing land uses such as bush reserves, national parks, continuous walking tracks and urban development. Appropriate design and treatment of the interface between a new proposal and adjoining land should be resolved as part of the planning proposal process consistent with outcomes sought in the draft Guidelines. This may include transitional areas or boundary setbacks suitable to the site's context and local environmental conditions.

### Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Delivering the Outcomes of the Community Strategic Plan:	
Strategy	Environment
Outcome	A city with coastal and marine environments that are protected and conserved
Objective	100% of Randwick's beaches achieve a "Good" or "Very Good" result as monitored and reported in the NSW Government's Beachwatch water quality program
Delivery program commitment	Strengthen the LEP by 2021 to include new coastal planning provisions to ensure all new development complies with the community's desired future character principles for the coastal zones.

### Resourcing Strategy implications

Nil

### Policy and legislative requirements

The draft guide is related to the Coastal Management Act 2016 (CM Act), the accompanying Coastal Management SEPP (Resilience and Hazards) 2021.

### Conclusion

Council has prepared a draft submission on the updated Coastal Management Guidelines 2022. In its draft submission, Council advises that it supports the update to the 2003 Guidelines as it provides more direction for planning proposals in coastal environments within the coastal zone. However, Council recommends that the proposed mandatory provisions in the draft updated Guidelines should be strengthened and made more specific to ensure that these provisions

uphold the requirements of the guideline, and to assist Council officers in verifying that the provisions are met by future planning proposals in the coastal zone.

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**Responsible officer:** David Ongkili, Coordinator Strategic Planning

**File Reference:** F2019/00175

CP54/22





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15 September 2022

Ref No: F2019/00175

Dear Danijela,

**RE: Coastal Design Guidelines- draft update**

Thank you for the opportunity to comment on the draft Coastal Design Guidelines, the updated version it is a significant improvement on the 2003 version by being more applicable to the urban environment.

Council recognises that the purpose of the review is to revise the 2003 guideline with reference to the Coastal Management Act 2016 (CM Act), the accompanying Coastal Management SEPP (Resilience and Hazards) 2021. We note the requirement remains under Local Planning direction 4.2 for planning proposals to give effect to the guidelines.

Planning proposals in the coastal zone - Chapter 3

As a guideline for a Council or public authority to implement it is appreciated and works well. However, Chapter 3 of the guide is mandatory for planning proposals so should be directing proponents and their contractors who are writing planning proposals in coastal zone areas.

As the plan making authority Councils are going to have to confirm whether the requirements specified in chapter 3 are being complied with by the proponent in the planning proposal; see section 1.1 that states Plan making authorities must then ensure that a proposal gives effect to the guidelines.

Council officers consider that the mandatory requirements of the draft guide are not supported by specific measures to assist in determining compliance and consistency with the requirements of the guide While Council supports the inclusion of a checklist that a planning proposal must meet in coastal areas for Councils to have any chance of enforcing this guideline this checklist must include requirements which are specific and measurable to ensure all these elements can be determined to have been addressed by the proponent and their consultants.

If it is not clearly specified in the guidelines the applicants and their consultants may try to justify not meeting the full extent of the requirements and as the plan making authority Council may not be able to enforce it.

Having assessed planning proposals for coastal areas Councils need support to ensure compliance with a policy or a guideline.

A specific concern to Council is the requirement for buffer areas. While Council acknowledges that the coastal environment in NSW is unique and varied and supports flexible approaches to foreshore planning and management Council is of the opinion that given other approaches to buffers and setback current in use in NSW are more specific that a similar approach should be utilised in the guideline in relation to coastal areas to offer a level of consistency and level of protection.

For example, the following planning legislation require minimal buffer areas:

- Setbacks for waterfront land under the Water Management Act 2000 are specific for various water course types ranging in width from 20-80m setbacks and hence are measurable.
- Aquatic reserve buffers defined by 100m boundary are picked up as environmental sensitive areas under the Exempt and Complying Codes SEPP

The implications of these are quite onerous on landowners but provide for a consistent equitable approach so Council questions Why the same level of protection should not also be provided for coastal areas.

*The WA coastal planning policy guidelines November 2020 framework requires that there should continue to be a sufficiently wide coastal foreshore reserve seaward of urban development comprising land not vulnerable to coastal physical processes at the end of the 100-year planning timeframe to enable the current values, uses and functions of the coastal foreshore reserve to be maintained.*

*Assessment of a coastal foreshore reserve should address the question of an appropriate allowance for a coastal foreshore reserve landward of the coastal processes allowance, pursuant to the range of ecological, environmental, or other environmental values identified.*

The [Brunn rule](#) estimates the magnitude of the shoreline recession in response to changes in sea level was developed in 1962. It provides a rate of shoreline recession under sea-level rise for sandy (unconsolidated) shores and remains in common use to make a quick assessment of whether closer analysis is needed.

This method could be used in the guidelines as a starting point methodology for determining the minimal setback widths.

#### Urban Design Guidance for the Coastal Zone- Section 4

- In response to Section 4.4 Design guidance for the social and economic context Council suggests that the guidelines could advise councils /designers to check the Aboriginal Heritage Information Management Systems (AHIMS) as a first step in identifying whether a coastal areas has aboriginal significance.
- The intent to protect public views over private views should be strengthened to ensure that built structures are designed to protect views from the foreshore and publicly accessible areas along the coast.
- This could include guidance on visual impact assessment supported by diagrams explaining how this can be achieved to minimise the impact of new proposals on the foreshore to ensure that they do not detract from the scenic qualities of the coastline,
  - The guidelines may advise that visual impact assessments for proposals should be obtained to assess these impacts.

#### General comments/questions on the Guideline

- Council suggests that the guideline could provide addiotnal guidance to better assist in assessing planning proposals on different coastal zones under the SEPP i.e., the assessment of a planning proposal on a coastal environment area verses a planning proposal on coastal use area. How to consider and provide a greater level of protection with respect to the conservation hierarchy of these areas.
- The guidelines can better assist application of the mandatory requirements and recommendations with reference to the CM Act 2016 and Resilience and Hazards SEPP to the four coastal zones, including the Proximity Area for Coastal Wetlands.

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- Council in its submission on the Coastal Management SEPP provided in January 2017 suggested that guidance/explanatory material also be developed to assist in assessing impacts on or by geological and geomorphological coastal processes and wind funnelling for Development Assessment officers for their use in assessing development applications received in the relevant coastal management areas. This guideline could provide this much needed explanatory advice to assist development assessment officers for example in assessing impacts on or by geological and geomorphological coastal processes and wind funnelling.
- Council acknowledges that the draft Guidelines are not mandatory in considering Coastal Management Plan (CMP) development. However, a completed CMP for a Council area should be considered when applying the guidelines as this could provide important information on existing hazards and risks affecting that part of the coast.
- The guidelines should also clarify that further technical; information may need to be obtained such as geotechnical studies, coastal engineering studies, visual impact assessments and ecological studies to adequately assess a planning proposal in the coastal zone due to the complex and diverse nature of these sensitive areas. These studies should be prepared by suitably qualified professionals to the satisfaction of the relevant responsible authority and be provided at the earliest appropriate planning stage given these unique and sensitive coastal locations.
  - Some case study examples would be helpful in the guideline to show what information is needed to adequately assess a planning proposal in the coastal zone.

If you have any questions regarding Council's submission please contact Council's Coordinator Strategic Planning, David Ongkili, on 9093 6793 or email [David.ongkili@randwick.nsw.gov.au](mailto:David.ongkili@randwick.nsw.gov.au)

Yours sincerely,

**Stella Agagiotis**  
Manager Strategic Planning  
[Stella.agagiotis@randwick.nsw.gov.au](mailto:Stella.agagiotis@randwick.nsw.gov.au)

## Director City Planning Report No. CP55/22

**Subject:** 391-397A Anzac Parade & 17 Bunnerong Road, Kingsford  
(DA/311/2020/B)

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### Executive Summary

**Proposal:** Section 4.56 modification application to amend the design of the approved development including changes to the internal floor layouts, floor levels and façade.

**Ward:** South Ward

**Applicant:** Mr A Rogic

**Owner:** Perpetual Corporate Trust Limited

### Recommendation

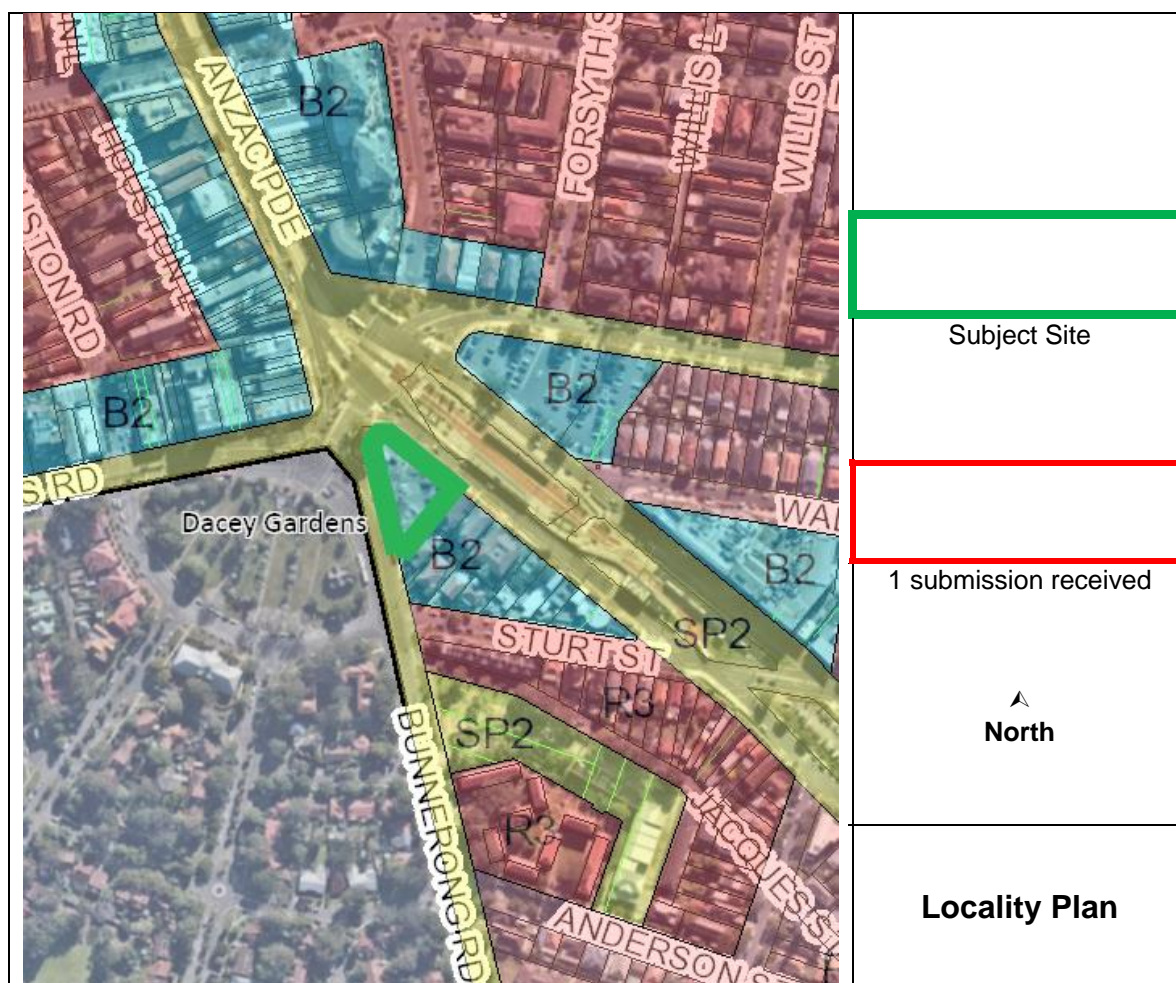
That Council notes:

- a) the detailed assessment report for modification application DA/311/2020/B (391 Anzac Parade Kingsford) including the recommendation has been published on the Sydney Eastern City Planning Panel's website; and
- b) that the subject application in relation to DA/311/2020/B for 391-397A Anzac Parade & 17 Bunnerong Road, Kingsford, will be determined by the Sydney Eastern City Planning Panel on 29 September 2022.

### Attachment/s:

1. [↓](#) SECPP Council Assessment Report - 391 Anzac Parade

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## 1. Executive summary

Council is in receipt of a modification application pursuant to Section 4.56 (Modification Application) of the *Environmental Planning and Assessment Act, 1979* (as amended). The application is seeking consent to modify Development Consent DA/311/2020/B which is defined as Regionally Significant Development with a capital investment value over \$30 million.

The consent authority for this Modification Application (identified also as PPSSEC-202) is the Sydney Eastern City Planning Panel (SECPP).

The original development application was approved for the construction of a 16-storey mixed use development comprising commercial space on the ground, first and second floor, and a boarding house comprising 360 boarding rooms on the remaining floors.

The modification seeks to amend the design to satisfy the operational demands of the approved development involving changes to the floor levels, façade, and internal floor layouts.

The application was referred to internal and external agencies, and where necessary, conditions have been included in the recommendation.

The subject application is due to be determined by the SECPP on 29 September 2022 and the detailed assessment report has been published on the SECPP's website.

The purpose of this report is to allow Council to consider the attached assessment report and determine whether to make a submission to the SECPP.

## 2. Issues

- Submission

The Section 4.56 modification application was publicly notified to surrounding property owners and previous objectors as well as being advertised on Council's website with site notification attached to the subject site in accordance with the Randwick Council Community Consultation Plan. A total of one (1) submission to the proposal was received during the notification period. The issues raised in the submission are in relation to the height of the building and the number of boarding rooms proposed. The submission has been considered and addressed in the SECPP report.

- Modifications

The key design issues associated with the proposed modification included:

- Design excellence

The proposed modifications involve changes to the external facades and use of materials for the development. The application was referred to Randwick Design Excellence Advisory Panel for comment and recommendations. The Panel was supportive of the proposed changes, however, they did request that further attention be given to the interface between ground level and the public plaza at the northern end of the site as a result of the lowering of the ground level.

Amended plans were requested and received which retained the proposed lower ground level, but raised the ground level ceiling height and reduced the Level 2 ceiling height. It is considered that this change has sufficiently improved the interface between the development's ground level and the public footpath level and is more consistent with the original approval in terms of its presentation to the Anzac Parade boulevard at the apex of the Triangular site.

No objections have been raised by both external and internal referral bodies.

- Other modifications

The modification application also seeks changes to the façade and layout which have been considered against the K2K DCP provisions.

- Façade changes

The façade changes to fenestration and materials are predominantly at the ground level and podium. There are minor changes to framing colour for the tower above. The proposed changes are considered acceptable having regard to the DCP.

- Layout changes

The proposed layout changes seek to dedicate level 1 for commercial space only and level 2 for communal space to be used by students occupying the residential component of the development. The modification application reduces by 5 the number of boarding rooms (from 360 to 355). No changes are proposed to the number of car/motorcycle/bicycle spaces.

The proposed layout changes are considered to result in better amenity for future occupants of both the commercial and residential components of the development and recommended for approval.

### Conclusion

It is considered that the proposed modifications are reasonable and will result in improved internal amenity for occupants of the development without creating any significant adverse environmental impacts to adjoining properties or the character of the locality.

Having regard to the provisions of Section 4.56 of the *Environmental Planning and Assessment Act 1979*, as amended, the proposed modifications are considered to result in a development that is substantially the same as the previously approved development.



The proposal is consistent with the specific objectives of the B2 Local Centre zone in that the development shall continue to provide a mixed-use development that is well-integrated with the primary business function of the zone, facilitate a high standard of urban design, and minimises the impact of development upon the amenity of surrounding residents.

In view of the above, the proposed modifications are supported, and the application is recommended for approval.

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**Responsible officer:** Louis Coorey, Senior Environmental Planning Officer

**File Reference:** DA/311/2020/B

CP55/22

## Director City Planning Report No. CP56/22

**Subject:      Activate Office Space at Bowen Library for Arts & Cultural Residences.**

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### Executive Summary

- Report follows Motion Pursuant to Notice 27/7/2022 at Ordinary Meeting on 23 August 2022 to Activate Office Space at Bowen Library for Arts & Cultural Residences.
- A nominal weekly fee/bond at cost recovery rates to fund temporary library staff to manage 'Space to Create' for a 6 to 12 month trial is proposed based on size of room.
- Expression of interest, marketing, selection panel and library staff are in place to launch and administer the 'Space to Create' Arts and Cultural residencies once approved by Council.

### Recommendation

That:

- a) Council approves the activation of 'Space to Create on level 3 at the Lionel Bowen Library for a 6 to 12 month period through the developed Expression of Interest.
- b) Council endorses the public exhibition of the recommended nominal weekly fee/bond table for public advertisement in accordance with the Local Government Act Section 610F 3(b).
- c) a report be brought to Council at the end of the trial recommending whether to continue 'Space to Create' as a permanent arts and cultural residency.

### Attachment/s:

1.   Lionel Bowen Library Space to Create EOI - Draft 2022

## Purpose

Council staff were requested to prepare a report following a Motion Pursuant to Notice 27 July 2022 (Pandolfini/Neilson) at the Ordinary Meeting on 23 August 2022, Activate Office Space at Bowen Library for Arts & Cultural Residencies, with a recommendation to set a nominal weekly fee/bond at a cost recovery rate for temporary library administration staff to manage the 8 self-contained offices, named 'Space to Create', for a 6 to 12 month trial. This report details the recommended fee structure and includes the EOI and timeline for activating Space to Create.

## Discussion

Lionel Bowen Library is a vibrant cultural and social hub, offering numerous talks, programs and creative activities to the thousands of people who visit the library each week. The vacant office space on Level 3, previously occupied by Learning Links, is adjacent to the library's recording studio, makerspace The Third Space and meeting rooms for hire. These premises have been empty for some time as the community organisations suited to the space all want ground floor access.

Given the directions of Council's Arts and Culture Strategy 2021 and synergy between the library and cultural and creative practices, it was felt that it would be feasible to activate the approximately 95 square metre / 8 small, self-contained offices on level 3 at the Lionel Bowen Library for Arts & Culture Residencies for up to a 6 to 12 month trial. The recommendations were as follows:

- a) Council staff prepare a report with a recommendation in relation to the setting of a nominal weekly fee/bond to be paid by residents;
- b) that the pricing principle for the weekly fee allow for cost recovery of temporary administration staff required to manage the space for the 6-12 month period;
- c) design a call EOI for artists and writers to hold residencies at the Lionel Bowen Library for a period of up to 6-12 months;
- d) promote the EOI for local artists and writers to use the 8 office spaces during library hours as a creative area for writers and artists working predominantly in dry art forms;
- e) the selection panel for the EOI to be made up of the Manager Library Services, staff and members of the Portfolio and Arts committees;
- f) at the end of their residency period artists to hold some form of public offering to the community, for example a talk or showing of works they have been making throughout the period. To be coordinated by Randwick City Library program coordinators and the artists and writers; and
- g) that the residency program to be administered by Randwick City Library staff.

## Fee structure

The fee structure for the space was based on the pricing principle for the weekly fee to allow for cost recovery of temporary administration staff required to manage the space for the 6 to 12 month period. Based on approximately \$3 per square metre, with a bond of \$100-\$300 and concession rate of \$50-\$150, depending on the size of the space, prices are as follows:

Size	Cost per week	Cost per week concession	Bond	Bond Concession
Suite 1 – 11.6m <sup>2</sup>	\$35	\$17.50	\$200	\$100
Suite 2 – 15.6m <sup>2</sup>	\$50	\$25	\$250	\$125
Suite 3 – 6m <sup>2</sup>	\$20	\$10	\$100	\$50
Suite 4 – 6m <sup>2</sup>	\$20	\$10	\$100	\$50
Suite 5 – 20m <sup>2</sup>	\$60	\$30	\$300	\$150
Suite 6 – 7m <sup>2</sup>	\$20	\$10	\$100	\$50
Suite 7 – 7m <sup>2</sup>	\$20	\$10	\$100	\$50

Size	Cost per week	Cost per week concession	Bond	Bond Concession
Suite 8 - 18m <sup>2</sup>	\$55	\$27.50	\$300	\$150

Given the anticipated demand for these suites, joint applications for the larger spaces will be considered.

There is a large variation in the size of the rooms, and the smaller rooms don't have windows, hence the different rates/bonds for each room. Given that applicants will be carefully vetted in the selection process and that library staff will be monitoring the space, it may be an option to not require a bond. Waverley Council's artist studio program is designed to support artists and is fully subsidised and does not require a bond.

Spaces will be available during library opening hours and residents will have swipe card access to the room.

Monday to Friday 9.00am – 8pm  
 Saturday 9.00am – 4pm  
 Sunday 12pm – 4pm

### Expression of Interest

An EOI has been developed (Attachment 1) and will be distributed through Council's communications channels - press release, Council and library eNews, social media platforms, websites and contacts of the members of the Arts and Culture Advisory and Portfolio committees.

The anticipated timeline as follows:

October EOI distributed with a 4 week timeframe for applicants to apply  
 November Selection panel to review applications and notify successful applicants  
 December/January Residencies to commence

### Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Delivering the Outcomes of the Community Strategic Plan:	
Strategy	Arts and Culture
Outcome	A city where everyone can develop, express and enjoy creativity throughout their life
Objective	Increase the number of places by 20% that are available for people to participate in art and culture by 2031, using the 2019 cultural mapping baseline
Delivery program commitment	Identify and provide a minimum of 10 new Council venues and/or open space areas for people to participate in the creative and performing arts by 2031.
Delivery program commitment	Increase the utilisation of all existing Council venues and spaces by cultural arts by 10% from the 2021 baseline.

### Resourcing Strategy implications

Depending on the number of concession residencies, income from the rental of the space will be between \$7,280 and \$13,520 per annum. This will offset the library staff costs to manage the space.

## Policy and legislative requirements

None

## Conclusion

There is a need for affordable spaces for writers and creatives to practice their art in the Randwick LGA. Providing 8 spaces at low rent in the office space on level 3 at Lionel Bowen Library fulfills the objectives of the Arts and Culture Strategy's Delivery program commitment to find new spaces for people to participate in the creative and performing arts by 2031 and increase utilization of all existing Council venues and spaces by cultural arts by 10% from the 2021 baseline. This 6 to 12 month trial will allow Council to assess the success of the project and decide whether to make 'Space to Create' a permanent residency for writers and creatives.

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**Responsible officer:** Barbara Todes, Manager Library Services

**File Reference:** F2004/08383

CP56/22

## EXPRESSION OF INTEREST

# Space to Create: artists' and writers' residencies at Lionel Bowen Library

### OVERVIEW

Randwick City Council is seeking Expressions of Interest from local writers and creatives working across different art forms (e.g. digital art, fashion, calligraphy, collage, crafts, drawing, decollage, graphic art, installation art, jewellery, mixed media, painting, mosaics, textile art, film, video, video games etc.) who are seeking an affordable space to practice their art in the **Space to Create** premises on level 3 at the Lionel Bowen Library.

The Lionel Bowen Library is a vibrant cultural and social hub, offering numerous talks, programs and creative activities to the thousands of people who visit the library each week. It features an exhibition space, a makerspace, **The Third Space**, a recording studio and meeting rooms which can be hired by community groups and businesses.

Residents will have access to the library's extensive collection of books, AV material, newspapers, maps and photographs of the local area to inspire and inform their art. They will also have the opportunity to showcase their work and provide workshops/ talks about their work at the end of their residency.

The residency will be available for an initial 6 months trial, potentially extended to 12 months. Applicants will be advised of the outcome of their EOI application in writing by 28 October 2022.

Please note:

- The artist residency is not suitable for arts practice involving ceramics, masonry, glass firing, welding or heavy construction. Activities will be risk assessed on application.

### BACKGROUND

Randwick City Council is committed to supporting the growth and diversity of arts and cultural activities in ways that benefit the community, business and visitors to the area. Council's Arts and Culture Strategy 2021 puts a focus on Arts & Culture and is a dynamic articulation of the City's vision.

Applicants are encouraged to view Council's Arts and Culture Strategy 2021:

[https://www.randwick.nsw.gov.au/data/assets/pdf\\_file/0004/318973/Arts-and-Culture-Strategy-FINAL.PDF](https://www.randwick.nsw.gov.au/data/assets/pdf_file/0004/318973/Arts-and-Culture-Strategy-FINAL.PDF)

This trial falls into:

**Outcome 2: Everyone can develop, express and enjoy creativity throughout their life**

#### Objective

- Increase the number of places by 20% that are available for people to participate in art and culture by 2031, using the 2019 cultural mapping baseline.
- Increase attendance at Council's arts and cultural programmes, events and venues by 10% by 2031, from a 2018-19 baseline.

#### Strategic approach

2.1 Identify and provide a minimum of 10 new Council venues and/or open space areas available for people to participate in the creative and performing arts by 2031.

2.2 Increase the utilisation of all existing Council venues and spaces by cultural arts by 10% from the 2021 baseline.



## SELECTION PROCESS

A selection panel of representatives from the library and portfolio arts and advisory committees will review and assess all applications based on a number of criteria. As demand is expected to be high, joint applications to share a space will also be considered. Successful applicants will be notified in November/December 2022, and residency will commence December 2022/January 2023.

## ASSESSMENT CRITERIA

Applications will be assessed as to the benefit of the space for the applicant's professional development and what they can contribute to the cultural life of the community.

Randwick City is an inclusive LGA and encourages applications from its diverse community.

Priority will be given to:

- Applicants who live, work or study in the Randwick LGA.
- Applicants who wish to sustain and develop their creative practice through individual projects and/or in collaboration with others.

## PREMISES

The premises comprise a total space of 95sq metre/ 8 small, self-contained offices on level 3 at the Lionel Bowen Library of various sizes outlined below. These spaces are dedicated to art creation and will not be allowed to be used as storage areas.

A bond of between \$100 - \$300 is required and charges are based on size of the space, ranging from \$20 - \$60 per week. Concession rates are \$10-\$30 per week with bond between \$50- \$150, with evidence of concession card.

## FEES

Size	Cost per week	Cost per week concession	Bond	Bond Concession
Suite 1 – 11.6m <sup>2</sup>	\$35	\$17.50	\$200	\$100
Suite 2 – 15.6m <sup>2</sup>	\$50	\$25	\$250	\$125
Suite 3 – 6m <sup>2</sup>	\$20	\$10	\$100	\$50
Suite 4 – 6m <sup>2</sup>	\$20	\$10	\$100	\$50
Suite 5 – 20m <sup>2</sup>	\$60	\$30	\$300	\$150
Suite 6 – 7m <sup>2</sup>	\$20	\$10	\$100	\$50
Suite 7 – 7m <sup>2</sup>	\$20	\$10	\$100	\$50
Suite 8 – 18m <sup>2</sup>	\$55	\$27	\$300	\$150

## ACCESS

Spaces are available for use during the following hours:

Monday to Friday 9.00am – 8pm

Saturday 9.00am – 4pm

Sunday 12pm – 4pm

A swipe card will be issued to users, which will allow access to the lift to level 3 and entry to **Space to Create**.

A site visit can be arranged prior to application. Email [contactus@randwick.nsw.gov.au](mailto:contactus@randwick.nsw.gov.au) or tel 02 9093 6400





### RESIDENCY REQUIREMENTS

- The space will be a creative area for writers and artists working predominantly in dry art forms.
- At the end of their residency period writers and artists are to hold some form of public offering for the community, for example a talk, workshop or showing of works they have been making throughout the period, or an author's talk for writers.
- Successful artists/writers will be required to liaise with Library staff as required and participate in publicity or promotional events where appropriate and mutually agreed upon, as requested by Library staff.

### TO APPLY

Please submit the following via [email]:

- Completed application form [To Follow: URL to link to download form or enter details directly.]
- CV of recent work. CV should be a maximum of 1 x A4 page (double sided).
- For writers, examples of any writing done to date, published or unpublished.
- For artists, examples of up to four previous relevant works, noting artwork date and location (Consolidate into one document. Accepted file types: doc, docx, ppt, pptx, txt, mp4 or pdf.).
- Information about any existing or potential conflicts of interest and the process for mitigating against any risks.

The total size of all file attachments should be no larger than 20 MB. Alternatively, use Dropbox or a similar file hosting service, or include links to web pages.

### CONFIDENTIALITY

All submissions will be treated as strictly confidential between the Council and the applicant.

### RESERVED RIGHTS

The Council reserves the right to cancel this process and/or again call for further submissions should the responses be deemed unsatisfactory or insufficient.

### LIABILITY

Artworks, equipment or material are stored and used on site at the risk of the artist. Randwick City Council does not accept liability for loss, theft or damage at this space. Insurance for artworks and materials is at the discretion and cost of the applicant.



CP56/22



Entrance to Space to Create



Entrance to Space to Create



Communal Space



Communal Kitchen



Toilet (internal) x 2



Entrance to Suites 1-3



Entrance to Suites 4-7





Suite 1 - 11.6 m<sup>2</sup>



Suite 2 - 15.6 m<sup>2</sup>



Suite 3 - 6 m<sup>2</sup>



Suite 4 - 6 m<sup>2</sup>



Suite 5 - 20 m<sup>2</sup>



Suite 6 - 7 m<sup>2</sup>



Suite 7 - 7 m<sup>2</sup>



Suite 8 - 18 m<sup>2</sup>







## Director City Services Report No. CS43/22

### Subject: Community Language Collections at Council's Libraries

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#### Executive Summary

- The Mayoral Minute no.MM23/22 Community Language Collections at Council's libraries notes the Community Language Collection held at Council's libraries and the free service offered to obtain bulk orders in other languages from the State Library of NSW.
- Notes the display of the Community Languages Collection at Lionel Bowen Library for International Mother Language Day on 21 February every year, providing the opportunity to learn more about the diverse range of languages spoken in our community.
- The report reviews the Community Languages Collection and notes availability and usage of books in Bengali available at Lionel Bowen Library and at neighbouring Bayside Council's Eastgardens Branch Library.

#### Recommendation

That:

- a) Randwick City Library continues to provide permanent collections in community languages based on demographical data and usage statistics as per its Collection Development Strategy and Guidelines
- b) Randwick City Library continues to provide access to community languages that are not widely spoken via the free bulk loan service provided by the State Library of NSW and by encouraging its Culturally and Linguistically Diverse members to make use of the free reciprocal membership with other libraries in NSW that hold permanent collections in their language.
- c) The trial of Bengali books from the State Library of NSW at Randwick City Library be extended a further 6 months to increase awareness and use of this collection.

#### Attachment/s:

1.  Randwick LGA - Languages Spoken by Size - 2021 Census



## Purpose

To respond to the Mayoral Minute no. MM23/22 of 26 July 2022 regarding reviewing the Community Language Collections at Council's libraries to ensure that it includes resources in our current top languages spoken in our community, and additional languages such as Bengali.

Council at its Ordinary Council Meeting held on 26 July 2022, resolved:

**RESOLUTION: (Mayor, Cr Parker)** that Council:

- a) notes the Community Languages Collection held at Council's Libraries and the service offered to bulk order resources in other languages from other NSW public libraries;
- b) notes the display of the Community Languages Collection at Bowen Library for International Mother Language Day on 21 February every year, providing the opportunity to learn more about the diverse range of languages spoken in our community; and
- c) reviews the Community Languages Collection to ensure that it includes resources in our current top languages spoken in our community, and additional languages such as Bengali.

## Discussion

Randwick City Library has a Collection Development Strategy and Collection Development Guidelines, which inform the selection and deselection of items in both English and Community Languages.

Randwick City has a diverse community made up of people from many cultural backgrounds. Over one third of our residents were born overseas, coming from over 100 countries and speaking over 60 different languages.

The most widely spoken of these languages are represented in the Community Languages collection. The needs of smaller community groups are met by resource sharing with other public libraries and the State Library of New South Wales. Libraries in NSW have reciprocal memberships so a member at Randwick City Library can join any other library in NSW free of charge.

Randwick City Library currently offers material in six languages: Chinese, French, Greek, Polish, Russian and Spanish. Polish was one of the original languages provided when this collection started and while it is still available and used, it is no longer funded. There may be large communities speaking a particular language, for example Indonesian, where we originally provided a permanent collection, but if they no longer circulate, we put the collection in the Stack and eventually remove it as space is limited.

The collection is for recreational and educational purposes and includes fiction, non-fiction and audio-visual materials for adults and children. Adult fiction forms the bulk of most language collections. It includes original works of the authors of the respective languages as well as translations of popular English language novels. However, non-fiction is the core of the Chinese adult collection because of its higher popularity.

Based on customer demand Chinese, Russian and Spanish non-fiction collections cover a range of popular subjects including health, cooking, history, computing and so on. The non-fiction collection in Greek language is limited to the most popular subjects and works of local authors in the respective language.

Junior books constitute a smaller proportion of each collection, and an emphasis is placed on bilingual picture books. Many parents from CALD backgrounds tend to develop their children's bilingual skills and these resources are vital to their language development. The French children's collection is relatively larger than the adult collection as it aims to support the students from the International French School of Sydney in Maroubra.

The library is committed to providing story time sessions in community languages for preschool children. Additional resources may be purchased to support these programs if required.

Target groups: The five major language groups of Randwick residents from CALD background:

- Chinese (6.7%)
  - Greek (3%)
  - Spanish (1.9%)
  - French (1.8%)
  - Russian (1.3%)
- (Source: ABS 2016)

Formats:

- books
- magazines
- newspapers
- CDs
- DVDs
- digital
- other newly emerging formats

Partnerships:

- The State Library of New South Wales
- Public libraries holding multicultural collections

Bulk loans can be obtained in any language, even if the library has a permanent collection in that language.

The following table indicates requests for bulk loans for the different language groups who are library members over the past year.

BULK LOANS BY LANGUAGE	2021-2022
Arabic	24
Croatian	16
German	70
Greek	101
Hebrew	1
Hungarian	10
Italian	61
Japanese	60
Serbian	63
Vietnamese	29
French	15
German	42
Portuguese	17
Spanish	11
<b>Total</b>	<b>520</b>

Circulation figures of current collections

Note: Polish and Indonesian books are no longer being funded due to low circulation of existing collection.

Multicultural Circulation 2021-22	Chinese	French	Greek	Indonesian	Polish	Russian	Spanish	Bulk loans
BOOKS: Adult Fiction	748	409	762	9	211	2802	636	520
BOOKS: Junior Fiction	1353	3906	180	8	0	846	942	
BOOKS: YA Fiction	1	57	5	2	0	0	0	
BOOKS: Adult Non-Fiction	1512	55	27	27	29	586	60	
BOOKS: Junior Non-Fiction	98	134	5	0	0	94	34	
NON-BOOK: Adult	485	79	414	0	34	78	86	
NON-BOOK: Junior	95	141	2	0	0	5	20	
SERIALS	996	409	374	0	202	167	341	
<b>TOTAL</b>	<b>5288</b>	<b>5190</b>	<b>1769</b>	<b>46</b>	<b>476</b>	<b>4578</b>	<b>2119</b>	<b>520</b>

MULTICULTURAL CIRCULATION FIGURES (including BULK loans) 2019-2022	TOTAL
<b>2021-2022</b>	19,986
<b>2020-2021</b>	38,134
<b>2019-2020</b>	27,811

The impact of Covid -19 library closures and reduced visits once re-opened can be seen in 2021-22.

### Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

2a.3 Support the different groups in the community to improve access to services and recreational activities

Ensure Library's Culturally and Linguistically Diverse (CALD) collections reflect demographics and community needs in Randwick City.

### Resourcing Strategy implications

The budget for the permanent Community Language Collection including serials is \$25,000. This allows the Library to add new titles to permanent collections each year.

Funding for community languages and learning English collection is as follows:

Language/ Year	No. of items	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
<b>Chinese</b>	3,903	\$5,000	\$5,000	\$5,000	\$5,000	\$4,700	\$4,700
<b>French</b>	1,808	\$2,000	\$2,500	\$3,000	\$3,500	\$3,800	\$3,800
<b>Greek</b>	1,256	\$1,600	\$1,600	\$1,600	\$1,700	\$1,500	\$1,500
<b>Indonesian</b>	394	\$1,000	Nil	Nil	Nil	Nil	Nil
<b>Polish</b>	482	\$1,400	\$1,500	\$1,800	Nil	Nil	Nil
<b>Russian</b>	2,752	\$4,500	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
<b>Spanish</b>	1,750	\$2,200	\$2,500	\$2,500	\$2,500	\$1,750	\$1,750
<b>English Learning</b>	2,060	\$3,500	\$3,500	\$4,000	\$4,000	\$4,000	\$4,000
<b>Serials</b>	2,489	\$10,000	\$11,000	\$13,000	\$13,000	\$13,000	\$13,000

**Note:**

French	the French school is across the road from the Lionel Bowen Library, the junior collection is very well used, hence the high spend
Chinese	the largest population group but resources are relatively cheap, hence the current budget
Russian	high spend due to scarceness of resources and high prices, very avid readers
Serials	include all languages

Adding a new permanent collection

Before adding a new permanent collection, demographic data would need to be analysed and demand tested with a bulk loan in that language from the State Library of NSW. A minimum of 400 books would be needed to be purchased for a permanent collection and costs of purchasing, cataloguing and processing books in community languages are high.

**Case study: Bengali Community**

There are currently 370 Bengali speakers in the Randwick LGA, (ABS 2021 statistics attached). In response to an approach by a community group requesting that Bengali books be available in our libraries, the Culturally and Linguistically Diverse (CALD) librarian ordered a bulk loan of 100 Bengali books from the State Library of NSW in May 2022. This collection has been directly promoted by email to the 40 Bengali speaking members of Randwick City Library, of which 18 live in the Randwick LGA, 21 live outside the LGA and 1 lives interstate. It has also been widely promoted on the Library website and via the library's eNews to 45,000 members, plus posts on the Library's Facebook page which is followed by 3,100 people. It is recommended that the trial be continued a further 6 months to ensure that this collection reaches its intended community.

Costs of adding a permanent Bengali collection

Quotations from three suppliers of Bengali books indicate an average cost of \$40 per book, plus \$11-\$18 cataloguing and processing per item.

Should the Bengali Case Study be successful, the cost of establishing a new collection of 400 Bengali books would therefore be around \$20,400.

Alternative options

Bayside LGA has 3,858 Bengali speakers, which is 2.5% of their population, of which 600 live in Eastlakes. The Eastgardens branch of Bayside Library currently has 780 Bengali titles, of which 27 books were borrowed in the past year.

Randwick City Library members can join Bayside Library free of charge and borrow Bengali books from the nearby Eastgardens library. This would serve as an additional option to Randwick City Library borrowing bulk loans in Bengali from the State Library of NSW.

Further afield Canterbury-Bankstown library has 546 Bengali books serving 1,453 Bengali speakers (2.1% of the LGA) of which 110 circulated in 20/21 and 441 circulated in 21/22. They are currently reviewing which languages to keep based on usage.

### **Policy and legislative requirements**

Local Government Act 1993

### **Conclusion**

Randwick City Library currently provides permanent collections in the most widely spoken languages in its community, based on demographic data and usage of these collections. Circulation figures are examined each year to add/remove collections, as necessary.

The current trial of Bengali books from the State Library of NSW will be extended a further 6 months to make sure that the Bengali community is aware of the availability of Bengali books at Randwick City Library and have the opportunity to use the collection.

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**Responsible officer:** Barbara Todes, Manager Library Services

**File Reference:** F2022/06574

From profile.id based on the 2021 Census Community Profile

<https://profile.id.com.au/randwick/language>

Language spoken at home - Ranked by size							
Randwick City - Total persons (Usual residence)							
Language (excludes English)	2021			2016			Change
	Number	%	Greater Sydney %	Number	%	Greater Sydney %	
<b>a</b> Mandarin	4,974	3.7	5.0	10,155	7.2	4.7	-5,181
<b>a</b> Greek	4,075	3.0	1.4	4,518	3.2	1.6	-441
Cantonese	3,120	2.3	2.8	4,168	3.0	2.9	-1,048
Spanish	2,534	1.9	1.2	2,297	1.6	1.2	+237
French	2,424	1.8	0.4	1,911	1.4	0.4	+513
Portuguese	2,307	1.7	0.5	1,501	1.1	0.4	+806
Indonesian	1,886	1.4	0.6	2,315	1.6	0.6	-449
<b>a</b> Russian	1,673	1.2	0.4	1,812	1.3	0.4	-139
Italian	1,443	1.1	1.0	1,644	1.2	1.3	-201
Arabic	937	0.7	4.2	1,220	0.9	4.0	-283
Filipino/Tagalog	833	0.6	1.4	746	0.5	1.3	+87
German	822	0.6	0.3	905	0.6	0.3	-83
Vietnamese	667	0.5	2.2	708	0.5	2.1	-41
Polish	576	0.4	0.2	553	0.4	0.3	+23
Hindi	546	0.4	1.5	525	0.4	1.3	+21
Thai	541	0.4	0.4	643	0.5	0.4	-102
Japanese	491	0.4	0.3	508	0.4	0.3	-17
Hebrew	427	0.3	0.1	372	0.3	0.1	+55
Korean	420	0.3	1.1	592	0.4	1.2	-172
Bengali	370	0.3	0.7	437	0.3	0.6	-67
Serbian	360	0.3	0.4	323	0.2	0.4	+37
Persian	328	0.2	0.5	417	0.3	0.4	-89
Croatian	278	0.2	0.3	283	0.2	0.4	-5
Hungarian	266	0.2	0.1	375	0.3	0.1	-109
Turkish	266	0.2	0.4	209	0.1	0.4	+57
Czech	243	0.2	0.1	273	0.2	0.1	-30





## Director City Services Report No. CS44/22

**Subject: Clovelly Road and Carrington Road Intersection - Proposed Pocket Park**

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### Executive Summary

- Randwick City Council has been successful in receiving grant funding from the NSW Public Spaces Legacy Program. Council has allocated \$3 million of the grant funding towards the urban renewal project known as the Clovelly Road and Carrington Road Pocket Park. This project was identified from our Clovelly Road Masterplan.
- Stage 1 of community consultation sought to identify community priorities, concerns and visions to help inform the draft concept design and was held between September and November 2021.
- Stage 2 consultation was conducted between June and July of 2022 to seek feedback from the community and key stakeholders on the proposed concept design.
- Generally, the community, business owners and key stakeholders are supportive of the proposal. The main concerns raised relate to traffic congestion at the intersection of Clovelly Road and Carrington Road and parking within the area.
- The community consultation feedback has been considered and where appropriate has been incorporated into the design of the final concept plan.
- Council has obtained in principal agreement from TfNSW to close the slip lane on Clovelly Road as part of the proposed new pocket park.
- Impact on parking is minimal and overall potential for commercial and community activity at this location should improve the amenity of the local area.

### Recommendation

That:

- a) Council endorses the Final Concept Design for the Pocket Park at Clovelly Road and Carrington Road Intersection, Clovelly and
- b) the proposal proceeds to design development and documentation.

### Attachment/s:

1. Engagement Outcomes Report, Concept Plan and Artist's impression

## Purpose

This report outlines the outcomes of the community consultation activities undertaken to inform the Clovelly Road and Carrington Road Pocket Park project and seeks the endorsement for the proposed final concept design.

## Discussion

Council at its meeting held in May 2020, resolved the following:

(Shurey/Neilson)

- a) *the Clovelly Road Precinct - Streetscape Master Plan is adopted and used as the principle guiding document for streetscape improvements to Clovelly Road between Clovelly Beach and Centennial Park; and*
- b) *streetscape upgrade works along Clovelly Road be developed and funded in future Capital Works Budgets as a staged approach to implementing the Master Plan.*

Recommendations from the masterplan included the closure of slip lane along Carrington Road and the creation of a pocket park at the corner of Clovelly Road and Carrington Road, Clovelly.

Subsequently, Council applied and was successful in securing grant funding from the NSW Open Space Legacy Program for a total of \$4.75 million. Council nominated 2 projects for this grant including a new pocket park at the intersection of Clovelly Road and Carrington Road, Clovelly and Waratah Avenue Plaza, Randwick. This funding cannot be reallocated elsewhere.

A condition of the grant is that the project will be in construction by June 30, 2023. The project team is scheduling construction to commence in early 2023 to meet this program.

The development of the concept plan for the Clovelly Road and Carrington Road Pocket Park has enabled the project team to undertake community consultation and receive feedback to support the design. Council has also obtained in principal agreement from TfNSW in relation to the signalized intersection at Clovelly Road and Carrington Road.

The overall consultation feedback has indicated a high level of support for the proposed concept designs. At the completion of both stages of the consultation, participants were excited by the short delivery timeframe for the project and the opportunity that it held to connect the local communities of Clovelly and Randwick. Suggestions made by the Precinct Committee were included in the development of the design and issues about traffic congestion were addressed. Some businesses raised concerns about loss of parking, however, the design has been developed to minimise impact on parking.

## Community Consultation Scope

The following summarises the Clovelly Road and Carrington Road Pocket Park Engagement Outcomes Report (Refer Attachment 1):

There were two key stages of community engagement conducted:

- Stage 1 (30 September - 8 November 2021, a total of 40 days) sought to identify community priorities, concerns and visions to help inform the draft concept design
- Stage 2 (8 June - 11 July 2022 a total of 34 days) asked community members and stakeholders to comment on the draft concept design

The Community Engagement activities undertaken in stage 1 were:

- A dedicated Your Say consultation Page
- Posters installed on site directing people to the Your Say Page
- Decals on footpaths
- Letter box drop to all local residents and businesses
- Online survey
- Online community workshop

- Key stakeholder calls
- Written submissions
- Phone call submissions
- Attendance at the Clovelly Precinct Meeting and Randwick Precinct Meetings

The Community Engagement activities undertaken in stage 2 were:

- A dedicated Your Say consultation Page
- Posters installed on site directing people to the Your Say Page
- Letter box drop to all local residents and businesses.
- Online survey
- Online design boards
- Onsite drop-in session
- Written submissions
- Phone call submissions
- Attendance at the Clovelly Precinct Meeting and Randwick Precinct Meetings

Stage 1 of the consultation resulted in:

- 812 members of the community participating
- 1,312 project views on the Your Say website
- 789 survey responses
- Council staff members attended the Clovelly Precinct Meeting and Randwick Precinct Meetings
- 15 written submissions

Stage 2 of the consultation resulted in:

- 1600+ project views on the Your Say website
- 898 downloads of the concept design and artist impression
- 1 on-site drop-in session
- 74 ideas wall comments
- 20 surveys completed
- 13 written submissions

## Consultation Outcomes

### Stage 1 Consultation

Key priorities for the community identified by Stage One consultation included:

- Greening with dense planting and tree canopy that serves to beautify the space and mitigate urban heat,
- Building a happier and connected community through seating and street furniture, encouraging neighbours to gather and socialize,
- Upgrading and widening of the paths to accommodate multiple users and ensure safe and accessible passage away from the road,
- Facilitating an experience that is welcoming and safe for all members of the community at all hours of the day.

Concerns and considerations raised in Stage One were:

- Removal of the slip lane causing an increase in congestion along Clovelly Road from the build-up of cars turning left,
- Safety concerns with the inclusion of a dedicated cycle lane at the intersection,
- Request for comprehensive traffic studies to address potential impact that closing the slipway may have on traffic and parking,
- Importance of maintaining the current number of parking spaces and at a convenient location,

Feedback from local businesses in Stage One included:

- Transformation of the slipway into a community space had the potential to transform the commercial opportunities in the adjacent shop fronts,
- Maintaining easy access and short-term parking for customers is essential,
- The project would present a great opportunity for a food and beverage provider in one of the adjacent stores,
- The project will drive economic activity at the site,
- One business owner wished to see the Clovelly Rd bus stop (travelling East), relocated away from shops as part of the project,
- Businesses on the northern side of the project boundary wished for Council to explore if timed parking could better serve the local businesses to ensure easy, short-term parking for customers.

Feedback from the Clovelly Precinct Committees (CPC) and Randwick Precinct Committee (RPC) in Stage 1 included:

- CPC noted the economic opportunity that is presented within the project but wish to ensure it held minimal to no impact upon travel times and traffic congestion,
- CPC noted the need for greater consideration for cyclist safety at the intersection,
- CPC highlighted the importance of retaining parking for local businesses to easily service customers,
- RPC objected to the project, due to the perceived impact that the slipway closure would have on traffic congestion and wished to see detailed traffic analysis that was undertaken by Council before providing any endorsement.

## Stage 2 Consultation

The second stage of consultation focused on gathering responses to the proposed concept design for the pocket park. Engagement data highlighted that a broad level of support for the concept design and key features, with excitement expressed for greater trees and greenery, ambient lighting, additional seating, and the pedestrian and road separation. Issues and suggestions raised were mainly the following:

- preference for more grass and greenery across the entire site, over the hardscaping that is currently proposed,
- utilize natural shade from existing and proposed tree canopy instead of man-made structures,
- opportunity for the project to help facilitate renewed economic activity and revitalization of the store fronts that are immediately adjacent to the site,
- safety precautions for the proposed bike lane, including barriers and moving it adjacent to the kerb,
- potential traffic congestion caused by the removal of the slip lane, and the request for the publication of the traffic survey.

Feedback from local businesses in Stage 2:

- generally supportive of the proposed concept design, and excited for the transformation of the space,
- wanted a compressed construction timeline, to minimise disruption to business operations,
- wished for ongoing consultation before, during and after construction,
- expressed that the construction works did not interrupt their ability to operate,
- one business noted that maintaining easy access and parking was essential to their business which is adjacent to the slipway.

Feedback from the Clovelly and Randwick Precinct Committees in Stage 2:

- both committees were generally supportive of the concept design but wished to take a closer look at the full traffic report to verify the findings that the closure of the slipway will have minimal impact upon traffic flow and travel times,
- both committees questioned whether the bicycle markings were providing any additional safety for cyclists and suggested the project team further explore opportunities for safe movement for cyclists through the intersection.

The following table summarises issues identified for the design team to consider in finalising the draft concept design.



General issues and considerations	Response to issues raised
<p><b>Traffic congestion:</b> The loss of the left lane turning into Carrington Road from Clovelly Road was the main issue raised across all platforms and written responses, with participants concerned with congestion and inaccessibility for trucks and emergency vehicles.</p>	<p>Council engaged an experienced traffic engineering consultant to review the existing and proposed traffic arrangements at the intersection of Clovelly and Carrington Roads.</p> <p>Traffic surveys and analysis were completed, and findings of the study note that the removal of the left turn slip lane does not significantly impact the overall operation of the Clovelly Road / Carrington Road intersection in both AM and PM peaks. The analysis concluded that the intersection would continue to operate satisfactorily.</p> <p>It is noted that the turning radius of emergency vehicles has been accounted for within the design. The turning radius of medium sized truck has been accounted for in the design.</p>
<p><b>Open green space:</b> Many participants expressed that they wanted to see even more greenery within the Pocket Park than proposed in the design, suggesting the removal of the community deck in preference of grass and informal places to relax. Calls were made to create a more simplified park design, preferring a more natural landscape than the hardscaping proposed.</p>	<p>The consultant design team have reviewed the plan and advised that the concept plan currently consists of a balance of planting and hard paving areas.</p> <p>The design team considered replacing the proposed deck structure with lawn, however noted several issues. These included concerns of its quality deteriorating due to the anticipated volume of pedestrian traffic and lack of sun created by the proposed tree planting and shade canopies. Overall lawn in this location would not be appropriate given the urban nature of the space.</p>
<p><b>Bike lane:</b> Participants worried for the safety of bike riders using the proposed bike lane and had ideas to improve its safety. These included bringing the bike lane adjacent to the kerb instead of the middle and providing protection to riders via barriers. Some participants also wanted to see this bike lane extended to Clovelly Beach.</p>	<p>A holistic study of the potential route for a cycle lane is not included in the Clovelly and Carrington Road Pocket Park Project.</p> <p>Clovelly Road is a complex road with a variety of challenges and constraints. A future study will be conducted by Council's Integrated Transport will investigate the opportunity for active transport connections along the Clovelly Road corridor.</p>
<p><b>Natural Shade:</b> While participants supported the idea of the shade structures, it was commonly felt that they should act as a trellis for greenery or vines.</p>	<p>Vine planting will be planted at the base of the shade canopies and trained to grow onto the structures. Clear trunk tree planting will also be provided within the pocket park to provide alternative forms of shade.</p>
<p><b>Noise and disruption to the surrounding residents:</b> Some concerns were raised around the Pocket Park attracting antisocial and disruptive activity, like skateboarding, drinking, and playing on the wooden boardwalks. Lighting was also an issue raised by one participant, concerned that it would disturb nearby residents at night.</p>	<p>The concept design proposes passive programmatic elements for residents and passers-by to sit and relax. The Pocket Park is not designed to facilitate large groups of people or high intensity uses.</p> <p>The Pocket Park will be lit with compliant lighting to deter disruptive activity from taking place. The lighting design has been carefully considered to cast light downwards and to not shine into adjacent property windows.</p>

	The project will include provisions for CCTV to be installed if required.
<b>Construction notification:</b> While residents living adjacent to the site were some of the most supportive of the project, they did wish to see Council keep all residents informed of the details of works on site and manage the construction with limited disruption to private accesses and driveways.	<p>Council will ensure that adjacent businesses and residents are notified of any upcoming works in advanced.</p> <p>This will include letter box drops, information on council's website and drop in visits if necessary.</p>

### Final Landscape Concept Plan

In response to community feedback on the preliminary concept plan, further design development was undertaken resulting in the final concept design. See Attachment 2- Concept Design for Pocket Park at Clovelly Road and Carrington Intersection.

The final concept plan will significantly benefit the commercial precinct and local community at the intersection of Clovelly Road and Carrington Road. The Pocket Park will include the removal of the existing slip lane to create an attractive, flexible plaza area with shaded seating areas, native trees, and shrub plantings.

The design facilitates social interaction and provide a quiet retreat from Clovelly Road and Carrington Road. The park will be separated from the intersection with generous plantings to create a visual and physical buffer. The plaza area is also sunken approximately 1 metre below the adjacent footpaths and road reserves to provide a sense of privacy.

The central communal gathering area includes new artfully designed shade canopies, feature paving, walls, seating areas and a multipurpose deck that creates a space for residents and visitors to connect, resulting in a village like atmosphere. The new paved areas will also create accessible connections to the existing bus stop and adjoining footpaths and businesses.

The following is a summary of the benefits of the final concept design for the park:

- overhead powerlines will be undergrounded to remove the visual clutter,
- design includes ambient lighting that will ensure the Pocket Park is a safe area at night,
- seven (7) existing parking spaces along the slip lane will be reallocated onto Clovelly Road and Carrington Road. With three (3) spaces on Carrington Road and four (4) spaces allocated as timed parking on Clovelly Road. This will result in no net loss of parking,
- existing bus stop will remain in its current location,
- a traffic report has also been completed and concludes that the changes will not reduce the performance of the intersection at peak hour times.

### Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Delivering the Outcomes of the Community Strategic Plan:	
Strategy	Open Space and Recreation
Outcome	A city with open space that grows and changes with the community
Objective	Every home in Randwick City will have open space of 1000m2 within 800m by 2031
Delivery program commitment	Review Council owned land and road reserves to identify opportunities for new parks and open space, prioritising areas that have undersupply or limited walking access to open space.

## Resourcing Strategy implications

The estimated cost for the final concept plan is between \$2.3 million to \$2.7 million. The design and construction of this project is fully funded by a grant from the NSW Public Spaces Legacy Program.

## Policy and legislative requirements

A Review of Environmental Factors will be submitted as required by Part 5, Division 5.1 of the *Environmental Planning and Assessment Act (1979)* (EP&A Act).

## Conclusion

Engagement participants especially loved the prioritisation of pedestrians that the Pocket Park facilitates, providing a cool and refreshing space to pass through and take a break along the busy road. Participants were excited by the short delivery timeframe for the project, and the opportunity that it held to connect the local communities of Clovelly and Randwick and wished to be kept up to date with the project and expected timeframes for construction.

The local community is in support of the Pocket Park and the proposed design. Council will ensure that adjacent businesses and residents are notified of any construction works in advance by letter box drops, information on council's website and drop in visits if necessary.

The proposed final concept design for the Clovelly Road and Carrington Road Pocket Park is consistent with the previously adopted Clovelly Road Masterplan and will transform the existing slip lane and underutilised median into a valuable community asset.

The Pocket Park will provide a village like space for the local centre and supports Randwick's cultural objectives. The space will promote social interaction, improved pedestrian connectivity and increased tree canopy cover, without negative impacts to traffic, parking and the local centre.

It is recommended that the proposed concept design be endorsed by Council and to proceed to design development and documentation of the Pocket Park for tender.

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**Responsible officer:** Kerry Colquhoun, Coordinator Open Space Assets

**File Reference:** F2021/00655

## Director City Services Report No. CS45/22

**Subject: Malabar Memorial Hall - Result of Community Consultation and Project Current Financial Position**

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### Executive Summary



- Ordinary Council Meeting on 22 February 2022 resolved to place the proposed refurbishment for Malabar Memorial Hall and Malabar Community Library on public exhibition.
- Public exhibition and community consultations have been undertaken to obtain feedback and a detailed community consultation report has been prepared outlining the findings.
- Community consultation has found majority community support for the proposed refurbishment.
- Project cost estimate has been updated to reflect the current construction market and an increase of \$103,000 is noted due to the market escalation since the previous Council resolution in February.
- Development Application submission is now intended to proceed, based on the current design which was previously endorsed by Council at the Ordinary Council Meeting on 22 February 2022.
- It is expected that the project will move into the construction phase in 2023/24, therefore the final funding strategy will be recommended to Council for the remaining funding due to escalation in the consideration of the Draft 2023/24 Operational Plan and Budget – Capital Works Program.

### Recommendation

That Council:

- a) receive and note the community consultation findings;
- b) acknowledge the project's current financial position will result in a negative budget variation at the September Quarterly Budget Review of \$103,000; and
- c) endorse the proposed Malabar Memorial Hall and Malabar Library upgrade proposal for Development Application submission

### Attachment/s:

1.  Malabar Memorial Hall- Proposed Plan and Elevation
2.  Community Consultation Report Malabar Memorial Hall

## Purpose

At its Ordinary Council Meeting of 22 February 2022, Council resolved that (Said/D'Souza):

- a) *endorse the proposed Malabar Memorial Hall and Malabar Library upgrade proposal for Development Application submission;*
- b) *allocate \$380,000 in the 2022-23 Capital Works Budget to allow for project delivery in the coming financial year; and*
- c) *place this proposal on public exhibition.*

The purpose of this report is to inform Council of the outcomes of community consultations undertaken for the proposed refurbishment to the Malabar Memorial Hall and Malabar Community Library and to report on the current project financial position.

## Discussion

The Malabar Memorial Hall and Library is located at Lot 4316 of DP 752015, with a street address of 1203 Anzac Parade, Matraville 2036. The site is located on Crown Reserve D500208 and is managed by Randwick City Council.

Malabar Memorial Hall – previously known as Matraville Memorial Hall – was opened in 1957 and is one of Randwick City Council's halls available for hire by our community. Typical activities at the hall include local community groups meetings, local dance companies, exercise, and martial art groups practices.

In 1977, the building was extended to house the new Malabar Library. A new entry foyer for the hall was created at that time, along with a pedestrian ramp on Anzac Parade to provide access from street level, 2.4 metres below. The hall and library appear as a single building when viewed from Anzac Parade. At the rear of the building, Meehan Lane provides access for waste collection and to the three on-site parking spaces.

Currently the Memorial Hall contains a kitchen, female and male toilets and a small timber stage. The hall is aged and in fair to poor condition. The existing amenities and accessible ramp do not comply with current building code requirements.

Funding of \$1,780,000 is allocated to the project under Our Community Our Future (OCOF) Program, which comprises of \$1,400,000 in 2019-20 and \$380,000 in 2022-23 Capital Works Budgets.

## Background



Randwick Council is planning to refurbish Malabar Memorial Hall and provide a new accessible toilet to Malabar Community Library. The Proposed refurbishment will also provide compliant disabled access from Anzac Parade into existing hall and adjacent library.

The proposed refurbishment was presented to Council on 22 February 2022 to proceed to lodgement of development application however following resolution, Council sought to further place the project concept on public exhibition prior to planning submission.

A consultation program was undertaken to gather feedback from the community on the proposed concept design and was promoted using digital and social media, mailbox drops and posters onsite. The community were also invited to attend a drop- in session at Malabar Memorial Hall or view the plans online to make a submission.

The consultation program aimed to:

- Communicate the proposed design and explain the concept rational,
- Explain the benefits of the upgrade, and
- Invite feedback on the design.

### **Outcomes of Community Consultation**

A complete report outlining the findings of the community consultation is attached and includes details of the community engagement strategy undertaken, consultation outcomes and examples of community engagement materials.

The following is a summary of the findings:

19 submissions were received from the community, and it was found that:

- 10 submissions support the project
- 4 submissions want a different façade design
- 1 submission wants to retain the existing façade
- 2 submissions do not support a unisex toilet
- 4 submissions would like to see the existing ramp retained
- 2 submissions requested an acoustic treatment to the hall.

Note that the list of submission themes is not equivalent to the total number of submissions received, as some submissions covered more than one theme.

Overall, the consultation found a majority support for the proposed refurbishment to Malabar Memorial Hall and Malabar Community Library. Only a small number of submissions received requesting a change in proposed façade design. Therefore, no changes are to be done to the proposed design.

### **Strategic alignment**

The relationship with our 2022-26 Delivery Program is as follows:

<b>Delivering the Outcomes of the Community Strategic Plan:</b>	
Strategy	Arts and Culture
Outcome	A city where everyone can develop, express and enjoy creativity throughout their life
Objective	Increase the number of places by 20% that are available for people to participate in art and culture by 2031, using the 2019 cultural mapping baseline



Delivery program commitment	Increase the utilisation of all existing Council venues and spaces by cultural arts by 10% from the 2021 baseline.
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## Resourcing Strategy implications

The project is part of Council's Our Community Our Future Program and has a total allocated budget of \$1,780,000.

The last cost project estimate was completed in July 2021 and was reported to Council in February 2022. However, to inform the Council of the project's current financial position, in August 2022 Council Officers updated the project cost estimate.

It is noted that the project cost has increased significantly due to the project delay and associated market escalation. The latest, which is August 2022, project cost estimate is **\$103,000** above the allocated project budget of \$1,780,000. Following the planning authority approval stage, the project is expected to be ready for construction in the 2023/24 Financial Year.

As such, it is recommended that Council acknowledge the project's current financial position. The funding strategy for the possible project overrun is to be the subject of future reporting to Council in the 2023/24 Draft Operational Plan and Budget.

## Policy and legislative requirements

The site is zoned R2 Low Density Residential under Randwick LEP2012. The existing building has been used as a community facility, which is permitted under R2 zoning with consent, for a substantial period of time. The proposed development does not involve a change of use and the premises will continue to operate as a community hall and library.

Due regard will be given to the relevant planning instruments in the design of the new facility, including:

- Randwick Local Environmental Plan 2012
- Randwick City Council Development Control Plan 2013.

Notification to NTSCorp for the proposed refurbishment had been completed.

## Conclusion

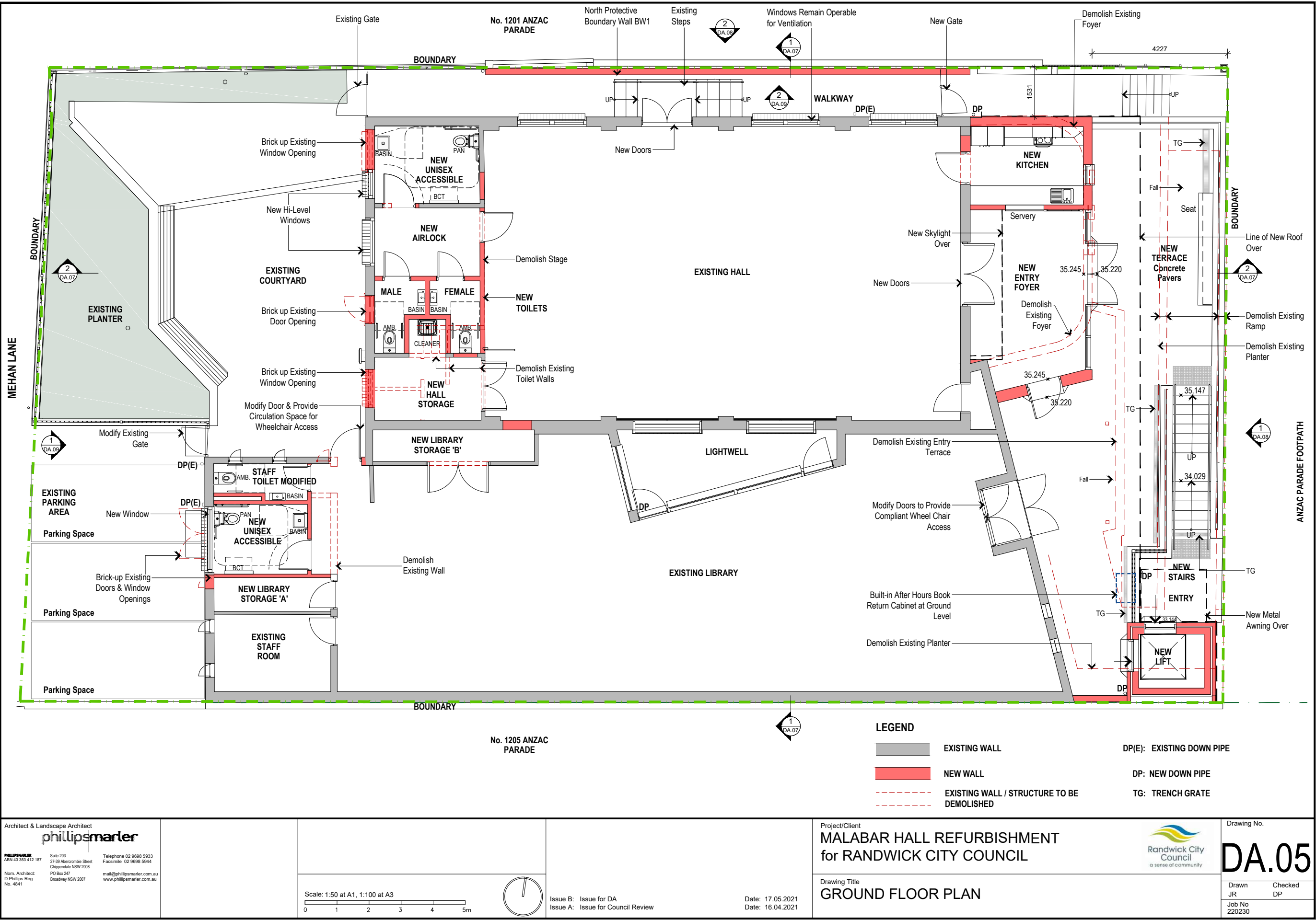
Community consultations has found majority support the proposed refurbishment of Malabar Memorial Hall and Malabar Community Library. It is noted that the project cost has escalated by \$103,000 since February 2022. Construction for the project is not expected to commence until the 2023/24 Financial Year. The final funding strategy for the project will be brought back to Council in the Draft 2023/24 Operational Plan and Budget for final consideration and endorsement.

Subsequently, Development Application is intended for submission based on Council's previous endorsement and noting the consultation outcomes and current financial position of the project.

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**Responsible officer:** Rainny Paterson, Project Manager Major Projects

**File Reference:** PROJ/10732/2015/4



CS45/22



CS48/22



1 VIEW FROM ANZAC PARADE  
NTS

<p>Architect &amp; Landscape Architect <b>phillips marler</b></p> <p><small>PHILLIPSMARLER ABN 43 353 412 187 Suite 203 27-39 Abercrombie Street Chippendale NSW 2008 PO Box 247 Broadway NSW 2007 mail@phillipsmarler.com.au www.phillipsmarler.com.au</small></p> <p><small>Telephone 02 9698 5933 Facsimile 02 9698 5944</small></p>		<p>Project/Client <b>MALABAR HALL REFURBISHMENT for RANDWICK CITY COUNCIL</b></p> <p>Drawing Title <b>PERSPECTIVE</b></p> <p>Issue B: Issue for DA Issue A: Issue for Council Review</p> <p>Date: 17.05.2021 Date: 16.04.2021</p>		<p> Randwick City Council a sense of community</p>	<p>Drawing No. <b>DA.12</b></p> <p>Drawn JR</p> <p>Checked DP</p> <p>Job No 220230</p>
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COMMUNICATIONS

# Community Consultation Report Malabar Memorial Hall Refurbishment

14 June 2022



1300 722 542  
[randwick.nsw.gov.au](https://randwick.nsw.gov.au)

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## 1. Summary

Randwick Council is planning to refurbish Malabar Memorial Hall and to provide a new accessible amenity to Malabar Community Library. The proposed refurbishment will provide a compliant disabled access from Anzac Parade into the existing hall and adjacent library.

The following report outlines the consultation program undertaken to gather feedback from the community on the concept plans. The community were invited to attend a drop-in session at the Memorial Hall or view the plans online to make a submission.

The consultation was promoted using digital and social media, mailbox drop and posters onsite. The Your Say Randwick webpage had 340 visitors and 19 submissions. One drop-in session was held, attended by around 5 interested residents.

Overall, community feedback shows support for the proposed Malabar Memorial Hall and Malabar Community Library refurbishment. There were some requests to retain the ramp and improve the proposed façade design, as well as some concern about the unisex toilet.

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## 2. Community engagement strategy

### 2.1. Background

Randwick Council is planning to refurbish the Malabar Memorial Hall and the entrance to Malabar Community Library, to provide better access and update the amenities in both buildings.

### 2.2. Objectives

The consultation program aimed to:

- Communicate the proposed design and explain the rationale behind it
- Explain the benefits of the upgrade
- Invite feedback on the design

### 2.3. Consultation period

The consultation was open 29 April to 30 May 2022.

The project was assessed as having a low-level local area impact.

IAP2 Consultation level: Consult

### 2.4. Consultation activities

Community engagement activities undertaken:

- Dedicated consultation website to view the plans and make a submission
- Email to Your Say subscribers: 29 April 2022
- Randwick News (weekly email): 4 May 2022
- Social media: Instagram 3 May and Facebook 17 May 2022. Posts on *Malabar*, *God's Country* and *Talking Matraville* Facebook groups.
- Flyer drop around the suburb of Malabar



- Posters on site
- Free bookmark available at Malabar Library
- Email to regular hall hirers
- Drop in session: 5 May 2022
- Presentation at Malabar Precinct meeting 10 May 2022
- Listing on Randwick City Council's *Current Consultations* webpage
- Email to all precincts
- Councillor notification

### 3. Consultation outcomes

#### 3.1. Your Say Randwick website

A dedicated Your Say Randwick website was created to show the concept plans and take submissions [www.yoursay.randwick.nsw.gov.au/malabar-memorial-hall-upgrade](http://www.yoursay.randwick.nsw.gov.au/malabar-memorial-hall-upgrade)  
<https://www.yoursay.randwick.nsw.gov.au/malabar-memorial-hall-upgrade>

The website was launched on 29 April was open for 30 days, closing 30 May 2022.

During this time, the site experienced the following:

- 340 visits to the Your Say Randwick webpage
- 19 submissions
- 108 document downloads;
  - 4 downloads of the concept plan
  - 40 downloads of the architectural drawings
  - 30 downloads of the current design
  - 34 downloads of the artist impression of refurbished hall

#### 3.2. Submissions

19 submissions were received from the community and are listed in the following table.

From the submissions, it was found:

- 10 submissions support the project
- 4 submissions want a different façade design
- 1 submission wants to retain the existing façade
- 2 submissions do not support a unisex toilet
- 4 submissions would like to see the existing ramp retained
- 2 submissions requested an acoustic treatment for the hall

Note: the list of submission themes are not equivalent to the total number of submissions, some submissions covered more than one theme.

	Submission
1	I'm a little concerned about the stairs, I know you have a lift but the majority of the users of this space are the elderly and mums with young kids and prams. To be waiting for the lift, or when the lift is out of order how are they going to cope with going up the stairs. You are making the accessibility to the library and hall a lot more difficult than it is now.

	Submission
2	Looks good. Over the years we have used the hall a lot for dancing, taekwondo and parties and so it is an important place to long time locals like myself. Thanks
3	<p>1. Thanks for the opportunity to consult, some pieces of feedback</p> <p>2. The artistic impression is very imposing particularly: the size and position of the lift well; so much brick (appreciate trying to recover the original facade, but now it's A LOT) and little space for greenery.</p> <p>3. Is it possible to retain a ramp. Many parents use the library and the ramp is good fun for kids and much quicker with a screaming toddler than waiting for the lift, particularly at event times.</p> <p>4. Do you have data on who used the hall for the stage? Noting it's demolition to make way for facilities, will that detract from its usefulness for users?</p>
4	<p>1. Lovely and timely upgrade.</p> <p>2. Shared/unisex toilets don't work. Men urinate on the seats, women use the space for more than urination/defaecation. Do it properly, please build 2 toilets.</p>
5	<p>As part of the works undertaken:</p> <p>1. Underground the power supply to the building (from main overhead cables on street to premises) instead of to private pole as present, and</p> <p>2. Provide a rapid charging point for electric vehicle on the street parking space outside the building</p> <p>Both of these suggestions should be "standard practice", where possible when upgrades to Council buildings and infrastructure are proposed.</p>
6	great project!! Requesting a meeting room for yoga or dance workshops, cushions for sitting on the ground, outdoor seating, good natural lighting for meeting/workshop room and curtains/blinds for privacy. Can be available evenings and mornings. Thank you!
7	I would feel uncomfortable using a unisex toilet block unless self contained toilet and sink in locked room
8	It's nice the library is being upgraded. The unisex toilet is great, too! However, this part of our community would really benefit from more street level interest, beauty, creativity, community engagement, and greenery. Except for the stripe details, this proposed design is uninteresting and not outward looking or inviting. It would be good to look toward new creative and community-generating libraries like the Marrickville library and Green Square library for inspiration. More glass, transparency into the library itself, street front engagements, native greenery (ideally colourful, edible, fruiting), and a more creative/interesting design would help make this key building generate a feeling of community and help this part of Randwick feel more exciting and more cared for. It also would be sad to see the only kind of interesting architecture/design in the area, which the library currently has with its round shape and lettering, go away for a dull rectangular exterior and not much added. Finally, the hall provides great potential for neighbourly gatherings and services (currently being used for TaeKwonDo and little else) - making it an interesting and inviting place will help it be used more. Thanks!
9	Could you please provide an address for the Malabar Memorial Hall? On Google maps it comes up as "1199A Anzac Parade, Matraville NSW 2036" but I don't really know where this is. It might be nice to give it a new address. Thanks

	Submission
10	<p>I'd suggest including a few of these if space allows in the library design. It'll accommodate parents of small children and allow them to use computer workstations alongside an enclosed safe play area for babies and toddlers</p> <p><a href="https://www.facebook.com/amightygirl/posts/5056873871015552">https://www.facebook.com/amightygirl/posts/5056873871015552</a></p>
11	Looks very stylish
12	<p>The facade is no improvement in fact it looks much better now than it would look after your proposed upgrade. Have a look at other councils libraries, and community spaces and be inspired. This is a waste of money, the facade is bland, ugly and doesn't showcase any period look. It looks much as it is, if you can't come up with a better design. If you don't have the budget then wait and upgrade at a later date.</p> <p>The hall will have toilet entrances behind where speakers will be standing or performances held, the other end of the hall is the hall entrance. This will need to be reconsidered. Toilets are used at all times and will interfere with performances/speakers.</p> <p>The library is taking space away from the children's area with the proposed storage cupboards.</p> <p>Honestly a very disappointing proposed upgrade. If you can't improve a space, then don't do it, do not waste the money. I feel we're going backwards with what has been proposed, a very ugly building to live with for years to come if this goes ahead. No character or point of difference in this upgrade. Surely the architect can come up with a better design. Start from the beginning with new design. Thank you for the opportunity to provide feedback.</p>

	Submission
13	<p>Dear Council</p> <p>As a child in the 70s and 80s this was my local library and I welcome it being upgraded. The design mostly works well. Here are some suggestions that I think might improve it:</p> <p>The front building at the street level does not follow current accepted best design principles. The horizontal emphasis of the brickwork makes the building dominating and not welcoming. Instead vertical elements should be introduced to break up the bulk. Incorporating some vertical art (perhaps a mural in ceramic tiles) into the large wall under the patio could help and would also be something nice to look at at street level. Perhaps some seating could be incorporated into the wall as well.</p> <p>There is an opportunity to introduce more light into both buildings by changing the roofs to a sawtooth design opening up to the north. This would also allow for views of the sky from inside both buildings.</p> <p>But the increasing demand for better libraries in communities has been demonstrated by the many new libraries that have been built in Sydney e.g. Double Bay, Surry Hills, Rockdale. I think that the scope of this project is too limited. Adding a second floor to the library with a footprint that spans both the existing library AND the hall is what is needed (and would be straight forward to build). This would allow for the addition of small meeting rooms etc (like in Double Bay for reading groups, etc) which would allow for more types of activities than the current library and hall allow for presently. Randwick Council owes it to the community to invest in valuable public assets that the community deserves.</p> <p>Finally, the name of the hall is in my opinion not as welcoming as it could be. Changing then name from Malabar Memorial Hall to Malabar Community Hall speaks of inclusivity and a place to come together to increase social bonding (as well as remembrance as required).</p> <p>Best of luck with it all.</p>
14	<p>Leave the facade the way it is it is our history. Leave the ramp no need for lift. Council cant maintain gardens and mowing how the hell can you afford to maintain a lift, waste of money! Better that RCC completes projects that are not finished like shade at tennis courts at Heffron. This is another example of RCC's incompetence and wasting money that we ratepayers who provide the funds. Just refurbish what is there but leave the facade as is, there is nothing wrong with it. Use the money properly elsewhere.</p>

	Submission
15	<p>1. There is nothing wrong with the current ramp as it allows all persons to use the ramp access to the library in particular those using wheels chairs and our local senior citizens who always have issues with stairs. Having stairs to use always results in falls by people in particular children and our local seniors. The ramp should remain as part of the access to the library it is a major OH&amp;S public safety issue.</p> <p>2. The refurbishment should only go ahead with the ramp retained if the Malabar Library land site is NOT subject to a Land Claim by the La Perouse Aboriginal Land Council. The General Manager of RCC advised in writing to the Matraville Precinct in Sept 2021 that the Malabar Library land site was one of 47 land sites in the South Ward area of RCC subject to Land Claims. If this is still the case then RCC NO rate payers, no State or no Federal taxpayers funding should be made until the RCC and its ratepayers have secured full title to the land and buildings! This issue of the 47 Land Claim sites should always be considered in any future redevelopment of RCC assets.</p>
16	It sounds like a fantastic, desperately needed upgrade and refurbishment. A great refresh of a valuable community resource.
17	We just wanted to suggest installing mirrors on one wall in the refurbished hall, so that dance classes can be held with greater ease. We're assuming the wooden floor will be retained, as carpeted surfaces are not as versatile and not suitable for most dance styles. Also, a basic lighting rig and decent technological capability will add value.
18	I have already made a brief personal submission. I think it's great basically but after last night's experience can I suggest building in some form of AV capacity - I'm not sure, not my area of expertise but it can be done inexpensively judging from some offices I have attended. Perhaps a drop down screen and the wiring/wireless technology to enable remote activity would be useful and not just for us. I don't think it needs to be super cutting edge but poor Jason was struggling with his signal and of course his 12 inch mobile screen was suboptimal for everyone. Gerrard's point that you re-iterated about acoustics was spot on too.
19	<p>* As far as I know the library is on ground floor. What is a 'lift' in this context?</p> <p>* If the 1970s facade is removed, what will replace it?</p> <p>* How would ventilation be improved?</p> <p>* What toilets are already available?</p> <p>* The notes at 'have your say' site do not appear to answer these questions exactly. If they do, please let me know.</p> <p>Thank you for your time.</p>

### 3.3. Drop in session

A drop-in session was held on 5 May 2022 with the purpose of providing a face-to-face opportunity for interested community members to speak directly with Council staff and the architect to learn more about the project. Submissions were not captured directly at the information session. Attendees keen to make a submission were encouraged to do so via the Your Say Randwick website.

Project team at the drop-in session:

- Rainny Paterson, Major Projects Planning Project Manager RCC
- Joshua Hay, Manager Communications RCC
- David Phillips, Phillips Marler Architects

Number of attendees: 5 (including 3 library staff)

Issues raised:

- Air conditioning and heating required
- Lift is a good idea, supportive of plans and addition of a toilet at the library
- Don't like façade.

### 3.4. Social Media



Facebook post on 17 May 2022 reached 7,000 users and generated 20 engagements\*, including:



10 likes



20 link clicks



Instagram story reached 592 followers.



31 likes



3 comments

*\*Engagements refers to any action taken on the post (such as reactions, comments, shares, photo views or clicking on a link).*





## 4. Examples of community engagement material

Figure 1: Bookmarks



Figure 2: Concept plan on display at Malabar Community Library



Figure 3: A5 flyer



Artist impression of proposed works to Malabar Hall and library located on Anzac Parade, Matraville.

## Malabar Memorial Hall refurbishment and library improvements

Randwick Council is planning to upgrade Malabar Hall and improve access with a new lift and staircase serving both the hall and adjacent library. A new public toilet for library patrons will also be built inside the library.

**Project highlights include:**

- Improved appearance by removing the 1970s façade highlighting the historic 1950s brick work
- A new lift and stairs to access the library and hall from Anzac Parade
- New finishings, lighting and improved ventilation throughout the hall

- The hall will be extended closer to the road providing space for a new kitchen and servery, outdoor terrace and new entry foyer
- Library patrons will benefit from a dedicated unisex toilet to be built within the library
- Male, female and an accessible toilet to be upgraded within the hall

**HAVE YOUR SAY**

View the concept plan and tell us what you think.  
[yoursay.randwick.nsw.gov.au](https://yoursay.randwick.nsw.gov.au)

**Drop in session**  
 Malabar Community Library  
 Chat with staff about the plans  
**Thursday 5 May, 1-3pm**

Consultation closes **27 May 2022.**

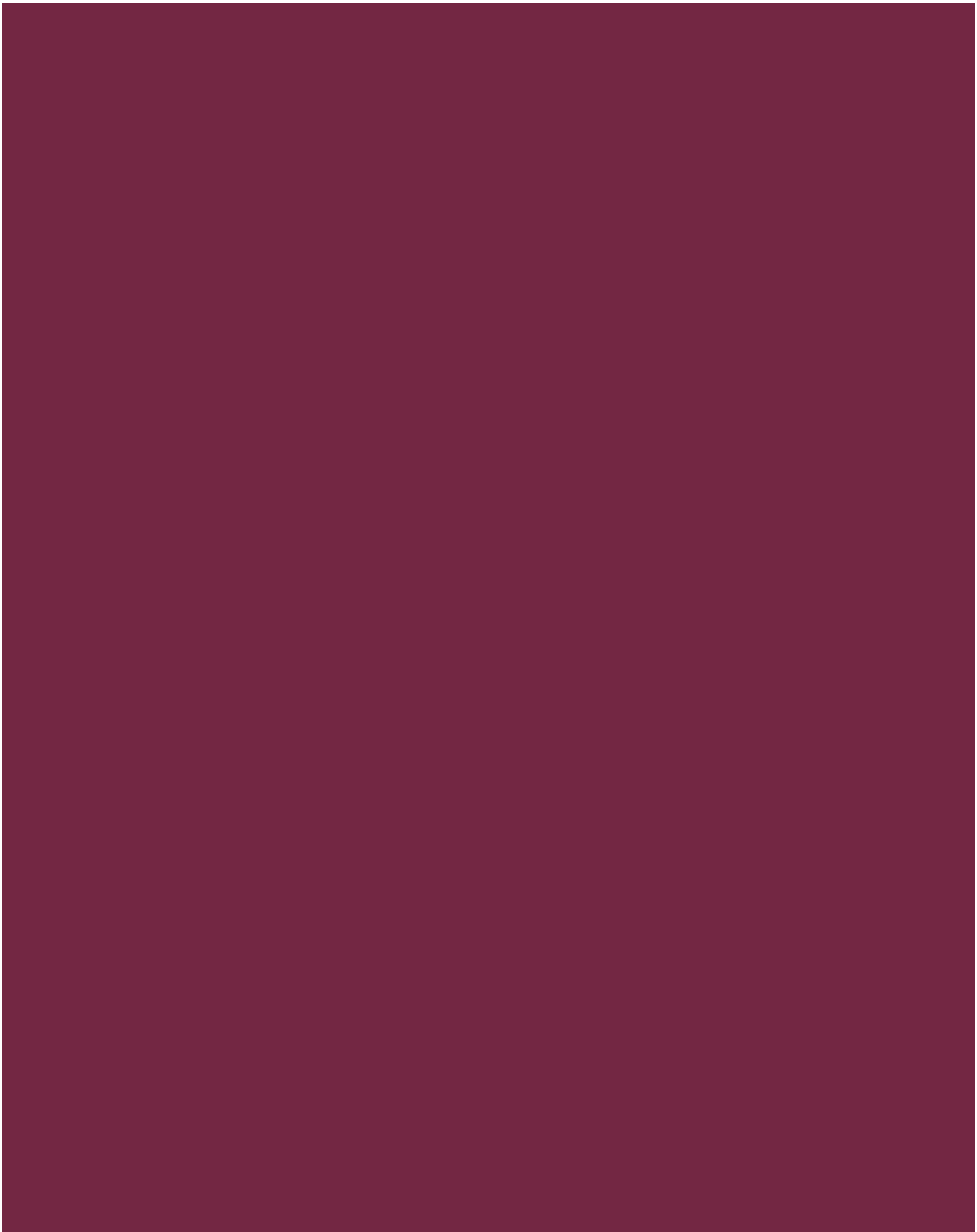


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a sense of community



**1300 722 542**  
[yoursay.randwick.nsw.gov.au](https://yoursay.randwick.nsw.gov.au)

CS48/22



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## Director City Services Report No. CS46/22

**Subject:      Cycleways & Bicycle Facilities Advisory Committee - August 2022**

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### Executive Summary

- The Council's Cycleways and Bicycle Facilities Advisory Committee meets quarterly to examine issues relating to bike riding and cycling facilities.
- The August 2022 meeting of the Advisory Committee was attended by Councillors, representatives of BIKEast, members of the community, and Council staff.

### Recommendation

That the Minutes of the Cycleways and Bicycle Facilities Advisory Committee Meeting held on 17 August 2022 be received and noted.

### Attachment/s:

1.  MINUTES - CABFAC August 2022 (Cycleways and Bicycle Facilities Advisory Committee)

## Purpose

The Advisory Committee considered numerous matters of importance to local bicycle riders and the Minutes from the Committee's meeting, held on 17 August 2022, are attached.

## Discussion

Refer to Minutes - Cycleways and Bicycle Advisory Committee Meeting – 17 August 2022, which is attached.

The following dates have been confirmed for future committee meetings:

- Wednesday 16 November 2022 at 7:30am
- Wednesday 15 February 2023 at 6.30pm
- Wednesday 17 May 2023 at 7:30am.

The times will be re-confirmed following a survey of the CABFAC committee regular members regarding preferred time moving forward.

## Strategic alignment

The relationship with the City Plan is as follows:

Outcome/Direction	Delivery Program actions
Outcome	9. Integrated and accessible transport.
Direction	9b. The community is informed, educated and encouraged to use sustainable transport.

The outcomes of this report also align with the following Strategic Approaches identified within Council's Integrated Transport Strategy (adopted 27/07/2021):

- 1.1 Update the 2015 Bicycle Route Construction Priority List and develop an Active Transport Plan for the LGA by 2023.
- 1.2 Provide an additional 30km of safe cycling routes by 2031, prioritising fully separated bicycle lanes where possible, in locations informed by our Bicycle Route Construction Priority plan and the TfNSW Principal Bicycle Network plan.
- 1.5 Implement measures to increase safety for people riding bikes or walking in 5 locations each year until 2031, with priority given to identified crash sites.
- 1.8 Provide 200 new bicycle parking spaces across our beaches, local centres and key destinations across the LGA by 2027.

## Resourcing Strategy implications

Any proposals for expenditure arising from the Advisory Committee's recommendations are either covered by existing funding allocations or would be the subject of separate reports to the Council for funding.

## Policy and legislative requirements

The Cycleways and Bicycle Facilities Advisory Committee is set up to advise on bicycle infrastructure related matters. It was established from a Council Resolution on 10 October 2017.

Terms of reference:

1. Report to the Council;

2. Enhance consultation between Council and the bike riding community;
3. Advance implementation of the planned and funded cycleways in the Randwick local government area;
4. Review and provide advice on proposed Council bike related capital works projects;
5. Participate in the yearly draft budget process by recommending appropriate bike related projects;
6. Be consulted by Council on cycleway and bike facility issues involving significant planning proposals and Development applications before Council;
7. Regularly review and propose updating of the Randwick Council bike plan in line with the strategic direction of priority cycleways as detailed within "Sydney's Cycling Future"; and
8. Help advance a Regional Cycle Strategy with neighbouring Councils.

(Council resolution references 172/17 & 87/18)

## Conclusion

The Cycleways and Bicycle Facilities Advisory Committee is a positive forum for the consideration of matters important to bicycle riders. The Committee's recommendations are supported, and it is considered that they should be endorsed by the Council.

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**Responsible officer:** Jay Lee-Pieterse, Senior Sustainable Transport Officer

**File Reference:** F2018/00158



# Cycleways and Bicycle Facilities Advisory Committee

## Minutes

6:30pm Wednesday 17<sup>th</sup> August 2022 (*remote meeting*)

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6.1. Acknowledgement	Error! Bookmark not defined.

## Terms of reference

The following information is provided so that you may be aware of the structure and operation of the Cycleways and Bicycle Facilities Advisory Committee.

### **Randwick Council resolved to establish a Cycleway and Bicycle Facilities Advisory Committee with the following terms of reference:**

1. Report to the Council;
2. Enhance consultation between Council and the bike riding community;
3. Advance implementation of the planned and funded cycle ways in the Randwick local government area;
4. Review and provide advice on proposed Council bike related capital works projects;
5. Participate in the yearly draft budget process by recommending appropriate bike related projects;
6. Be consulted by Council on cycle way and bike facility issues involving significant planning proposals and Development applications before Council;
7. Regularly review and propose updating of the Randwick Council bike plan in line with the strategic direction of priority cycleways as detailed within "Sydney's Cycling Future"; and
8. Help advance a Regional Cycle Strategy with neighbouring Councils

(Council resolution references 172/17 & 87/18)

## 1. Acknowledgement of Country

The Chair asked for a volunteer to acknowledge the lands upon which this meeting is being held. Mr Jim Hope volunteered and stated the following:

*"I would like to acknowledge that we are meeting on the land of the Bidjigal and the Gadigal peoples; being the traditional owners who, for thousands of years, occupied and cared for vast areas along the Sydney Coast.*

*On behalf of the participants of this meeting I acknowledge and pay my respects to the Elders past, present and emerging, and also to those Aboriginal people participating today."*

## 2. Attendance and apologies

### **In attendance**

Councillor Michael Olive	RCC	Ms Jay Lee-Pieterse	RCC
Councillor Philpa Veitch	RCC	Mr Sri Sritharan	RCC
Councillor Kym Chapple	RCC	Mr Tony Lehmann	RCC
Mr Lee Roberts	BIKEast	Mr Reza Ahmed	RCC
Mr Jim Hope	BIKEast	Mr Jesse Grazotis	RCC
Ms Yvonne Poon	BIKEast	Mr David Appleby	RCC
Ms Angela Greenlees	TfNSW	Mr Paul Chilcott	Resident

### **Apologies:**

## 3. Declarations of pecuniary or non-pecuniary interests

## 4. Matters arising from Minutes of previous meetings

### 5. Items for consideration

#### 5.1. Update on temporary and permanent cycleways

This item provides an update on the progress with the funding, planning and implementation of cycleways in the Randwick LGA:

##### Todman Avenue Cycleway Project

Council resolved in late 2020 to discontinue scoping of the pop-up cycleway option on Todman Avenue due to design challenges and safety concerns. In the meantime, Council has been working with a transport consultant to investigate more permanent cycleway line-marking opportunities, along a significant length of Todman Avenue. The proposed design explores the introduction of a kerb side running lane for bike riders traveling southeast (from South Dowling St toward the Lenthall Street intersection).

Council has since received the final plans, which were tabled at the May meeting of this Advisory Committee. *Various discussion and comments were made - including City of Sydney's concerns (through lessons learned) over shared bike and bus stop interfaces.* The plans were forwarded to BIKEast for information following the May meeting and comments have been received.

Subsequently, City of Sydney has noted that they will be reviewing their O'Dea Avenue cycleway – including the O'Dea Avenue/South Dowling Street/Todman Avenue intersection. Accordingly, Randwick City Council will undergo further investigation on how to best connect with City of Sydney's proposed cycleway – as it will be a key cycling connection from Randwick City Council's Kingsford to Centennial Park cycleway to the City of Sydney's Bourke Street cycleway.

Once the concept design has been refined, taking into account BIKEast's comments and consultation with the City of Sydney, a community consultation process will be undertaken.

*BIKEast requested an update on the details and status of City of Sydney's design of the O'Dea Avenue cycleway. Council Officer shared that City of Sydney had queried the details of the Todman Avenue cycleway as they are currently reviewing the cycleway on the O'Dea Avenue but there were no further details provided. Randwick City Council has shared the latest design with City of Sydney and that Council Officers will continue to work with City of Sydney to ensure better connection through the O'Dea Avenue/South Dowling Street/Todman Avenue intersection.*

*BIKEast also requested an approximate timeline as there are concerns that this project will be further delayed. Mr Lehmann advised that the interim measure is to undertake the pavement marking improvements until design is finalised but the design should align with City of Sydney. Council Officers will follow up with City of Sydney.*

##### Queens Park permanent cycleway

Construction of this cycleway is now complete, it is open to the public and the cycleway is being well utilised by community members.

It is understood that the total cost of this project (730m of cycleway) was approximately \$3.75m.

##### Kingsford to Centennial Park Cycleway

Please see **Item 5.2**, below, detailing the current status of this project.

##### The Anzac Parade (Walking and Cycling) Paths Project (APPP)

We are pleased to report that the Council has been successful with its grant application for the development of the detailed construction design, of the Anzac Parade Walking and Cycling Paths Project (as highlighted in section 5.3). The funds will be awarded to council as a part of Transport for NSW's Tranche 2 works.

Regarding this project, the Council has already completed a Request for Quotation (RFQ) process, seeking a lead design consultant to deliver the concept and detail design. This project is identified in the Council's Bicycle Construction Priority Routes as the 'Anzac Parade Bikeway – Mid A' project. We intend to complete the procurement process, engage a lead consultant and commence this design project by end of August 2022.

#### South Coogee to Kingsford walking and cycling streetscape (Bundock Street/Sturt Street)

We are also pleased to report that the Council has been successful with its grant application for the finalisation of the detailed construction design, of the South Coogee to Kingsford Cycleway Project (as highlighted in section 5.3).

The grant application sought funding to complete the final detailed construction design of the project. The detail design is currently at the 80% stage.

*Discussion on pedestrian refuge facility due to delay in construction of cycleway occurred. Mr Lehmann advised that there is development occurring and Council will be working with the Defence to seek funding for improvements along the entire route, including the Avoca/Sturt/Bundock Streets intersection.*

#### **Recommendation:**

That the information be received.

### **5.2. Kingsford to Centennial Park Cycleway**

*(Doncaster Avenue, Houston Road, General Bridges Circuit, Sturt Street permanent cycleway)*

Council officers continue to work closely with Transport for NSW (TfNSW) through the construction phase of this project. TfNSW, the project delivery agency, awarded the contract to Burton Contractors.

The TfNSW project manager, Ms Angela Greenlees, has agreed to provide the CABFAC with a briefing and update on the current progress of the project.

*Ms Angela Greenlees provided an update on the Kingsford to Centennial Park cycleway project.*

*Stormwater infrastructure construction on Doncaster Avenue between Anzac Parade and Koorinda Avenue will commence in late August/early September. This will involve the realignment of Doncaster Avenue between Anzac Parade and Day Avenue to allow for a safe working area. Involving the parking lane on the southbound shoulder of Doncaster Avenue, and cyclists will need to merge with traffic for both northbound and southbound travel. The project team has successfully applied for a temporary long term speed reduction to 40km/h on Doncaster Ave to improve safety for cyclists travelling with vehicles in the new lane arrangement. BKEast advised that the information on the stormwater works will be shared on social media.*

*Councillor Veitch noted the number of sections of Doncaster Avenue that have been cordoned off for project works, and referenced earlier email correspondence with Ms Greenlees.*

*Ms Greenlees advised that the extensive Doncaster Avenue stormwater infrastructure is required only on the southern side of the Anzac Parade intersection. Councillor Veitch also noted concerns over the additional tree removal (reference to the August 2022 project update). Ms Greenlees confirmed about 18 trees are to be removed additional to the original proposal. Ms Greenlees noted that there is an active community consultation on Council's website regarding the replacement tree strategy, and the local community has been notified. Councillor Veitch expressed concerns regarding the larger established trees on Houston Road. Replacement trees will be planted near the completion of the project (mid 2023). The tree replacement program will replace trees in a 1 to 3 ratio (1 tree removed and 3 planted), which in total will be approximately 135 trees.*

#### **Recommendation:**

That the information be received.

### **5.3. Get NSW Active Program Funding / TfNSW Walking and Cycling Program**

We are pleased to report that the Council has been successful with its grant applications submitted to TfNSW in February 2022, for various Active Transport projects – as detailed in the table below. The Council recently received confirmation from TfNSW on the status of a number of these submissions, with some identified as being successful for Tranche 1 and 2 of the Get Active Program.

Project	Award Status	Tranche	Contribution
Active Transport Plan/ Strategy	Successful	1	100%
Bundock Street and Sturt Street Cycleway – Detailed design finalisation	Successful	2	100%
Randwick to Coogee – Detailed design	Successful	2	100%
Anzac Parade – Mid A – (Fitzgerald Avenue to Sturt Street / APPP) – Detailed design	Successful	2	50%
Todman Avenue – Implementation	No status update at this time	TBA	TBA
Fitzgerald Avenue - Hillsdale to Maroubra Beach – Construction	No status update at this time	TBA	TBA

Council officers will keep the CABFAC informed of the progress / outcomes of the remainder of these submissions. We expect that TfNSW will announce Tranche 3 and 4 outcomes from September.

*Mr Lehmann has provided an update on the projects funded by TfNSW Get Active Program. The received funding would enable evaluation of options, concept design finalisation and detailed design. Council will be engaging stakeholders, including BIKEast, then move forward to the detailed design.*

*It was queried if Todman Avenue has not been funded. Council Officer has advised that the decision has not been made and provided an update to the Tranche funding announcement schedule:*

- *Tranche 1 – late June 22*
- *Tranche 2– late August 22*
- *Tranche 3 – late September 22*
- *Tranche 4 – late October 22.*

*It was also queried if it is likely to receive funding for construction for these projects in the future. Ms Greenlees explained it is more likely that TfNSW fund projects are “ready to go” which means these funded design projects will be looked upon favourably for future funding.*

*It was raised whether there has been any design investigation completed to date on Randwick to Coogee project. Mr Lehman advised that no work has occurred to date.*

*It was requested that Council consider impacts of these funded projects on other projects in proximity and advised that Council should aim to minimise any constraints to future design for the awarded projects based on upcoming projects.*

#### **Recommendation:**

That the information be received.

### **5.4. Bike Bypass Links of the High Street LR Terminus**

Council has been consistent in its response to development applications / documentation for the Randwick Hospitals' Campus by recommending the installation of a shared path on the southern side of High Street between Botany Street and Randwick Junction. Following Council's submission and detailed recommendations on widening the footpath provision of a shared way on High Street, the Department's assessment concluded that the existing footpath is adequate for pedestrians and land dedication and amendments to enable the provision of a wider path or shared way cannot reasonably be required in this case.

However, conditions are recommended to ensure further improvements to connections through the hospital campus are given consideration by the applicant (NSW Health) in conjunction with Council. An Integrated Transport Working Group is to be established between NSW Health and Council to ensure the adequate transport planning for the overall masterplan of the Prince of Wales Hospitals' Campus, and in particular, integration of east-west and north-south bicycle and pedestrian routes.

Subsequently, Council Officers have undertaken an initial Integrated Transport Working Group meeting with Health NSW to discuss bicycle and pedestrian options within the site. Council Officers have highlighted the importance to establish the North/South and East/West as a key outcome for the proposed masterplan of Prince of Wales Hospital

Campus with endorsement from Health NSW. Negotiations with Health NSW is ongoing through the established Integrated Transport Working Group.

*Mr Lehmann advised that Council and the Integrated Transport Working Group has not met recently. BIKEast noted that the east-west route through the Prince of Wales Hospital's Campus is crucial in Randwick to Coogee route. It will have to be easily-understood and comfortable route.*

#### Recommendation

That the information be received.

### 5.5. Maroubra Road Corridor Study

With regard to the Maroubra Road Corridor Study, the community consultation occurred between 28 October and 28<sup>th</sup> November 2021, via Council's Your Say website. The website included three (3) options for participants to identify issues and make suggestions:

- Interactive mapping tool
- Discussion forum
- Ideas board

Overall, 207 people participated in the engagement and provided submissions or comments. Key themes are highlighted in the below table:

Key Theme	Number of Submissions	Proportion (%)
Intersection Safety	56	19%
Pedestrian Safety	49	17%
Traffic Performance	44	15%
Bicycle Safety	40	14%
Urban Design	30	10%
Out of Scope	25	9%
Parking	14	5%
Road Safety	12	4%
Speeding	9	3%
Public Transport	8	3%
School Traffic	3	1%
<b>Total</b>	<b>290</b>	<b>100%</b>

The outcomes from community consultation were assessed in detail by the principal consultant to produce alignment options and preferred concept plan. Subsequently, once the draft concept plan was produced, council officers provided feedback highlighting some significant design challenges; which are currently being investigated. Once resolved, the finalisation of the preferred concept plan, with the final report, is the next step in the process. This would be followed by further community consultation. Subsequently, the final report and design will be reported to the Council, together with cost estimates for the preferred design option.

BIKEast will be specifically contacted to discuss the proposal.

*Mr Lehmann advised that the draft concept plan has been review and one of the challenges of Maroubra Road Corridor is to squeeze a cycleway infrastructure at the heart of Maroubra. There were roundtable discussion to select the preferred option with the internal staff and more to come to review the preferred option design.*

*Councillor Chapple queried if the Maroubra Road Corridor will be connected to Anzac Parade Path. Mr Lehmann noted that it will be connected but that provision of a bicycle facility through the heart of Maroubra Junction will be quite a design challenge.*



*She also queried if there has been consideration of using Garden Street as rat-runs and Mr. Lehmann responded that the extent of the corridor is on Maroubra Road itself; from Malabar Road to Bunnerong Road.*

*The draft concept plan once developed will be shared with BIKEast for further comments.*

**Recommendation:**

That the information be received.

## 5.6. Active Transport Plan / Bicycle Route Construction Priority

As an outcome of the Randwick City Council Integrated Transport Strategy (adopted 2021), Council has committed to deliver the Active Transport Plan by year 2023.

As mentioned in Section 5.3, the Council was successful with its grant application for the development of our Active Transport Plan.

The validation of bicycle route construction priority list and associated consultation will be incorporated within the 'Active Transport Plan'. The study will undertake a detailed data assessment including existing cycle networks, pedestrian behaviour studies, gaps, trends and demands to assist in the formulation of the Active Transport Strategy. The strategy will validate existing and / or proposed bicycle routes to develop a clear action plan over the next 10 years.

A workshop was undertaken with Waverley Council officers, who are also developing a similar strategic document, to ensure synergies between the strategic alignment and information sharing. Council officers are currently developing the scope of works to deliver the strategy.

*BIKEast enquired if the workshop with Waverley Council is a reoccurring meeting to guide BIKEast better coordination with BIKEast Waverley in relation to the Active Transport Strategy. Council Officers outlined that Waverley Council is also in the initial stages of developing an Active Transport Strategy within their LGA and further meetings could be held to better align strategic outcomes for the two LGA. It was also advised that the aim is to deliver the Active Transport Strategy by this financial year.*

*Councillor Oliver queried if Council will be considering E-scooters and other emerging shared active transport technologies into the strategy and consider how it will influence active transport planning within the Strategy. He noted that there will be an increase in demand on this space.*

**Recommendation:**

That the information be received.

## 5.7. Alison Road/Wansey Road bike path – Landscape maintenance

During the May CABFAC meeting a mention was made that the planting adjacent to the cycleway along the Wansey Road had become overgrown. Vegetation had grown over the path at ground and eye level, narrowing the effective width of the path, thus increasing risk of collision.

This issue has since been addressed (see images below). The lower overgrowth has been trimmed to behind the path edge and the eye level bushes have been removed permanently.



*BIKEast thanked Council for the great work on landscaping along Wansey Road. It was requested that same landscaping maintenance work be done along Alison Road where native grasses are grown over, restricting cycling path. Council will take it under advisement and will investigate further.*

*Councillor Veitch highlighted that some planting provides screening for neighbouring properties so there needs to be a balance between cyclists' and residents' needs.*

**Recommendation:**

That the information be received and Council to investigate further.

### 5.8. Paine Reserve shared paths

The scope of the proposed shared path in Paine Reserve has been expanded to include the north-south connection to Fennelly Street to better serve the schools and community. The detailed design of the east-west connection has been completed and the north-south connection is underway. Once the detail design is completed, community consultation will occur followed by construction (likely by late October).

*BIKEast supports the inclusion of the north-south connection which will connect to Fennelly Street and Young Street. Once the connection is made, proper pedestrian and cycling crossing/refuge on Rainbow Street to Byrd Avenue should also be considered. Mr Lehmann noted that there is a Council motion to improve the crossability at this location. He also noted that Rainbow Street is a state road so Council will have to coordinate with TfNSW but considering that pedestrian crossing and refuges have been approved previously, it should not be an issue.*

*Councillor Veitch queried if the east-west path will be built now or be constructed with the north-south link. Mr Lehmann noted that the entire path will be constructed together. BIKEast was supportive of the construction to occur this year.*

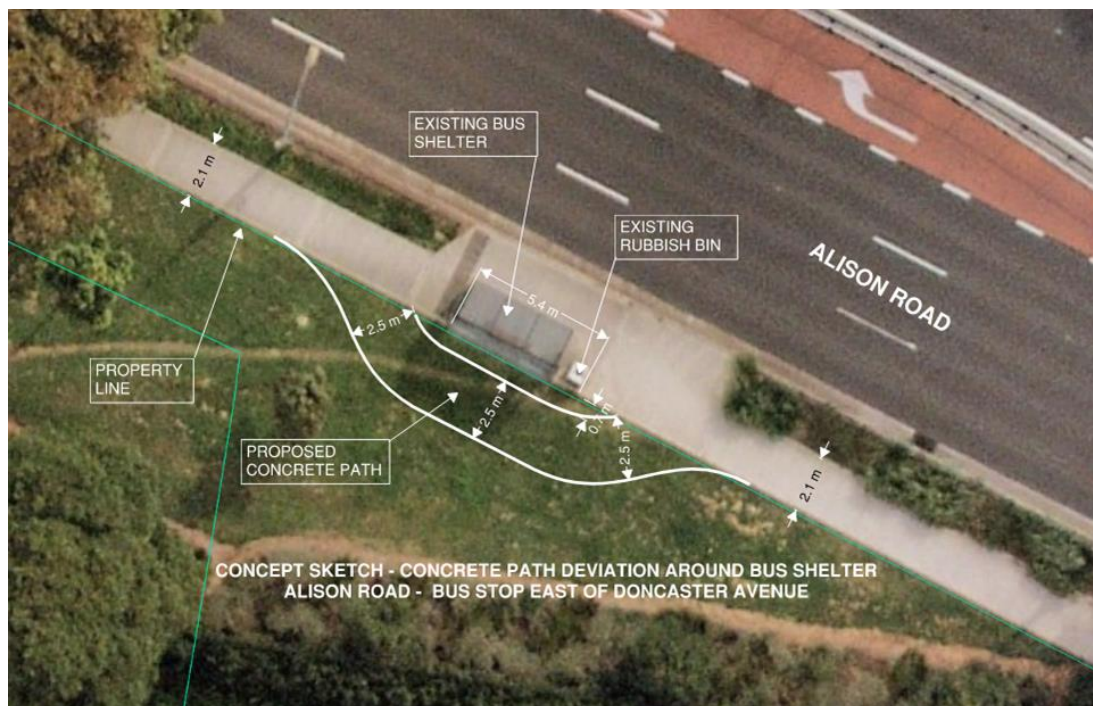
**Recommendation:**

That the information be received.

### 5.9. Alison Road (between Darley Road and Doncaster Avenue)

It has been confirmed that the land behind the localised pinch point at the bus shelter is Greater Sydney Parklands (GSP) land and a long term lease is in the process of being granted to Transport for NSW. The concept design shown below requires encroachment into the lands to the south. Following discussions with Transport for NSW, they have agreed to consider entering a lease for the Council to install a shared path around the existing bus shelter.

In addition to the concrete path around the bus shelter, the scope of the works is under review to include additional concrete works along the existing grass verge required to upgrade the footpath to align with TfNSW and Austroads Standards for a shared path width which is 2.5m as shown in the figure below. This will further support the cycling network and connection to the Kingsford to Centennial Park cycleway once completed.



*BIKEast supports increasing the path to 2.5m to provide a proper shared path for cyclists on the southern side as many cyclists already use this path and it would provide direct route to Kingsford to Centennial Park cycleway as well as Randwick and UNSW.*

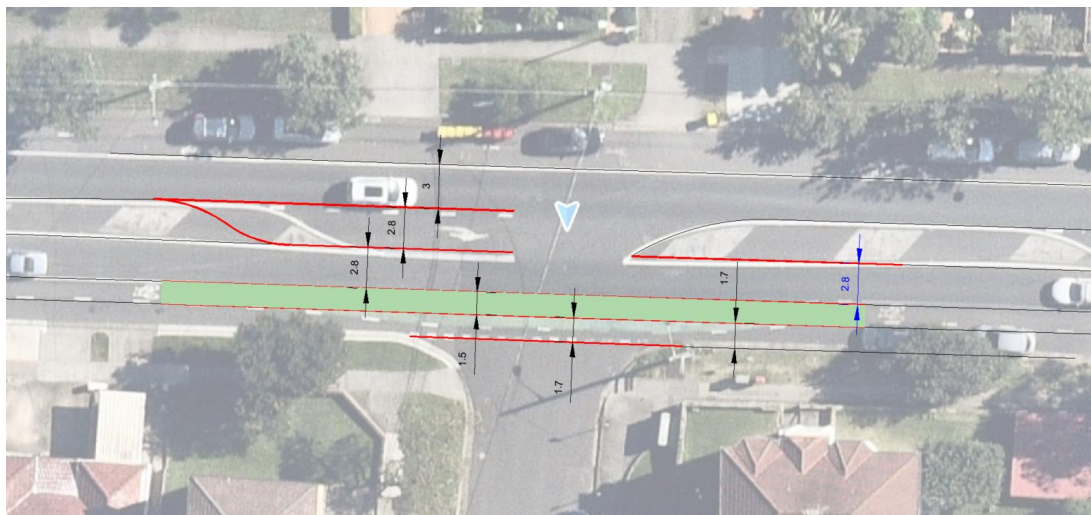
**Recommendation:**

That the information be received.

**5.10. Malabar Road / Edgecliffe Avenue intersection – Cycle improvements**

Councillor Olive has raised concerns over sightlines leading to vehicle/cycle conflict within the Malabar Road and Edgecliffe Avenue intersection. An option has been investigated to realign the painted cycleway to allow more space for westbound Edgecliffe Ave motorist to prop at Malabar Road Intersection; thus allowing better sightlines. A concept plan of this proposal is shown below:





The design seeks to realign the cycleway northerly along Edgecliff Road and straighten the alignment to match the existing road widths (currently 2.8m upon approach of the intersection labelled by the blue dimension). This will allow a greater buffer and provide better sightlines leading for vehicles within the Malabar Road and Edgecliffe Avenue intersection. The Concept Plan is currently being reviewed and once finalised will be tabled at an upcoming Traffic Committee meeting.

*Councillor Olive supports the proposed realignment of the cycleway.*

#### **Recommendation:**

That the information be received.

### **5.11. Proposed committee dates 2022/23**

The following dates have been confirmed for committee meetings in the next 12 months:

- Wednesday 16 November 7:30am
- Wednesday 15 February 2023 at 6.30pm
- Wednesday 17 May 2023 at 7:30am.

Based on currently scheduled Council meetings and briefings, it has been confirmed that there should be no conflict with the proposed CABFAC meeting dates.

It was agreed that the regular attendees of CABFAC be surveyed to establish their preferences as to how and when future meetings of this advisory committee are undertaken. A survey has been sent as a part of the email with this agenda. Please respond to your preferences for timings of future meetings. The result will be tabled in the upcoming CABFAC meeting.

*Survey results are still pending as more responses are yet to come in. Update will be provided prior to November meeting.*

## **6. Urgent matters or matters for future investigation**



## Director City Services Report No. CS47/22

**Subject: Neptune Reserve Outdoor Gym - Monitoring Outcomes**

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### Executive Summary

- Following the construction of an outdoor gym at Neptune Reserve, Council resolved to ameliorate the impact of the outdoor gym on adjacent residents.
- Council considered a report in relation to the use of the outdoor gym and the impacts on the adjacent residents at its meeting held in September 2021.
- It was resolved to endorse new regulations for the outdoor gym, undertake enforcement and to report back to council following a 6-month review of the new regulations.
- A review involving consultation with the Coogee Precinct Committee, feedback from our Rangers and monitoring of complaints about the use of the gym has been conducted.
- The review concluded that the current usage of the outdoor gym at Neptune Reserve is in accordance with the regulations for use of the gym. Further, there have been no complaints about impacts to adjacent residents since the regulations were adopted.

### Recommendation

That the report be received and noted.

### Attachment/s:

Nil

CS47/22



## Purpose

This report details the outcome of the review on the operation of the outdoor gym at Neptune Reserve following adoption of new regulations to address impacts to adjacent residents.

## Discussion

### Background

Council, at its meeting held on 28 September 2021, resolved as follows:

#### **RESOLUTION: (Andrews/Stavrinos) that:**

- a) Council endorses new regulations for the Neptune Reserve Outdoor Gym including:
  - i. Operating Hours – 7am to 9pm. The use of the gym or equipment outside of these hours is prohibited;
  - ii. Commercial use of any kind is prohibited (including commercial fitness trainers);
  - iii. Artificial lighting of the area is prohibited;
  - iv. Amplified music is prohibited;
  - v. Dogs are prohibited at / or within 10 metres of the gym;
  - vi. Smoking is prohibited at / or within 10 metres of the gym;
  - vii. Alcohol and / or any glass containers are prohibited;
- b) the regulations are enforced as required; and
- c) the operation on the Neptune Park site be reviewed in six months with feedback from residents and gym users.

The regulations adopted by Council were in response to concerns and impacts raised by adjacent residents following construction of the outdoor gym.

The main concerns raised by residents related to noise impacts arising from the use of the outdoor gym, particularly at night. There was also a report of a vehicle's headlights creating obtrusive light impact whilst attempting to light up the outdoor gym.

In addition to general noise associated with gathering of large groups exercising, there were complaints of amplified music.

### Monitoring and Review

Following the adoption of regulations for the outdoor gym, temporary signs were installed to assist with enforcement of the regulations.

At a similar time, the lockdown restrictions were eased. The use of the outdoor gym returned to similar usage patterns that we have across our city whereby the gyms are used casually by individuals or small groups at any one time.

Council has not received any written complaints from the community following the adoption of the new regulations. Our Rangers have only received 2 noise complaints in February 2022 however, they were not substantiated. Overall, council officers have not received complaints relating to the outdoor gym that would indicate a significant breach of the usage regulations for the gym.

Similarly, the Coogee Precinct Committee has advised that they have not received any feedback about the outdoor gym.

It appears the impacts coincided with the lockdown restrictions associated with Covid-19 whereby commercial gyms were unable to operate. At the time, there was a general increase in use of our open spaces by fitness instructors and community members to exercise. Upon the lifting of restrictions, the use of the outdoor gym reverted to similar usage patterns for outdoor gyms prior to lockdown restrictions.

## Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Delivering the Outcomes of the Community Strategic Plan:	
Strategy	Open Space and Recreation
Outcome	A community that is healthy and active
Objective	Maintain a community satisfaction* rating for coastal open spaces, coastal walkway, playgrounds and parks of 97%
Delivery program commitment	Develop a Playground Plan that aligns with the NSW Government's Everyone Can Play guidelines, focusing on diversifying and expanding play spaces to include provision for all abilities play; equipment for a range of ages and nature based and adventure play.

CS47/22

## Resourcing Strategy implications

There are no financial implications arising from this report.

## Policy and legislative requirements

Local Government Act, 1993

Environmental Planning and Assessment Act, 1979

## Conclusion

In association with adoption of new regulations for the outdoor gym at Neptune Reserve, Council resolved that they be reviewed to ensure that they addressed the impacts raised by adjacent residents.

A review has been conducted to determine if the outdoor gym is being used in accordance with the new regulation and whether they addressed noise complaints.

The review concluded that the outdoor gym is being used by individuals and smaller groups as intended and in accordance with the regulations. Council has not received any substantiated complaints about the use of the gym since adoption of the new regulations.

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**Responsible officer:** Joe Ingegneri, Manager Technical Services

**File Reference:** F2019/01192



## Director City Services Report No. CS48/22

### Subject: Doncaster Avenue and Ascot Street - Centennial Park to Kingsford Cycleway - Proposed Intersection Intervention

#### Executive Summary




- In 2015, following extensive community consultation, council adopted the *Bicycle Route Construction Priority List*. "Route 1" was identified as Doncaster Ave, Day Ave, Houston Rd, General Bridges Ct and Sturt St to Anzac Pde (now known as Kingsford to Centennial Park)
- In 2018, Council resolved to adopt the concept plans for the Kingsford to Centennial Park cycleway ("Route 1") and streetscape improvements as the foundation to finalise design development and proceed to construction of the project
- In late 2021, The Australian and NSW Government announced the allocation of funding to deliver the Route 1 cycleway for Randwick City Council.
- The early works for the project were completed in May 2021, with the full construction package commencing in early 2022
- As of September 2022, works are well in train including the upgrading of stormwater drainage, footpaths, kerb and gutters, pram ramps and driveways along the route impacted by the future cycleway.
- Following commencement of construction, a critical design issue has been realized for the proposed segment of works along the strategic route at the Doncaster Avenue & Ascot Street intersection
- It has been identified that the design as intended will not provide optimal user safety for all modes of transport given the volume of ingress and egress from the Ascot Street entry to the racecourse car park during significant events.
- To resolve the issue, it is suggested that Council take carriage of the re-design and construction project at the Doncaster Avenue and Ascot Street (only) in lieu of Transport for NSW, which would allow uninterrupted continued progression of the Cycleway overall.

#### Recommendation

That Council:

- a) receive and note this report;
- b) take carriage of the re-design and construction project at the Doncaster Avenue and Ascot Street (only) intersection from TfNSW; and
- c) note a subsequent report will be brought back to Council with the revised Concept Design, budget and funding strategy for approval prior to moving to construction.
- d) make representations to Transport for NSW and the Hon David Elliot – Minister for Transport for NSW regarding assistance for the temporary traffic calming devices and controls required.

#### Attachment/s:

1.  Randwick Bicycle Route Construction Priority List 2015
2.  TfNSW Kingsford to Centennial Cycleway Construction Update - September 2022
3.  Kingsford to Centennial Park Cycleway - Approved Design

## Purpose

Following commencement of construction of the *Kingsford to Centennial Park Walking and Cycling Improvements* Project, a road user traffic safety issue has been identified in the adopted cycleway design.

This report informs Council of the identified issue and recommended action(s) to resolve in maintaining momentum in the completion of Councils Strategic Priority 1 cycleway route.

## Discussion

### Background



Figure 1 - Route 1 Kingsford to Centennial Park

In 2015, following extensive community consultation, council adopted the *Bicycle Route Construction Priority List* which outlined the 11 future cycleways that strategically aligned with the NSW Government proposal for the Greater Sydney Network.

“Route 1” was identified as Doncaster Ave, Day Ave, Houston Rd, General Bridges Ct and Sturt St to Anzac Pde, to provide a protected bike lane along one of Council’s busiest and most supported bike routes. Please see attachment 1.

Council Officers following adoption of this plan, engaged a consultant firm to commence a concept design for the strategically prioritised route. Subsequently in 2018, Council resolved to adopt the concept plans for the Kingsford to Centennial Park cycleway (“Route 1”) and streetscape improvements as the foundation to finalise design development and proceed to construction of the project, when funded; and Council seek funding from RMS (now Transport for NSW) for the implementation of the project.

### Kingsford to Centennial Park Walking and Cycling Improvements

In late 2021, The Australian and NSW Government announced the allocation of funding to deliver the Route 1 cycleway for Randwick City Council. The project set to achieve the following community benefits:

- improve bike rider safety with a new 2.8km separated cycleway
- improve pedestrian and road user safety with upgraded paths, crossings, and traffic calming measures
- improve streets with new trees, plants, and landscaping
- provide more places to sit and enjoy the surrounds
- provide more bike parking
- improve street lighting for safety and security

The early works for the project were completed in May 2021, with the full construction package commencing in early 2022 (construction is staged and expected to be completed in 2 years from commencement).

As of September 2022, works are well in train including the upgrading of stormwater drainage, footpaths, kerb and gutters, pram ramps and driveways along the route impacted by the future cycleway. Please see Attachment 2 for TfNSW September 2022 Construction Update.

Following commencement of construction, a critical design issue has been realized for the proposed segment of works along the strategic route at the Doncaster Avenue & Ascot Street intersection which is further discussed below.

### Design Issue – Doncaster Avenue & Ascot Street Intersection





- improve bike rider safety with a new 2.8km separated cycleway
- improve pedestrian and road user safety with upgraded paths, crossings, and traffic calming measures

#### Option 1 – Design Review Conducted by TfNSW

TfNSW are responsible for the delivery of the cycleway along Route 1 on behalf of Council. TfNSW themselves have engaged the contract a head construction contractor to deliver the works. Should Council seek design intervention at the intersection through TfNSW, this would compromise the contract program with their contractor and incur significant delay costs (discussed below).

It should be noted by Council that works have commenced in part through the impacted intersection. A redesign would require the contractor to cease the works in which they are obligated to deliver at the current time whilst Council and TfNSW investigate the redesign.

#### Option 2 – Design Review conducted by Council

Should council provide instruction to TfNSW to cease work under their current contract with the contractor onsite, Council would then be responsible for the new design and completion of works at this intersection.

This allows TfNSW and their contractor to continue works as agreed without delay. During this period, Council Officers in consultation with all key stakeholders would review the proposal and provide a concept design that would be reported back to Council in a future report for approval.

Should Council endorse the concept, Council would then be required to implement the re-design in construction in which costs would be borne by Council (discussed below)

In consideration of both options, Option 2 would have the least impact on Council and the community as it would allow ongoing progression of the overall project concurrent with the redesign. As further detailed below, Option 2 would also be the most cost-effective solution and therefore is preferred.

### **Strategic alignment**

The relationship with our 2022-26 Delivery Program is as follows:

Delivering the Outcomes of the Community Strategic Plan:	
Strategy	Integrated Transport
Outcome	A city with a transport network where sustainable transport options are the preferred choice for people
Objective	Increase the active transport mode share to 35% by 2031, from a 2018-19 baseline of 26%
Delivery program commitment	Provide an additional 30km of safe cycling routes by 2031, prioritising fully separate bicycle lanes where possible, in locations informed by our Bicycle Route Construction Priority plan and the TfNSW Principal Bicycle Network plan.
Delivery program commitment	Implement measures to increase safety for people riding bikes or walking in 5 locations each year until 2031, with priority given to identified crash sites.
Outcome	A city with a safe, efficient and sustainable road network that balances the needs of movement and place to ensure roads are used for their intended purpose

Objective	Achieve a 50% reduction in casualties on the road network from a 2018 baseline of 269 incidents by 2031
Delivery program commitment	Identify the key pinch point locations within the road network and work with TfNSW to identify improvement measures by 2031.

#### Delivering services and regulatory functions:

Service area	Integrated Transport
Function	Transport Planning
Delivery program commitment	Plan for and support the safe and efficient movement of public, active, commercial and private transport modes through and within the LGA
Function	Transport facilities
Delivery program commitment	Manage the detailed design, approval and installation of facilities to assist the flow of all transport modes, and manage parking within the LGA.

### Resourcing Strategy implications

As outlined above, the report provides two options for Council in addressing the identified design issue for the cycleway. The financial impact of each option is outlined below:

Option 1 – TfNSW Design	Contractual Delay	\$160,000 per week	The timing of the re-design by TfNSW would not be controlled by Council. This increases the risk on weekly delay cost.
Option 2 – Council Design	Design Cost	\$80,000	This would include engagement of traffic consultant and road safety audit
	Construction Cost	\$250,000	Construction costs reflective of recently completed projects of similar scale and complexity.

From the identified options above it is evident that Option 2 would provide the best value for money for Council and the least overall impact to the community and the project. Given the unknown on length of design if conducted by TfNSW, anything in excess of 2-3 weeks would provide a less desirable financial outcome than compared to Option 2. Once a concept design is finalised, a subsequent report will be brought back to Council with an applicable funding strategy for approval.

It is therefore recommended that Council proceed with Option 2.

Additional costs associated with temporary measures to manage safety concerns on race days are currently being assessed.

It is recommended that representations be made to TfNSW and The Hon David Elliot, Minister for Transport NSW, regarding assistance with the above costs to Council.

### Policy and legislative requirements

Local Government Act 1993

## Conclusion

Following commencement of construction for the “Route 1” *Kingsford to Centennial Park Walking and Cycling Improvements* Project, a significant design issue has been identified at the Doncaster Avenue and Ascot Street intersection.

In ensuring optimal safety outcomes for all road users, it is recommended to Council that the proposed solution at this intersection is re-evaluated and re-designed accordingly. In the essence of time, it is suggested that Council take carriage of the re-design and construction project at the Doncaster Avenue and Ascot Street (only) in lieu of Transport for NSW, which would allow uninterrupted continued progression of the Cycleway overall.

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**Responsible officer:** Todd Clarke, Director City Services

**File Reference:** PROJ/10180/1527782/8

# Bicycle route construction priority 2015

The following bicycle route priorities were developed from community feedback in 2015. They are indicative only, and subject to change due to funding availability.

- 1 Anzac Bikeway - North**  
Doncaster Ave, Day Ave, Houston Rd, General Bridges Ct (TBC with Bayside Council) and Sturt St to Anzac Pde. // To provide a protected bike lane along one of Council's busiest and most supported bike routes.
- 2 Anzac Bikeway - Mid 'A'**  
Anzac Pde median island, bike and pedestrian paths between Fitzgerald Ave and Sturt St. // To extend a protected bike lane along one of the Council's busiest bike routes and provide north south bike access to the Kingsford light rail terminus.
- 3 Todman Ave and Lenthall St**  
To provide a protected bike lane between Green Square and the light rail stop at Todman Ave.
- 4 South Coogee to Kingsford**  
Bundock St and Sturt St. // To provide a bicycle link between South Coogee and the Kingsford light rail terminus – providing prospective light rail passengers an alternative to driving to the light rail stop.
- 5 Coogee to Randwick and UNSW**  
Dolphin St, Judge St, Coogee Bay Rd, High St. // To provide a bike link from Coogee to the Randwick light rail terminus and to UNSW – providing prospective light rail passengers an alternative to driving to the light rail stop.
- 6 Anzac Bikeway - Mid 'B'**  
Anzac Pde median island, bike and pedestrian paths between Bunnerong Rd and Fitzgerald Ave. // To extend a protected bike lane along the centre of the Council's "Grand Boulevard" and provide an extension of north south bike access to Kingsford light rail terminus.
- 7 Centennial Park to Gordons Bay**  
From Gordons Bay via Clovelly Rd, Burnie St, Winchester Rd, Brandon St, Knox St, Varna St, Leichhardt St, MacPherson St (TBC with Waverley Council) to Darley Rd, Queens Park and Centennial Park. // To provide a link between Centennial Park and Gordons Bay.
- 8 Irvine St, Royal St & Paine St**  
This is the second section of the Centennial Park - Kensington - Yarra Bay route. // To provide a link between Anzac Pde bike path and Heffron Park.
- 9 Coogee Beach to 'the Spot'**  
From Coogee Beach via Carr St to St Pauls at The Spot. // To provide a link between The Spot and Coogee Beach linking to Randwick light rail terminus.
- 10 Hillsdale to Maroubra Beach**  
Donovan Ave, O'Sullivan Ave, Haig St, Mons Ave. // To provide an east/west bike link between Eastgardens / Hillsdale and Maroubra Beach, including a link to the Anzac Bikeway.
- 11 Clovelly Road**  
To provide a protected bike lane between Centennial Park and Clovelly Beach.



CS48/22

The official consultation on these routes is complete, however we welcome ongoing feedback from the community.  
[council@randwick.nsw.gov.au](mailto:council@randwick.nsw.gov.au)

## Transport for NSW



# Kingsford to Centennial Park walking and cycling improvements

Work look ahead and out of hours work for September & October

Transport for NSW | September 2022

The Australian and NSW Governments are delivering walking and cycling improvements to provide an active transport link between Kingsford and Centennial Park.

## Upcoming work – standard hours

We have commenced construction work along the project alignment to build the new cycleway.

Work includes upgrading the stormwater drainage system and building new footpaths, kerbs, gutters, pram ramps and driveways.

Our work will continue throughout **September and October 2022**, however will continue past this date, and we will continue to keep you informed.

Our standard work hours are Monday to Friday, 7am to 6pm and Saturday, 7.30am to 3.30pm. Work is dependent on weather and site conditions and is subject to change.

Please refer to the maps overleaf for detailed locations of upcoming work.

### Upcoming activities in standard hours:

- Commence footpath works and electrical installation on Doncaster Avenue, between Abbotsford Street and Carlton Street – **up to three weeks of work**
- Continue construction of the cycleway on Doncaster Avenue between Bowral Street and Todman Avenue - **up to 14 days of work remaining**
- To complete this work in the school holiday period **we will work extended hours on Saturday** from 7am to 6pm (in the school holidays only)
- Continuing construction of the cycleway on Doncaster Avenue, between Todman Avenue and Anzac Parade – **up to 14 days of work remaining**

- Commence construction of the cycleway on Houston Road, between Day Avenue and Strachan Street - **up to two months of work**
- Commence stormwater, pavement and traffic signal work at Day Avenue and Doncaster Avenue intersection - **up to two months work**
- Continuing construction of the cycleway on Doncaster Avenue between Anzac Parade and Koorinda Avenue – **up to two months work**

## Upcoming work - out of hours

Most work will be completed during the day, however to maintain safety for road users and workers, and to keep people moving on local roads, we need to carry out some of our work outside of normal construction hours.

The construction activities below will occur outside of standard work hours between **1 September and 31 October**.

This work will occur up to five nights a week, between 7pm and 5am, Sunday to Thursday, dependent on weather and site conditions. We do not work on public holidays.

### Upcoming activities out of hours:

- Commence footpath works and electrical installation on Doncaster Avenue, between Abbotsford Street to Carlton Street – **up to five nights of work**
- Continuing constructing traffic signals, electrical installation, and concreting works at the intersection of Todman Avenue and Doncaster Avenue – **up to 10 nights of work**

- Constructing a new pedestrian crossing at Doncaster Avenue into Darling Street – **up to 12 nights of work**
- Constructing new concrete medians and commence electrical installation on both Doncaster Avenue and Ascot Street – **up to 10 nights of work**
- Constructing new stormwater pit on Doncaster near Ascot Street – **up to three nights work**
- Commencing pavement and stormwater works between Anzac Parade and Roma Street – **up to five nights of work**
- Stormwater installation at Day Avenue and Doncaster Avenue intersection – **up to 10 nights of work**
- Stormwater installation and potholing along Houston Road between Day Avenue and Gardeners Lane – **up to five nights of work**
- Removing the tree and existing roundabout at the intersection of Barker Street and Houston Road – **up to five nights of work**
- Completing tree trimming and removal at Sturt Street, between Bunnerong Road and Anzac Parade – **up to two nights of work**
- Locating utilities and potholing, removing a section of the existing traffic island and constructing traffic signals at the intersection of Bunnerong Road, General Bridges Crescent and Sturt Street – **up to 30 nights of work**
- Potholing and traffic signal works at the intersection of Gardeners Road and General Bridges Crescent intersection – **up to 15 nights of work**

### Minimising community impact

Our work activities will require the use of machinery that generates noise, light and vibration. Equipment used for these activities include: concrete saw cutter, excavator, core drill, concrete truck, compaction equipment, vacuum excavation truck, mobile lighting tower, chainsaws, power tools and utility trucks.

To minimise the impact of this work we will:

- Complete noisiest activities (use of chainsaws, mulchers, jack hammering and saw cutting) by midnight
- Schedule breaks in work program and move locations
- Turn off machinery when not in use
- Use acoustic blankets to minimise noise, where feasible
- Direct temporary lighting down and away from houses

- Fit equipment with devices to minimise noise, particularly non-tonal reversing beepers
- Monitor noise periodically so we can manage any potential impacts and adjust our work as required.
- We will work with residents in close proximity to these works to minimise impacts and we will notify you ahead of the work in your area.
- All work will be carried out in line with the project environmental approvals.

### Site compounds

Site compounds were established in March 2022 and will continue to be used throughout the project for the storage of materials and equipment, site office and worker amenities.

Our site compounds may be in use during our standard and out of hours work.

### Traffic and pedestrian path changes

There will be temporary lane closures to ensure the safety of road users and workers and temporary changes to parking.

There may also be partial footpath closures near our work area and alternative path and signs will be in place.

We may also have detours in place for some of our work. Properties affected by these detours will be notified directly.

Please allow extra travel time, keep to speed limits and follow signs and traffic controller directions. For the latest traffic updates, call 132 701, visit [livetraffic.com](https://www.livetraffic.com) or download the Live Traffic NSW app.

### Contact us

If you have any questions, or would like to sign up for regular construction email construction updates, please contact our delivery partner, Burton Contractors:

 1800 650 031

 [K2CP-community@burtoncontractors.com.au](mailto:K2CP-community@burtoncontractors.com.au)

 [nswroads.work/k2cp](https://nswroads.work/k2cp)

### Translation



If you need help understanding this information, please contact the Translating and Interpreting Service on 131 450 and ask them to call us on 1800 650 031.



CS48/22

# Kingsford to Centennial Park walking and cycling improvements

View the project  
webpage using  
the QR code:







## Kingsford to Centennial Park walking and cycling improvements

View the project webpage using the QR code:



Location of works in Kensington and Kingsford



Location of works in Kingsford

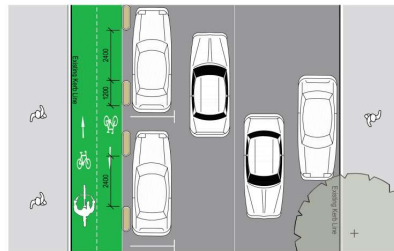
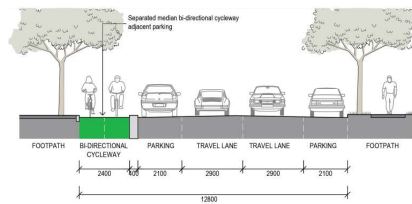


transport.nsw.gov.au

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Existing kerb and alignment retained

Separated median to cycleway

Raised kerb build-out with planting for pedestrian storage and safety

Kerb build-outs with garden beds

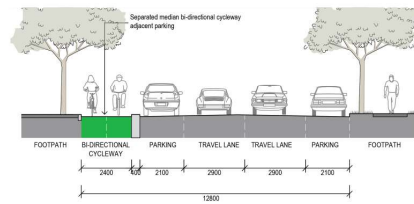
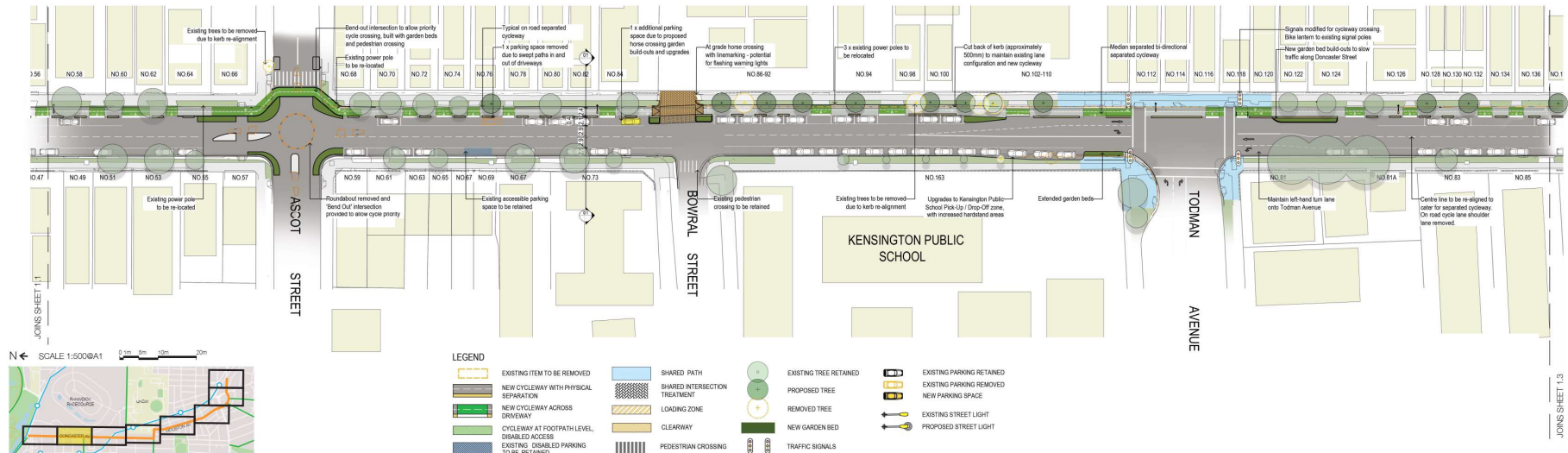




# Kingsford to Centennial Park Walking and Cycling Improvements

Changes along Doncaster Avenue from Ascot Street to Todman Avenue

CS48/22



TYPICAL INTERRUPTED MEDIAN SEPARATED CYCLEWAY



DONCASTER AVE AT TODMAN AVE INTERSECTION, KENSINGTON

## Sheet 1.2



TREES	REMOVED	NEW
Sheet 1.2	- 6	+ 11



PARKING	REMOVED	NEW
Goodwood St to Ascot St	0	0
Ascot St to Bowral St	- 1	+ 1
Bowral St to Todman Ave	0	0



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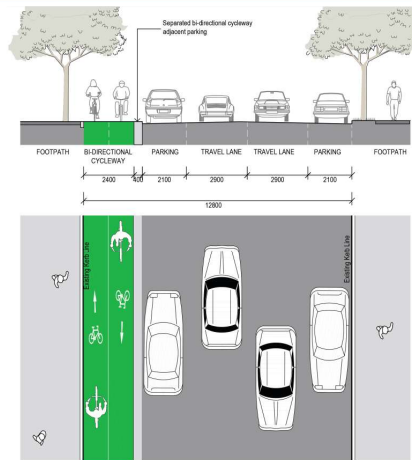


CS48/22

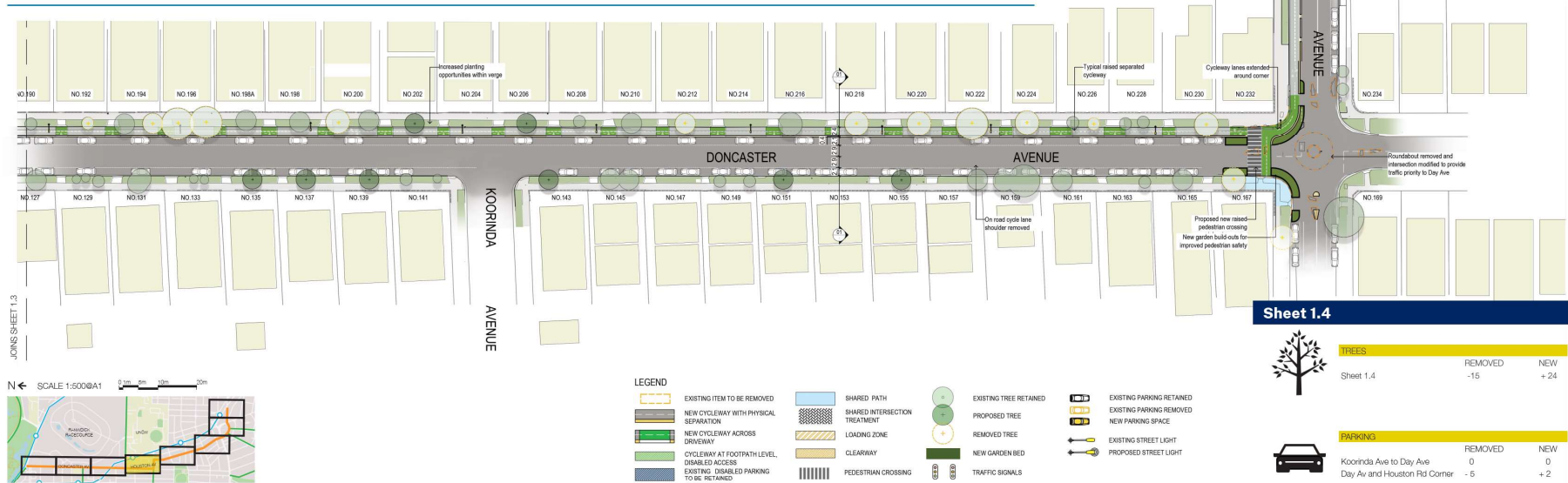


# Kingsford to Centennial Park Walking and Cycling Improvements

Changes along Doncaster Avenue from Koorinda Avenue to Day Avenue, and to the corner of Houston Road



TYPICAL FLUSH SEPARATED CYCLEWAY



CS48/22



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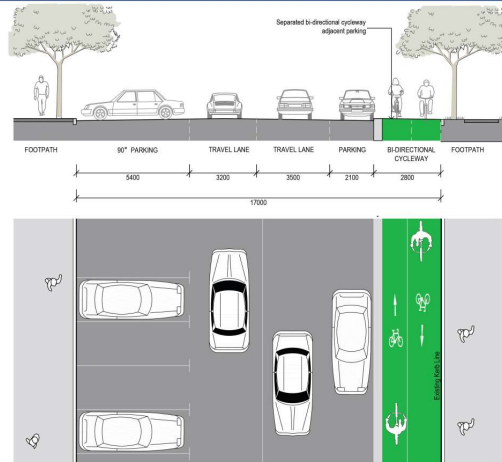
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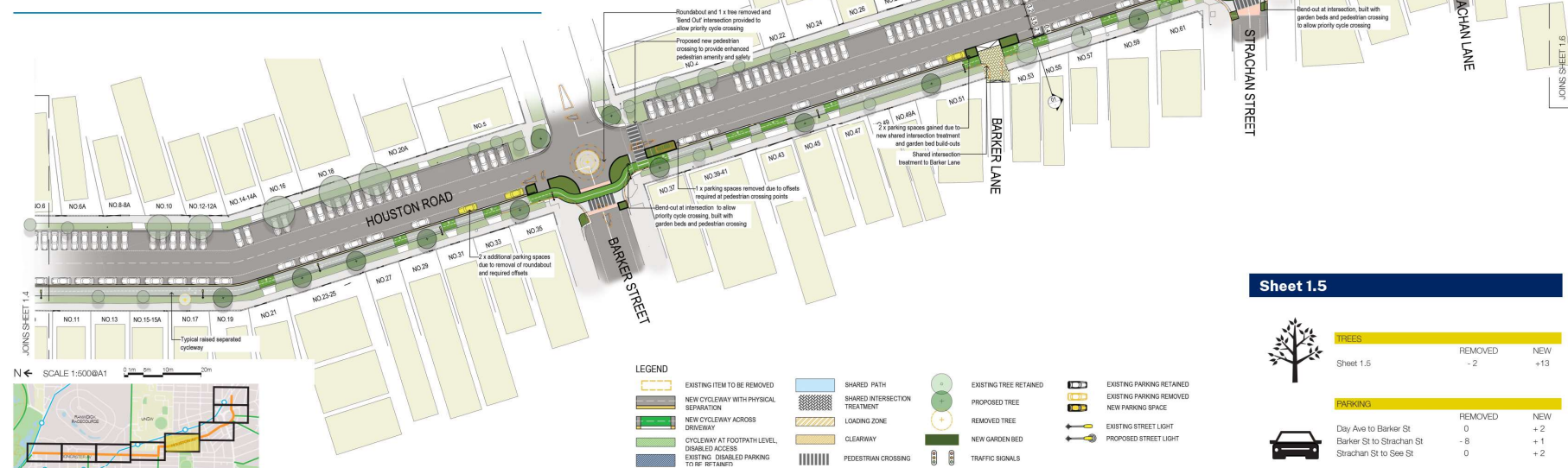


## Kingsford to Centennial Park Walking and Cycling Improvements

Changes along Houston Road from Barker Street to Strachan Lane



TYPICAL FLUSH SEPARATED CYCLEWAY



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# Kingsford to Centennial Park Walking and Cycling Improvements

Changes along Houston Road from See Street to Gardeners Road

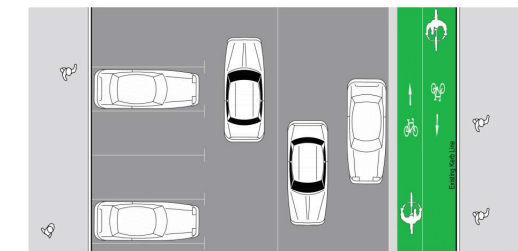
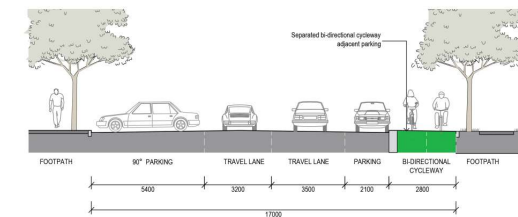
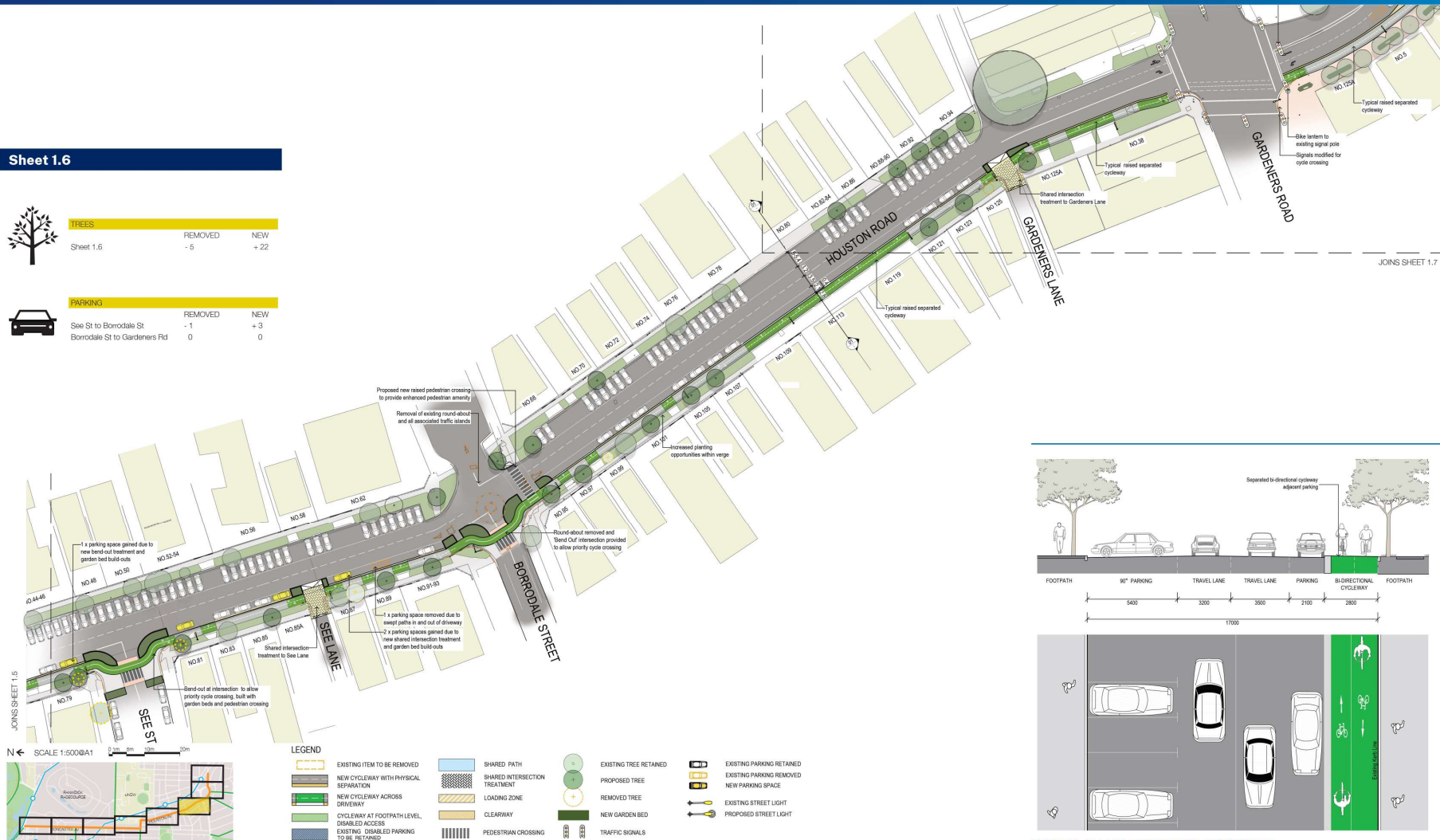
## Sheet 1.6



TREES	REMOVED	NEW
Sheet 1.6	- 5	+ 22



PARKING	REMOVED	NEW
See St to Borrodale St	- 1	+ 3
Borrodale St to Gardeners Rd	0	0



TYPICAL FLUSH SEPARATED CYCLEWAY



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# Kingsford to Centennial Park Walking and Cycling Improvements

Changes along General Bridges Crescent from Gardeners Road to Bunnerong Road



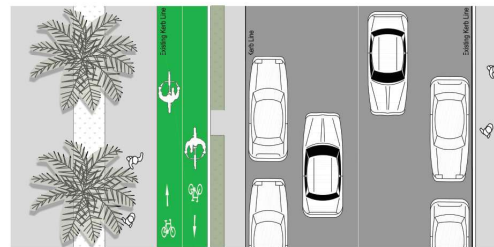
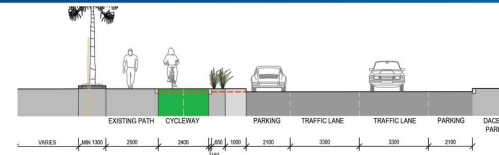
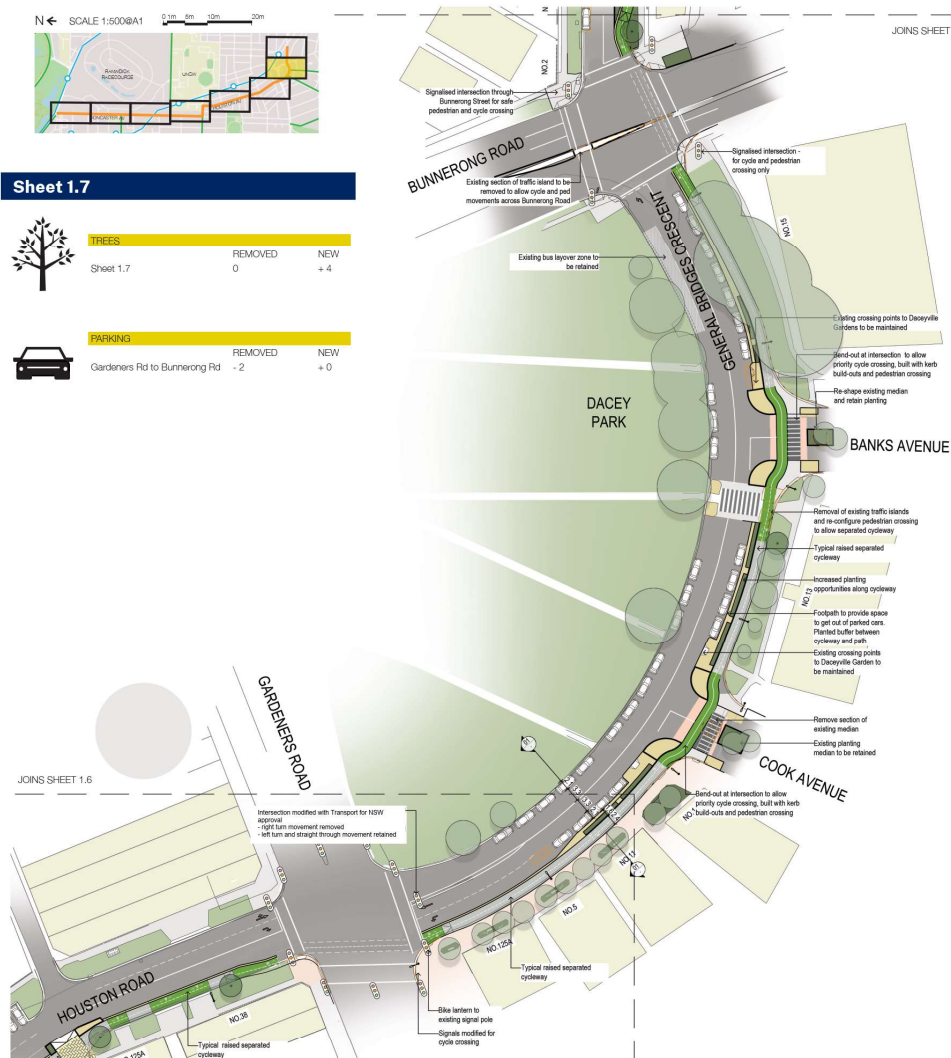
## Sheet 1.7



TREES	REMOVED	NEW
Sheet 1.7	0	+4



PARKING	REMOVED	NEW
Gardeners Rd to Bunnerong Rd	-2	+0



TYPICAL FLUSH SEPARATED CYCLEWAY



GENERAL BRIDGES CRESCENT, DACEYVILLE

LEGEND			
EXISTING ITEM TO BE REMOVED	SHARED PATH	EXISTING TREE RETAINED	EXISTING PARKING RETAINED
NEW CYCLEWAY WITH PHYSICAL SEPARATION	SHARED INTERSECTION TREATMENT	PROPOSED TREE	EXISTING PARKING REMOVED
NEW CYCLEWAY ACROSS DRIVEWAY	LOADING ZONE	REMOVED TREE	NEW PARKING SPACE
CYCLEWAY AT FOOTPATH LEVEL, DISABLED ACCESS	CLEARWAY	NEW GARDEN BED	EXISTING STREET LIGHT
EXISTING DISABLED PARKING	PEDESTRIAN CROSSING	TRAFFIC SIGNALS	PROPOSED STREET LIGHT



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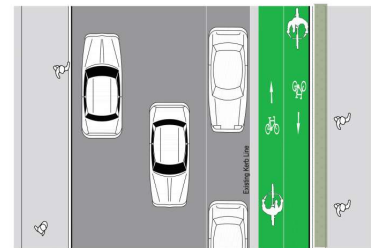
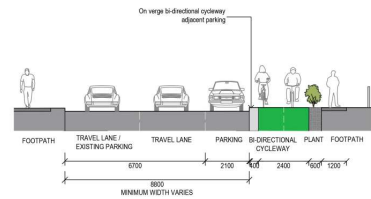
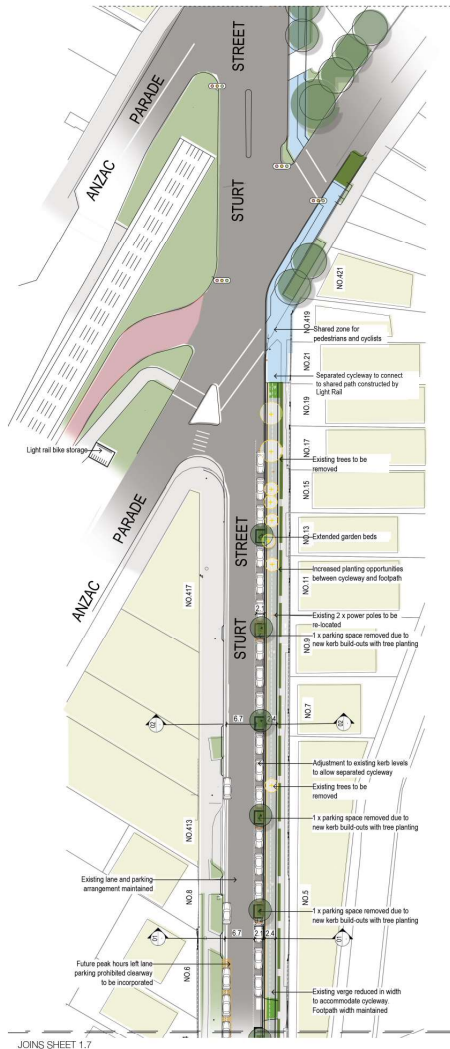


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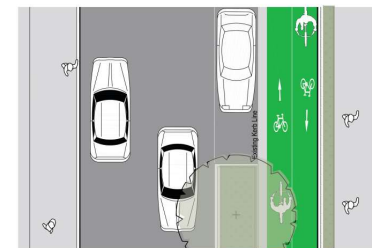
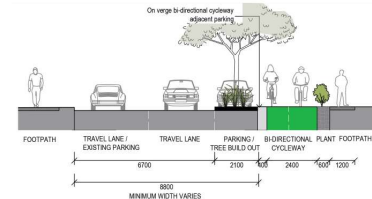


# Kingsford to Centennial Park Walking and Cycling Improvements

Changes along Sturt Street to Anzac Parade and the Kingsford Light Rail Terminus

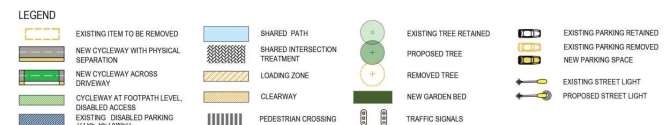


TYPICAL ON VERGE CYCLEWAY



TYPICAL ON VERGE CYCLEWAY WITH IN ROAD PLANTING

## Sheet 1.8



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CS48/22



## Director Corporate Services Report No. CO38/22

**Subject: Councillors Expenses and Facilities Policy - carer's expenses**

---

### Executive Summary

- On 23 August 2022 Council resolved that the Councillor Expenses and Facilities Policy be re-confirmed and adopted, subject to calling for a report on the annual expenses allowed per Councillor for carer's expenses being increased to allow councillors to attend business and to undertake other Council related activities.
- A comparison of other Councils' reimbursement limits for carer expenses has been undertaken.
- Section 253(5) of the Local Government Act states that a Council must comply with the 28-day public exhibition requirement when adopting a Councillor Expenses and Facilities Policy within the first 12 months of each term, even if the Council proposes to adopt a policy that is the same as its existing policy.

### Recommendation

That:

- a) the Councillor Expenses and Facilities Policy be adjusted to increase, the carer expense limit to \$6,000 per Councillor per annum.
- b) the Councillor Expenses and Facilities Policy be publicly exhibited in accordance with section 253(5) of the Local Government Act.

### Attachment/s:

Nil

CO38/22



## Purpose

To review the carer expense provisions of the Councillor Expenses and Facilities Policy in accordance with the Council resolution of 23 August 2022.

## Discussion

At the Council meeting of 23 August 2022 Council considered a report in relation to the Councillor Expenses and Facilities Policy and resolved:

“(Pandolfini/Chapple) that the Councillor Expenses and Facilities Policy be re-confirmed and adopted, subject to calling for a report on the annual expenses allowed per Councillor for carer’s expenses being increased to allow councillors to attend business and to undertake other Council related activities.”

Council’s current policy provides for carer expenses of **\$4,000 per Councillor per annum**. Clause 2.2.11 (d) to (f) of the policy details the circumstances in which carer expenses can be reimbursed, as follows:

### 2.2.11 Special requirement and carer expenses

- d) *Councillors who are the principal carer of a child or other elderly, disabled and/or sick immediate family member will be entitled to reimbursement of carer’s expenses up to a maximum of \$4,000 per annum for attendance at official business, plus reasonable travel from the principal place of residence.*
- e) *Child care expenses may be claimed for children up to and including the age of 16 years where the carer is not a relative.*
- f) *In the event of caring for an adult person Councillors will need to provide suitable evidence to the General Manager that reimbursement is applicable. This may take the form of advice from a medical practitioner.*

Based upon amounts claimed by existing councillors this term of Council, being a period of 9 months, it does not appear the current limit of \$4,000 would be reached. However, it is acknowledged that it is important that Randwick has a policy that not only provides for existing councillors but allows future councillors to consider how they would be supported in a caring role.

Comparison of other Council’s carer expense limits:

Council	Reimbursement limit
Sydney City Council	\$6,000 per annum
Georges River Council	\$2,000 per annum
Inner West Council	\$9,000 per annum
Northern Beaches Council	\$6,000 per annum

## Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Delivering services and regulatory functions:	
Service area	Customer Service & Governance Management
Function	Governance Management

Delivery program commitment	Manage Council's governance framework and controls to ensure accountability, transparency, integrity, equity and ethical Council decision making.
-----------------------------	---

## Resourcing Strategy implications

Provision has been included in the 2022-23 Budget for expenses and facilities provided for in the current Councillor Expenses and Facilities policy.

## Policy and legislative requirements

- Local Government Act 1993

Under the *Local Government Act 1993* (NSW), s.252 – Payment of Expenses and Provision of Facilities - Council, within the first 12 months of each term:

*“must adopt a policy concerning the ... provision of facilities to, the mayor, deputy mayor and the other Councillors in relation to discharging the functions of civic office”*

s.253 imposes requirements for public consultation of the Policy.

### **253 Requirements before policy concerning expenses and facilities can be adopted or amended**

- (1) A council must give public notice of its intention to adopt or amend a policy for the payment of expenses or provision of facilities allowing at least 28 days for the making of public submissions.
  - (5) A council must comply with this section when proposing to adopt a policy in accordance with section 252(1) even if the council proposes to adopt a policy that is the same as its existing policy.
- Office of Local Government Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW (October 2009).

## Conclusion

At the request of Council, the carer expense reimbursement limit in Council's current policy has been reviewed. As a result, it is recommended that the expense limit for carer expenses be increased to \$6,000 per Councillor per annum, with a further review of this expense limit to be undertaken in conjunction with the next review of the policy (being 2025).

In addition, the Councillor Expenses and Facilities Policy is required to be placed on public exhibition for 28-days in accordance with section 253(5) of the Local Government Act, even though no changes are proposed.

**Responsible officer:** Julie Hartshorn, Coordinator Administration

**File Reference:** F2004/06576



## Director Corporate Services Report No. CO39/22

**Subject: Draft 2021-22 Financial Statements**

---

### Executive Summary

- The purpose of this report is to seek Council approval to refer the 2021-22 draft Financial Statements to the Audit Office of NSW for audit purposes.
- The fully audited 2021-22 Financial Statements will be brought back to Council for adoption at a future Council Meeting.
- Reserve movements and balances from 2021-22 Carry Over report, to be tabled at this Ordinary Council meeting, have been included in the draft Financial Statements.
- The Draft Financial Statements show a Net Operating Result of \$17 million. The net operating result before capital grants and contributions is \$5.845 million surplus.

### Recommendation

That in relation to the financial statements required in accordance with section 413 of the Local Government Act 1993 (the Act):

- a) Council resolves that in its opinion the General Purpose Financial Statements and Special Schedules for the year ended 30 June 2022:
  - have been properly drawn up in accordance with the provisions of the Act and the associated Regulations there under, the Australian Accounting Standards and professional pronouncements, and the Local Government Code of Accounting Practice and Financial Reporting;
  - to the best of the Council's knowledge and belief the statements present fairly the Council's operating result and financial position for the year and accords with the Council's accounting and other records; and
  - the Council is unaware of any matter that would render the financial statements false or misleading in anyway.
- b) Council declares that there are no business activities requiring the preparation of Special Purpose Financial Statements.
- c) the Statement by Councillors and Management for the General Purpose Financial Statements be signed by the Mayor, the Deputy Mayor, the General Manager and the Responsible Accounting Officer.
- d) the Financial Statements be referred to the Audit Office of NSW for audit.
- e) arrangements be made to place copies of the audited Financial Statements on public exhibition and the necessary advertisements be published.
- f) a copy of the audited Financial Statements be forwarded to the NSW Office of Local Government.
- g) the audited Financial Statements be presented at a meeting of Council to be held in accordance with Section 418 of the Act.

### Attachment/s:

1. Draft Financial Statements 2021-22

## Purpose

The purpose of this report is to seek Council approval to refer the 2021-22 Draft Financial Statements to the Audit Office of NSW for audit purposes. The audited 2021-22 Financial Statements will be brought back to Council for adoption at a future Council Meeting.

Council's financial statements for the year must be prepared and audited within four months after the end of the year concerned as per section 416(1) of the Act.

The statutory process that must be followed is:

1. The financial statements must include statements made by resolution of the Council and signed by the Mayor and at least one other Councillor as well as the General Manager and the Responsible Accounting Officer.
2. The financial statements must then be referred to the Council's Auditors and, once audited, they must be included in the Council's Annual Report.
3. Copies of the audited financial statements must be forwarded to the Office of Local Government by 31<sup>st</sup> October 2022.
4. As soon as practicable after Council receives a copy of the Auditor's report, the statements must be placed on public exhibition and notice given of a meeting at which Council proposes to present its audited financial statements together with the Auditor's report. (Section 418 of the Act).

## Discussion

The Draft 2021-22 Financial Statements have been prepared in accordance with the Act and the associated Regulations, the Australian Accounting Standards, and the Local Government Code of Accounting Practice and Financial Reporting. The unaudited Financial Statements are provided under separate cover as Attachment 2 to this report.

The Income Statement in the Draft Financial Statements shows a Net Operating Result of \$17 million. The net operating result before capital grants and contributions is \$5.845 million. Capital grants and contributions totaled \$11.155 million for the year.

The continuation of the COVID-19 pandemic resulted in financial difficulty for many local residents and businesses throughout the first half of 2021-22. Accordingly, Council wrote off interest on outstanding rates and charges for ratepayers experiencing hardship. Rates collections went on to recover by the end of the year, finishing with an Outstanding ratio of 4.5%, slightly higher than the 2020-21 result of 3.8% but lower than the 2019-20 result of 4.84%. The benchmark for metropolitan Councils for this ratio is less than 5.00%.

Reserves movements and balances from 2021-22 Carry Over report, to be tabled at this meeting and including the restriction of \$1.7m for the Kingsford and Kensington Town Centres – Public Domain support measures (CO33/22), have been included in the draft Financial Statements for year-end closing.

Section 413(2) of the Act requires the Council to form an opinion as to whether the Council's Financial Statements reflect a true and fair position and that they have been drawn up in accordance with the Local Government Act and associated codes and standards. Statements to this effect have been prepared (refer Attachment 1) and will be presented for signature.

Subsequent to these Statements being signed, the Financial Statements will be referred to the Audit Office of NSW for audit. On completion of the audit, the final copies of the statements, including the audit report, will be circulated to all Councillors.

It is proposed that the audited financial statements be presented at a Council meeting as soon as practicable after receipt of the final audit report.

The Draft Financial Statements will also be forwarded to the Audit Risk and Improvement Committee (ARIC) to provide committee members with an opportunity to review the draft Financial Statements and submit any questions or feedback for consideration while the statements are with the Audit Office of NSW.

### Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows

Delivering services and regulatory functions:	
Service area	Financial Management
Function	Financial Management and Control
Delivery program commitment	Support Council's sustainable delivery of projects and services through sound Financial Management and Control, including long term financial planning, budget preparation, and financial performance monitoring.
Function	Accounting
Delivery program commitment	Manage and record the financial transactions arising from Council's activities, including the levy and collection of rates and charges, and the preparation of financial statements and returns.

### Resourcing Strategy implications

The Council's financial position remains sound, with the Draft Financial Statements showing a Net Operating Result of \$17 million. The net operating result before capital grants and contributions is \$5.845 million surplus.

### Policy and legislative requirements

- Local Government Act, 1993 and Regulations.
- Australian Accounting Standards.
- Office for Local Government, 2021-22 Code of Accounting Practice and Financial Reporting.

### Conclusion

As soon as practicable after Council receives a copy of the Auditor's report, the Financial Statements will be placed on public exhibition and notice given of a meeting at which Council proposes to present its audited Financial Statements together with the Auditor's report, as per Section 418 of the Act.

**Responsible officer:** Stephen Wong, Chief Financial Officer

**File Reference:** F2021/01406





## Director Corporate Services Report No. CO40/22

**Subject: 2021-22 Budget Carry Over**

---



### Executive Summary

- This report details the funding carry overs from the 2021-22 budget to the 2022-23 budget.
- The total amount proposed for carrying forward into the 2022-23 budget is \$19,167,302
- The reserves movements and balances from this report including the restriction of the \$1.7m for the Kingsford and Kensington Town Centres (CO33/22) are included in the Draft 2021-22 Financial Statements to be tabled at the same Ordinary Council meeting as this report, 27 September 2022.

### Recommendation

That the 2022-23 funding Carry Over Schedule be adopted as per Attachment A

### Attachment/s:

1.   2021-22 Carry Over Schedule

CO40/22

## Purpose

The purpose of this report is to carry over unspent funds from the 2021-22 financial year to the new 2022-23 financial year.

## Discussion

The Council undertakes a programmed and disciplined approach to financial planning and management. The 2021-22 budget included some projects that were not completed within the financial year because:

- Projects have already commenced and expenditure is committed;
- Grant funding has been received for projects spanning a timeframe beyond 30 June 2022; and
- Projects were delayed due to the impact of COVID-19 pandemic and/or weather.

*Attachment 1* contains the details of our carryover projects.

A high-level snapshot is tabulated as follows:

Area		Phase		Reason for Delay	
Infrastructure Asset Projects	48	Planning	20	Planning Phase Only	8
				Consultation	2
				Scope Change	2
				On hold	8
	48	Construction	24	Tender	4
				Weather	12
				Scope Change	1
				On hold	6
				Liquidation	1
		Complete	4	-	-
Information Technology Projects	2	Construction	2	Supply Chain	2
Grand Funded Projects	5	Planning	3	On hold	2
				Scope Change	1
		Construction	2	Weather	1
				2 year project	1

## Financial Impact

The total amount proposed for the carry over into the 2022-23 budget is \$19,167,302. This amount is matched with funding that was set aside in the 2021-22 budget. Funding sources include unexpended grants, developer contributions, internally and externally restricted reserve funds.

## Lifecycle Infrastructure

Capital Expenditure carryover load enhances our *whole-of-life* asset management performance compliance this financial year, including about 30% improvement in our capital expenditure ratio and about 40% enhancement in our asset renewal ratio, assuming the spend is in 2022-23.

The carry over allocations will be added to the 2022-23 budget.

The recommended carry overs are in addition to previously considered revotes for works that were not commenced in prior years (*for example CO20/22 – QBRs – March 2022*).

Please note that all previous revotes have already been incorporated into the 2022-23 budget.

### Major Carry Over Projects

Project Name	Total
Grant funded projects	\$3,187,853
Open space works	\$7,207,665
Roads and footpaths projects	\$3,207,305
Building Works	\$4,015,289
Drainage works	\$1,446,745
Information and technology projects	\$102,445
<b>TOTAL</b>	<b>\$19,167,302</b>

Additionally, per Council Resolution CO33/22, \$1.7m has been placed in reserve for the Kingsford and Kensington Town Centres – Public Domain support measures as part of 2021-22 financial year end.

Reserves movements and balances from this report have been included in the Draft Financial Statements 2021-22.

### Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Delivering services and regulatory functions:	
Service area	Financial Management
Function	Financial Management and Control
Delivery program commitment	Support Council's sustainable delivery of projects and services through sound Financial Management and Control, including long term financial planning, budget preparation, and financial performance monitoring.

### Resourcing Strategy implications

Adoption of the recommendation formally carries over committed and unexpended 2021-22 budgets into the 2022-23 budget for the projects outlined in the attachment. As the Council has already set aside funds for these projects, there is no further funding impact for this matter.

### Policy and legislative requirements

Local Government Act 1993; Part 3, Financial Management.  
 Local Government (General) Regulation 2005; Part 9, Division 3, Budgeting by councils.  
 NSW Government OLG, Local Government Code of Accounting Practice and Financial Reporting

## Conclusion

The endorsement of the carry overs will ensure the continuation of funding allocation to facilitate completion of the listed projects.

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**Responsible officer:** Stephen Wong, Chief Financial Officer

**File Reference:** F2021/00364

CO40/22



End of Financial Year 2021-22

## Carry Over Schedule 2021-22



CO40/22

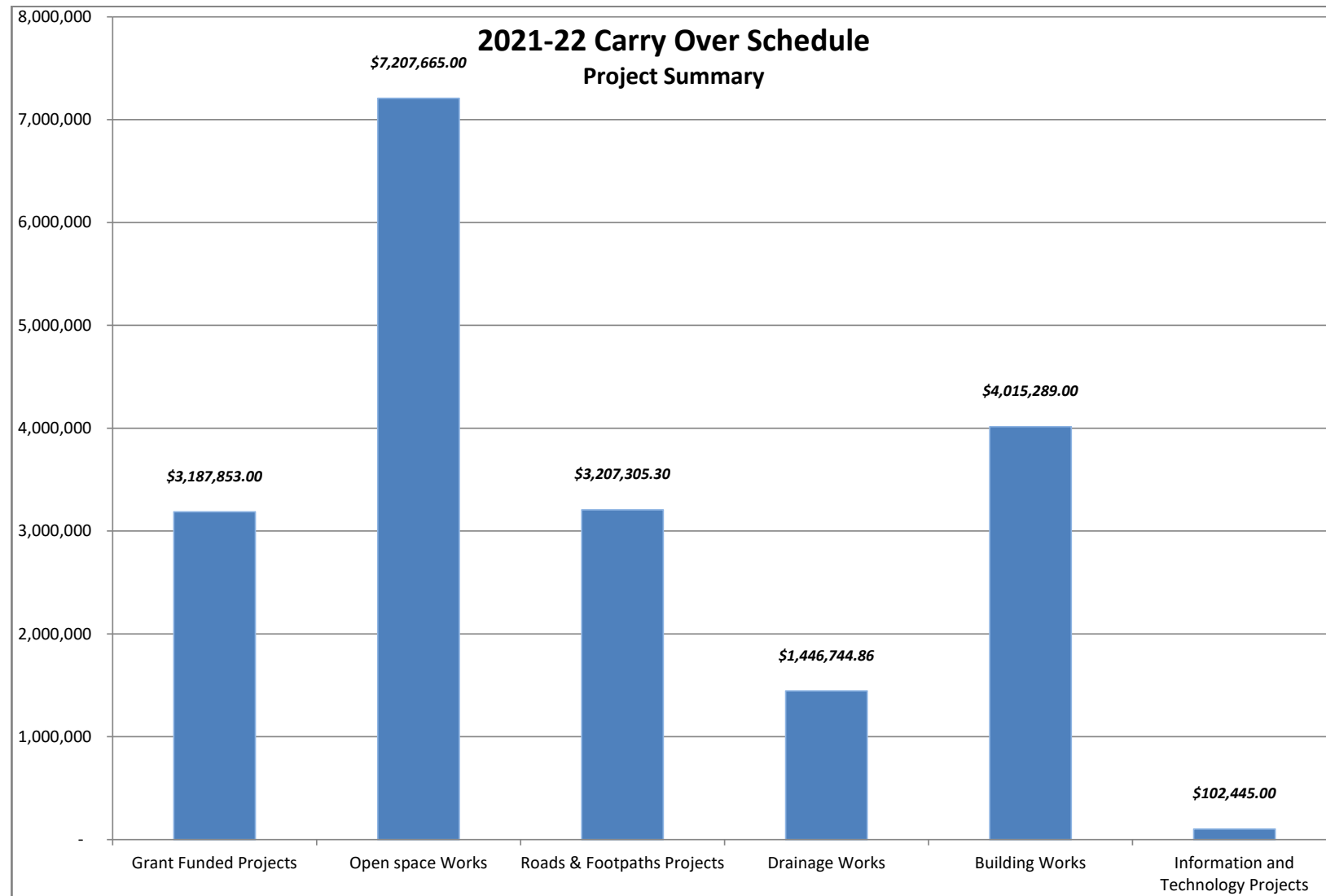
PROJECTS ALLOCATED FUNDING IN 2021-22 BUDGET CARRIED OVER TO <b>2022-23</b> BUDGET SUMMARY			
Principal Activity	Carry Over Amount to 2022-23 Budget		
	General Funds	Restricted Funding (Reserves, Grants, Contributions)	Total Expenditure
	(\$)	(\$)	(\$)
PROJECTS IN PROGRESS	3,227,727	12,751,722	15,979,449
GRANT FUNDED PROJECTS	-	3,187,853	3,187,853
<b>TOTAL</b>	<b>3,227,727</b>	<b>15,939,575</b>	<b>19,167,302</b>

## 2021-22 Carry Over Schedule

### Summary

Project	\$
Grant Funded Projects	3,187,853
Open space Works	7,207,665
Roads & Footpaths Projects	3,207,305
Drainage Works	1,446,745
Building Works	4,015,289
Information and Technology Projects	102,445
<b>Total</b>	<b>19,167,302</b>

Funding Source	\$
General Fund	3,227,727
Grants	3,187,853
Section 7.12	1,798,282
Domestic Waste	1,493,410
Environment Levy	624,226
Stormwater Levy	87,590
Infrastructure Loan Reserve	5,813,100
Our Community Our Future	1,309,080
Infrastructure Reserve	1,524,381
Building Levy	101,653
<b>Total</b>	<b>19,167,302</b>

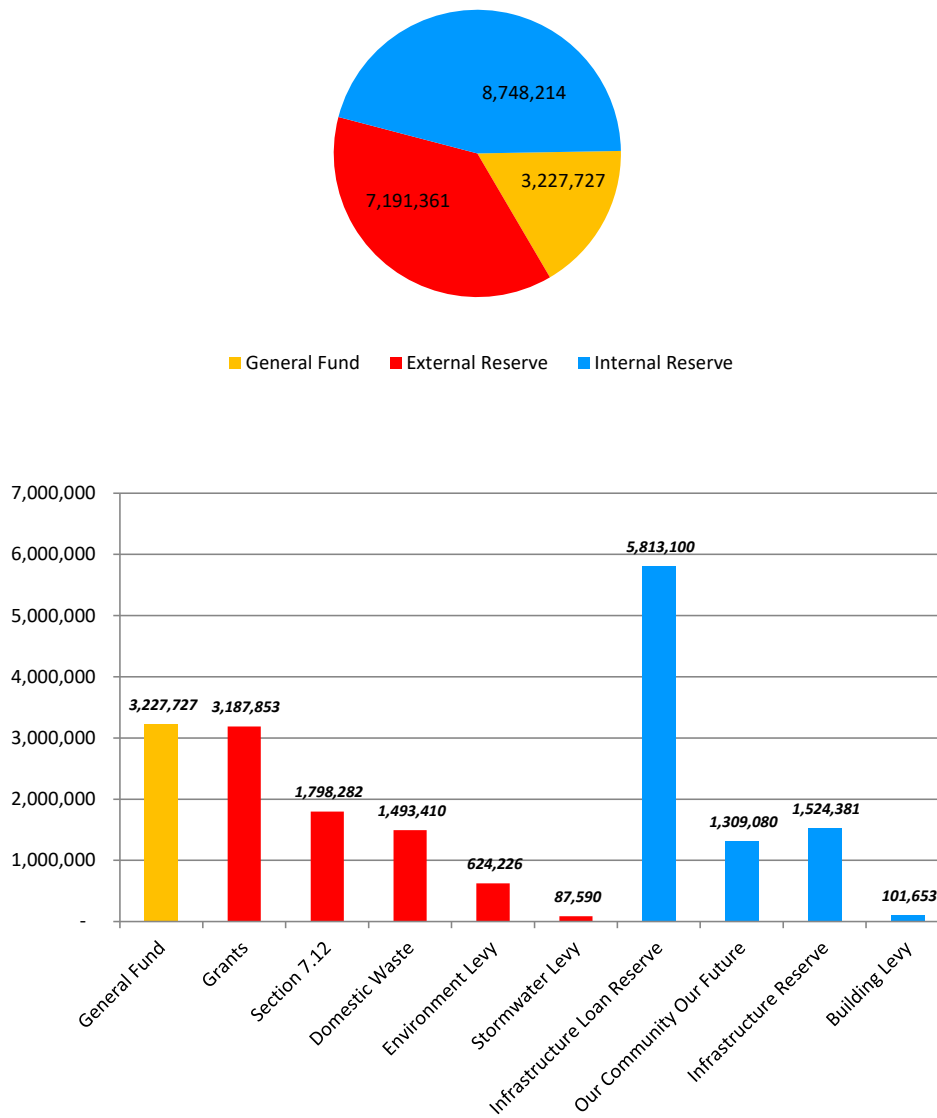


Attachment A

Page 4 of 8

## 2021-22 Carry Over Schedule

### Funding Sources



PROJECTS ALLOCATED FUNDING IN 2021-22 BUDGET CARRIED OVER TO 2022-23 BUDGET DETAILED														
Project / Area	Phase	Reason for Delay	Comment	TOTAL	GENERAL FUND		EXTERNAL RESERVES				INTERNAL RESERVES			
					General Fund	Section 7.12	Environment Levy	Unexpended Grants	Stormwater Levy	Domestic Waste Levy	Building Levy	Infrastructure Reserve	Our Community Our Future	Infrastructure Loan Reserve
19,167,302					3,227,727	1,798,282	624,226	3,187,853	87,590	1,493,410	101,653	1,524,381	1,309,080	5,813,100
WORKS IN PROGRESS														
BUILDINGS CONSTRUCTION														
10199. Coogee Transit Amenities	Planning	No delay - planning only	At Planning Phase. Completed community consultation. Feasibility to be completed by October 2022. Construction Phase to follow by 2024	483,641	340,412								483,641	250,000
10328. Burrows Park Building	Planning	No delay - planning only	At Planning Phase. Undertaking stakeholder consultation and project scoping.	250,000										
10482. Maroubra Surf Club	Planning	No Delay - planning Only	At Tender Phase. Council Report to follow. A 5 years project	340,412										
10499. Matraville Youth & Cultural Hall	Construction	On Hold - Authority Approval - DA	Completed Project Documentation. Construction Phase to follow.	381,654										
10574. DRLC Des Renford Leisure Centre	Complete	Complete but yet to pay	Complete but yet to pay	108,812										
10669. South Maroubra Surf Club Toilets	Construction	Tender - No delay - commencing construction	At Tender Phase (adopted August 2022). Construction Phase to commence by Quarter 2.	77,838	188,645						101,653	77,838	96,695	
10732. Malabar Memorial Hall	Planning	Consultation - Council - requested additional consultation	At Planning and Design Phase. Completed community consultation. Council Report to follow by September 2022.	290,298										
10749. McIvers Ladies Baths	Planning	On hold - Authority Approval - Heritage	Stage 1 Project completed in 21/22. Awaiting Heritage approval for Stage 2.	96,695										
10750. La Perouse Museum	Planning	On Hold - Project Feasibility	At Planning and Design Phase. On hold - project Feasibility.	272,863										
10752. La Perouse Toilets	Planning	On Hold - Authority Approval - Heritage	At Planning Phase. Heritage Approval Received in August 2022. Documentation to complete soon. Tender Phase to follow.	166,759										
10754. Southern Suburbs Youth Facility	Planning	On Hold - Project Feasibility	At Planning Phase. Undertaking stakeholder consultation and project scoping.	60,000	166,759								60,000	
10860. Blenheim House - Cultural Centre	Planning	On hold - Authority Approval - DA	At Planning Phase. DA assessment is underway.	357,900										
10905. Maroubra Beach Master Plan	Planning	No delay - planning only	At Planning Phase. Stage 2 consultation is underway.	349,508										
10959. Snape Park Amenities Upgrade	Planning	No Delay - Planning Only	At Planning Phase. Stakeholders consultation is underway.	500,000										
10961. Malabar Pool Amenities	Planning	Consultation - Project Feasibility	At Planning Phase. Concept design consultation is underway.	278,909										
OPEN SPACE CONSTRUCTION														
10163. Coral Sea Park	Construction	Weather	At Construction Phase. Storm event caused major drainage network collapse in park prior to commencement of works.	567,447	48,685	100,000	196,424	79,705					567,447	
10171. Coastal Walkway	Planning	On Hold	At Planning Phase. Concept design and consultation is underway. Hydrological and coastal engineering studies currently being finalised. Concept design and consultation is underway.	196,424										
10189. Playground Upgrades	Construction	Tender - Market - Lead times	At Construction Phase (Ella Reserve Playground works, Coogee Oval Playground Outdoor Shade and Fitzpatrick Park Playground ). At Tender Phase (Barwon and Snape Park Playgrounds works).	1,047,530										
10255. Tree Planting	Construction	Weather- Ongoing program	Completed project planning and consultation. Tree planting to follow.	228,390										
10267. Mahon Pool	Construction	Liquidation - contractor went into liquidation	At Construction Phase. Project works to follow. Delay due to contractor went into liquidation	269,387										

Attachment A

Project / Area					Phase	Reason for Delay	Comment	TOTAL	GENERAL FUND		EXTERNAL RESERVES					INTERNAL RESERVES			
									General Fund	Section 7.12	Environment Levy	Unexpended Grants	Stormwater Levy	Domestic Waste Levy	Building Levy	Infrastructure Reserve	Our Community Our Future	Infrastructure Loan Reserve	
10283. Heffron Park					Construction	Weather	At Construction Phase. Heffron Park Elite Fields related works target to complete before Christmas.	1,785,317	-	291,907		-		1,493,410					
10337. Barwon Park					Construction	Tender - Market - Lead times	At Tender Phase. Construction works to follow.	88,438										88,438	
10486. Coogee Oval					Construction	On hold - Authority Approval - REF	At Construction Phase. Works to follow.	350,000		350,000		-							
10573. Randwick Environment Park					Construction	Complete?	Complete but yet to pay	65,469			65,469	-							
10602. Little Bay					Construction	On hold - Authority Approval - Crown Lands	Design has been finalised - Golf Course is required to obtain land owners consent (Crown Lands) to proceed to construction	69,100										69,100	
10792. Sports Committee Works					Construction	On hold - Authority Approval - REF	At Planning and Consultation Phase. Snape Park lighting works to follow.	100,131	100,131										
10806. Malabar Rock Pool					Construction	Complete but yet to pay	Complete but yet to pay	149,295										149,295	
10853. Anzac Parade Monument, La Perouse					Construction	On hold - In construction	Completed project planning and consultation. Construction Phase to follow.	76,500										76,500	
10856. Tree Management System					Construction	Weather- Ongoing Program	Completed project planning and consultation. System implementation to follow.	188,038			188,038								
10896. City Plaza					Construction	Weather - In construction	At Tender Phase. Works to follow.	44,512		44,512									
10912. Waratah Street Plaza					Planning	On hold	At Planning and Consultation Phase. Construction to commence in November 2022	66,430		66,430									
10913. Maroubra Junction					Planning	On Hold	At Planning Phase. Consultation to follow. Works currently on hold being completed now in conjunction with Maroubra Road Corridor Study and Anzac Parade Bike Path analysis.	25,475		25,475									
10955. Heffron Criterion - Design					Planning	No delay - planning only	At Planning Phase. Concept design to follow. Site investigations and second stakeholder sessions underway	150,000		150,000									
10969. Maroubra Junction Central Oasis					Construction	Scope Change - In construction	At Construction - Phase 1 works.	140,401	140,401										
10972. New Monument					Construction	Complete but yet to pay	Complete but yet to pay	100,000		100,000									
10976. DRLC Splash Park					Construction	Tender	At Tender Phase. Tenders rejected - re-negotiation position finalised. Construction works to follow.	1,499,381							1,499,381				
DRAINAGE CONSTRUCTION																			
10245. Drainage Capital Works					Construction	Weather	Completed planning and design. Construction works to follow.	1,446,745	-				87,590					1,359,155	
ROADS CONSTRUCTION																			
10129. Kerb & Gutter Rehabilitation Program					Construction	Weather	\$226,250 to carry over for the following works: 1) Task no. 2083941. Willis, Kingsford - Both sides (in conjunction with task no. 2083984 Lane-road program); 2) Task no. 2083942. See Lane, Kingsford - Both sides (Completed survey, design to follow).	226,250	226,250										
10157. Local Road Rehabilitation Program					Construction	Weather	1) Task no. 2042660. Concrete Road Repair Program - Request For Quotations to upgrade concrete bus stop on Arden St at Coogee beach \$250,000; 2) Task no. 2083958. Abbotford Lane-Full lane way upgrade to follow after Housing Redevelopment phase \$330,000; 3) Task no. 2083967. Day Lane-Borrodale Rd to See St - Works to follow after development phase at the corner of Lee Ln & Day Ln \$112,000; 4) Task no. 2083977. Kenny Ave-Anz Pde (NB) to Anz Pd (SB) - works to follow after relocation of streetlight pole \$75,000; 5) Task no. 2083980. Meeks Lane-Meeks St to Middle St - works to follow after driveway construction \$70,000; 6) Task no. 2083981. Loch Maree St-Holmes St to Nth end - Design Phase, works to follow \$103,000; 7) Task no. 2083982. Park Lane-Park St to Campbell St - Works to follow after development at 103 Boundary St and Campbell Ln \$67,000; 8) Task no. 2119898. Dangar Lane, Randwick. At Construction Phase, works to follow \$45,000.	1,563,500	775,012	788,488									

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Project / Area	Phase	Reason for Delay	Comment	TOTAL	GENERAL FUND		EXTERNAL RESERVES					INTERNAL RESERVES		
					General Fund	Section 7.12	Environment Levy	Unexpended Grants	Stormwater Levy	Domestic Waste Levy	Building Levy	Infrastructure Reserve	Our Community Our Future	Infrastructure Loan Reserve
10170. Footpath Construction Program	Construction	Weather	1) Task no. 2084000. 46 B'ng St to Mons Ave - At Design Phase, works to follow. 2) Task no. 2084003. -271-305 Clovelly Rd - At Construction Phase. 3) Task no. 2084022. Pitt St-Alison Rd to Albert St - At Construction Phase. 4) Task no. 2084028. Footpath Network Survey, works to follow.	164,000										164,000
10183. Local Amenity Construction Program	Construction	Weather	Completed project planning and consultation. Construction Phase to follow.	27,200	27,200									
10356. Bus Routes	Construction	On hold	Construction Phase. Works to follow.	151,330	151,330									
10359. Footpath CRMs/Defects	Construction	Weather	Completed Planning Phase. Works to follow.	267,826	267,826									
10554. RetWall & Railing Program	Construction	Weather	At Planning and Consultation Phase. Works to follow.	304,225	-							25,000		279,225
10618. Bicycle Route Construction	Planning	No delay - planning only	Currently in planning phase for Anzac Cycleway from Kingsford to Maroubra. Consultation to follow	94,590			94,590							
10858. Undergrounding Powerlines	Planning	Scope Change	At Planning Phase. Concept design consultation is underway.	36,264	36,264									
10957. Clovelly Road Masterplan	Planning	Scope Change	At Planning Phase. Concept design consultation is underway.	172,120	100,000	72,120								
10964. Capital Works Design Package	Planning	No delay - planning only	Ongoing program to support addition PSIP projects	200,000	200,000									
<b>INFORMATION TECHNOLOGY STRATEGY</b>														
10865. IMT Network CCTV and Access Infrastructure	Construction	Supply Chain	Supply Chain issues with networking equipment has meant a number of orders remain outstanding.	69,067									69,067	
10871. IMT End User Equipment	Construction	Supply Chain	Supply Chain issues with end user computing equipment has meant a number of orders remain outstanding.	33,378									33,378	
<b>OPERATING PROJECTS</b>														
<b>TOTAL WORKS IN PROGRESS</b>				<b>15,979,449</b>	<b>3,227,727</b>	<b>1,798,282</b>	<b>624,226</b>	<b>0</b>	<b>87,590</b>	<b>1,493,410</b>	<b>101,653</b>	<b>1,524,381</b>	<b>1,309,080</b>	<b>5,813,100</b>
<b>GRANT FUNDED PROJECTS</b>														
10289. Library Local Priority Grant	Planning	On hold - Authority Approval	Carryover library local priority grant for the Lionel Bowen Library Façade refurbishment. Delays due to change in material from Danpalon to Glass for façade design; difficulty in getting specialised engineers to finalise project. Expected completion Date 30/6/23	332,997				332,997						
10447. Library Small Grants	Planning	On hold - Authority Approval	Purchasing of equipment in process, interior design of space and recording studio to be finalised by end of 2022. Expected completion Date 1/12/22	18,519				18,519						
10912. Waratah Street Plaza	Planning	On hold	At Planning and Consultation Phase. Grant funded works to follow.	1,643,296				1,643,296						
10969. Maroubra Junction Central Oasis	Construction	Scope Change - In construction	At Construction Phase. Grant funded works to complete.	762,437				762,437						
10181. Regional Road Block Grant Program	Construction	Weather	At Construction Phase. Grant works to complete soon.	31,500				31,500						
10944. Route 1 cycleway - Doncaster / Houston etc	Construction	2 year project	At Construction Phase. Grant funded works to follow.	49,104				49,104						
10899. Coogee Beach Stormwater Diversion	Planning	Scope Change	At Planning and Consultation Phase. Grant funded works to follow.	350,000				350,000						
<b>TOTAL GRANT FUNDED PROJECTS</b>				<b>3,187,853</b>	-	-	-	<b>3,187,853</b>	-	-	-	-	-	-
<b>TOTAL RANDWICK CITY COUNCIL CARRY OVERS</b>				<b>19,167,302</b>	<b>3,227,727</b>	<b>1,798,282</b>	<b>624,226</b>	<b>3,187,853</b>	<b>87,590</b>	<b>1,493,410</b>	<b>101,653</b>	<b>1,524,381</b>	<b>1,309,080</b>	<b>5,813,100</b>

Attachment A

## Director Corporate Services Report No. CO41/22

**Subject: Investment Report - August 2022**

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### Executive Summary

- This report outlines Council's investment portfolio and performance as at 31 August 2022.
- All investments have been made in accordance with the Act, Regulations and Council's Investment Policy.
- For the month of August provided a solid return of +0.15% (actual) or +1.74% p.a. (annualised), in comparison to the benchmark AusBond Bank Bill Index return of +0.15% (actual) or +1.84% p.a. (annualised).
- Cashflow will continue to be monitored closely, as the RBA expects to take further steps in the process of normalising monetary conditions over the coming months. Investments will continue to be managed to ensure liquidity to meet operational requirements.

### Recommendation

That the Investment Report for August 2022 be received and noted.

### Attachment/s:

1.  Certificate by Responsible Accounting Officer - August 2022

CO41/22

## Purpose

The Local Government (General) Regulation requires a written report to be provided to the Ordinary meeting of the Council giving details of all monies invested and a certificate as to whether, or not, the investments have been made in accordance with the Act, the regulations and the Council's Investment Policy.

## Discussion

As at 31 August 2022, Council held investments with a market value of \$161 million. The portfolio value increased during August by ~\$22.47 million. The increase is representative of a positive cash flow for the month reflecting the net effect of revenue receipts, rates, grants and miscellaneous payments, offset by capital works expenditure and other operational payments.

The size of the investment portfolio varies significantly from month to month because of cash flows for the period. Cash outflows (expenditure) are typically relatively stable from one month to another. Cash inflows (income) are cyclical and are largely dependent on the rates instalment due dates and the timing of grant payments including receipt of the Financial Assistance Grants.

Cashflow continues to be closely monitored, ensuring that there is enough cash in the business to operate on a day-to-day basis, to:

- Ensure that Council maintains a balanced operating result,
- Ensure that payments are received on time to control debtors; and
- Manage and financing capital projects.

At the RBA's last meeting on 6 September 2022, the RBA decided to:

- Increase the cash rate target by 50 basis points to 2.35 per cent.
- place a high priority on the return of inflation to the 2–3% range over time, while keeping the economy on an even keel

The RBA comments that *"The further increase in interest rates today will help bring inflation back to target and create a more sustainable balance of demand and supply in the Australian economy. Price stability is a prerequisite for a strong economy and a sustained period of full employment."*

Inflation is expected to peak later this year and then decline back towards the 2–3% range in the longer term. The Bank's central forecast is for CPI inflation to be around 7.75% over 2022, a little above 4% over 2023 and around 3% over 2024. The RBA is still prioritising achieving a soft landing if inflation expectations remain anchored as they currently believe it to be.

The July unemployment rate fell by 0.1% to 3.4% (consensus 3.5%), partially driven by the decrease of participation rate by 0.3%. The headline wage price index (WPI) excluding bonuses number printed at +0.7% q/q and +2.6% y/y, revealing a continued acceleration in wages growth alongside the earlier tightening in the labour market.

The financial market is now factoring the possibility of a global recession as early as the second half of 2023. The RBA is expected to further increase the official cash rate and the *"timing of future interest rate increases will be guided by the incoming data and the Board's assessment of the outlook for inflation and the labour market"*.

## On Call Funds

On call funds are held to meet Council's immediate cash flow requirements. The on-call funds balance has now gradually been reduced as the economic outlook from the pandemic has improved but will continue to be monitored and reviewed in line with anticipated operational requirements.

The on-call balance at month end is \$11.504 million or 7.14% of the total portfolio.

Investment	Rating	Balance - 1 August 2022	Movement	Balance - 31 August 2022	Interest Rate
CBA	AA-	\$9,066,146	\$2,435,838	\$11,501,984	1.95%
Macquarie Bank	A+	\$2,308	\$4	\$2,308	1.85%

### Term Deposits

- At month end, the portfolio included \$123 million in term deposits.
- Term Deposits made up 76.40% of the total investment portfolio.
- There is no term deposit matured in August 2022.
- During August, eleven new term deposits totaling \$20 million were placed.
- As at the end of August 2022, the term deposit portfolio was yielding 1.77% p.a. (up 47bp from the previous month).

A	Rating	Balance 1 August 2022	Movement	Balance 31 August 2022	Date Invested	Maturity Date	Interest Rate
ICBC	A	\$2,000,000	0	\$2,000,000	21/09/2020	19/09/2022	0.85%
ICBC	A	\$1,000,000	0	\$1,000,000	13/11/2020	09/11/2022	0.82%
ICBC	A	\$1,500,000	0	\$1,500,000	03/12/2020	07/12/2022	0.70%
ICBC	A	\$1,500,000	0	\$1,500,000	11/02/2021	29/03/2023	0.62%
ICBC	A	\$2,000,000	0	\$2,000,000	11/02/2021	28/06/2023	0.65%
NAB	AA-	\$1,000,000	0	\$2,000,000	27/08/2021	14/09/2022	0.35%
NAB	AA-	\$1,500,000	0	\$1,500,000	31/08/2021	13/09/2023	0.65%
NAB	AA-	\$1,500,000	0	\$1,500,000	01/09/2021	20/09/2023	0.65%
CBA	AA-	\$1,500,000	0	\$1,500,000	01/09/2021	31/09/2022	0.42%
CBA	AA-	\$2,000,000	0	\$2,000,000	03/09/2021	12/10/2022	0.41%
ICBC	A	\$2,000,000	0	\$2,000,000	09/09/2021	18/09/2024	0.94%
ICBC	A	\$1,500,000	0	\$1,500,000	27/09/2021	27/09/2023	0.60%
CBA	AA-	\$1,500,000	0	\$1,500,000	27/09/2021	19/10/2022	0.36%
WBC	AA-	\$1,000,000	0	\$1,000,000	21/10/2021	2/11/2022	0.46%
CBA	AA-	\$2,000,000	0	\$2,000,000	1/11/2021	19/04/2023	0.99%
ICBC	AA-	\$1,000,000	0	\$1,000,000	10/11/2021	3/12/2025	1.70%
CBA	AA-	\$1,000,000	0	\$1,000,000	10/11/2021	9/12/2026	1.88%
CBA	AA-	\$2,000,000	0	\$2,000,000	11/11/2021	13/12/2023	1.22%
CBA	AA-	\$1,500,000	0	\$1,500,000	11/11/2021	20/12/2023	1.27%
CBA	AA-	\$2,000,000	0	\$2,000,000	11/11/2021	27/12/2023	1.31%
CBA	AA-	\$1,500,000	0	\$1,500,000	11/11/2021	03/01/2024	1.29%
CBA	AA-	\$2,000,000	0	\$2,000,000	11/11/2021	10/01/2024	1.29%
CBA	AA-	\$2,000,000	0	\$2,000,000	11/11/2021	23/12/2024	1.64%
CBA	AA-	\$1,500,000	0	\$1,500,000	11/11/2021	31/12/2024	1.65%
CBA	AA-	\$2,000,000	0	\$2,000,000	11/11/2021	08/01/2025	1.65%

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CBA	AA-	\$1,500,000	0	\$1,500,000	11/11/2021	15/01/2025	1.66%
CBA	AA-	\$2,000,000	0	\$2,000,000	11/11/2021	22/01/2025	1.66%
CBA	AA-	\$2,000,000	0	\$2,000,000	12/11/2021	31/12/2022	0.70%
WBC	AA-	\$2,000,000	0	\$2,000,000	12/11/2021	18/01/2023	0.63%
CBA	AA-	\$1,500,000	0	\$1,500,000	12/11/2021	25/01/2023	0.74%
CBA	AA-	\$2,000,000	0	\$2,000,000	12/11/2021	01/02/2023	0.76%
CBA	AA-	\$1,500,000	0	\$1,500,000	12/11/2021	15/03/2023	0.84%
CBA	AA-	\$2,000,000	0	\$2,000,000	18/11/2021	12/04/2023	0.85%
ICBC	A	\$1,500,000	0	\$1,500,000	18/11/2021	26/04/2023	0.83%
ICBC	A	\$2,000,000	0	\$2,000,000	18/11/2021	14/6/2023	0.95%
ICBC	A	\$1,500,000	0	\$1,500,000	18/11/2021	21/06/2023	0.96%
ICBC	A	\$1,000,000	0	\$1,000,000	18/11/2021	05/07/2023	1.00%
NAB	AA-	\$1,000,000	0	\$1,000,000	02/12/2021	04/12/2022	0.52%
NAB	AA-	\$2,000,000	0	\$2,000,000	02/12/2021	05/04/2023	0.80%
ICBC	A	\$2,000,000	0	\$2,000,000	02/12/2021	05/07/2023	1.00%
ICBC	A	\$2,000,000	0	\$2,000,000	02/12/2021	11/10/2023	1.10%
NAB	AA-	\$2,000,000	0	\$2,000,000	02/12/2021	18/10/2023	1.05%
ICBC	A	\$2,000,000	0	\$2,000,000	02/12/2021	24/01/2024	1.36%
NAB	AA-	\$2,000,000	0	\$2,000,000	31/02/2022	12/07/2023	1.20%
ICBC	A	\$2,000,000	0	\$2,000,000	31/02/2022	12/07/2023	1.20%
NAB	AA-	\$2,000,000	0	\$2,000,000	01/03/2022	11/01/2023	0.79%
NAB	AA-	\$2,000,000	0	\$2,000,000	01/03/2022	26/10/2022	0.65%
NAB	AA-	\$2,000,000	0	\$2,000,000	01/03/2022	19/07/2023	1.15%
ICBC	A	\$2,000,000	0	\$2,000,000	09/03/2022	25/10/2023	1.74%
CBA	AA-	\$1,500,000	0	\$1,500,000	20/04/2022	26/07/2023	2.44%
CBA	AA-	\$1,500,000	0	\$1,500,000	20/04/2022	04/10/2023	2.60%
ICBC	A	\$1,000,000	0	\$1,000,000	20/04/2022	24/04/2024	3.13%
CBA	AA-	\$2,000,000	0	\$2,000,000	02/05/2022	03/05/2023	2.71%
CBA	AA-	\$2,000,000	0	\$2,000,000	02/05/2022	01/11/2023	3.08%
CBA	AA-	\$1,500,000	0	\$1,500,000	24/05/2022	08/02/2022	1.89%
Suncorp	A+	\$1,500,000	0	\$1,500,000	24/05/2022	08/02/2023	2.60%
CBA	AA-	\$1,500,000	0	\$1,500,000	31/05/2022	22/03/2023	2.78%
ICBC	A	\$1,500,000	0	\$1,500,000	01/06/2022	31/01/2024	3.40%
Suncorp	A+	\$2,000,000	0	\$2,000,000	12/07/2022	17/01/2024	4.05%
Westpac	AA-	\$1,000,000	0	\$1,000,000	28/07/2022	13/03/2024	3.80%
Suncorp	A+	0	\$1,500,000	\$1,500,000	11/08/2022	03/04/2024	4.04%
NAB	AA-	0	\$1,500,000	\$1,500,000	11/08/2022	08/05/2024	4.05%
NAB	AA-	0	\$2,000,000	\$2,000,000	17/08/2022	27/03/2024	4.03%
NAB	AA-	0	\$2,000,000	\$2,000,000	17/08/2022	17/04/2024	4.03%

Westpac	AA-	0	\$1,500,000	\$1,500,000	24/08/2022	08/11/2023	4.16%
Westpac	AA-	0	\$1,500,000	\$1,500,000	24/08/2022	07/02/2024	4.22%
<b>ICBC</b>	A	0	\$2,000,000	\$2,000,000	24/08/2022	10/04/2024	4.30%
Suncorp	A+	0	\$2,000,000	\$2,000,000	31/08/2022	01/05/2024	4.16%
Westpac	AA-	0	\$2,000,000	\$2,000,000	31/08/2022	19/06/2024	4.24%
Westpac	AA-	0	\$2,000,000	\$2,000,000	31/08/2022	26/06/2024	4.25%
Westpac	AA-	0	\$2,000,000	\$2,000,000	31/08/2022	17/07/2024	4.25%
<b>Total</b>		<b>\$103,000,000</b>	<b>\$20,000,000</b>	<b>\$123,000,000</b>			

### Floating Rate Notes (FRNs)

- The portfolio includes \$24.921 million in floating rate notes, making up 15.48% of the total portfolio.
- FRNs are classified as “held for trading” and are required to be reported at the latest indicative market valuations at month end.
- The indicative market value of the FRNs as at the 31 August 2022 increased by ~\$59 thousands.
- There is no new floating rate note placed during August.
- Council will continue to look at opportunities and new issuances as they become available, and switch if viable.

Investment	Rating	Purchase Price	Indicative Value 31 August 2022	Date Invested	Maturity Date	Interest Rate
Macquarie Bank	A+	\$2,000,000	\$1999,448	07/08/2019	07/08/2024	90D BBSW + 80 bpts
Citibank	A+	\$1,000,000	\$1,001,239	14/11/2019	14/11/2024	90D BBSW + 88 bpts
NAB	AA-	\$2,000,000	\$2,005,883	21/01/2021	21/01/2025	90D BBSW + 77 bpts
Macquarie Bank	A+	\$2,000,000	\$1,996,708	12/02/2020	12/02/2025	90D BBSW + 84 bpts
UBS	A+	\$1,300,000	\$1,297,010	30/7/2020	30/07/2025	90D BBSW + 87 bpts
Bank of China	A	\$1,000,000	\$999,440	18/08/2020	18/08/2023	90D BBSW + 80 bpts
UBS	A+	\$3,000,000	\$2,950,216	26/02/2021	26/02/2026	90D BBSW + 50 bpts
CCB	A	\$1,000,000	\$994,603	11/03/2021	11/03/2024	90D BBSW + 58 bpts
ICBC	A	\$1,700,000	\$1,668,936	18/06/2021	18/06/2026	90D BBSW + 66 bpts
NAB	AA-	\$3,100,000	\$3,051,587	24/08/2021	24/08/2026	90D BBSW + 41 bpts
Suncorp	A+	\$1,750,000	\$1,713,335	15/09/2021	15/9/2026	90D BBSW + 48 bpts
CBA	AA-	\$1,500,000	\$1,487,322	14/1/2022	14/1/2027	90D BBSW + 77 bpts
Suncorp	A+	\$1,800,000	\$1,776,373	25/1/2022	25/1/2027	90D BBSW + 78 bpts
Rabobank Australia Branch	A+	\$2,000,000	\$1,979,628	27/1/2022	27/1/2027	90D BBSW + 73 bpts
<b>Total</b>		<b>\$25,150,000</b>	<b>\$24,921,752</b>			



## Fixed Bonds

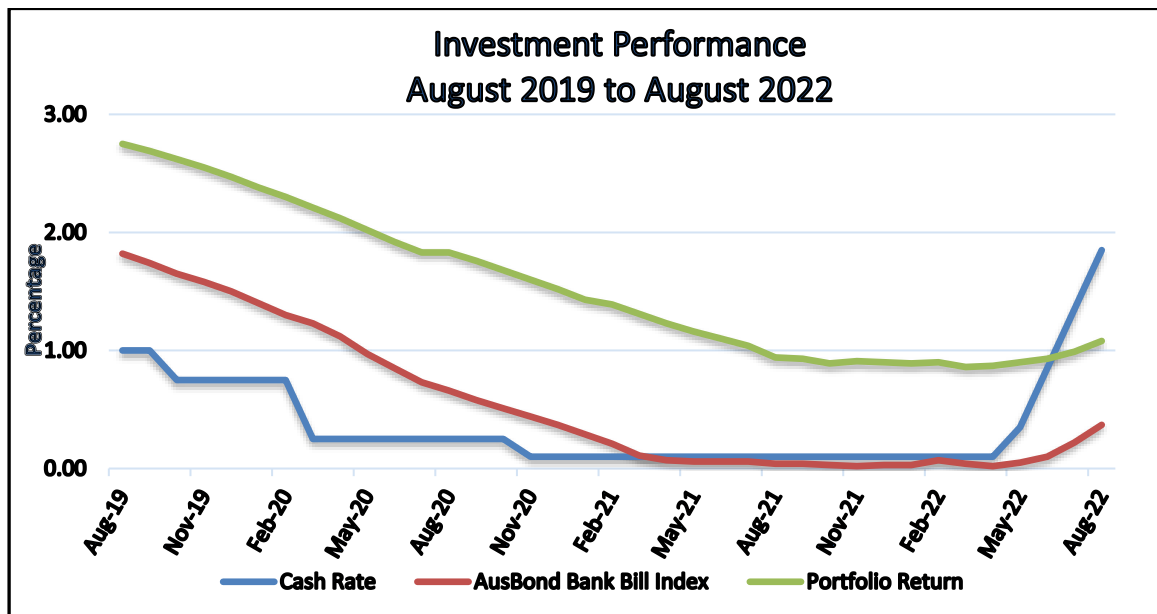
In August 2021, Council purchased at discount \$1.8 million (face value) of the AAA rated covered fixed bond with ING Bank Australia. An attractive fixed coupon rate of 1.10% will be paid on a semi-annual basis on the \$1.8 million face value.

The indicative value is the value Council would receive at 31 August if it were to consider selling this investment prior to its maturity date. Selling prior to maturity would only be considered if a capital gain resulted, while holding to maturity ensures a return of the full amount invested along with quarterly interest payments over the life of the investment.

Investment	Rating	Purchase Price	Indicative Value 31 August 2022	Date Invested	Maturity Date	Interest Rate
ING Bank	AAA	\$1,794,762	\$1,574,755	19/08/2021	19/08/2026	1.10%
<b>Total</b>		<b>\$1,794,762</b>	<b>\$1,574,755</b>			

## Performance

The following graph shows the investment returns achieved against the AusBond Bank Bill Index and the official Reserve Bank of Australia (RBA) cash interest rate for the period August 2019 to August 2022.



For the month of August, the total portfolio of term deposits (T/Ds) and floating rate notes (FRNs) provided a solid provided a solid return of +0.15% (actual) or +1.74% p.a. (annualised), performing in line with the benchmark AusBond Bank Bill Index return of +0.15% (actual) or +1.84% p.a. (annualised). The portfolio performance continues to be driven by a combination of deposits that were originally invested longer than 6 months, as well as the higher yielding FRNs locked in at attractive margins and sold prior to maturity, realising small capital gains and boosting returns.

Over the past year, the combined term deposit and FRN portfolio returned +1.08% p.a., outperforming bank bills by 0.71% p.a. The overall return remains solid given deposit rates have again surpassed their all-time lows following the RBA's successive interest rate cuts over the past 2 years.

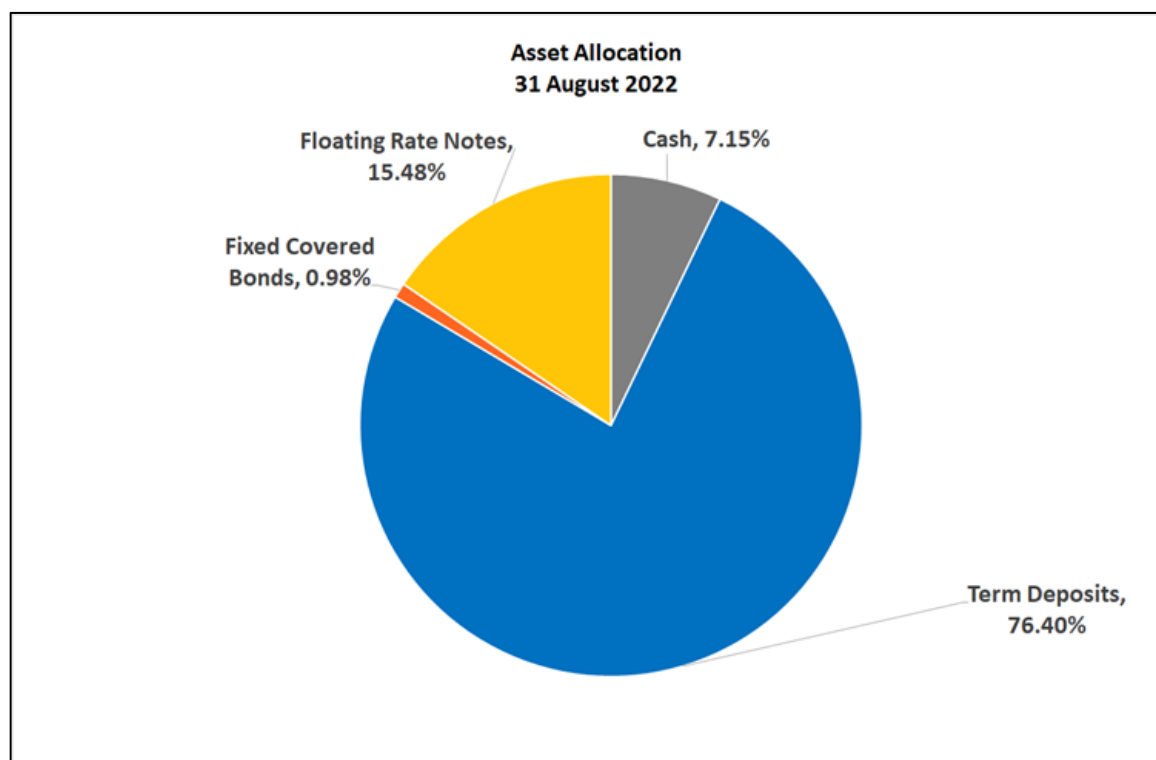
The performance for the month ending 31 August 2022 is summarised below.

Performance	1 month	3 months	6 months	FYTD	1 year	2 year	3 year
Official Cash Rate	0.16%	0.34%	0.39%	0.27%	0.44%	0.28%	0.36%
AusBond Bank Bill Index	0.15%	0.33%	0.35%	0.28%	0.37%	0.21%	0.36%
Council's T/D Portfolio	0.12%	0.33%	0.56%	0.23%	0.91%	0.88%	1.21 %
Council's FRN Portfolio	0.25%	0.58%	0.84%	0.44%	1.58%	1.33%	1.48 %
Council's Bond Portfolio	0.09%	0.28%	0.55%	0.19%	1.10%	-	-
<b>Council's Portfolio</b>	<b>0.15%</b>	<b>0.37%</b>	<b>0.61%</b>	<b>0.27%</b>	<b>1.08 %</b>	<b>1.01%</b>	<b>1.28%</b>
<b>Outperformance</b>	<b>0.00%</b>	<b>0.04%</b>	<b>0.26%</b>	<b>-0.01%</b>	<b>0.71%</b>	<b>0.80%</b>	<b>0.92%</b>

## Council's Portfolio and Compliance

### Asset Allocation

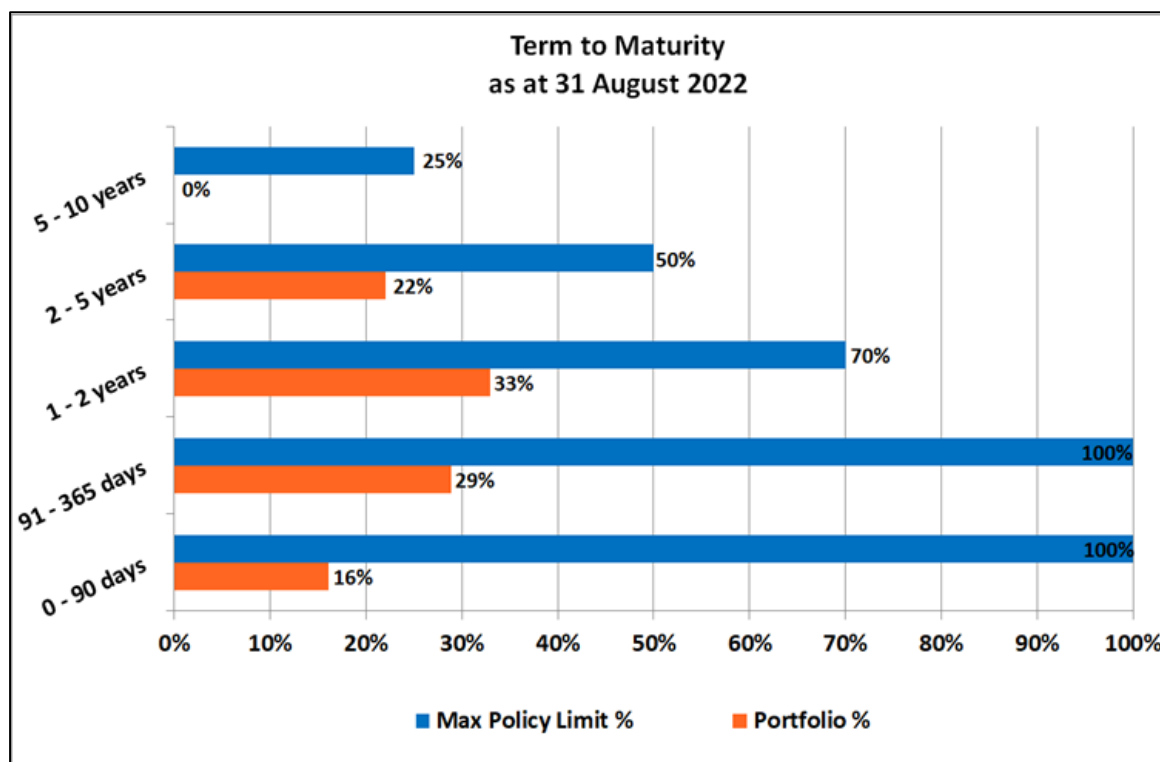
Most of the portfolio is spread between term deposits (76.40%) and senior floating rate notes (15.48%). The remainder of the portfolio is held in the overnight cash accounts with CBA and Macquarie Bank (7.15%) and the "AAA" rated fixed covered bond (0.98%). The FRNs add additional liquidity and are generally accessible within 2-3 business days. FRNs are also dominated by the higher rated ADIs which allows Council to maintain a bias towards the higher rated banks.



### Term to Maturity

The portfolio remains diversified from a maturity perspective with a spread of maturities out to 5 years. Medium-term (2-5 years) assets account for around 22% of the total investment portfolio.

Compliant	Horizon	Invested	%	Min Limit	Max Limit
✓	0-90 days	\$20,004,296	16.15%	10%	100%
✓	91-365 days	\$46,499,440	28.88%	20%	100%
✓	1-2 years	\$52,994,052	32.92%	0%	70%
✓	2-5 years	\$35,503,015	22.05%	0%	50%
✓	5-10 years	0	0%	0%	25%



The investment portfolio is regularly reviewed to maximise investment performance and minimise risk. Comparisons are made between existing investments with available products that are not part of the Council's portfolio. Independent advice is sought on new investment opportunities.

### Credit Quality

As at the end of August, applying the long term S&P ratings only, Council is now compliant across all individual counterparties. The investment portfolio is entirely directly to assets rated "A" or higher, as per Council's adopted policy framework.

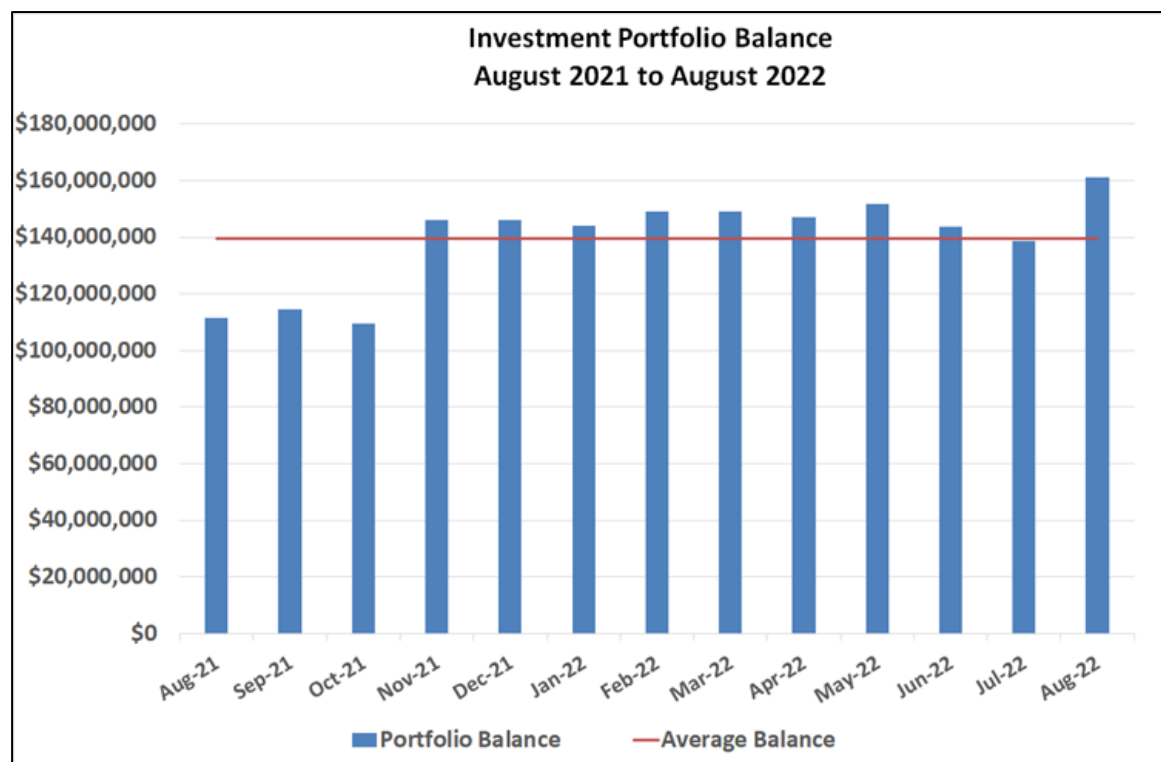
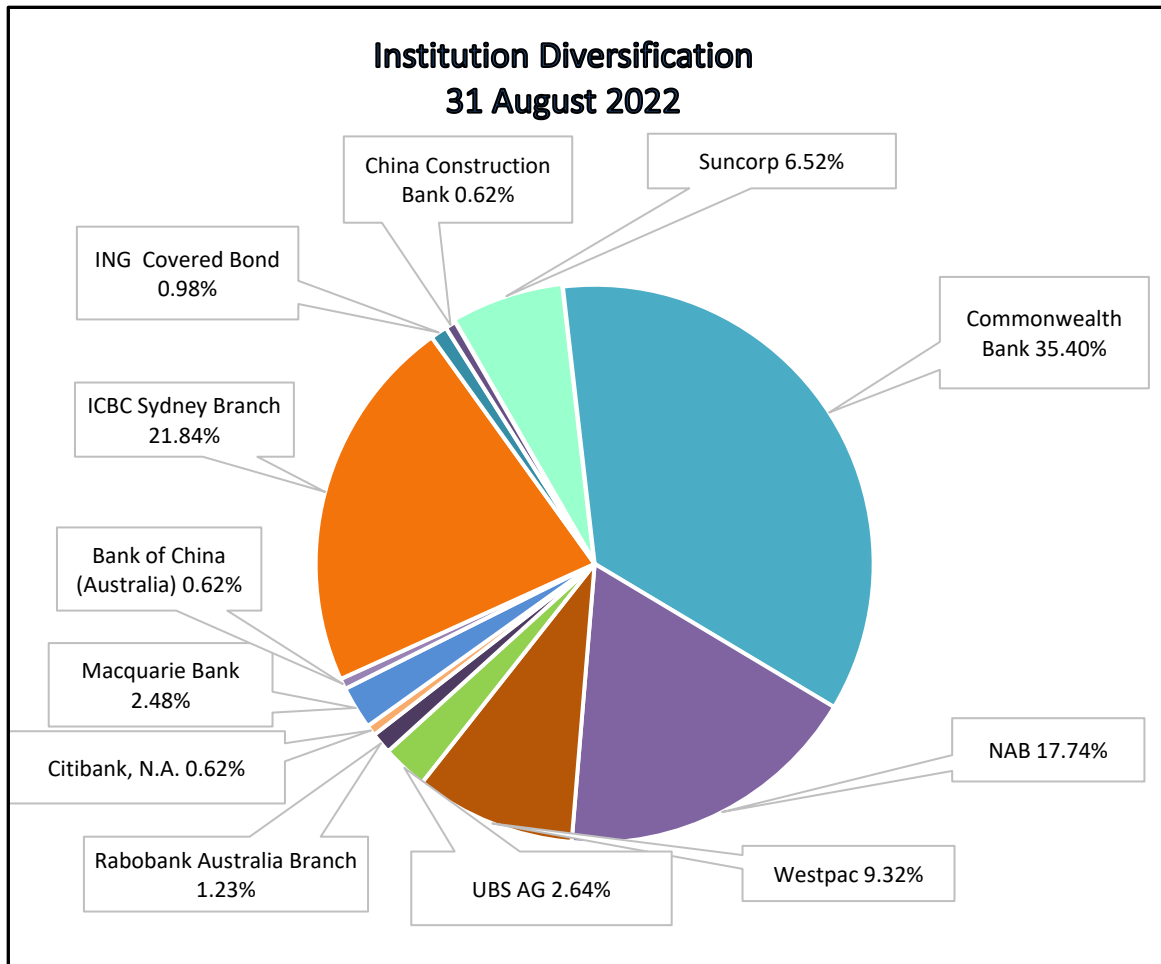
Compliant	Rating	Invested	Invested	Max. Limit	Available
✓	AAA Category	\$1,574,755	0.98%	100%	\$159,426,047
✓	AA Category	\$100,546,777	62.45%	100%	\$60,454,025
✓	A Category	\$58,879,270	36.57%	80%	\$69,921,372
✓	Unrated ADIs	\$0.00	0.00%	0.00%	\$0

### Counterparty

The table below shows the individual counterparty exposures against Council's current investment policy based on long term S&P ratings.

Compliant	Issuer	Rating	Invested	%	Max. Limit	Available
✓	ING Covered	AAA	\$1,574,755	0.98%	40%	\$62,825,566
✓	Rabobank Australia Branch	A+	\$1,979,628	1.23%	25%	\$38,270,573
✓	CBA	AA-	\$56,989,306	35.40%	40%	\$7,411,015
✓	NAB	AA-	\$28,557,471	17.74%	40%	\$35,842,850
✓	Westpac	AA-	\$15,000,000	9.32%	40%	\$49,400,321
✓	Citibank	A+	\$1,001,239	0.62%	25%	\$39,400,321
✓	UBS	A+	\$4,247,227	2.64%	25%	\$36,002,974
✓	Bank of China	A	\$999,440	0.62%	25%	\$39,250,761
✓	Macquarie Bank	A+	\$3,998,468	2.48%	25%	\$36,251,732
✓	Suncorp	A+	\$10,489,728	6.52%	25%	\$29,760,472
✓	ICBC Sydney	A	\$35,168,936	21.84%	25%	\$5,081,265
✓	China Construction Bank	A	\$994,603	0.62%	25%	\$39,255,597

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## Restricted Funds (*Local Government Act 1993 s 409*)

Councils restricted and unrestricted funds as at 31 August 2022 are shown below. Unrestricted Cash is the cash that is readily available or convertible to cash for Councils' day to day management. The restricted cash is either externally or internally restricted. Externally restricted cash can only be spent as permitted in line with legislative responsibilities and/or contractual obligations, while internally restricted cash is to be spent on Council specific funding commitments as per the operational plan and adopted Council budget.

<b>Investment Portfolio Balance as at 31 August 2022</b>		<b>\$161,000,802.62</b>
Restricted Cash	Internal	\$96,509,909.70
	External	\$52,043,096.15
Unrestricted Cash		\$12,447,796.77
<b>Total Restricted &amp; Unrestricted</b>		<b>\$161,000,802.62</b>

## Loan Funds

The total loan funds were drawn down on 10 November 2021 for \$33.5 million at 2.22%. The loan funded the following:

- \$14.5M Capital Works
  - \$6.7M of Building Works which included Blenheim House, La Perouse Museum, Malabar Pool, Dunningham Reserve, Burrows Park and Southern Suburbs Youth Facilities
  - \$5.5M of Parks Projects which included Playground upgrade, Coral Sea Park, Coastal Walkways, Snape Park outdoor gym, and Pioneers Park
  - \$3.8M of Roads Projects which include drainage capital works and footpath construction
- \$19.5M for the Heffron Centre Project

The payment frequency is semi-annually with the first loan repayment made on the 10 May 2022. The repayment total is for \$1,877,039.92 of which \$371,850.00 is interest. The next payment will be due on 10 November 2022.

The current interest rates offered on term deposits currently have far exceeded our cost of funds in obtaining the \$33.5m loan. Indicative term deposit rates offered currently at CBA by the end of August are as follows:

- For 1 Year – 4.18%
- For 2 Years – 4.38%
- For 3 Years – 4.42%
- For 4 Years – 4.44%
- For 5 Years – 4.48%

As such, the Council is at a notionally advantageous position in earning interest income on our loan. In addition, the delay in the use of loan funds with the deferral of capital works projects into the next financial year enables the council to invest these surplus funds in the short to medium term investment offerings.

## Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:



**Delivering services and regulatory functions:**

Service area	Financial Management
Function	Financial Management and Control
Delivery program commitment	Support Council's sustainable delivery of projects and services through sound Financial Management and Control, including long term financial planning, budget preparation, and financial performance monitoring.

**Resourcing Strategy implications**

The budget provision for investment income is \$1,270,504. Income received to 31 August 2022 is \$374,641.09, representing 29.49% of the budget year to date. The increased portfolio balance and recent increase of interest rates continues to result in overall improved returns.

**Policy and legislative requirements**

Council is authorised by Section 625 of the Local Government Act to invest its surplus funds. Funds August only be invested in the form of investment notified by Order of the Minister dated 12 August 2011. The Local Government (General) Regulation prescribes the records that must be maintained in relation to Council's Investment Policy

**Conclusion**

Funds are invested with the aim of achieving budgeted income in the 2022-23 financial year and outperforming the AusBond Bank Bill Index over a 12-month period.

All investments as at 31 August 2022 have been made in accordance with the Local Government Act, the regulations and Council's Investment Policy.

**Responsible officer:** Xinyu Zhang, Financial Accountant

**File Reference:** F2016/06527

## Randwick City Council

## Investments

for the period ending 31 August 2022

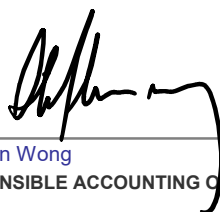
## Certificate by Responsible Accounting Officer

made pursuant to Clause 212(1)(b) of the Local Government (General) Regulations 2005

I hereby certify that all investments as at 31 August 2022 have been made in accordance with Council's Investment Policy (adopted Sept 2021).

I hereby certify that all investments as at 31 August 2022 meet the requirements of section 625 of the Local Government Act 1993 including the Ministerial Investment Order (2011).

I hereby certify that all investments as at 31 August 2022, and this investment report, meet the requirements of clause 212 of the Local Government (General) Regulation 2005.



Stephen Wong

RESPONSIBLE ACCOUNTING OFFICER

12 September 2022

Date



## Director Corporate Services Report No. CO42/22

**Subject: Monthly Financial Report as at 31 August 2022**

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### Executive Summary

- Monthly Financial Reports are produced as a means of monitoring the financial performance of the Council and ensuring that all appropriate financial controls are being adhered to.
- Council's liquidity remains sound as at 31 August 2022, with capacity to meet short term obligations as they fall due.
- Council's Chief Financial Officer, as the Responsible Accounting Officer, advises that the projected financial position is satisfactory.

### Recommendation

That the Monthly Financial Report as at 31 August 2022 be received and noted.

### Attachment/s:

1.  Monthly Financial Statements - Income Statement - August 2022
2.  Monthly Financial Statements - Cash Flow Statement - August 2022
3.  Monthly Financial Statements - Balance Sheet - August 2022

CO42/22

## Purpose

Section 202 of Local Government (General) Regulation 2005 requires that the Responsible Accounting Officer of a council must:

- a) establish and maintain a system of budgetary control that will enable the council's actual income and expenditure to be monitored each month and to be compared with the estimate of the council's income and expenditure, and
- b) if any instance arises where the actual income or expenditure of the council is materially different from its estimated income or expenditure, report the instance to the next meeting of the council.

## Discussion

This report provides the financial results of the Council as at 31<sup>st</sup> August 2022.

- **Income Statement** (Attachment 1):  
The Income Statement summarizes the Council's financial performance year to date (YTD). The income statement presents the financial results for a stated period. The statement quantifies the amount of revenue generated and the expenses incurred by the Council as well as any resulting net surplus or deficit.

### 2022-23 Financial Performance Summary

	Original 2022-23 Budget (\$'000)	2022-23 August YTD (\$'000)
Income from continuing operations	\$182,620	\$32,959
Expenses from continuing operations	\$172,587	\$25,856
Net operating result for 2022-23	\$10,033	\$7,102
Net operating result before Capital Grants and Contributions for 2022-23	\$2,683	\$3,829

- **Balance Sheet Statement** (Attachment 2):  
A Balance Sheet is a statement of the financial position of the Council that lists the assets, liabilities, and equity at a particular point in time. In other words, the balance sheet illustrates a Council's net worth. The balance sheet provides a snapshot of the finances (what it owns and owes) as of a specific date.
  - The Council's cash value increased during August due to first instalment of rates payments collected, movements of revenue receipts, grants, miscellaneous payments, offset by capital works expenditure and other operational payments. Those additional funds received have been invested, hence showing an increased investment balance.
  - Prepayments have increased due to future rates payments received which have not been earned as income in the current period.
  - Our non-current liabilities have increased due to the ongoing income received in advance from South Sydney Rabbitohs in relation to the Heffron Centre Project.

Cash balances have also increased as the economic outlook from the pandemic has improved and will continue to be monitored with anticipated operational requirements. Any surplus cash reserves are invested accordingly.

- **Cash Flow Statement** (Attachment 3):

The Cash Flow Statement is a financial statement that shows how cash moves in and out of a Council's accounts via three main channels: operating, investing, and financing activities. The sum of these three segments is called net cash flow. The cash flow statement measures how well the Council manages its cash position, meaning how well the Council generates cash to pay its debt obligations and fund its operating expenses.

The current ratio is a liquidity ratio that measures Council's ability to pay short-term obligations or those due within one year. The current ratio as at 31<sup>st</sup> August 2022 is 2.99 compared to 3.03 as at 30<sup>th</sup> June 2022. The Council's target is a ratio equal to or greater than 1.5 based on the Long-Term Financial Plan. Our current ratio meets this target and indicates Council's liquidity remains sound at the end of August 2022. Together with a positive net operating result before Capital Grants and Contributions of \$3.8M, the financial position of the Council remains satisfactory.

### Performance Ratio Summary

	Industry Benchmark	Original 2022-23 Budget	August 2022 YTD Actuals
Operating Performance Ratio	>=0.00%	1.72%	12.90%
Own Source Operating Revenue Ratio	>=60.00%	92.01%	84.98%
Unrestricted Current Ratio	>1.5	2.44	1.98
Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage	<5.00%	3.80%	4.50%*

^Operating Performance Ratio measures Council's achievement of containing operating expenditure within operating revenue.

^Own Source Operating Revenue Ratio measures the degree of reliance on external funding sources such as operating grants and contributions.

^Unrestricted Current Ratio is to assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

^Rates, Annual Charges, Interest and Extra Charges Outstanding Ratio assesses the impact of uncollected rates, annual charges, interest and extra charges on a council's liquidity and the adequacy of debt recovery efforts.

\*4.50% is as of June 2022 as August results are not available due to rates being sent out but payments are not required until 31 August 2022.

Rates outstanding is monitored quarterly in line with instalment due dates. It is expected that over time the % outstanding will reduce as instalments become due and payable, with OLG benchmark of <5% by end of financial year. To determine whether Council is on target for outstanding % balances, future reports will be compared to historical data at each of the quarterly instalments.

### The Heffron Centre Project

As of 19th August 2022, the Heffron Centre Project is showing a total of \$31.4M actual expense from an approved budget of \$57.8M. To date the project is on budget with circa \$3.2M contingency remaining.

### Des Renford Leisure Centre – DRLC

Des Renford Leisure Centre's 2022-23 budget remains financially on track. The traditional effects of Winter and early Quarter 1 (Q1) delivered reduced attendances and income, while the early stages of Spring are all showing positive signs in membership growth and income. Learn to Swim,



Facility membership numbers and Centre attendances are still below pre-COVID levels, however they are exhibiting strong growth as we head towards the busy summer months.

Facility memberships have grown to 2,005 as at the end of August 2022 and Learn to Swim numbers for Term 3 finished at 3,507. Both these measures have exceeded 80% of pre-COVID enrolments. User Charges & Fees are currently sitting at 14% of annual budget, however with Term 4 enrolment currently underway and a new Fitness Passport agreement commencing from 1 September 2022, it is anticipated income levels will increase by the end of Q1.

Expenditure at the end of August 2022 continues to be well managed, while ensuring the Centre is kept fully operational and at the high standards expected by the Randwick community. This includes the recent replacement of pool blankets and seating for the three major pools.

The Splash Park project has been postponed commencing in April 2023, so construction does not disrupt outdoor space usage at DRLC during the summer season. This decision was made given the contractor was not going to complete the park until March 2023 (autumn/winter), whereas the new start date will permit the park to open in time for Spring/Term 3 school holidays. While this delay will still negatively affect Des Renford's income for the 2022-23 financial year, it is anticipated not having construction during summer 2022/23 will help maximise income during this period.

Regular marketing and promotional campaigns will continue, in addition to ongoing social media activity. To date, the 'Get a Grip on Your Health' campaign and recent DRLC Demo Day have both been effective, providing increased exposure and membership generation. Upcoming campaigns include the annual Member Referral promotion, as well as a New Year promotion in early 2023.

### Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Delivering services and regulatory functions:	
Service area	Financial Management
Function	Financial Management and Control
Delivery program commitment	Support Council's sustainable delivery of projects and services through sound Financial Management and Control, including long term financial planning, budget preparation, and financial performance monitoring.
Function	Accounting
Delivery program commitment	Manage and record the financial transactions arising from Council's activities, including the levy and collection of rates and charges, and the preparation of financial statements and returns.

### Resourcing Strategy implications

The recommended Budget for 2022-23 is balanced and sustainable with a budget operating result before capital contributions of \$2.6M. The Council's financial position remains sound. The Council continues to have a strong balance sheet demonstrated through the robustness of working capital and sound liquidity through healthy cash generation.

### Policy and legislative requirements

Section 202 of Local Government (General) Regulation 2005.

### Conclusion

The Council's Chief Financial Officer, as the Responsible Accounting Officer, advises that the projected financial position is satisfactory.

**Responsible officer:** Stephen Wong, Chief Financial Officer

**File Reference:** F2021/00364

CO42/22

CO42/22



# INCOME STATEMENT

For the period ended 31 August 2022

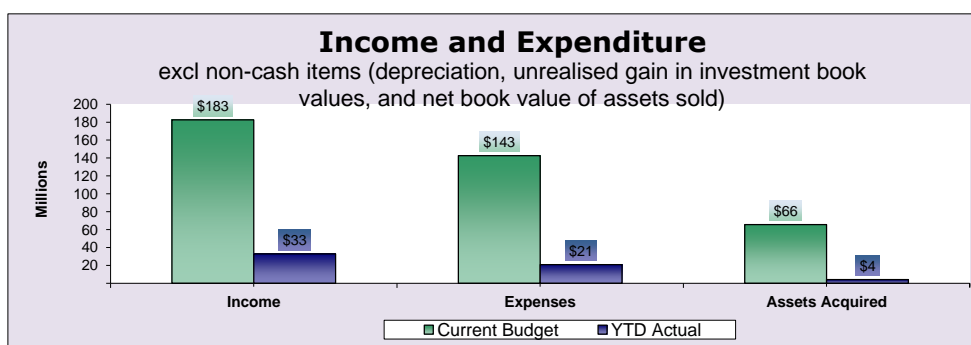
% OF YEAR EXPIRED  
AT 31 Aug 2022

17%

	Original Budget (\$'000s)	Current Budget (\$'000s)	YTD Actuals (\$'000s)	% Spent or Earned
<b>EXPENSES FROM CONTINUING OPERATIONS</b>				
Employee Costs	76,168	76,168	12,185	16.0%
Borrowing Costs	693	693	-	0.0%
Materials and Contracts	61,165	61,165	8,504	13.9%
Depreciation and Amortisation	29,965	29,965	4,994	16.7%
Other Operating Expenses	4,596	4,596	173	3.8%
Loss on Disposal of Infrastructure Assets	-	-	-	0.0%
<b>Total Expenses from Continuing Operations</b>	<b>172,587</b>	<b>172,587</b>	<b>25,856</b>	<b>15.0%</b>
<b>INCOME FROM CONTINUING OPERATIONS</b>				
Rates and Annual Charges	135,771	135,771	22,582	16.6%
User Charges and Fees	20,555	20,555	3,516	17.1%
Interest	1,471	1,471	496	33.8%
Other Revenues	6,212	6,212	832	13.4%
Other Income	4,012	4,012	582	14.5%
Operating Grants and Contributions	7,250	7,250	1,678	23.1%
Capital Grants and Contributions	7,350	7,350	3,273	44.5%
Gain on Disposal of Plant & Fleet Assets	-	-	-	0.0%
<b>Total Income from Continuing Operations</b>	<b>182,620</b>	<b>182,620</b>	<b>32,959</b>	<b>18.0%</b>
<b>Net Operating Result - Surplus/(Deficit)</b>	<b>10,033</b>	<b>10,033</b>	<b>7,102</b>	

## FUNDING STATEMENT

<b>SOURCE OF FUNDS</b>				
Surplus/(Deficit) from Operations - Accrual	10,033	10,033	7,102	70.8%
<b>Add Back Non-Funded Transactions included in Operations above</b>				
- Special Contributions	14,752	14,752	1,870	12.7%
- Depreciation	29,965	29,965	4,994	16.7%
- Sales of Assets (Book Value)	2,553	2,553	-	0.0%
- Transfer from Internal Reserves	19,288	19,288	85	0.4%
- Transfer from External Reserves	9,385	9,385	19	0.2%
- Unrealised Gain/(Loss) on Market Value of Investments	-	-	96	0.0%
- Loan Borrowings	-	-	-	0.0%
<b>Net Funds Available</b>	<b>85,977</b>	<b>85,977</b>	<b>13,976</b>	<b>16.3%</b>
<b>APPLICATION OF FUNDS</b>				
Assets Acquired	65,595	65,595	4,162	6.3%
Loan Principal Repayment	3,454	3,454	-	0.0%
Transfer to Internal Reserves	4,743	4,743	1,553	32.7%
Transfer to External Reserves	11,786	11,786	8,675	73.6%
<b>Total Funds Applied</b>	<b>85,578</b>	<b>85,578</b>	<b>14,390</b>	<b>16.8%</b>
<b>Total Funds Surplus/(Deficit)</b>	<b>399</b>	<b>399</b>	<b>(414)</b>	





## STATEMENT OF CASH FLOW

	For the period ended 31 August 2022 (\$'000)	Actual for the year ended 30 June 2022 (\$'000)
<b>Cash Flows from Operating Activities</b>		
<b>Receipts:</b>		
Rates & Annual Charges	39,404	131,464
User Charges & Fees	4,180	25,723
Investment & Interest Revenue Received	396	854
Grants & Contributions	7,454	24,373
Bonds, Deposits & Retention amounts received	457	1,876
Other	1,740	17,694
<b>Payments:</b>		
Employee Benefits & On-Costs	(13,533)	(69,406)
Materials & Contracts	(9,963)	(67,629)
Borrowing Costs	-	(379)
Bonds, Deposits & Retention amounts refunded	(417)	(1,302)
Other	(7,340)	(562)
<b>Net Cash provided (or used in) Operating Activities</b>	<b>22,378</b>	<b>62,706</b>
<b>Cash Flows from Investing Activities</b>		
<b>Receipts:</b>		
Sale of Investment Securities	5,000	78,013
Sale of Infrastructure, Property, Plant & Equipment	-	1,137
Distribution of net share of interest from ventures and associates		7
<b>Payments:</b>		
Purchase of Investment Securities	(23,000)	(132,745)
Acquisition of term deposits		-
Purchase of Infrastructure, Property, Plant & Equipment	(4,162)	(45,928)
<b>Net Cash provided (or used in) Investing Activities</b>	<b>(22,162)</b>	<b>(99,516)</b>
<b>Cash Flows from Financing Activities</b>		
<b>Receipts:</b>		
Proceeds from Borrowings	-	33,500
<b>Payments:</b>		
Repayment of Borrowings	-	(1,505)
Principal component of lease payments		2
<b>Net Cash Flow provided (used in) Financing Activities</b>	<b>0</b>	<b>31,997</b>
<b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b>	<b>217</b>	<b>(4,813)</b>
<b>plus: Cash &amp; Cash Equivalents - beginning of year</b>	<b>13,519</b>	<b>18,332</b>
<b>Cash &amp; Cash Equivalents - end of the period/year</b>	<b>13,736</b>	<b>13,519</b>
<b>Additional Information:</b>		
plus: <b>Investments on hand</b>	<b>149,497</b>	<b>131,401</b>
<b>Total Cash, Cash Equivalents &amp; Investments</b>	<b>163,232</b>	<b>144,920</b>

CO42/22

CO43/22



# BALANCE SHEET

	Actual as at 31 August 2022 (\$'000s)	Actual as at 30 June 2022 (\$'000s)
<b>CURRENT ASSETS</b>		
Cash, Cash Equivalents & Investments	163,232	144,920
Receivables	11,267	13,473
Inventories & Other	648	1,538
<b>TOTAL CURRENT ASSETS</b>	<b>175,148</b>	<b>159,931</b>
<b>NON-CURRENT ASSETS</b>		
Receivables	674	674
Infrastructure, Property, Plant & Equipment	1,859,286	1,860,119
Right of Use Asset	231	231
<b>TOTAL NON-CURRENT ASSETS</b>	<b>1,860,190</b>	<b>1,861,024</b>
<b>TOTAL ASSETS</b>	<b>2,035,338</b>	<b>2,020,954</b>
<b>CURRENT LIABILITIES</b>		
Payables & Prepayments	38,223	32,713
Provisions	20,398	20,496
<b>TOTAL CURRENT LIABILITIES</b>	<b>58,620</b>	<b>53,209</b>
<b>NON-CURRENT LIABILITIES</b>		
Income received in advance	12,294	10,424
Borrowings	28,934	28,934
Lease Liabilities	239	239
Provisions	651	651
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>42,118</b>	<b>40,248</b>
<b>TOTAL LIABILITIES</b>	<b>100,738</b>	<b>93,457</b>
<b>NET ASSETS</b>	<b>1,934,600</b>	<b>1,927,498</b>
<b>EQUITY</b>		
Retained Earnings	873,827	866,725
Revaluation Reserves	1,060,773	1,060,773
<b>TOTAL EQUITY</b>	<b>1,934,600</b>	<b>1,927,498</b>

## Director Corporate Services Report No. CO43/22

**Subject: Reschedule October Council meeting**

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### Executive Summary

- The Annual Conference of Local Government NSW (LGNSW) will be held in the Hunter Valley from Sunday 23 October to Tuesday 25 October 2022.
- As the main policy-making event for the local government sector, this Conference is Council's opportunity to help set the advocacy agenda for the year ahead and a majority of Councillors have indicated they will be attending this conference.
- The October Council meeting is scheduled to be held on Tuesday 25 October 2022, which conflicts with the LGNSW Conference, as such, it is proposed to move the October Council meeting to Tuesday 18 October 2022.

### Recommendation

That the 25 October 2022 Council meeting be rescheduled to Tuesday 18 October 2022 due to 25 October conflicting with the Annual Conference of LGNSW in the Hunter Valley.

### Attachment/s:

Nil

CO43/22



## Purpose

To reschedule the 25 October Council meeting due to a conflict with the LGNSW Annual Conference.

## Discussion

It is proposed to move the October Council meeting forward one week (from 25 October to 18 October 2022) to resolve a conflict with the Annual Conference of LGNSW which will be held in the Hunter Valley from Sunday 23 October to Tuesday 25 October 2022.

## Strategic alignment

The relationship with our 2022-26 Delivery Program is as follows:

Delivering services and regulatory functions:	
Service area	Customer Service & Governance Management
Function	Governance Management
Delivery program commitment	Manage Council's governance framework and controls to ensure accountability, transparency, integrity, equity and ethical Council decision making.

## Resourcing Strategy implications

N/A.

## Policy and legislative requirements

Code of Meeting Practice  
Local Government Act 1993.

## Conclusion

The rescheduling of the October Council meeting will allow interested Councillors to attend the 2022 Annual Conference of LGNSW.

**Responsible officer:** Julie Hartshorn, Coordinator Administration

**File Reference:** F2004/06565

## Motion Pursuant to Notice No. NM74/22

**Subject:** Notice of Motion from Cr D'Souza - Passing of Queen Elizabeth II

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### Motion:

That Council:

- a) acknowledge the passing of HRH Queen Elizabeth II and recognise her 70 years of service to Great Britain, the United Kingdom, Northern Ireland and the Commonwealth; and
- b) recognise HRH Elizabeth II's charitable work and makes a donation to one of her charities.

### Background:

During her 70-year reign, Queen Elizabeth II supported countless charities aiming to improve the lives of vulnerable people across the globe—inspiring a culture of giving not only in the royal family but among the public.

The queen was passionate about the national charitable spirit.

She said in her [2016 Christmas message](#): “On our own, we cannot end wars or wipe out injustice, but the cumulative impact of thousands of small acts of goodness can be bigger than we imagine.”

### Attachment/s:

Nil

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**Submitted by:** Councillor D'Souza, South Ward

**File Reference:** F2012/00347

NM74/22



## Motion Pursuant to Notice No. NM75/22

**Subject:** Notice of Motion from Cr Veitch - Problem boat, trailer and truck parking

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**Motion:**

That Council receive a report detailing options to limit or reduce the amount of boats, trailers and trucks parked on Council owned or managed roads and land in the Randwick LGA.

**Attachment/s:**

Nil

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**Submitted by:** Councillor Veitch, West Ward

**File Reference:** F2018/00250

NM75/22



## Motion Pursuant to Notice No. NM76/22

**Subject:** Notice of Motion from Cr Veitch - Repair and maintenance delays on TfNSW owned and managed roads

---

### Motion:

That Council:

1. acknowledges the increasing volume of resident complaints re potholes, damaged and noisy pit covers and other poorly maintained state road infrastructure which creates hazards for motorists and bike riders, and noise impacts for residents;
2. notes further that Council is not authorised or funded to maintain or repair state roads, and there are often significant delays when residents and Council staff request TfNSW to make repairs;
3. request that the Mayor write to representatives of TfNSW and also arrange a meeting to seek their urgent assistance in addressing this problem and to facilitate the maintenance and prompt repair of state managed roads.

### Attachment/s:

Nil

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**Submitted by:** Councillor Veitch, West Ward

**File Reference:** F2008/00263

NM76/22





## Motion Pursuant to Notice No. NM77/22

**Subject:** Notice of Motion from Cr Burst - Investigate adding left lane at Endeavour Avenue, turning into Anzac Parade intersection

### Motion:

That Council's Traffic Committee investigate adding a left lane at Endeavour Ave turning into Anzac Parade intersection.

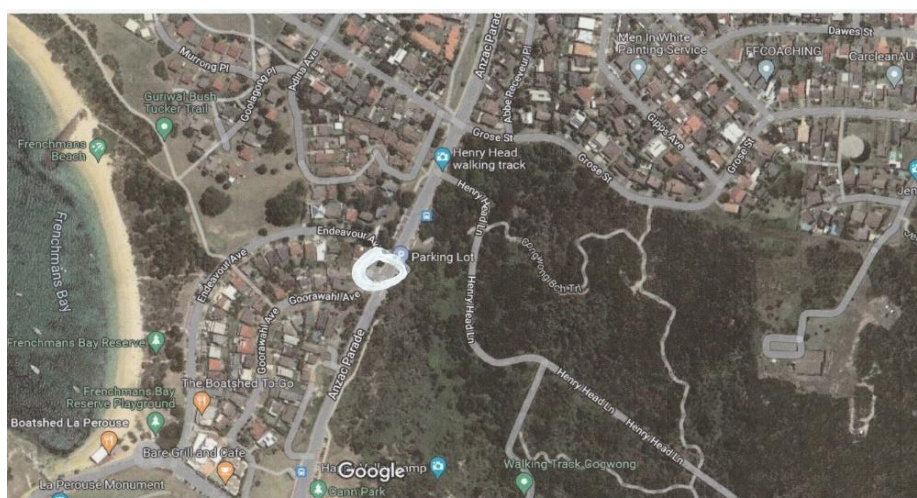
### Background:

Traffic management in summer at La Perouse and across South Ward is a burning issue, this would be one of the strategies that would help a congestion bottleneck in the area.

With the summer traffic jams that occur almost every weekend when its sunny and warm. Usually there is a car that wants to turn right at Anzac Pde heading South, this can cause log jam of cars all around Endeavour Ave. This will allow cars to leave the area quickly.



Add left turning lane from Endeavour Avenue into Anzac Parade, heading north.



General Area – Add left turning lane.

NM77/22

**Source of funding:**

TBC

**Attachment/s:**

Nil

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**Submitted by:** Councillor Burst, South Ward

**File Reference:** F2006/00229

NM77/22

## Motion Pursuant to Notice No. NM78/22

**Subject:** Notice of Motion from Cr Burst - Investigate PUDO locations across Randwick City Council

### Motion:

That Council's Traffic Committee investigate PUDO (Pick up, Drop off) locations across all areas of Randwick City Council including activated areas around shopping hubs and entertainment hubs.

### Background:

To revitalise RCC we need vibrant entertainment, food and shopping hubs. Getting the community and general public to these locations requires safe Pick Up and Drop Off areas.

If access to these revitalised areas are too difficult, it will impact the success of the strategy. Generally, these PUDO locations have been setup in previous safe No Standing or No Parking areas in other councils.

This will provide a safe pickup & drop off area for our children and community when they are out and about in our entertainment, food and shopping hubs.



### Source of funding:

TBC

NM78/22

**Attachment/s:**

Nil

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**Submitted by:** Councillor Burst, South Ward

**File Reference:** F2014/00528

NM78/22



## Motion Pursuant to Notice No. NM79/22

**Subject: Notice of Motion from Cr Hay - Measures to counteract antisocial behaviour in Inglis Park**

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### Motion:

That Randwick Council meets with stakeholders including CBus Property and discusses various and methods to counteract the growing prevalence of antisocial behaviour in Inglis Park, Randwick.

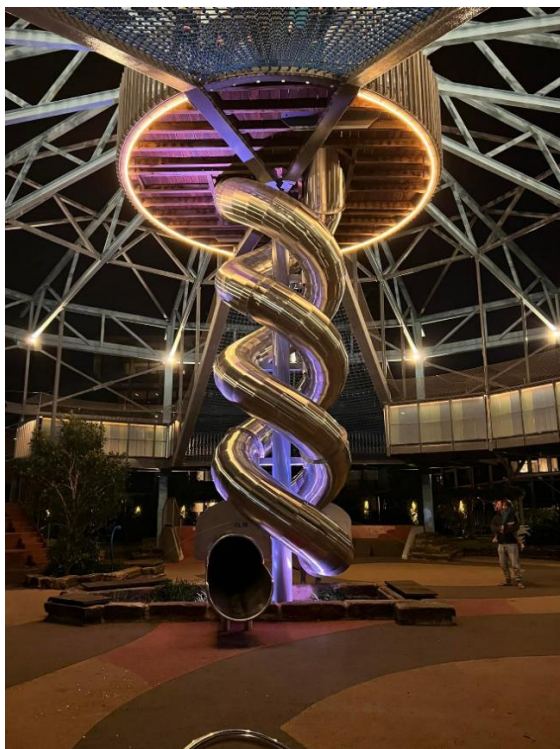
### Background:

Inglis Park is a beautiful and new playground in the Newmarket Development. The playground features two large slippery dips and is lit up beautifully at night and is designed primarily for children aged around 5-10.

It appears that a growing number of teenaged children have started to use the park, both before school starts and at night-time. Being a beautiful structure, well lit, away from parental supervision has attracted visitors. Residents have informed me of a firecracker going off in the tube, and nitrous oxide canisters being discarded behind. There has also been alcohol use, with a large quantity of broken glass being found in the morning.

Extensive examples of graffiti and vandalism have been reported and are in the process of being cleaned up. Randwick Council should consider various temporary methods to address the issue. Examples include:

- Installing and locking gates overnight on the main slippery dip structure
- Council and NSW police gaining access to any CCTV footage that shows potentially criminal behaviour
- Being willing to close access to the park before 9am, if the before school crowd persists as an issue





**Attachment/s:**

Nil

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**Submitted by:** Councillor Hay, West Ward

**File Reference:** F2008/00298

NM79/22

## Motion Pursuant to Notice No. NM80/22

**Subject:** Notice of Motion from Cr Veitch - LGNSW 2022 Annual Conference - Survey of bullying & harassment in the Local Government Sector

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### Motion:

That:

- a) Council endorses the following motion to be submitted to the Local Government NSW 2022 Annual Conference; and
- b) the General Manager be delegated the authority to make any minor amendments to the wording of this motion if requested by LGNSW and agreed to by the mover of the motion.

### Text of motion:

That Local Government NSW calls on the NSW State Government to:

1. undertake a state-wide survey and review of elected councillors and local government staff on bullying, harassment, intimidation and other harmful behaviours as soon as practicable or in the 2023-24 financial year, to improve workplace and councillor safety;
2. that the results of the survey and review be reported back to the Minister for Local Government, LGNSW and all councils, for further action if required.

### Background:

In July 2021, the Presiding Officers, Clerks and Chief Executive Officer (The Parliamentary Executive Group) commissioned an independent review into harmful behaviours including bullying, sexual harassment, and sexual misconduct at NSW Parliament workplaces. This review was undertaken by the former Sex Discrimination Commissioner Elizabeth Broderick. The review findings were released in August 2022 and have been published on the Parliament's website. <https://www.parliament.nsw.gov.au/about/Pages/reviews-and-reports.aspx>

There is strong anecdotal evidence of bullying and harassment in the local government sector. At the ALGWA NSW (Australian Local Government Women's Association NSW) conference held in July 2022, many conference delegates shared harrowing stories of the bullying and harassment they experienced in the local government sector. To improve workplace safety in local government there needs to be a way to quantify and identify these behaviours. The ALGWA NSW executive committee resolved at their September 10 meeting to seek support for the survey at the LGNSW conference.

### Attachment/s:

Nil

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**Submitted by:** Councillor Veitch, West Ward

**File Reference:** F2004/06645



## Motion Pursuant to Notice No. NM81/22

**Subject:** Notice of Motion from Cr Olive - Installing a location appropriate sign between Randwick Environment Park and Munda Street Reserve

### Motion:

That Council investigate installing a location appropriate sign between Randwick Environment Park and Munda Street Reserve on the western walkway to indicate where one finishes and the other ends.

### Background:

Munda Street Reserve and the Randwick Environment Park are adjacent properties but they each have separate Plans of Management and are signed differently at their entrances. However, where they both intersect on the western walkway there is only a confusing Munda Street Reserve/No Alcohol sign on a wooden post (see photo 1). Residents have complained that this is facing the wrong way.

Nearby, there is a small tasteful sandstone plinth that once had a metal plate on it (see photo 2). My suggestion would be to make a plate to fit (so there aren't any sharp edges), engrave Munda Street Reserve on one half and Randwick Environment Park on the other half to indicate direction and then move it to the boundary. The existing sign on a post could be placed elsewhere in the Reserve (There are already similar signs at other locations in the Reserve).



(Photo 1)

NM81/22



(Photo 2)

**Attachment/s:**

Nil

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**Submitted by:** Councillor Olive, East Ward

**File Reference:** F2006/00254

## Motion Pursuant to Notice No. NM82/22

**Subject:** Notice of Motion from Cr Olive - Public Whale Watching Binoculars

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### Motion:

That Council note:

- a) the increase in whale numbers travelling up and down Australia's eastern seaboard;
- b) the removal of Humpback whales from Australia's threatened species list in February 2022;
- c) community interest in watching whales from the shore during migration season;
- d) the number of spectacular vantage points for whale watching along the Randwick City Council section of the eastern beaches 'coastal walk' and
- e) investigate the installation of free, public binoculars and signage detailing whale species and migration patterns at strategic vantage points along the coastal walk.

### Background:

Humpback whales have been removed from the threatened species list after a significant increase in numbers in the 60 years since whaling was banned and they were first protected. The next challenge, however, is to ensure these magnificent animals stay off the list, and that means protecting their ocean environment from warming. The effects of climate change have a significant impact on krill populations in Antarctica, a major feeding ground for humpback whales.

Exposing more people to whales on their annual pilgrimage with access to binoculars and information signage is an easy way to build awareness of their plight and ensure their future.

More information:

<https://www.smh.com.au/national/nsw/acrobatic-humpbacks-herald-the-start-of-whale-watching-season-20220530-p5apq6.html>

<https://www.abc.net.au/news/2022-02-26/humpback-whales-no-longer-listed-as-endangered/100862644>

### Attachment/s:

Nil

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**Submitted by:** Councillor Olive, East Ward

**File Reference:** F2013/00113

NM82/22





## Motion Pursuant to Notice No. NM83/22

**Subject: Notice of Motion from Cr Olive - Managing bushland at the Pioneer Park entrance to the Malabar Headland National Park**

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### Motion:

In reference to the bushland at the Pioneer Park entrance to the Malabar Headland National Park, that Council:

- a) write a letter to Friends of Malabar Headland (FoMH) giving them permission to weed unsupervised along the fence line;
- b) also investigate and report back on the introduction of a supervised bush care group to work in this area and the resources required;
- c) establish a dialogue between FoMH, National Parks and Council to determine the needs of this area;
- d) recognise the importance of reduced herbicide spraying in favour of hand weeding and limited use direct application herbicides.

### Background:

Different herbicides have different impacts but there is evidence that indiscriminate use leads to devastating effects on the environment, including declining numbers of insect pollinators. From this perspective, hand weeding is a safer method of weed removal but time intensive. Friends of Malabar Headland (FoMH) are an established and trusted volunteer organisation that work in the National Park mainly by hand weeding and replanting native species. Claire Bettington from FoMH says, "Our experience is that spraying herbicides does not work – weeds just reappear from the seed bank in the soil some time later....Digging weeds up is how we have eliminated Bitou, Lantana and Pampas almost entirely from the Malabar Headland..."

Photo (1) shows dead piles of tree wood outside the entrance to the Malabar Headland National Park on the Pioneer Park side. FoMH volunteers report that this area was bushy and included native species before it was sprayed with herbicides not that long ago. Photo (2) shows the Morning Glory weed already re-establishing itself along the fence line. If this continues, it will find its way into the National Park.

FoMH have been given indirect email permission by Council staff to weed along the fence line in this area but it would be appropriate for this to be followed up with a letter of permission. Because FoMH's native bush regeneration program is inside the National Park, and fence line weeding would not be the main focus of their work, it would be desirable for a bush care group to be established on the Pioneer Park side of this area.

Council staff have indicated they will establish a dialogue with FoMH and National Parks for this area and this could help facilitate a reduced reliance on herbicides in this section of Pioneer Park.

NM83/22

NM83/22



(Photo 1)



(Photo 2)

**Attachment/s:**

Nil

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**Submitted by:** Councillor Olive, East Ward  
**File Reference:** F2004/06759

## Motion Pursuant to Notice No. NM84/22

**Subject:** Notice of Motion from Cr Pandolfini - Partnership with Sydney Biennale for 24th edition in 2024

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### Motion:

That Council:

- a) reach out to the Sydney Biennale to explore a partnership for the upcoming Biennale in 2024 while they are in the planning stage;
- b) engage with the Sydney Biennale with the First Nations community, artists and cultural history at the fore; and
- c) consider a range of sites as possible locations including but not limited to The Stables, Newmarket, The Randwick Literary Centre, The Randwick Town Hall and Blenheim House.

### Background:

The Biennale of Sydney is one of the leading international contemporary art events. It plays an indispensable role in Australia's engagement with the world, and a meaningful role in the life of the nation. The Biennale presents the most dynamic contemporary art from around the globe in venues across Sydney with exhibitions that ignite and surprise people, sparking dialogue, cultivating connections and inspiring action through meaningful, shared arts experiences. The Biennale of Sydney amplifies the voices of artists and tells the stories of our global communities, as they drive momentum for lasting cultural change.

Established in 1973, it is the third oldest biennial in the world after Venice and São Paulo and the largest exhibition of its kind in Australia. The Biennale of Sydney has commissioned and presented exceptional works of art by more than 1,900 national and international artists from more than 130 countries.

Cosmin Costinaş and Inti Guerrero have been announced as the Artistic Directors of the 24th Biennale of Sydney, which will take place 9 March – 10 June 2024.

Randwick Council has engaged with the Biennale for the previous iteration however hasn't hosted any major works in council buildings.

By 2024 Randwick City council will have numerous interesting spaces the Biennale could engage with and potentially host a significant project and artist.

Preparations for the next Biennale are already underway and engaging with the organisation at this early stage could mean a more substantial engagement with Randwick.

### Attachment/s:

Nil

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**Submitted by:** Councillor Pandolfini, North Ward

**File Reference:** F2010/00450

NM84/22



## Motion Pursuant to Notice No. NM85/22

**Subject:** Notice of Motion from Cr Pandolfini - Co-education public high school choices for families in Randwick

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### Motion:

That Council:

- a. notes that many families in Randwick do not have a guaranteed choice of a co-ed public high school unlike many other areas within Sydney;
- b. notes that in a survey conducted by the Department of Education, 67% of families would like a co-ed public high school option;
- c. notes the need for a plan to improve school infrastructure and provide families with co-ed public high school choice for the more than 135,000 residents within the Randwick Council area;
- d. write to the NSW Minister for Education and Early Learning the Hon. Sarah Mitchell MLC calling on her to:
  - i. set out by March 2023 the Government's plan for meeting the public high school needs of families in the Eastern Suburbs, including how these will be accessible by public transport within the 30-minute city goal; and
  - ii. engage with the school community to provide an update on how they will progress a guaranteed co-ed public school option.

### Attachment/s:

Nil

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**Submitted by:** Councillor Pandolfini, North Ward

**File Reference:** F2012/00347

NM85/22





## Motion Pursuant to Notice No. NM86/22

**Subject: Notice of Motion from Cr Pandolfini - Investigate new Randwick Art Prize**

### Motion:

That Council investigate and present a report into the possibility of creating new art prize for Randwick:

- i. The potential of a partnership with UNSW and the Prince of Wales Hospital.
- ii. With a theme focusing on Art & Health
- iii. Include youth and adult categories and all gender involvement.
- iv. Investigate the opportunities of growing Randwick's art collection through an acquisitive category.

### Background:

Randwick Council has written into its strategic approach an arts and culture strategy for the next 10 years due to an acknowledgement that there is the need to nurture increased arts and cultural activities in Randwick.

The need for increased arts and culture in Randwick was initiated by the council due to passionate responses by residents. Looking at the most recent responses from the Comprehensive Planning Proposal community consultation results, there is still a very high level of interest in arts and cultural activities.

Thriving arts and culture, like all industries, requires investment and an ecology where creatives both emerging and established, community and professional have space and support to practice, produce and share work.

The community of artists in Randwick includes an amazing array of emerging and established artists from a very diverse range of ages and backgrounds.

Randwick council has two major international institutions within the LGA: UNSW and the Prince of Wales Hospital.

A major new hospital and university research campus are due to open in 2023. This provides a unique opportunity to engage with the partnership between the institutions and create a new art prize. One that recognizes these partnerships and celebrates the important and well documented intersection of art and health.

Randwick City council only has one art prize and currently it is only offered to women. A new innovative prize could focus on all ages and genders and could look at raising the profile of Randwick's new strategy focused on arts and culture.

The prize could also potentially support the expansion of Randwick City Council's art collection through an acquisitive prize.

*Artistic expression grew in lockstep with human cultural development and has long played an integral part in how we teach, learn, communicate and heal. Since our earliest ancestors began telling stories to make sense of the world, we have evolved to learn from narrative, be it through visual media, song or performance. The arts are uniquely suited to help us understand and communicate concepts and emotions by drawing on all our senses and capacity for empathy. In recent decades, we have come to understand the intrinsic health benefits to artistic and leisure activities. Art can help us to emotionally navigate the journey of battling an illness or injury, to process difficult emotions in times of emergency and challenging events. The creation and enjoyment of the arts helps promote*

*holistic wellness and can be a motivating factor in recovery. Including the arts in health care delivery has been shown to support positive clinical outcomes for patients while also supporting other stakeholders, including health care providers, the patient's loved ones and the wider community. Benefits are seen across several markers, including health promotion, the management of health conditions and illness, and disease prevention.*  
<https://www.who.int/initiatives/arts-and-health>

**Attachment/s:**

Nil

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**Submitted by:** Councillor Pandolfini, North Ward**File Reference:** F2004/07110

NM186/22

## Motion Pursuant to Notice No. NM87/22

**Subject:** Notice of Motion from Cr Pandolfini - Restrict advertising from coal, oil & gas products across Council owned sites

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### Motion:

In recognition of the health and climate impacts of fossil fuels, Council resolves that:

- a) advertising for coal, oil and gas products or companies will not be accepted on any Council controlled signage or property;
- b) Council will not accept sponsorships from companies whose main business is the extraction or sale of coal, oil or gas; and
- c) the relevant policies are updated to reflect the above.

### Background:

Council has a duty to ensure that its activities do not adversely impact the health and wellbeing of residents. Because of this, Council restricts the advertising of tobacco and other harmful products on Council controlled land and events.

Coal, oil and gas are affecting our health, environment and climate. Air pollution from burning fossil fuels takes 8.7 million lives prematurely each year – more than tobacco.<sup>12</sup> An estimated 150,000 people are dying due to climate change impacts every year<sup>3</sup>.

Fossil fuels are the primary cause of global warming<sup>4</sup>, which is impacting our LGA in the form of more intense and frequent torrential rain, heatwaves, storms, bushfires, floods and droughts.

Advertising of companies involved with fossil fuel production or supply or products such as gas, oil and coal on Council property or facilities is inconsistent with this adopted Council position.

Numerous councils in both Sydney and Victoria have voted for staff reports on how to restrict fossil fuel promotions on council-managed land. Restrictions on fossil fuel advertising are in place in France, and at least seven local government areas in the UK and the Netherlands. Similar laws are being debated in the EU, Germany, Sweden and Canada.

As such, fossil fuels should be added to the list of products that should not be promoted by Council and Council should not accept sponsorships from companies whose main business is the extraction or sale of coal, oil and gas.

### Attachment/s:

Nil

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**Submitted by:** Councillor Pandolfini, North Ward

**File Reference:** F2004/08227

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<sup>1</sup><https://yaleclimateconnections.org/2021/04/air-pollution-from-fossil-fuels-caused-8-7-million-premature-deaths-in-2018-study-finds/>

<sup>2</sup> <https://www.who.int/news-room/fact-sheets/detail/tobacco>

<sup>3</sup> <https://www.who.int/heli/risks/climate/climatechange/en/>

<sup>4</sup> <https://climate.nasa.gov/causes/>



## Motion Pursuant to Notice No. NM88/22

**Subject:** Notice of Motion from Cr Chapple - Malabar Headland missing link

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**Motion:**

That the Mayor write to the NSW Environment Minister and the Property Project Unit at the Department of Finance Canberra requesting an update on plans for construction of the accessible missing link to the Malabar Headland National Park linking the South Maroubra carpark to the beginning of the walk.

**Background:**

The path between the South Maroubra Carpark and the northern end of the eastern section of the park is not currently accessible for wheelchairs or prams. There is long term planning to construct this link.

The Friends of Malabar Headland have been pushing for an updated timeline on this project.

**Attachment/s:**

Nil

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**Submitted by:** Councillor Chapple, Central Ward

**File Reference:** F2004/06759

NM88/22





## Motion Pursuant to Notice No. NM89/22

**Subject:** Notice of Motion from Cr Chapple - Rating options for Airbnb and short-term letting

---

### Motion:

That:

- a) Council officers prepare a report considering options for properties primarily used for short-term letting including options for rate variations or other appropriate responses; and
- b) the report consider best practice across NSW particularly in areas where short term letting is exacerbating housing shortages and affordability

### Background:

As of June 2022, there were 1,800 listings of short-term rentals in the Randwick LGA according to independent platform Inside Airbnb (Inside Airbnb: Sydney).

The short-term rentals register on the NSW Government website (which came into effect in July 2021 at the same time as the planning legislation changes) shows that only 552 properties have been registered as short-term rentals (202 are hosted by the owner and 350 properties are non-hosted). It appears that many owners of short-term rentals have either yet to register or may be unaware that they need to register.

Of the 1800 listings, 58.9% are for entire homes or apartments and 39.8% are for private rooms. This register shows that the average night stay is 17 days.

### Source of funding:

Within existing operations

### Attachment/s:

Nil

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**Submitted by:** Councillor Chapple, Central Ward

**File Reference:** F2006/00158

NM89/22